

Robert E. Shannon  
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333 West Ocean Boulevard  
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1 FIRST AMENDMENT TO AGREEMENT NO. 29216

2 **29216**

3 THIS FIRST AMENDMENT TO AGREEMENT NO. 29216 is made and  
4 entered, in duplicate, as of October 1, 2005 for reference purposes only, pursuant to a  
5 minute order adopted by the City Council of the City of Long Beach at its meeting on  
6 February 15, 2005, by and between THE INSTITUTE FOR URBAN RESEARCH AND  
7 DEVELOPMENT, a California nonprofit corporation ("Consultant"), and the CITY OF LONG  
8 BEACH, a municipal corporation ("City").

9 WHEREAS, the parties entered Agreement No. 29216 whereby Contractor  
10 agreed to provide specialized services requiring unique skills to be performed in connection  
11 with the development of a comprehensive 10-Year Plan to End Homelessness in the City  
12 of Long Beach; and

13 WHEREAS, the parties desire to extend the term of the Agreement, to  
14 provide compensation during the extended term, and to describe the scope of services  
15 during the extended term;

16 NOW, THEREFORE, in consideration of the mutual terms and conditions in  
17 Agreement No. 29216 and herein, the parties agree as follows:

18 1. Section 1(A) of Agreement No. 29216 is hereby amended in its entirety  
19 to read as follows:

20 "A. Consultant shall furnish specialized services more particularly set forth  
21 in Exhibit 'A' attached to the Agreement for the period from February 15, 2005 through  
22 September 30, 2005 and in Exhibit 'A-1' attached to this Amendment for the period from  
23 October 1, 2005 through September 30, 2006, all in accordance with the standards of the  
24 profession. City shall pay for the services in the manner described below, not to exceed  
25 \$50,000 for the original term and not to exceed \$50,000 for the extended term, at the rates  
26 or charges described in Exhibit 'A' and Exhibit 'B' (attached to the Agreement) for the  
27 original term and in Exhibit 'A-1' and Exhibit 'B-1' (attached to this First Amendment) for the  
28 extended term. All Exhibits are incorporated by reference."

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2. Section 2(A) of Agreement No. 29216 is hereby amended in its entirety to read as follows:


"A. The original term of this Agreement shall commence at midnight on February 15, 2005, and shall terminate at 11:59 p.m. on September 30, 2005, and the extended term of this Agreement shall commence at midnight on October 1, 2005, and shall terminate at 11:59 p.m. on September 30, 2006, unless sooner terminated as provided in this Agreement, or unless the services to be performed under this Agreement or the Project is completed sooner."

3. Except as expressly amended in this First Amendment, all terms and conditions in Contract No. 29216 are ratified and confirmed and shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this document to be duly executed with all formalities required by law as of the date first stated above.

THE INSTITUTE FOR URBAN RESEARCH AND DEVELOPMENT, a California nonprofit corporation

\_\_\_\_\_, 2005

By   
\_\_\_\_\_  
President  
(Type or Print Name)

\_\_\_\_\_, 2005

By \_\_\_\_\_  
Secretary  
(Type or Print Name)

"Consultant"

CITY OF LONG BEACH, a municipal corporation

December 7, 2005

By   
\_\_\_\_\_  
City Manager

"City"

APPROVED AS TO FORM

DFG:dfc 10/03/05(1stAmendmt#29216-InstituteForUrbanResearch&Dev) #04-  
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11/30, 2005  
ROBERT E. SHANNON, City Attorney

BY   
\_\_\_\_\_  
SENIOR DEPUTY CITY ATTORNEY

# **Exhibit "A-1"**



**The Institute for  
Urban Research and Development**

840 Echo Park Avenue, Los Angeles, CA 90026  
Tel 213.482.9300 • Fax 213.482.9301  
email: [solutions@iurd.org](mailto:solutions@iurd.org) • [www.iurd.org](http://www.iurd.org)

December 26, 2003

Susan Price  
Homeless Services Coordinator  
Department of Health and Human Services  
2525 Grand Avenue, Room 280  
Long Beach, CA 90815

Dear Ms. Price:

The Institute for Urban Research and Development (IURD) is pleased to submit a proposal to complete the City of Long Beach 10-Year Plan to End Homelessness. During the past seven (7) years, IURD has completed nearly 40 homeless research projects and operates several homeless programs throughout Los Angeles and Riverside Counties.

