

**LONG BEACH CIVIL SERVICE COMMISSION
JEANNE KARATSU, PRESIDENT
APRIL 4, 2012**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, April 4, 2012, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

MEMBERS PRESENT: Jeanne Karatsu, Carolyn Smith Watts, Charles Hicks Jr.,
Jonathan Gotz, Larry Keller

MEMBER EXCUSED:

OTHERS PRESENT: Mario R. Beas, Executive Director & Secretary
Melinda George, Deputy Director
Marilyn Hall, Executive Assistant
Gary Anderson, Deputy City Attorney
Salvador Ambriz, Personnel Analyst
Debbie McCluster, Personnel Analyst
Caprice McDonald, Personnel Analyst
Robert Pfingsthorn, Personnel Analyst
Lourdes Ferrer, Personnel Analyst
Ken Walker, Personnel Operations Manager, Human
Resources

President Jeanne Karatsu presided.

MINUTES: It was moved by Commissioner Keller, seconded by
Commissioner Smith Watts and carried that the minutes of
the regular meeting of March 21, 2012, be approved as
prepared. The motion carried by a unanimous roll call vote.

It was moved by Commissioner Keller, seconded by
Commissioner Gotz and carried that the minutes of the
special meeting of March 28, 2012, be approved as
prepared. The motion carried by a unanimous roll call vote.

It was moved by Commissioner Keller, seconded by
Commissioner Smith Watts and carried that the Suspension
Appeal 02-S-1112 hearing minutes of March 28, 2012, be
approved as prepared. The motion carried by a unanimous
roll call vote.

CONSENT CALENDAR (2-5): It was moved by Commissioner Hicks, seconded by
Commissioner Keller and carried that the Consent Calendar
items be approved. The motion carried by a unanimous roll
call vote.

RETIREMENTS:

Request to receive and file retirements.

David Coppin/Firefighter/Fire
Tony Uk/Equipment Mechanic II/Public Works

The motion was made to receive and file on Consent Calendar.

DISABILITY RETIREMENT:

Request to receive and file disability retirement.

Edward Hightower/Gas Construction Worker II/Long Beach Gas & Oil

The motion was made to receive and file on Consent Calendar.

RESIGNATION:

Request to receive and file resignation.

Jonas Heitkemper/Clerk Typist II/Harbor

The motion was made to receive and file on Consent Calendar.

SCHEDULE FOR HEARINGS:

Request to approve hearing schedule.

Suspension Appeal 09-S-1112, August 15, 2012
Dismissal Appeal 10-D-1112, August 22, 2012
Suspension Appeal 11-S-1112, August 29, 2012
Suspension Appeal 12-S-1112, September 5, 2012
Dismissal Appeal 13-D-1112, September 12, 2012
Dismissal Appeal 14-D-1112, September 12 & 19, 2012

The motion was made to approve hearing schedule on Consent Calendar.

**REQUEST TO REAPPOINT
RESIGNED EMPLOYEE:**

**ROGELIO MARTINEZ/SPECIAL SERVICES OFFICER
POLICE**

The Secretary presented a communication from Jim McDonnell, Chief of Police, requesting Commission authorization to reappoint Rogelio Martinez to his former classification of Special Services Officer. After discussion, it was moved by Commissioner Gotz, seconded by Commissioner Keller and carried that the request be approved, pursuant to Section 45 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll

call vote.

