

**LONG BEACH CIVIL SERVICE COMMISSION
AHMED SAAFIR, PRESIDENT
MAY 14, 2008**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, May 14, 2008, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

MEMBERS PRESENT: Mary Islas, F. Phil Infelise, Herb Levi, Ahmed Saafir,

MEMBER EXCUSED: Jeanne Karatsu

OTHERS PRESENT: Mario R. Beas, Executive Director & Secretary
Herman M. Long, Deputy Director
Melinda George, Employment Services Officer
Marilyn Hall, Executive Assistant
Chris Daclan, Personnel Analyst
Leah Salgado, Personnel Analyst
Caprice McDonald, Personnel Analyst
Russell Ficker, Personnel Analyst
Beverly Nieves, Personnel Analyst
Lourdes Ferrer, Assistant Administrative Analyst
Ken Walker, Personnel Operations Manager, Human Resources

President Ahmed Saafir presided.

MINUTES: It was moved by Commissioner Islas, seconded by Commissioner Infelise and carried that the minutes of the regular meeting of May 7, 2008, be approved as prepared. The motion carried unanimously.

It was moved by Commissioner Islas, seconded by Commissioner Infelise and carried that Dismissal 23-D-67 hearing minutes of April 23 & 30, 2008 and May 7, 2008, be approved as amended. The motion carried unanimously.

PROVISIONAL APPOINTMENT: The Secretary presented a communication from Ronald R. Arias, Director of Health and Human Services, requesting Commission authorization to appoint Boris Khaimchaev, to the classification of Animal Health Technician on a provisional basis. In addition, the Secretary presented a staff report prepared by Russ Ficker, Personnel Analyst. After discussion, it was moved by Commissioner Infelise, seconded by Commissioner Islas and carried that the request be granted in accordance with Civil Service

Commission Policy 1.02 and Section 43 of the Civil Service Rules and Regulations. The motion carried unanimously.

REQUEST FOR TEMPORARY REASSIGNMENT FOR REHABILITATION:

ALAN TRAN/GARAGE SERVICES ATTENDANT TO MOTOR SWEEPER OPERATOR/PUBLIC WORKS

The Secretary presented a communication from Suzanne Mason, Director of Human Resources, requesting Commission authorization to temporarily reassign Alan Tran, Garage Service Attendant, to the classification of Motor Sweeper Operator, Public Works, for rehabilitation. In addition, the Secretary presented a staff report prepared by Lourdes Ferrer, Assistant Administrative Analyst. After discussion, it was moved by Commissioner Islas, seconded by Commissioner Levi and carried that the request for reassignment for rehabilitation be approved, pursuant to Section 63(5) of the Civil Service Rules and Regulations. The motion carried unanimously.

REQUEST TO REAPPOINT RESIGNED EMPLOYEE:

DANIEL AXE/WATER UTILITY MECHANIC

The Secretary presented a communication from Kevin Wattier, General Manager, Water Department, requesting Commission authorization to reappoint Daniel Axe to his former classification of Water Utility Mechanic. In addition, the Secretary presented a staff report prepared by Leah Salgado, Personnel Analyst. After discussion, it was moved by Commissioner Levi, seconded by Commissioner Islas and carried that the request be approved, pursuant to Section 45 of the Civil Service Rules and Regulations. The motion carried unanimously.

REQUEST FOR ORDER OF LAYOFF: The Secretary presented a staff report and Order of Layoff, prepared by Herman Long, Deputy Director, requesting Commission approval, in response to the Request for Order of Layoff received from Mario R. Beas, Executive Director, on April 25, 2008. After discussion, it was moved by Commissioner Infelise, seconded by Commissioner Levi and carried to approve the Order of Layoff. The motion carried by a unanimous roll call vote.

REQUEST FOR PERMANENT ASSIGNMENT TO AVOID LAYOFF AND OUT OF ORDER LAYOFF:

The Secretary presented a staff report prepared by Herman Long, Deputy Director, requesting Commission approval of the transfers, permanent assignments to avoid layoffs and the out-of-order layoffs. Mr. Long informed the Commission that staff has worked tirelessly with Ken