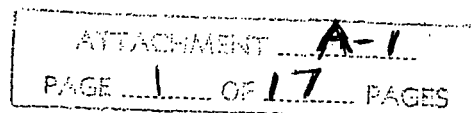
At our Board of Director's meeting on December 5, the Board authorized its Executive Director to execute an agreement with the City of Long Beach if the agency's proposal is awarded a contract.

The Institute for Urban Research and Development (IURD) founded in 1996, is a non-profit, non-partisan, community-based research and development organization that assists public and private agencies with the advancement of strategic planning and model programs that respond to the economic, housing, and social needs of neighborhoods, cities, and counties from local, regional, and national perspectives. IURD has developed and implemented a wide range of programs and services designed to fulfill community-based strategies to address a variety of issues such as affordable housing, health care, community development, economic revitalization, fair housing, youth development, and homelessness.

As a result, IURD believes that it can provide the City of Long Beach with the necessary services to ensure the City of a quality 10-Year Plan to End Homelessness in its jurisdiction. If you have any questions or comments please contact me at 213.482.2040 ext. 276 or Joe Colletti, Ph.D. at 213.446.6700.

Sincerely,

The Right Reverend J. Jon Bruno  
President, Board of Directors



AC

## 1. Cover Letter

See Cover Letter

## 2. Agency Experience

The Institute for Urban Research and Development (IURD) founded in 1996, is a non-profit, non-partisan, community-based research and development organization that assists public and private agencies with the advancement of strategic planning and model programs that respond to the economic, housing, and social needs of neighborhoods, cities, and counties from local, regional, and national perspectives.

Our strategic planning activities most similar to the proposed project include:

- **Department of Housing and Urban Development Consolidated Planning** which helps local governments with formulating a federally required strategy to identify housing, homeless, and other community and economic development needs and resources
- **Homeless Counts, Surveys, Needs Assessments, and Strategies** which assists public and private agencies with addressing homelessness through a coordinated community-based process of identifying needs and establishing a housing and social service system to address those needs

Since its inception seven (7) years ago, IURD has completed nearly 40 homeless research projects and operates several homeless programs throughout Southern California. Please see Appendix A for a list of research projects and Appendix B for a list of homeless programs.

Other strategic planning activities include:

- **Analysis of Impediments to Fair Housing Choice** which assists local governments with identifying, analyzing, and overcoming impediments to fair housing choice as a result of limited accessibility, restrictive land use/zoning policies, unfair lending practices, and other such activities
- **Neighborhood Revitalization Planning** which helps public and private agencies with overcoming decades of economic, educational, environmental, recreational, and residential disinvestment through an integrated reinvestment strategy based on neighborhood and city-wide resources
- **Street Vending Assessments** which assists local governments with establishing new or regulating existing street vending activity and related activities such as health and safety regulations, land use and zoning, permitting, and code enforcement.

- **Violence Prevention Assessments** which assists public and private agencies with examining the causes and nature of violence and solutions to prevent and stop violence by addressing such issues as domestic violence, child and elder abuse, sexual assault, gang attacks, and terrorism
- **Neighborhood Health Care Assessments** which helps public and private agencies with identifying the health care needs of low and moderate income persons and ways to provide services in order to meet those needs
- **Community Heritage Planning** which helps public and private agencies with celebrating and preserving the cultural traditions of a neighborhood including art, dance, and music in order to foster cross-cultural education and enhance neighborhood revitalization.