**REQUEST TO TRANSFER TO
FORMER CLASSIFICATION:**

**JUANA GAMEZ/ACCOUNTING CLERK TO CLERK
TYPIST/TECHNOLOGY SERVICES**

The Secretary presented communications from Curtis Tani, Director of Technology Services, requesting Commission authorization to transfer Juana Gamez, Accounting Clerk, Financial Management to her former classification of Clerk Typist, Technology Services. After discussion, it was moved by Commissioner Keller, seconded by Commissioner Smith Watts and carried that the request to transfer Juana Gamez to her former classification of Clerk Typist, be approved, pursuant to Sections 64 & 67(1) of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

**PROTEST OF WRITTEN
EXAMINATION ITEMS:**

The Secretary presented a staff report prepared by Caprice McDonald, Personnel Analyst, regarding the disposition of protested questions from the Police Sergeant examination, which was conducted on March 28, 2012. Ms. McDonald briefed the Commission regarding the protests. After discussion, it was moved by Commissioner Smith Watts, seconded by Commissioner Gotz and carried that the recommended disposition of the protested questions be approved and the affected persons be so notified. The motion carried by a unanimous roll call vote.

**CONSIDERATION OF HEARING
OFFICER'S REPORT:**

SUSPENSION APPEAL HEARING (42-S-1011)

The Secretary presented a report prepared by Hearing Officer Joseph Heath, Attorney at Law, to the Commission, regarding the subject hearing which was conducted on February 23, 2012. After discussion, it was moved by Commissioner Gotz, seconded by Commissioner Hicks and carried that the hearing officer's report be approved as prepared. The motion carried by a unanimous roll call vote.

**CONSIDERATION OF HEARING
OFFICER'S REPORT:**

SUSPENSION APPEAL HEARING (37-S-1011)

The Secretary presented a report prepared by Barbara Raileanu, Attorney at Law to the Commission, regarding the subject hearing which was conducted on January 20, 2012. After discussion, it was moved by Commissioner Keller, seconded by Commissioner Gotz carried that the hearing officer's report be approved as prepared. The motion carried

by the following roll call vote:

AYE: Larry Keller
Jonathan Gotz
Jeanne Karatsu

NAY: Charles Hicks Jr.
Carolyn Smith Watts

**EXTENSION OF EXPIRING
ELIGIBLE LISTS:**

The Secretary presented a staff report, prepared by him, requesting Commission approval of the following eligible lists for six months:

Hazardous Materials Specialist
Plumber (4/6/11 & 4/13/11)
Police Officer – Lateral
Public Health Professional
Public Safety Dispatcher (10/19/11 & 10/26/11)
Senior Civil Engineer (10/13/10 & 10/27/10)
Senior Program Manager – Harbor (4/6/11, 4/20/11 & 4/27/11)

BULLETIN:

GARDENER

It was moved by Commissioner Smith Watts, seconded by Commissioner Keller and carried that the subject Job Opportunity Bulletin be approved. The motion carried by a unanimous roll call vote.

MANAGERS' REPORT:

Melinda George, Deputy Director, provided the Commission an update of the Police Sergeant's examination process and invited the Commission to observe the tactical portion of the examination, which will be conducted at ECOC.

The Secretary informed the Commission that the Deputy Director will be conducting the next two Commission meetings because he will be conducting a Employee Performance Evaluation training for the Long Beach Leadership Academy. He also stated that after that Melinda George, Deputy Director will be conducting a Selective Interview training for the Long Beach Leadership Academy.

NEOGOV UPDATE:

The Secretary provided the Commission with a copy of a survey and its results, which was conducted by staff for users of NeoGOV. He informed the Commission that out of 58 surveys sent, 28 responses were received. The overall

responses see NeoGOV as an important service. Commissioner Smith Watts questioned if Civil Service was still using the SIGMA system. The Secretary informed the Commission that SIGMA is no longer needed for creating eligible lists and certification. The Commission requested that staff provide a City-wide training update on NeoGOV to users, and after the training is completed, to submit another survey to the participants to see if it was helpful, and report back to it. The Commission also requested the Secretary to contact the managers who did not respond to the survey.