Walker, Personnel Services Officer, Human Resources to place Civil Service Department staff affected by the Order of Layoff. As a result, Mario Beas, Executive Director, is requesting the following permanent assignments to avoid layoffs and out of order layoffs: Beverly Nieves, Personnel Analyst, to Personnel Analyst, Human Resources and Donnell Russell, Clerk Typist, to Clerk Typist, Police Department as transfers, pursuant to Civil Service Rules and Regulations, Section 64; Maria Rowena Pineda, Clerk Typist, to Accounting Clerk, Parks, Recreation and Marine, Paola Maldonado, Personnel Analyst, to Administrative Analyst, Parks, Recreation and Marine and Russ Ficker, Personnel Analyst, to Administrative Analyst, Public Works, as permanent assignments, pursuant to Civil Service Rules and Regulations, Section 67(5); and Christopher Daclan, Personnel Analyst, to Administrative Analyst, Water and Leah Salgado, Personnel Analyst to Administrative Analyst, Parks, Recreation and Marine, as out of order layoffs and transfers, pursuant to Civil Service Rules and Regulations, Sections 100 and 64. He further stated that these employees would be placed on a priority list for the classification in which they were laid off, pursuant to Civil Service Rules and Regulations, Section 97. After discussion, it was moved by Commissioner Levi, seconded by Commissioner Islas and carried that the transfers of Beverly Nieves and Donnell Russell be approved. The motion carried unanimously. It was moved by Commissioner Islas, seconded by Commissioner Infelise and carried that the layoff, change in classification and transfer of Maria Rowena Pineda, Paola Maldonado and Russell Ficker be approved. The motion carried unanimously. It was moved by Commissioner Infelise, seconded by Commissioner Islas and carried that the out of order layoff, change in classification and transfer of Christopher Daclan and Leah Salgado be approved. The motion carried unanimously. The Secretary thanked Mr. Long for the excellent job he did in preparing the order of layoff reports for the Commission. He also thanked Parks, Recreation and Marine, Public Works, Water, Human Resources and Police Departments for their cooperation in placing these employees. He stated that they are all high quality candidates and were fortunate to have more opportunities than staff available to them. Ken Walker, Personnel Services Officer, Human Resources, stated that there were three factors involved in this process, the City Manager making a commitment to place staff, departments coming forward and the quality of Civil Service staff.

BULLETIN:

WATER TREATMENT MECHANIC

It was moved by Commissioner Infelise, seconded by Commissioner Islas and carried that the subject Job Opportunity Bulletin be approved. The motion carried unanimously.

EXAMINATION RESULTS:

It was moved by Commissioner Islas, seconded by Commissioner Levi and carried that the following examination results be approved. The motion carried unanimously.

Civil Engineering Assistant – 14 Applied, 14 Qualified
Hazardous Materials Specialist – 23 Applied, 14 Qualified
Office Automation Analyst – 5 Applied, 4 Qualified
Office Systems Analyst – 14 Applied, 12 Qualified
Transportation Planner – 5 Applied, 1 Qualified
Supervisor - Waste Operations – 6 Applied, 4 Qualified
Systems Technician – 19 Applied, 17 Qualified

Eric Shen, Director of Transportation Planning, Harbor Department and Cynthia Stafford, Administrative Officer, Public Works, were the subject matter experts for Transportation Planner and Diko Melkonian, General Superintendent, Environmental Services, Public Works, was the subject matter expert for Supervisor – Waste Operations.

EXTENSION OF EXPIRING ELIGIBLE LISTS:

It was moved by Commissioner Infelise, seconded by Commissioner Islas and carried that the following eligible lists be extended for an additional six months. The motion carried unanimously.

Combination Building Inspector
Senior Traffic Engineer
Supervisor – Facility Maintenance
Traffic Engineer

RETIREMENTS:

It was moved by Commissioner Islas, seconded by Commissioner Infelise and carried that the following retirements be received and filed. The motion carried unanimously.

Michael Tonnesen/Construction Inspector/Harbor
Patricia Blishak/Environmental Health Specialist III/Health

RESIGNATIONS:

It was moved by Commissioner Infelise, seconded by Commissioner Islas and carried that the following resignations be received and filed. The motion carried unanimously.

John Jackson/School Guard/Police
Alisha Westerman/Clerk Typist III/Civil Service

MANAGERS' REPORT:

Herman Long, Deputy Director, informed the Commission that Recruitment Division staff is attending a job fair today, and also acknowledged Deborah McCluster for the work she is doing on the Civil Service Department budget.

The Secretary thanked staff for the excellent work they have provided to the Civil Service Department. He stated that departments have agreed to allow staff to assist Civil Service in completing tasks that are in progress.

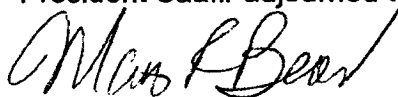
President Saafir thanked staff for the excellent job they provided to the Civil Service Department. He stated that he does not apologize for the job the Commission does in trying to ensure the process is fair to all. He stated that our founding fathers were correct when the Civil Service Commission was established to protect the employees' rights through responsible hiring and appeal process. The managers and employees are not always right and it's the Commission's job to seek the balance.

**PERSONNEL SESSION
Management Evaluations
(Closed Session):**

It was moved by Commissioner Islas, seconded by Commissioner Levi and carried to recess the meeting to a closed session, pursuant to Government Code Section 54954.5 to discuss Management Evaluations. The motion carried unanimously.