### 3. Project Content

IURD's philosophy regarding homelessness is founded on fulfilling the following four key objectives:

- Achieving an accurate and comprehensive understanding of the issues that surround homelessness and build community consensus to bring about needed change. This has been primarily done through homeless counts, surveys, and assessments. These studies have resulted in a better understanding of the magnitude of the issues and needs faced by a city's homeless population and have been instrumental in helping city's homeless service providers design and implement programs that effectively address the complexities of homelessness within the city's continuum of care system;
- Forming collaborative relations with the community. IURD reaches out to local community residents and business operators to foster public understanding of, and participation in, the issues surrounding homelessness. IURD believes that homeless services are places where other community institutions—businesses, churches, schools, social clubs, etc.—can get involved as volunteers and engage homeless persons in positive activities. This reduces the sense that homeless programs are unwanted presences in the community. This also contributes to the process of informing homeless persons that there are community-based resources available to them and that there are community residents who care about them;
- Forming collaborative relationships with other homeless service providers and units of local government. IURD collaborates with other homeless research agencies and social service providers, local jurisdictions, and other public agencies to ensure that homeless persons receive all the necessary social services needed to attain permanent housing and self-sufficiency;

- Providing safe, comfortable, service-enriched program environments in which homeless participants acquire the tools necessary to achieve self-sufficiency and independent living through their participation in case management activities.

Staff that are committed to fulfilling the agency's four key objectives above and will implement the methods to approach the development of the 10-Year Plan as outlined in the scope of work below include:

- Joe Colletti, Ph.D.                      Project Supervisor and Manager

**Joseph Colletti, Ph.D.**, is the Executive Director of the Institute for Urban Research and Development and is also an Adjunct Professor of Urban Studies at Fuller Theological Seminary. He is currently serving on several community-based committees and coalitions concerning such issues as housing, fair housing, homelessness, and economic development. Committees include East San Gabriel Valley Consortium on Homelessness, Fair Housing Task Force of Los Angeles, Glendale Homeless Coalition, and the Pasadena Housing and Homeless Network. In addition, he has written reports for several local jurisdictions regarding housing, fair housing, homelessness, health care, and street vending.

- Kathy Padilla                              Community Outreach Specialist

In 1994, Kathy Padilla established as a sole proprietorship, **KATHERINE PADILLA & ASSOCIATES** which provides Community Outreach/Public Involvement services and Government Relations, as well as Community-Based Research such as Needs Assessments, Community Ascertainments, and Feasibility Reports. Drawing on our 10 years of hands-on experience in the field of architecture and engineering, she provides community relations for environmental, transportation and other public infrastructure projects, and community improvement/urban planning projects.

- Sofia Herrera, Ph.D.                      Research and Statistical Analyst

Sofia Herrera, Ph.D. is a Faculty Researcher at Fuller Theological Seminary. She currently supervises the Fuller Youth initiative for Positive Youth Development and Violence Prevention at the Fuller Graduate School of Psychology which is a research, evaluation, and public education program in partnership with the federal Office of Juvenile Justice and Delinquency Prevention.

- Clarence Pulliam                          Project Assistant

Clarence Pulliam is a formerly homeless person who first became involved in homeless research and service provision as the Programs Manager for Lutheran Social Services. He presently is the Program Director for the West Covina Community Services Center which is the largest homeless service program in the Greater West Covina Area. He also is the Program Supervisor of the City of Pasadena Bad Weather Shelter.

Services that will be provided for the 10-Year Plan include:

- Activities Related to the Seven Items Listed in the Scope of Work

#### Identifying Stakeholders

IURD has extensive experience in identifying stakeholders in local communities that ultimately participate in local community strategies. Staff noted above, on several occasions, have worked with existing public and private commissions, committees, task forces, coalitions, community service groups, etc. to identify and recruit representatives from these bodies as well as from neighborhood associations, business associations, the homeless community, faith-based organizations, etc. Working with such groups for the purposes of identifying and recruiting stakeholders has included attending meetings, making presentations at meetings, follow-up meetings, and one-on-one meetings and phone conversations.

