



1 second year term of this Subcontract shall commence at midnight on July 21, 2009 and  
2 shall terminate at 11:59 p.m. July 20, 2010. The third year term of this Subcontract shall  
3 commence at midnight on July 21, 2010 and shall terminate at 11:59 p.m. July 20, 2011.  
4 The fourth year term of this Subcontract shall commence at midnight on July 21, 2011,  
5 and unless sooner terminated as provided herein, shall terminate at 11:59 p.m. July 20,  
6 2012.”

7           2.       Section 4.B of Subcontract No. 30898 is amended in its entirety to  
8 read as follows:

9           “4.B.   Total disbursements made to Organization under this Subcontract by  
10 the City shall not exceed One Hundred Thousand Dollars (\$100,000) per year over the  
11 first year, second year and third year terms of this Subcontract. Total disbursements  
12 made to Organization under this Subcontract by the City shall not exceed Seventy-Five  
13 Thousand Dollars (\$75,000) for the fourth year term of this Subcontract. These funds  
14 shall be used to provide services within the City. Upon execution of this Subcontract, the  
15 City shall disburse the funds payable hereunder in due course of payments following  
16 receipt from Organization of billing statements in a form approved by the City showing  
17 expenditures and costs identified in Attachment “B” for the first year, second year and  
18 third year terms of this Subcontract, and Attachment “B-1” for the fourth year term of this  
19 Subcontract.”

20           3.       For the fourth year term of this Subcontract, Organization shall  
21 provide veterans and mental health services to homeless veterans in the City in  
22 accordance with the County Contract and Attachment “A-1” attached hereto, entitled  
23 “Statement of Work”.

24           4.       Attachment “A-1” (Scope of Work) and Attachment “B-1” (Budget)  
25 attached to this Fourth Amendment concerning the fourth year term of this Subcontract,  
26 are hereby added to the Subcontract and incorporated herein by reference.

27           5.       Except as expressly amended herein, all terms and conditions in  
28 Subcontract No. 30898 are ratified and confirmed and shall remain in full force and effect.


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OFFICE OF THE CITY ATTORNEY  
ROBERT E. SHANNON, City Attorney  
333 West Ocean Boulevard, 11th Floor  
Long Beach, CA 90802-4664

IN WITNESS WHEREOF, the parties have caused this document to be duly executed with all formalities required by law as of the date first stated above.

UNITED STATES VETERANS INITIATIVE, a California nonprofit corporation

9/9, 2011

By   
Site Director President  
Greg McCannick  
Type or Print Name

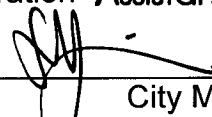
, 2011

By \_\_\_\_\_  
Secretary  
\_\_\_\_\_  
Type or Print Name

"Organization"

CITY OF LONG BEACH, a municipal corporation Assistant City Manager

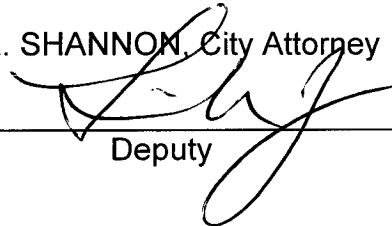
8.31, 2011

By   
City Manager

"City"

EXECUTED PURSUANT TO SECTION 301 OF THE CITY CHARTER.

This Fourth Amendment to Subcontract No. 30898 is approved as to form on 8/23, 2011.

ROBERT E. SHANNON, City Attorney  
By   
Deputy

# Attachment “A-1”

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**City of Long Beach  
Veterans and Mental Health Services 2011-2012  
Statement of Work**

AGENCY NAME: United States Veterans Initiative

CONTRACT NUMBER: 30898

**Program Objective:** Conduct focused outreach and service enrollment to veterans, including those currently experiencing homelessness, those at-risk for experiencing homelessness, and those recently returned from a tour of duty

Goals:	Total Goals (1-Year)	QUARTER 1 7/1-8/30		QUARTER 2 10/1-12/31		QUARTER 3 1/1-3/31		QUARTER 4 4/1-6/30	
		Actual	Cumulative	Actual	Cumulative	Actual	Cumulative	Actual	Cumulative
1. Conduct outreach sessions to local military reserve bases in Los Angeles County to educate veterans about services available through U.S. VETS. Outreach sessions consist of a presentation, distribution of program brochures, and referrals to services.	20								
2. Provide outreach to homeless veterans	250 unduplicated								
3. Conduct outreach sessions with veterans recently returned from a tour of duty	20								
<b>Total Unduplicated Clients Served:</b>	<b>250</b>								

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MODIFICATION 1. OF ATTACHMENT A  
PAGE 1 OF 2 PAGES

**STATEMENT OF WORK  
VETERANS AND MENTAL HEALTH SERVICES**

United States Veterans Initiative (U.S. Vets)

*Background*

According to Los Angeles County commanders of local area bases, 30-40% of the newly returning veterans are unemployed and do not know the steps for re-engaging in society, post deployment.

Young veterans and/or reservists are reluctant to admit to having emotional challenges during their tour of duty because it might interfere with their top priority, which is to return home. Likewise, they are reluctant to request information on medical benefits, employment assistance or educational benefits.