ADJOURNMENT:

There being no further business before the Commission, President Saafir adjourned the meeting.



MARIO R. BEAS
Secretary

MRB:meh

**LONG BEACH CIVIL SERVICE COMMISSION
AHMED SAAFIR, PRESIDENT
MAY 21, 2008**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, May 21, 2008, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

MEMBERS PRESENT: Mary Islas, F. Phil Infelise, Herb Levi, Ahmed Saafir

MEMBER EXCUSED: Jeanne Karatsu

OTHERS PRESENT: Mario R. Beas, Executive Director & Secretary
Herman M. Long, Deputy Director
Melinda George, Employment Services Officer
Marilyn Hall, Executive Assistant
Chris Daclan, Personnel Analyst
Leah Salgado, Personnel Analyst
Debbie McCluster, Personnel Analyst
Caprice McDonald, Personnel Analyst
Paola Maldonado, Personnel Analyst
Russell Ficker, Personnel Analyst
Lourdes Ferrer, Assistant Administrative Analyst
Tara Brewer, Assistant Administrative Analyst, Human Resources

President Ahmed Saafir presided.

MINUTES: It was moved by Commissioner Islas, seconded by Commissioner Levi and carried that the minutes of the regular meeting of May 14, 2008, be approved as prepared. The motion carried unanimously.

It was moved by Commissioner Levi, seconded by Commissioner Islas and carried that the suspension hearing minutes 24-S-67 of May 7, 2008, be approved as prepared. The motion carried unanimously.

PROVISIONAL APPOINTMENTS: The Secretary presented a communication from Dennis J. Thys, Director of Community Development, requesting Commission authorization to appoint Steven Johnson and LaVon Kibodeaus to the classification of Housing Aides on a provisional basis. In addition, the Secretary presented a staff report prepared by Caprice McDonald, Personnel Analyst. After discussion, it was moved by Commissioner Islas, seconded by Commissioner Levi and carried that the request be granted in accordance with Civil Service

Commission Policy 1.02 and Section 43 of the Civil Service Rules and Regulations. The motion carried unanimously.

REQUEST FOR TEMPORARY REASSIGNMENT FOR TRAINING AND TRANSFER:

JIMMY BROWN, MAINTENANCE ASSISTANT III/PARKS, RECREATION & MARINE TO GAS CONSTRUCTION WORKER/GAS & OIL

The Secretary presented a communication from Christopher J. Garner, Director of Gas and Oil, requesting Commission authorization to temporarily reassign Jimmy Brown, Maintenance Assistant III, Parks, Recreation and Marine for training, and transfer to Gas and Oil, to the classification of Gas Construction Worker. In addition, the Secretary presented a staff report prepared by Paola Maldonado, Personnel Analyst. After discussion, it was moved by Commissioner Levi, seconded by Commissioner Infelise and carried that the request for reassignment for training and transfer be approved, pursuant to Sections 63(3) and (64) of the Civil Service Rules and Regulations. The motion carried unanimously.

PROTEST TO DISQUALIFICATION OF APPLICATION:

SENIOR ACCOUNTANT

The Secretary presented communications from Carrie Lerch and Roberto Montjoy, protesting the disqualification of their applications for Senior Accountant due to insufficient proofs. In addition, the Secretary presented a staff report prepared by Caprice Brown, Personnel Analyst. Ms. Brown briefed the Commission regarding this request. Mr. Montjoy was present and addressed the Commission regarding this request, stating that the message of receipt of application for online filing regarding submittal of proofs is not clear. Ms. Lerch was not present. After discussion, it was moved by Commissioner Infelise, seconded by Commissioner Islas and carried to deny Mr. Montjoy's request. The motion carried by a unanimous roll call vote. It was moved by Commissioner Islas, seconded by Commissioner Infelise and carried to deny Ms. Lerch's request. The motion carried by a unanimous roll call vote.

REQUEST TO FILE FOR EXAMINATION BY DISMISSED EMPLOYEE:

The Secretary presented a request to file for examination by dismissed employee from Albert J. Demelis, requesting Commission approval to participate in examinations for the City of Long Beach. After discussion, it was moved by Commissioner Levi, seconded by

Commissioner Islas and carried to approve Mr. Demelis' request to participate in examinations. The motion carried by a unanimous roll call vote.

CHANGE IN EXAM PLAN:

SENIOR PLUMBING INSPECTOR

The Secretary presented a staff report prepared by Sal Ambriz, Personnel Analyst, requesting that the examination plan for Senior Plumbing Inspector be changed from an appraisal interview weighted 100% to a review of application and supplemental application weighted 100%. Melinda George, Employment Services Officer briefed the Commission regarding this request. After discussion, it was moved by Commissioner Levi, seconded by Commissioner Islas and carried that the change in examination plan be approved. The motion carried unanimously.