#### Creating and Convening a Working Group

IURD has a lot of experience creating and convening working groups in order to facilitate broad community input and participation throughout the planning process. For example, IURD has recently completed a "Five-Year Consolidated Plan and Annual Action Plan" for the cities of Glendora and Pasadena which require the creation, implementation, and summary of a "Citizen Participation Process, Public Comments, and Efforts Made to Broaden Public Participation in the Development of the Consolidated Plan." In fulfilling this requirement, IURD created and convened Housing and Homeless Stakeholders Groups, conducted Consolidated Plan Workshops, and facilitated a Citizen Participation Plan which involved public hearings and public comments.

IURD has also worked closely with local coalitions to implement homeless counts, surveys, and assessments in several local communities. Recent efforts have included working closely with coalitions in Glendale, Pasadena, Santa Clarita, and East San Gabriel Valley. Recent efforts have also included working with the Homeless Services Advisory Committee and the Long Beach Homeless Coalition to complete the City of Long Beach 2003 Homeless Count and the City of Long Beach 2003 Homeless Assessment Survey (in progress).

#### Gather Research and Data on Homelessness

As noted above, IURD has worked closely with stakeholders within the City of Long Beach to complete the City of Long Beach 2003 Homeless Count and the City of Long Beach 2003 Homeless Assessment Survey (in progress). IURD's familiarity with the research, data, and analysis of the count and assessment survey will help the City of Long Beach build a solid foundation for the 10-Year Plan.



Also noted above, is IURD's experience concerning the completion of other local jurisdiction counts, assessment surveys, consolidated plans, and HUD Continuum of Care applications (see Appendix A). Completion of the Continuum of Care applications has helped IURD gain experience with: 1) completing local jurisdictional inventories of all residential and non-residential homeless services, 2) completing gaps analysis of all residential and non-residential homeless services, 3) completing inventories of available public and private funding sources, 4) completing inventories of all available mainstream resources, and 5) completing inventories of potential project leveraging for homeless services and programs.

Other experience related to this section includes:

- o Completion of Exhibit 2 applications for HUD Continuum of Care applications for Homeless Management Information Systems for the jurisdictions of Pasadena and County of Riverside;
- o Creation and coordination of the city of Pasadena Continuum of Care system which received a HUD Best Practices award.

#### Defining Community Issues and Problems about Homelessness

As a community-based research organization, IURD has gained experience through working with cities of El Monte, Glendale, Pasadena, and Riverside in planning and implementing local policies and ordinances that concern

- Loitering, panhandling, and sleeping on public and private property;
- Financial impacts on businesses;
- Poor discharge planning from public and private systems of care;
- Health and safety issues concerning food distribution problems on public property, parks, etc.
- Residential code violations that result in evictions of households (Pasadena only);
- Not in my backyard issues - site locations for housing and services

In addition, IURD has worked closely with the Pasadena Housing and Homeless Network, the East San Gabriel Valley Consortium on Homelessness, and the County of Riverside Housing and Homeless Coalition to ensure a cross-section of public and private agency representation. IURD has completed local inventories of public and private agency representation for the City of Pasadena and the County of Riverside by completing the related section in Exhibit 1 of HUD's Continuum of Care application.

As a community-based housing and homeless service provider, IURD has gained experience through providing homeless services in the cities of El Monte, Glendale, Pasadena, and Riverside that has helped the agency address community issues such as

- Difficulty engaging chronically homeless persons-IURD operates homeless street outreach teams in the cities of Glendale and El Monte that engage chronically homeless persons;
- Loitering, panhandling, and sleeping on public and private property-IURD operates homeless street outreach teams in the cities of Glendale and El Monte that work with local law enforcement to engage homeless persons who loiter, panhandle, and sleep on public and private property;
- Poor discharge planning from public and private systems of care-IURD operates homeless programs in the cities of El Monte, Glendale, Pasadena, and Riverside that have case managers who work closely with representatives of public and private systems of care to prevent persons from being discharged into homelessness.

In addition, IURD's homeless programs and related case management services has helped several local jurisdictions address such issues as 1) lack of affordable housing, 2) lack of job training programs, and 3) lack of employment opportunities.