**CONSIDERATION OF FISCAL
YEAR 2012 CIVIL SERVICE
DEPARTMENT BUDGET
REDUCTION:**

The Secretary presented proposed recommendations to the Commission regarding the requested models reductions for Fiscal Year 2013. After discussion, it was moved by Commissioner Hicks, seconded by Commissioner Gotz and carried to approve model Option 1, Plan "B". The motion carried by a unanimous roll call vote. The Secretary presented Option 2 to the Commission. After discussion, it was moved by Commissioner Hicks, seconded by Commissioner Gotz and carried to approve Option 2, Plan "B". The motion carried by a unanimous roll call vote.

**EXECUTIVE SESSION
(Government Code 54957.8)**

**REVIEW OF EXECUTIVE DIRECTOR PERFORMANCE
OBJECTIVES**

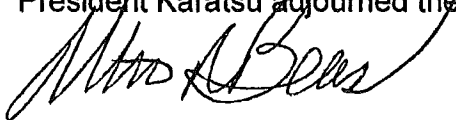
It was moved by Commissioner Smith Watts, seconded by Commissioner Gotz and carried to recess to a closed session, pursuant to Government Code 54957.8. The motion carried by a unanimous roll call vote.

RECONVENE:

It was moved by commissioner Smith Watts, seconded by Commissioner Gotz and carried to reconvene to the regular meeting.

ADJOURNMENT:

There being no further business before the Commission, President Karatsu adjourned the meeting.



MARIO R. BEAS
Secretary

MRB:meh

Becky Blair, Chair
Alan Fox, Vice Chair



Leslie Gentile, Commissioner
Phil Saumur, Commissioner
Melani Smith, Commissioner
Donita Van Horik, Commissioner

FINISHED AGENDA AND MINUTES

CALL TO ORDER (5:04 PM)

see media

At 5:04 p.m., Chair Blair called the meeting to order.

ROLL CALL (5:04 PM)

see media

Commissioners Alan L. Fox, Leslie Fernald Gentile, Phillip Joseph Saumur, Melani
Present: Smith, Donita Van Horik and Becky Blair

Also present: Derek Burnham, Planning Administrator; Amy Webber, Deputy City Attorney; Scott Kinsey, Planner; Craig Chalfant, Planner; Jorge Ramirez, Planner; Heidi Eidson, Bureau Secretary.

FLAG SALUTE (5:04 PM)

see media

Commissioner Smith led the flag salute.

MINUTES (5:05 PM)

see media

see media

12-022PL

Recommendation to receive and file the Planning Commission minutes for March 1, 2012.

A motion was made by Commissioner Saumur, seconded by Commissioner Van Horik, to approve the recommendation. The motion carried by the following vote:

Yes: 4 - Phillip Joseph Saumur, Alan L. Fox, Donita Van Horik and Becky Blair

Abstain: 2 - Leslie Fernald Gentile and Melani Smith

DIRECTOR'S REPORT (5:06 PM)

see media

Derek Burnham, Planning Officer, presented the Director's Report.

Derek Burnham responded to a query from Chair Blair.

SWEARING OF WITNESSES (5:07 PM)

see media

Do you solemnly swear or affirm that the evidence you shall give in this Planning Commission Meeting shall be the truth, the whole truth, and nothing but the truth.

REGULAR AGENDA (5:08 PM)

see media

see media

1. 12-023PL Recommendation to approve a request for a Tentative Tract Map for the subdivision of one existing 27,886.3-square-foot lot located at 1309 E. 3rd Street into four new lots. (District 2) (Application No. 1109-02)

Derek Burnham, Planning Administrator, introduced Scott Kinsey, Project Planner, who presented the staff report.

Scott Kinsey responded to a query from Commissioner Saumur.

Derek Burnham responded to a query from Commissioner Smith.

Chair Blair spoke.

A motion was made by Commissioner Van Horik, seconded by Commissioner Saumur, to approve the recommendation. The motion carried by the following vote:

Yes: 6 - Phillip Joseph Saumur, Alan L. Fox, Leslie Fernald Gentile, Melani Smith, Donita Van Horik and Becky Blair

see media

2. 12-024PL Recommendation to adopt Mitigated Negative Declaration (MND) 04-11 for the Long Beach Police Department Tunnel Project at 400 and 505 W. Broadway. (Districts 1 and 2) (Application No. MND 04-11)

Commissioners Smith and Gentile recused themselves from the item.