EXAMINATION RESULTS:

It was moved by Commissioner Islas, seconded by Commissioner Infelise and carried that the following examination results be approved. The motion carried unanimously.

Communication Specialist – 40 Applied, 27 Qualified
Hazardous Materials Specialist – 15 Applied, 6 Qualified
Office Automation Analyst – 3 Applied, 2 Qualified
Plumber - 30 Applied, 1 Qualified
~~Public Health Professional~~
Senior Civil Engineer – 1 Applied, 1 Qualified
Senior Plumbing Inspector – 20 Applied, 11 Qualified
Systems Technician – 8 Applied, 7 Qualified

EXTENSION OF EXPIRING ELIGIBLE LISTS:

It was moved by Commissioner Infelise, seconded by Commissioner Levi and carried that the following eligible lists be extended as indicated. The motion carried unanimously.

Housing Specialist **(1 month)**
Water Quality Organic Chemist **(6 months)**

RETIREMENTS:

It was moved by Commissioner Islas, seconded by Commissioner Infelise and carried that the following retirements be received and filed. The motion carried unanimously.

Sylvia Lujan-Saad/Petroleum Operations Coordinator I/Oil Properties
Linda Silber/General Librarian/Library
Mary Blackburn/Park Naturalist/Parks

RESIGNATION:

STEVEN PELTIER/ANIMAL CONTROL OFFICER II/HEALTH

It was moved by Commissioner Islas, seconded by Commissioner Levi and carried that the subject resignation be received and filed. The motion carried unanimously.

TRANSFERS:

It was moved by Commissioner Islas seconded by Commissioner Levi and carried that the following transfers between departments be approved. The motion carried unanimously.

Diana Nezzar/Clerk Typist III/Harbor to Clerk Typist III/Police

Bonnie Fong/Assistant Administrative Analyst II/Financial Management to Assistant Administrative Analyst II/Public Works

RESCHEDULE FOR HEARING:

DISMISSAL HEARING 19-D-67

It was moved by Commissioner Infelise, seconded by Commissioner Islas and carried that the subject hearing be rescheduled to August 6 & 13, 2008. The motion carried unanimously.

MANAGERS' REPORT:

Melinda George, Employment Services Officer, stated that staff is continuing with the transition. Rowena Pineda and Donnell Russell, Clerk Typists have begun their new assignments with Parks, Recreation and Marine and the Police Departments. Chris Daclan, Leah Salgado and Paola Maldonado, Personnel Analysts will begin their new assignments with Water and Parks, Recreation and Marine Departments on Monday.

Herman Long, Deputy Director, stated that Beverly Nieves, Personnel Analyst, has transferred to the Human Resources Department also. He stated that he would be attending a Career Day at Franklin Middle School on Friday, along with Mario.

The Secretary informed the Commission that all staff that is transferring would be recognized on Friday, May 30, 2008, at a potluck for staff.

DISCUSSION OF CURRENT FUNDING AND THE IMPACT ON CITY CHARTER MANDATED DUTIES:

Commissioner Islas asked how does the Civil Service Commission protect the Civil Service City Charter mandated duties responsibilities? Robert E. Shannon, City Attorney, stated that the Civil Service Commission has significant Charter mandated responsibilities as an appointing authority under the City Charter. The Commission's core functions are described under Section 1101 of the City Charter. These duties can be performed in different ways as determined by the Commission. Mr. Shannon stated that the City Charter prohibits one appointing authority from performing City Charter mandated duties clearly assigned to another appointing authority. Commissioner Infelise asked that since Civil Service has been cut 23% of its total budget and lost 10 staff members, how was it going to perform all of its Charter duties in an efficient manner. Mr. Shannon stated that the City Council has budgetary control over the Civil Service Department. At what point has the Civil Service Department been starved and cannot perform its core function is a determination that has to be made by the Civil Service Commission. He stated that he would exercise caution in challenging the budget. Theoretically if this matter is challenged in court, it would cost the Commission more money, in that, it would have to obtain an outside counsel since his office would represent the City Council. Mr. Shannon stated that he does not know the bottom line of what point the Commission would not be able to perform its function. He was not in a position to make this determination. He stated that the Commission would have to determine what core functions they would not be able to perform, within the current budget, but advised it to execute caution in confronting the City Council. Mr. Shannon also stated it does not say you have to perform at the continued level of efficiency. The Commission has to determine at what point it will be inefficient or not able to perform at all. He stated that as an attorney, he could not tell if 23% cut would not allow the Commission to perform its core functions. The Commission would have to make that decision. The Commission needs to provide a factual case to establishing what functions could not be performed. Regarding appeal hearings, Mr. Shannon indicated that he was not aware that it takes up to one