#### Developing Strategies to Address Homeless Issues and Problems

As noted throughout this proposal, IURD has completed several (nearly 40) homeless counts, assessment surveys, consolidated plans, and continuum of care applications that has given the agency extensive experience in developing strategies to address homeless issues and problems including gaps in services, implementing HMIS systems, obtaining public and private funding, obtaining mainstream resources, and implementing potential project leveraging for homeless services and programs.

#### Soliciting Stakeholder and Community Response and Finalize Strategic Plan

Also noted in this proposal is IURD's experience in soliciting stakeholder and community responses to help ensure support and consensus for final strategic plans such as Consolidated Plans and 10-Year Homeless Strategies.

#### Creating an Action Plan to Implement Strategies

IURD also has experience with action plans. The agency has completed Consolidated Plan Annual Action Plans for the cities of Pasadena and Glendale. In addition, IURD has completed Exhibit 1 applications for the city of Pasadena and County of Riverside that also includes actionable steps concerning specific activities, person(s) and group(s) responsible for executing the activities, related costs and funding sources, timelines, and performance outcomes. IURD also has experience completing HUD required Annual Performance Reviews for each of its 12 SHP funded programs that necessitate many of the actionable steps noted above.

- Coordination and Oversight of the Planning and Facilitation Process

As detailed in the beginning of Section 3 Project Content above, the coordination and oversight of the planning and facilitation process will involve an agency team consisting of

- Joe Colletti, Ph.D.            Project Supervisor and Manager
- Kathy Padilla                Community Outreach Specialist
- Sofia Herrera, Ph.D        Research and Statistical Analyst
- Clarence Pulliam            Project Assistant

- Proposed Timeline for Project Deliverables

See Timeline Below

- Facilitation of at Least 24 Working Group Meetings

See Timeline Below

- Facilitation of at Least 12 Focus Group Meetings

See Timeline Below

- Gather and Use Data, Reports, and Feedback from the Planning Process to Build the 10-Year Plan

See Timeline Below

- Quarterly Reports and a Comprehensive Final Report Incorporating all Data and Information Gathered, Description of the Planning Process, Findings, as Well as, the Action Plan for Implementation

See Timeline Below

- A Presentation to the Homeless Services Advisory Committee on the Quarterly and Final Reports

See Timeline Below

- Monthly Status Reports to the Manager of the Bureau of Human and Social Services or Designee

See Timeline Below

**Proposed Timeline for Project Deliverables:**

Activity	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
Identification of Stakeholders*	✓											
Facilitation of at Least 24 Working Group Meetings**	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Facilitation of at Least 12 Focus Group Meetings***	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Gather and Use Data, Reports, and Feedback from Process	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Quarterly Reports Incorporating All Data and Information			✓			✓			✓			✓
Final Report Incorporating All Data and Information****												✓
Presentation to the Homeless Services Advisory Committee			✓			✓			✓			✓
Monthly Status Reports to Bureau Manager of HSS	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

\*may extend into March if necessary

\*\*meetings should occur first and third weeks of each month to allow fourth week for updating information

\*\*\*will include designated meetings for homeless persons, community residents, business operators, etc.

\*\*\*\*completed during last week of month

ATTACHMENT A-1  
 PAGE 9 OF 17 PAGES

4. Maximum funding under this contract is \$50,000. The contract must be implemented by February 2004 and fully expended by January 2005. Proposal must delineate the unit charge for each service provided.

What follows is a "Position and Related Cost Scale" for the proposed project which IURD believes is reasonable within industry standards. The scale is as follows:

"Position and Related Cost Scale"

Position	Hourly Amount
Project Supervisor and Manager	\$75/hr
Research and Statistical Analyst	\$50/hr
Community Outreach Specialist	\$50/hr
Project Assistant	\$15/hr

5. Proposal must contain a component assuring regular business hours (Monday through Friday, 8:00 am to 5:00 pm) availability.