Chair Blair spoke.

Derek Burnham, Planning Administrator, introduced Craig Chalfant, Project Planner, who presented the staff report.

Mark Christoffels, City Engineer, responded to queries from Commissioner Saumur.

Mark Christoffels spoke.

Scott Haye, representing Lyon Communities, provided public comment.

Derek Burnham responded to queries from Chair Blair.

A dialogue ensued between Commissioner Fox and Scott Haye.

Mark Christoffels responded to a query from Commissioner Fox.

Mark Christoffels and Derek Burnham responded to a query from Commissioner Van Horik.

Derek Burnham responded to queries from Commissioner Van Horik.

Commissioner Fox spoke.

Derek Burnham responded to comments made by Commissioner Fox.

Mark Christoffels responded to a query from Chair Blair.

Chair Blair spoke.

Mark Christoffels responded to a query from Chair Blair.

Mark Christoffels responded to a query from Commissioner Van Horik.

Mark Christoffels responded to queries from Commissioner Saumur.

Mark Christoffels responded to queries from Chair Blair.

Craig Chalfant and Derek Burnham responded to queries from Commissioner Van Horik.

Derek Burnham responded to a query from Commissioner Fox.

A dialogue ensued between Chair Blair and Derek Burnham.

Commissioner Van Horik spoke.

A motion was made by Commissioner Van Horik, seconded by Commissioner Saumur, to approve the recommendation. The motion carried by the following vote:

Yes: 4 - Phillip Joseph Saumur, Alan L. Fox, Donita Van Horik and Becky Blair

Excused: 2 - Leslie Fernald Gentile and Melani Smith

see media

3. 12-025PL

Recommendation to approve a Conditional Use Permit request to allow a recycling facility for construction and demolition materials located at 5626 Cherry Avenue within the General Industrial (IG) zone. (District 8) (Application No. 0904-10)

Derek Burnham, Planning Administrator, introduced Jorge Ramirez, Project Planner, who presented the staff report.

Derek Burnham spoke.

Derek Burnham responded to queries from Commissioner Fox.

Commissioner Saumur spoke.

Derek Burnham responded to queries from Commissioner Saumur.

Jorge Ramirez responded to a query from Commissioner Saumur.

Derek Burnham responded to queries from Chair Blair.

George Adamian, applicant, spoke.

Antronic Sian, Environmental Engineer, spoke.

Richard Dawes, Civil Engineer, spoke.

Antronic Sian responded to queries from Commissioner Van Horik.

Antronic Sian responded to queries from Commissioner Saumur.

A dialogue ensued between Commissioner Saumur and Richard Dawes.

Antronic Sian responded to a query from Commissioner Saumur.

Derek Burnham responded to a query from Commissioner Saumur.

Richard Dawes responded to a comment made by Commissioner

Saumur.

A dialogue ensued between Commissioner Smith, Richard Dawes and Antronic Sian.

A dialogue ensued between Commissioner Saumur and Derek Burnham.

A dialogue ensued between Antronic Sian, the Commission and staff.

A motion was made by Commissioner Smith, seconded by Commissioner Gentile, to approve the recommendation. The motion carried by the following vote:

Yes: 6 - Phillip Joseph Saumur, Alan L. Fox, Leslie Fernald Gentile, Melani Smith, Donita Van Horik and Becky Blair

PUBLIC PARTICIPATION (6:31 PM)

see media

There was no public comment given.

COMMENTS FROM THE PLANNING COMMISSION (6:31 PM)

see media

There were no comments from the Planning Commission.

ADJOURNMENT (6:32 PM)

At 6:32 p.m., Chair Blair adjourned the meeting.

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