year before an appellant's case comes before the Commission for a hearing. He stated that taking that long could be a problem regarding an appellant's right to due process within a reasonable timeframe. He stated that aggressive action be undertaken to present its case to Mayor and City Council. The Secretary indicated as a result of the budget cuts, Civil Service Department would not be able to recruit job candidates for eligible lists. He stated the recruitment division was established by the City Council in 1985 as part of the Civil Service Department. He stated that the City Clerk's office is searching for the City Council resolution creating the recruitment division. Mr. Shannon questioned what would hinder departments from recruiting. The Secretary stated that recruitment is an essential component of the establishment of eligible lists, and hiring departments should not be the one recruiting for the positions. President Saafir asked about study sessions being conducted in closed session. Mr. Shannon explained that the Brown Act was very specific in that these matters are to be discussed in open session. He stated that study sessions are discussion on items, however no decisions are made. Mr. Shannon indicated that he and Christina Checél, Deputy City Attorney are available to advise the Commission on this topic.

COMMENTS FROM PUBLIC:

Chris Daclan, Personnel Analyst, made the following statement: "Today is my last Commission meeting as a member of the Civil Service Department. I want to thank the Commission and the Civil Service staff for the honor and the privilege of working with you. I have spent 18 years, my whole "City life" here, so Civil Service will always be my home and where my heart is. I have learned a lot about the City and life in general from managers, coworkers, and Commissioners, past and present, and I will cherish that wisdom for the rest of my life.

This past week has been very tough. I have seen three of our staff leave and three others and I will be leaving very soon. It has been a bitter pill to swallow, but change, whether we like it or not, sometimes is necessary, even if it hurts.

I believe that this is a crucial crossroads for the Commission and the department. Change is eminent, but so is opportunity. Things that you see as undoable ARE doable. It will be difficult not to dwell on what you've lost,

but it is time to move forward and meet the challenge head-on. I hope that you sincerely commit to make real changes, because without commitment, the change that this department and this City needs won't happen.

My coworkers know this, but I want to express publicly how much my heart aches to see OUR team separated. I care, respect and admire every one of the members of the Civil Service family and I am glad to have shared so much laughter and so many memories with you all. I am really going to miss you. Then again, you will still see me and others from time to time here on the 7th floor. It is as I've said, home and it'll be hard to stay away.

If you know anything about my personality, life to me...is a song. In fact, I've made every new employee for the last 18 years sing their favorite song to me when they arrive.

Thank you again, to all of you...for giving me the chance to sing with you."

ADJOURNMENT:

There being no further business before the Commission, President Saafir adjourned the meeting.



MARIO R. BEAS
Secretary

MRB:meh

**CITY OF LONG BEACH
DEPARTMENT OF PARKS, RECREATION AND MARINE
PARKS AND RECREATION COMMISSION MINUTES
APRIL 17, 2008**

I. CALL TO ORDER

The Parks and Recreation Commission meeting was called to order by Harry Saltzgaver, President, at 9:03 a.m., at the El Dorado Park Community Center in the Senior Center Library. Phil Hester, Director of Parks, Recreation and Marine, took roll call and confirmed a quorum.

Present: Harry Saltzgaver, President
Drew Satariano, Vice President
Simon George
Albert Guerra
Bob Livingstone
Sarah Sangmeister
Brett Waterfield

Absent: none

Staff: Phil Hester, Director of Parks, Recreation and Marine
Tom Shippey, Manager of Maintenance Operations Bureau
Dennis Eschen, Manager of Planning and Development Bureau
J.C. Squires, Manager of Business Operations Bureau
Chrissy Marshall, Manager of Community Recreation Services Bureau
William Greco, Supervising Park Ranger
Lt. Dan Pratt, Park Rangers
Alan Kosoff, Contract Management
Robin Black, Executive Assistant to the Director

Guests: Diane Wiley, Executive Director, Partners of Parks
Darren Held, Senior Program Manager, Partners of Parks
Anthony Otto, L.B. Container Terminals

II. ACKNOWLEDGEMENT

A. OF \$100,000 FROM LB CONTAINER TERMINALS TO PARTNERS OF PARKS FOR UNIVERSALLY ACCESSIBLE PLAYGROUNDS

President Saltzgaver said they would like to thank LB Container Terminals for their jumpstart for the Universally Accessible Playground.

Mr. Hester stated that Anthony Otto is present from the organization.

President Saltzgaver presented a plaque to Mr. Otto in appreciation for their donation.

Mr. Otto stated that this city was a great place to grow up and this was a great opportunity to give back to the city.

B. OF DAVID EDGAR FOR VOLUNTARY IDEA PROGRAM (VIP) SUGGESTION

President Saltzgaver stated that Mr. Edgar was not available and this would wait until next month.

III. APPROVAL OF MINUTES – MARCH 20, 2008

It was moved by Commissioner Sangmeister and seconded by Commissioner Waterfield to approve the March 20, 2008 Parks and Recreation Commission minutes. The motion carried unanimously.