IURD assures the City of Long Beach that staff will be available during regular business hours. Also, staff will be available during evening hours when needed.

6. A copy of the agency's business license and insurance information.

A copy of IURD's insurance information is on file with the City of Long Beach through contract # 28135. Attached is IURD's W-9 form.

## APPENDIX A

### Homeless Research Projects:

#### Pasadena

##### Homeless Counts

- 2000 completion of the "City of Pasadena 2000 Homeless Count"
- 2003 completion of the "City of Pasadena 2003 Homeless Count"

Note: The Proposer's primary contact person and proposed Project Manager completed the "1992 City of Pasadena Homeless Count and Survey."

##### Homeless Surveys

- 1998 completion of the "City of Pasadena 1998 Homeless Survey: Data and Issues"
- 2001 completion of the "City of Pasadena 2001 Homeless Survey: Data and Issues"

##### Homeless Assessments

- 1995 completion of the "City of Pasadena Homeless Assessment"
- 2001 completion of "Women Living on the Streets of Pasadena"

##### Homeless Continuum of Care Applications

- 1996 Completion of the City of Pasadena Continuum of Care Application to HUD
- 1997 Completion of the City of Pasadena Continuum of Care Application to HUD
- 1998 Completion of the City of Pasadena Continuum of Care Application to HUD
- 1999 Completion of the City of Pasadena Continuum of Care Application to HUD
- 2000 Completion of the City of Pasadena Continuum of Care Application to HUD
- 2001 Completion of the City of Pasadena Continuum of Care Application to HUD
- 2002 Completion of the City of Pasadena Continuum of Care Application to HUD
- 2003 Completion of the City of Pasadena Continuum of Care Application to HUD

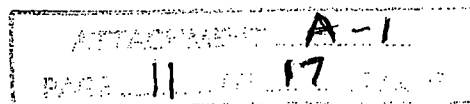
#### Pasadena

##### Consolidated Plan

- 2003 Completion of the City of Pasadena Five Year Consolidated Plan: 2000 – 2005

##### 10-Year Strategy to End Homelessness

- 2003 Completion of the City of Pasadena 10-Year Strategy to End Homelessness (in progress)



## Los Angeles County

### Homeless Continuum of Care Applications

1995 Completion of the Los Angeles Homeless Services Authority (LAHSA) County of Los Angeles Continuum of Care Application to HUD\*

\*this application was awarded over \$71,000,000 for Supportive Housing, Shelter+Care, and SRO Moderate Rehabilitation, programs.

### Homeless Assessments

1997 Completion of the "Los Angeles Homeless Services Authority (LAHSA) County of Los Angeles Continuum of Care Assessment"

## Glendale

### Homeless Counts

1998 completion of the "City of Glendale 1998 Homeless Count"

2001 completion of the "City of Glendale 2001 Homeless Count"

### Homeless Surveys

1997 completion of the "City of Glendale 1997 Homeless Survey: Data and Issues"

2000 completion of the "City of Glendale 2000 Homeless Survey: Data and Issues"

### Homeless Assessments

1996 Completion of the "City of Glendale 1996 Continuum of Care Assessment"

1997 Completion of the "City of Glendale 1997 Continuum of Care Assessment"

## El Monte

### Homeless Assessments

1998 Completion of the "City of El Monte 1998 Homeless Assessment"

## Santa Clarita

### Homeless Counts

2001 completion of the "City of Santa Clarita 2001 Homeless Count"

### Homeless Surveys

2001 completion of the "City of Santa Clarita 2001 Homeless Survey"

## **Long Beach**

- 2003 completion of the "City of Long Beach 2003 Homeless Count"
- 2003 completion of the "City of Long Beach 2003 Homeless Assessment Survey" (in progress)

## **West Covina**

### **Homeless Assessments**

- 1997 Completion of the "City of West Covina 1997 Homeless Assessment"

## **Glendora**

### **Consolidated Plan**

- 2002 Completion of the City of Pasadena Five Year Consolidated Plan: 2002 – 2007