*Program Staffing Requirements*

U.S. Vets will provide an Outreach Worker/Specialist and a Clerk/Case Manager to conduct focused outreach and service enrollment to newly returning veterans from the Iraq war. The U.S. Vets Outreach Worker will conduct at least twenty (20) outreach sessions over the course of one (1) year to local military reserve bases in Los Angeles County, to educate veterans about services available through U.S. Vets. The outreach session consists of a presentation, distribution of program brochures, and referrals to services. Through the outreach sessions, the Outreach Worker will come into contact with at least two hundred fifty (250) unduplicated homeless veterans. The veterans will be provided with referrals to services such as substance abuse, health services and mental health services. Further, the U.S. Vets Outreach Worker will assist the veterans with completing necessary documentation for public benefits if the client requests or needs such assistance. Starting with the Los Alamitos base, U.S. Vets will outreach to the units that have recently returned. The visits will start within 12 months after the reservists' initial return to the base when the reservists are required to attend their first weekend drill as this is often the point at which trauma is realized. Once the outreach teams have established a successful biweekly outreach schedule, outreach will continue to other reserve units around Los Angeles County. U.S. Vets will conduct additional outreach to at least two Army and two Marine bases ninety (90) days after the reservists' initial return to the base. More military bases will be added to the schedule once permission is granted.

The U.S. Vets Outreach Worker will refer newly returning veterans to the Villages at Cabrillo for emergency, transitional and permanent supportive housing and support services for homeless veterans. U.S. Vets will also refer veterans to the Veterans Administration (VA) for medical and rehabilitative services.

The U.S. Vets Clerk/Case Manager will assist veterans referred by the U.S. Vets Outreach Worker, with obtaining appropriate supportive services. The U.S. Vets Clerk/Case Manager will refer veterans to the Villages at Cabrillo for supportive services such as employment assistance, medical services and benefits advocacy. The U.S. Vets Clerk/Case Manager will also assist veterans in completing necessary forms for enrolling in supportive services if the client requests or needs such services.

U.S. Vets will provide the following services, as in-kind, to help reintegrate homeless veterans, and/or those at risk of becoming homeless back into society: transitional housing, meals, medical and mental health support, and employment assistance.

# Attachment “B-1”



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**CITY OF LONG BEACH**  
**Veterans and Mental Health Services 2011-2012**  
**Program Budget for United States Veterans Initiative City Contract # 30898**

ITEM/PERSONNEL	ALLOCATION	BUDGET JUSTIFICATION
1. Outreach Worker - 1.00 FTE	\$34,000	Conduct outreach sessions to educate veterans about services provided through U.S.VETS. Assist the veterans with completing necessary documentation for public benefits. Refer veterans to the Villages at Cabrillo for emergency, transitional, and permanent supportive housing and support services. Also refer veterans to the Veterans Administration (VA) for medical and rehabilitative services. Other responsibilities as defined in Attachment B, Page 2.
2. Case Manager - 0.25 FTE	\$15,000	Assist veterans, referred by the U.S. VETS outreach worker, with obtaining appropriate supportive services. Refer veterans to the Villages at Cabrillo for supportive services such as employment assistance, medical services, and benefits advocacy. Assist veterans in completing necessary forms for enrolling in supportive services. Will assist with the administrative oversight of the grant and submit required reports.
3. Benefits (21.24%)	\$10,407	Employee benefits
<b>TOTAL PERSONNEL</b>	<b>\$59,407</b>	<b>Total Personnel to be Reimbursed</b>
ITEM/SERVICES, EQUIPMENT AND SUPPLIES	ALLOCATION	BUDGET JUSTIFICATION
4. Travel/Mileage	\$2,093	For payment of mileage and travel expenses
5. Equipment	\$2,000	For payment of computer and office equipment
6. Supplies	\$2,000	For payment of program supplies/client needs
7. Insurance	\$1,000	For payment of insurance requirements
8. Phone / Internet	\$2,000	For payment of phone and internet costs
9. Incentives (Bus Tokens/Passes)	\$3,000	Items to be used to encourage clients to use services and develop on-going relationships with staff. (i.e. toiletries, housewares, or gift cards)
<b>TOTAL SERVICES, EQUIPMENT AND SUPPLIES</b>	<b>\$12,093</b>	<b>Total Services, Equipment and Supplies to be Reimbursed</b>
ITEM/ADMINISTRATIVE COSTS	ALLOCATION	BUDGET JUSTIFICATION
10. Administrative Costs	\$3,500	For payment of administrative costs
<b>TOTAL ADMINISTRATIVE COSTS</b>	<b>\$3,500</b>	<b>Total Administrative Costs to be Reimbursed</b>
<b>TOTAL PROGRAM BUDGET/CLB CONTRACT</b>	<b>\$75,000</b>	<b>Total Program Amount to be Reimbursed</b>

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**MODIFICATION 2 OF ATTACHMENT B**  
**PAGE 1 OF 2 PAGES**

## Veterans Outreach Specialist

The function of this position is to provide outreach activities for United States Veterans Initiative – Long Beach. The primary target group for this position will to outreach to OIF/OEF veterans returning from Iraq and Afghanistan. The Outreach Specialist reports directly to the Outreach/VIP Coordinator.

### Duties & Responsibilities:

1. Visit facilities i.e. shelters, treatment programs, transitional housing, sober living programs, soup kitchens and other locations where the homeless may congregate to publicize services for homeless veterans.
2. Maintain outreach client information database and referrals to the programs. Track veterans referred for program entry and screening appointments.
3. Network with staff at C.B.O.C. and VA to verify veteran's benefits for entry into the Veterans in Progress Program.
4. Assist with mailings of upcoming projects and participate in special events sponsored by the Outreach Team.
5. Attend weekly scheduled outreach, clinical, and resident meetings.
6. Maintain and submit time sheets, mileage logs and other required documentation accurately and in a timely fashion.
7. Develop and maintain collaborations with local service providers.

### Qualifications:

1. Strong oral, written and communication skills.
2. Strong organizational skills.
3. Knowledgeable of community resources.
4. Ability to work within a team a plus.
5. Proficient in computer applications specifically Microsoft Word, Access and/or Lotus Approach and Excel a plus.
6. Driver's license and transportation a must.