IV. COMMISSION ACTION ITEMS

#08-0401

PERSONAL SERVICES/INSTRUCTION AGREEMENTS-MONTHLY APPROVAL

It was moved by Commissioner Livingstone and seconded by Vice President Satariano to authorize the Community Recreation Services Bureau Manager or his or her management designee to execute the Personal Services and Instruction Agreements and amend Attachment "A" of the agreements as needed. The motion carried unanimously.

#08-0402

REQUEST AUTHORIZATION TO EXECUTE A PERMIT WITH KNOWLEDGE LEARNING CORPORATION® FOR THE OPERATION OF A SCIENCE CAMP FROM JUNE 6, 2008 THROUGH AUGUST 22, 2008, AT EL DORADO PARK WEST, PICNIC SITE A

It was moved by Commissioner Livingstone and seconded by Commissioner Sangmeister to authorize the Director of Parks, Recreation and marine to execute a permit with Knowledge Learning Corporation® for the operation of a science camp from June 6, 2008 through August 22, 2008, at El Dorado Park West, Picnic Site A. The motion carried unanimously.

#08-0403

AUTHORIZE THE EXECUTION OF A YOUTH LEAGUE PERMIT INCLUDING CONCESSION STAND WITH HEARTWELL FASTPITCH SOFTBALL LEAGUE, INC., FOR NONEXCLUSIVE USE OF SPORTS FIELDS FOR A TERM OF THREE YEARS, EXPIRING FEBRUARY 28, 2011

Mr. Hester stated that this is the standard permit the Department has with various youth leagues.

Ms. Marshall stated that this is an offshoot of the bobby sox organization. The City and the other organization at Heartwell have no issues with this request and this would be a new user group. There was a drop in participation levels of the bobby sox organization and these two leagues are able to share fields.

Commissioner Waterfield asked if the fees are adjusted for the longer terms.

Ms. Marshall responded that fees are waived for youth sports.

President Saltzgaver stated that the permits are written so that we can go back and charge the groups if there is a change in the policy.

It was moved by Commissioner Livingstone and seconded by Commissioner Sangmeister to authorize the Director of Parks, Recreation and Marine to execute a Youth League Permit with Heartwell Fastpitch Softball League, Inc., for a term of three years, expiring on February 28, 2011, and waive its usual fees for rental, lights, administration and gross receipts on the sale of food and beverages in consideration for the City being recognized as a co-sponsor of the league by the Permittee. The motion carried unanimously.

#08-0404

AUTHORIZATION TO EXECUTE THE FIRST AMENDMENT TO PERMIT NO. 28843 WITH THE TRUSTEES OF CALIFORNIA STATE UNIVERSITY, LONG BEACH FOR THE USE OF BLAIR FIELD TO EXTEND THE TERM AN ADDITIONAL FIVE YEARS, ADJUST THE ADVERTISING REVENUE SHARE, RECEIVE A SCOREBOARD CONTRIBUTION AND ADJUST PERMIT FEES

Mr. Squires stated that this is the new permit that brings all the new fees and donations into the agreement. They were also able to renegotiate for advertising revenues, so the revenues will be larger and are expected to grow. He said that with delays in purchasing and structuring the transaction, they hope to have this in for the Armada season.

Commissioner Livingstone asked about the food concession.

Mr. Squires responded that the Armada subleases the food concession to Fred Khammar for all the events. The City gets a percentage of the food and beverage sales and revenue has grown over the last two years.

It was moved by Commissioner Sangmeister and seconded by Vice President Satariano to authorize the Director of Parks, Recreation and Marine to execute the first Amendment to Permit No. 28843 with the Trustees of California State University, Long Beach to extend the term an additional five (5) years, adjust advertising revenue sharing, secure/accept a scoreboard contribution and adjust Permit fees to reflect the Consumer Price Index. The motion carried unanimously.

#08-0405

MEMORIAL BENCH FOR NADYA CONWAY

It was moved by Vice President Satariano and seconded by Commissioner Sangmeister to approve the placement and installation of the memorial bench in memory of Nadya Conway. The motion carried unanimously.

Commissioner Satariano stated that it is very appropriate where this bench will be placed because Nadya lived across the street. She was a good person and good activist in the neighborhood.

#08-0406

MEMORIAL BENCH FOR WAYNE P. BOTT

It was moved by Commissioner Livingstone and seconded by Commissioner Sangmeister to approve the placement and installation of the memorial bench in memory of Wayne P. Bott. The motion carried unanimously.

#08-0407

REQUEST AUTHORIZATION TO EXECUTE A PERMIT WITH DR. MANDY RHODES, AN INDIVIDUAL DOING BUSINESS AS NEW CHIROPRACTIC AND WELLNESS CENTER, FOR THE OPERATION OF A PARK EXERCISE CONCESSION

Ms. Black stated that after discussions with the owner, staff discovered that a permit was not needed.