## **East San Gabriel Valley Consortium on Homelessness\***

(\*The consortium is a Public and Private Partnership made up of over 50 local cities and private for- and non-profit agencies)

### **Homeless Counts**

- 1996 Completion of the "East San Gabriel Valley 1996 Homeless Count" 2003 Completion of the "East San Gabriel Valley 2003 Homeless Count"

### **Homeless Surveys**

- 1997 Completion of the "East San Gabriel Valley 2003 Homeless Survey"

### **Homeless Assessments**

- 2001 Completion of "Homelessness in the San Gabriel Valley: An Assessment"

## **Arroyo-Verdugo Sub-Region\***

(\*Arroyo-Verdugo Sub-Region consists of the cities of Burbank, Glendale, La Canada/Flintridge, Pasadena, and South Pasadena)

- 1997 Completion of "Homelessness in the Arroyo-Verdugo Sub-Region"

In addition, the Institute for Urban Research and Development has completed homeless research projects in the County of Riverside. They include:



**Riverside City**

**Homeless Assessments**

2002 Completion of "Homelessness in the City of Riverside: An Assessment"

**Riverside County**

**Homeless Continuum of Care Applications**

2003 Completion of the County of Riverside Continuum of Care Application to HUD

**10-Year Strategy to End Homelessness**

2003 Completion of the County of Riverside 10-Year Strategy to End Homelessness  
(in progress)

## Appendix B

### Homeless Program Operations:

The Institute for Urban Research and Development receives 12 Supportive Housing Program grants that total more than \$2,000,000 annually from the Department of Housing and Urban Development to operate several homeless programs in the cities of Glendale and El Monte. These programs include:

#### Glendale

**The Project ACHIEVE One-Stop Service Center** is based upon a multi-agency collaborative approach that brings together several agencies under one roof to meet clients' service needs. Agencies providing on-site services include: City of Glendale-Community Development and Housing Department/Housing Authority, City of Glendale-Community Development and Housing Department/Workforce Development Section, Glendale Adventist Medical Center, Glendale Memorial Hospital and Health Center, Verdugo Hills Hospital, Verdugo Nursing Association, and Northeast Community Clinic. Each week day our collaborative efforts provide a broad range of services including computer access, employment assistance, health care, housing placement assistance, mental health care, street outreach, substance abuse recovery, transportation assistance, and veteran services. These services are provided to residents prior to and during their shelter stay (see shelter description below). These services are also provided to shelter residents after their shelter stay when needed.

**The Project ACHIEVE Street Outreach Team** deploys four street outreach workers and a Psychiatrist. Two approaches to outreach are used: 1) mobile outreach by van and by foot; and, 2) program-based outreach at social service sites for homeless persons. These outreach efforts include (1) locating people on the streets or in facilities; (2) establishing rapport; (3) assessing their needs; (4) providing case management; and (5) linking them to supportive services and residential services at Project ACHIEVE including the emergency shelter. When clients come to Project ACHIEVE they partake in an intake and assessment that, among other things, helps determine if they will be admitted into the shelter. The outreach team, when necessary, provides transportation for shelter clients to off-site service providers that offer services that are needed by residents in order for them to complete their case management plan.

**The Project ACHIEVE Transitional Housing Program** provides transitional housing for families with children in order to help program residents obtain employment counseling, money management, housing placement services, and (if needed) health care, money management, mental health care, and substance abuse treatment services in order to achieve a higher level of economic self-sufficiency and consequently enabling them to access and sustain permanent housing. Households are placed into units that meet their specific needs, such as unit size, accommodations for persons with mobility impairments, and proximity to services.

## **The Project ACHIEVE Emergency Shelter Program**

The ultimate goal of the shelter program is to promote individual self-sufficiency, positive self-esteem, dignity, and personal growth that will help program residents to achieve and maintain stable sources of income, develop healthy supportive social relationships, and permanent supportive housing or permanent housing. In so doing, the program provides each resident an individualized case management plan. Each resident is assigned to a primary case manager. The case manager and client jointly develop a plan that is based on a broad range of on-site and off-site social services that includes when needed employment counseling, health care, housing placement, money management, mental health care, public assistance advocacy, substance abuse treatment services, and veteran services. Goals are monitored for success. The case manager and resident meet on an on-going basis to access and reassess goals in order to ensure that effective progress is being made toward the goals of permanent housing, self-sufficiency, and independent living.