V. COMMITTEE STATUS REPORTS

A. EXECUTIVE COMMITTEE
President Saltzgaver, Chair

President Saltzgaver stated that the Committee met and discussed the agenda.

B. FINANCE AND APPEALS COMMITTEE
President Saltzgaver, Chair

President Saltzgaver stated that a meeting was held this month.

Mr. Squires stated that the City is cutting budgets by 10% citywide and Department staff has been discussing which items to cut. The Department's budget hearing with the City Manager has been scheduled for May 28. The Department's analysts are working hard between now and the May 6 submission date to Financial Management.

President Saltzgaver stated that this is not a pleasant budget year.

Commissioner Waterfield asked when the budget would be available to the public?

Mr. Squires responded that it would be available to the public when it is transmitted to the City Council.

President Saltzgaver stated that it would be important to have a list of the Department's core services.

President Saltzgaver stated that the Committee could meet if needed.

C. PARK SAFETY COMMITTEE
Commissioner George, Chair

Commissioner George stated that the Committee did not meet this month. He asked Mr. Greco to give his report.

Ms. Marshall introduced Lt. Dan Pratt, the recently selected Police Lieutenant to oversee the Park Rangers. She said that Lt. Pratt was previously assigned to the Police West Division and he was instrumental in setting up the meetings between Department staff and Police staff.

Lt. Pratt stated that before he was a police officer, he worked in the City of Carson Parks and Recreation Department for 14 years, so this is a perfect match.

Mr. Greco stated that the Cambodian New Year was held in El Dorado Regional Park and was a great event. Over 3,000 vehicles entered the park and there were no major issues. This year they had a professional parking crew, which really helped speed up the traffic into the park.

D. **MARKETING AND CUSTOMER SERVICE COMMITTEE**
Commissioner Guerra, Chair

Commissioner Guerra stated that the Committee did not meet this month. He stated that the new class schedule is out.

E. **CAPITAL IMPROVEMENT AND INFRASTRUCTURE COMMITTEE**
Vice President Satariano, Chair

Vice President Satariano stated that he was not at the meeting this morning and asked Commissioner Waterfield to go over the items discussed at the meeting.

Commissioner Waterfield stated that the Committee met this morning and went over the CIP plans. He said that Mr. Eschen held a community meeting regarding the Drake/Chavez Greenbelt, which was well attended. Mr. Eschen will hold a second meeting in June.

F. **CITY SCHOOLS/JOINT COMMITTEE**
Commissioner Tong Sangmeister, Chair

Commissioner Sangmeister stated that the Committee did not meet this month. She asked if Mr. Squires had any information on the overall contract.

Mr. Squires stated that they are working out the final wording and the agreement is being processed through the School District.

G. **SPECIAL EVENTS AND RECREATION COMMITTEE**
Commissioner Livingstone, Chair

Commissioner Livingstone stated that the Committee would meet on May 7, to discuss facility rental usage.

VI. DIRECTOR'S REPORT TO COMMISSION

A. **DIRECTOR'S MONTHLY REPORT – MARCH 2008**

President Saltzgaver asked for any questions on the monthly report. There were none.

It was moved by Commissioner Livingstone and seconded by Commissioner Sangmeister to receive and file the Director's Monthly Report for March 2008. The motion carried unanimously.

VII. CORRESPONDENCE

President Saltzgaver stated that there was no correspondence.

VIII. UNFINISHED BUSINESS

A. PARTNERS OF PARKS REPORT – DIANE WILEY

Ms. Wiley introduced Darren Held, the Senior Program Manager for Partners of Parks, who is handling a lot of the projects that they are working on. She also wanted to thank him for making their website happen, which is now online at partnersofparks.org. They are now able to take donations on-line.

Ms. Wiley also mentioned the Long Beach Marathon. She said that Partners of Parks has a fundraising team headed by Darren Held and Karen Hester. She said you can run the full marathon, you can run the half marathon, you can walk, you can ride your bike or you can open up your checkbook and contribute to the team. They would appreciate any money that can be given. The money is going into the general operating fund of Partners of Parks' unrestricted funding.

Ms. Wiley let the Commissioners know that a Partners of Parks Board mixer would be held on May 15, from 5:30-7:00 p.m. and the Commissioners would be receiving invitations. Ms. Wiley also encouraged the Commissioners to please invite any potential Board members to the function.

IX. NEW BUSINESS

President Saltzgaver stated that there was no new business.

X. COMMENTS

A. AUDIENCE

President Saltzgaver asked for comments from the audience. There were no comments.

B. STAFF

President Saltzgaver asked for comments from the staff.

Ms. Marshall distributed flyers for the unveiling of the mural design of the Cambodian Town Mural Project. She said that it was to present the draft design only. She also mentioned the Bixby Park Band Shell grand reopening on May 10. Ms. Marshall stated that the summer programs would begin the third week of June. Staff is also moving forward in organizing the movies in the park and the Municipal Band Concerts and the concerts in the park.

Mr. Squires wanted to acknowledge the efforts of the Department analysts who are working extremely hard on the budget.

Mr. Hester stated that the Department is working with the Port on the new greenbelt area, cleaning it up and putting in walking areas and benches. Mr. Hester said that he sent out a revised park listing to the Commissioners. He said that staff is still working on an information guide for the Commissioners, with some key statistics on the parks. Mr. Hester also said that an item might be brought to the Special Events and Recreation Committee to look into barbecues in the parks. There have been a lot of questions on the City Ordinances regarding barbecues in the parks. Technically, they are not allowed in the parks unless they are in facilities that are provided by the City. Obviously, we have not been able to keep up by providing barbecues. Everyone does barbecue in the parks though. Particularly with the air quality issues within the city, maybe the Special Events and Recreation Committee could look at that Ordinance and give a recommendation on what should be done, like possibly requiring people to use gas barbecues vs. charcoals. Not only do we have air quality issues, people dispose of their coals by the trees.

Mr. Hester announced that at the May 22 City Council meeting, Vice President Drew Satariano would be recognized by Councilmember Patrick O'Donnell for his involvement with the Commission and in recognition of the award he received as Commissioner of the Year, given by the California Association of Parks and Recreation Commissioners and Board Members.

C. COMMISSIONERS

President Saltzgaver asked for comments from the Commissioners.

Commissioner Livingstone wanted to reinforce what Ms. Wiley said, regarding if you have anyone you would like to recommend for the Partners of Parks Board, to please invite them to the May 15 event.

President Saltzgaver said that for anyone who watched the April 15 City Council meeting saw the Chair of the Sea Festival. He asked Vice President Satariano to give a synopsis of the Sea Festival audit.

Vice President Satariano said that he felt that on Tuesday night they had a good night representing Sea Festival and focusing the City Council on what they have gone through the last three years. Back in June, Councilwoman Gabelich asked for the City Auditor to audit the Sea Festival operations. That audit has gone on this entire time and was released by the City Auditor on Tuesday night. The newspaper announced on Wednesday morning that the Sea Festival was doing well. He said that there is a lot of work to refocus and reposition Sea Festival. It is a work in progress and there are a lot of moving parts. It is a unique partnership. Vice President Satariano stated that he is happy to report that in 2008, they are going to start with events in the middle of June and end on Labor Day. In between that, they have 55 event operators who sometimes run three or four events different events during the course of the summer. This year, they have a race to Tahiti from Rainbow Harbor. There will probably be 10 to 12 boats that run this race. Sinjin Smith will have volleyball games going on all summer on the sand. They will have the Mayor's Cup Women's Match Race, the movies on the beach, the movies in the park, the Municipal Band Concerts. On July 25, they have something called Power Fest weekend. During July they have the Catalina Island Ski Race, the Special Needs Children's Day sponsored by the Catalina Ski Club, the Offshore Power Fest Trade Show with a boat show, and the AVP Volleyball Tournament. One big event this year is a Masters Rowing Championship with about 2,000 rowers from all over the country coming in to Marine Stadium. He also mentioned the events taking place in August. He said that what happens in a lot of cases with Sea Festival event operators is that they know what they want to do, but they don't know how to get hotel reservations or how to get the best deal with the airlines or get the maximum amount of PR and publicity. That's what Sea Festival brings to the event operators. Vice President Satariano said that they feel they have a line-up of events that have a big economic impact. Last year they sold out close to 5,000 hotel rooms and this year they will exceed that. It is going to be a good year.

Mr. Eschen stated that he is doing a beach plan, putting together a lot of facilities that are needed on the beach. They have not talked to Sea Festival yet as to what they might want to see added to the beach environment.

President Saltzgaver stated that the recycling bin program passed both the Marine Advisory Commission and the Coastal Commission. They hope to have them on the beach by mid-summer. This is a very important program and he hopes they can move them into the parks too.

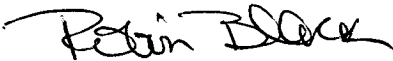
X. NEXT MEETING

President Saltzgaver stated that the next meeting would be held at 9:00 a.m., on Thursday, May 15, 2008, at the Rancho Los Alamitos, 6400 East Bixby Hill Road, Long Beach.

XI. ADJOURNMENT

President Saltzgaver adjourned the meeting at 11:10 a.m.

Respectfully submitted,



Robin Black
Executive Assistant to the Director

c: Phil T. Hester, Director of Parks, Recreation and Marine