## **El Monte**

**The Project ACHIEVE One-Stop Service Center** is based upon a multi-agency collaborative approach that brings together several agencies under one roof to meet clients' service needs. Agencies providing on-site services include: Azusa Pacific University School of Nursing and University of Southern California Department of Social Work. Each week day our collaborative efforts provide a broad range of services including computer access, employment assistance, health care, housing placement assistance, mental health care, street outreach, substance abuse recovery, transportation assistance, and veteran services.

**The Project ACHIEVE Street Outreach Team** deploys three street outreach workers. Two approaches to outreach are used: 1) mobile outreach by van and by foot; and, 2) program-based outreach at social service sites for homeless persons. These outreach efforts include (1) locating people on the streets or in facilities; (2) establishing rapport; (3) assessing their needs; (4) providing case management; and (5) linking them to supportive services and residential services at Project ACHIEVE. When clients come to Project ACHIEVE they partake in an intake and assessment that, among other things, helps determine their case management plan. The outreach team, when necessary, provides transportation for clients to off-site service providers that offer services that are needed by clients in order to complete their case management plan.

**The Project ACHIEVE Domestic Violence Transitional Housing Program** provides critical services to homeless women and their children who have fallen victim to the ever-increasing level of domestic violence that plagues our society. Operating from two adjacent residential houses in El Monte, Project ACHIEVE provides up to 15 beds of transitional housing for women and their children fleeing domestic violence situations and working to rebuild their lives. A full-time case manager provides Project ACHIEVE residents with a structured program of comprehensive services that includes transitional housing, extensive individual and family counseling, support groups, health care

services, employment development services, conflict resolution training, crisis management education and housing placement services. The ultimate goal of the program is to promote individual self-sufficiency; positive self-esteem, dignity, and personal growth that help families achieve and maintain stable sources of income, permanent housing and social relationships.

## Riverside

In addition, the Institute for Urban Research and Development receives a total of approximately \$800,000 annually from the County and City of Riverside to operate two homeless shelter programs in the city of Riverside. These shelter programs include

- a 50-bed program for single men; and
- a 50-bed program for women and children.

Each shelter program promotes individual self-sufficiency, positive self-esteem, dignity, and personal growth that will help residents achieve and maintain stable sources of income, develop healthy supportive social relationships, and permanent supportive housing or permanent housing. In so doing, the program provides each resident an individualized case management plan. Each resident is assigned to a primary case manager. The case manager and client jointly develop a plan that is based on a broad range of on-site and off-site social services that includes when needed employment counseling, health care, housing placement, money management, mental health care, public assistance advocacy, substance abuse treatment services, and veteran services. Goals are monitored for success. The case manager and resident meet on an on-going basis to access and reassess goals in order to ensure that effective progress is being made toward the goals of permanent housing, self-sufficiency, and independent living.

# **Exhibit "B-1"**

**BUDGET  
LONG BEACH TEN YEAR STRATEGY**

Cost Category	Total
<b>PERSONNEL</b>	
Project Supervisor and Manager	\$17,000.00
Community Outreach Specialist	\$24,000.00
Project Assistant	\$4,000.00
<b>TOTAL PERSONNEL</b>	<b>\$45,000.00</b>
<b>NON-PERSONNEL</b>	
Indirect Costs (printing, copies, insurance, mileage, etc.)	\$5,000.00
<b>TOTAL NON-PERSONNEL</b>	<b>\$5,000.00</b>
<b>TOTAL REQUEST</b>	<b>\$50,000.00</b>

**Exhibit "C-1"**

City's Representative:

**Corinne Schneider**

Manager, Human and Social Services Bureau

(562) 570-4001