

MINUTES OF A REGULAR MEETING OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH, HELD IN THE BOARD ROOM OF THE HARBOR DEPARTMENT ADMINISTRATION BUILDING AT 925 HARBOR PLAZA, LONG BEACH, CALIFORNIA, ON TUESDAY, JULY 6, 2004, AT 1 P.M.

Present: Commissioners: Cordero, Hankla, Topsy-Elvord, Calhoun,  
" Hancock  
Absent: " None

Also present:

- R. D. Steinke Executive Director
- G. Knatz Managing Director
- D. F. Wylie Managing Director
- S. B. Rubin Managing Director
- T. A. Poe Assistant Director of Government Affairs
- D. A. Thiessen Chief Harbor Engineer
- T. K. Whitesell Director of Administration
- Y. R. Smith Director of Communications
- M. J. Slavin Director of Finance
- C. L. Thomsen Office Automation Analyst
- K. D. Allen Director of Maintenance
- R. G. Kanter Director of Planning
- K. J. McDermott Director of Properties
- W. C. Ellis Interim Director of Security
- J. A. Morgan Manager of Maritime Services
- C. M. Gale Deputy City Attorney

PRESIDENT HANCOCK PRESIDED AS CHAIRMAN.

APPROVAL OF MINUTES.

Upon motion by Commissioner Cordero, seconded by Commissioner Topsy-Elvord and unanimously carried, the minutes of the regular meeting of June 28, 2004, were declared read and approved as read.

CONSENT CALENDAR – ITEMS NOS. 1-5.

Item No. 5 was removed from Consent Calendar for discussion.

- 1. RWO NO. 6548 - EXPENDITURES APPROVED AND PROJECT CLOSED TO ALL FUTURE CHARGES.

Communication from D. A. Thiessen, Chief Harbor Engineer, dated June 30, 2004, submitting the following project for closing action:

		<u>BHC Approval</u>	<u>Expenditures</u>
RWO NO. 6548	Tracking ACTA Payments To TOPKO	\$ 5,365,000	\$ 4,968,662

and requesting that the expenditures made to said project be approved and that it be closed to all future charges, was presented to the Board. The request was approved by the Executive Director.

2. DYNALLECTRIC - EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE FIRST AMENDMENT TO CONTRACT FOR TRAFFIC SIGNAL AND LIGHTING UNDER SPECIFICATION NO. HD-S2213 - DOCUMENT NO. HD-6730A - RATIFY CHANGE ORDER NO. 1 - APPROVE CHANGE ORDER NO. 2, CWO NO. 1228, SUPPLEMENT NO. 2, AND A PROJECT BUDGET- APPROVED.

Communication from D. A. Thiessen, Chief Harbor Engineer, dated June 30, 2004, requesting approval of an amendment to Contract with Dynallectric, for traffic signal and lighting at Anaheim Street and Farragut Avenue, under Specification No. HD-S2213, in the amount of \$35,113.54, ratify Change Order No. 1, in the amount of \$9,667.27, approval of Change Order No. 2, in the amount of \$2,446.27, CWO No. 1228, Supplement No. 2, in the amount of \$55,000, and a project budget, was presented to the Board. The request was approved by the Executive Director.

3. HARBOR REVENUE FUND - APPROVAL OF FUND TRANSFER JOURNALS AND AUTHORIZATION OF TRANSFER OF FUNDS.

Communication from Michael J. Slavin, Director of Finance, dated June 30, 2004, submitting the following Fund Transfer Journals received from the Department of Financial Management:

<u>AMOUNT</u>	<u>DESCRIPTION</u>
\$ 623,649.00	Fire Department - Fire boats for June 2004 Fire Department - Fire stations for June 2004
6,795.00	Fire Department - vessel patrol for June 2004
103,108.00	Police Department - police services for May 2004
49,147.00	Information Services Bureau - data processing operations and maintenance for May 2004
695.66	Reprographics for May 2004

7,165.89	Planning and Building Permits for May 2004
11.54	Fleet Services – reimburse for use of fuel pumps (gas dispensing) for May 2004
128.00	Fingerprinting for May 2004
425.00	Human Resources – reimburse for half the cost of training of Hazwoper Refresher on 6/1/04

was presented to the Board. The Fund Transfer Journals were approved by the Executive Director.

4. PAUL M. BURDICK – FREDERICK N. PATRICIO – ORLANDO RODRIGUEZ, JR. - NEREIDA SOTO - APPOINTMENTS.

Communication from Toni K. Whitesell, Director of Administration, dated June 29, 2004, requesting approval of the appointments of the following individuals:

<u>Appointment</u>	<u>Classification</u>	<u>Range &amp; Step</u>	<u>Effective Date</u>
Paul M. Burdick	Harbor Maintenance Mechanic I	440/2	7/07/04
Frederick N. Patricio	Administrative Intern-NC	H36/1	7/07/04
Orlando Rodriguez, Jr.	Administrative Intern-NC	H36/1	7/07/04
Nereida Soto	Administrative Intern-NC	H36/1	7/07/04

was presented to the Board. The request was approved by the Executive Director.

Commissioner Hankla moved, seconded by Commissioner Topsy-Elvord that the communications be received and filed and that Items Nos. 1 - 4 be approved as recommended. Carried by the following vote:

AYES:	Comms:	Cordero, Hankla, Topsy-Elvord, Calhoun, Hancock
NOES:	"	None
ABSENT:	"	None

5. CITY OF LOS ANGELES/CITY OF LONG BEACH - EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE AMENDMENT TO MASTER COST SHARING AGREEMENT FOR VARIOUS STRATEGIES TO REDUCE TRUCK TRAFFIC AND TO INCREASE RAIL TRAFFIC WITHIN THE SAN PEDRO BAY – DOCUMENT NO. HD-5849I.

Communication from Geraldine Knatz, Managing Director, dated June 23, 2004, requesting approval of an amendment to Master Cost Sharing Agreement with the City of Los Angeles for various strategies to reduce truck traffic and to increase rail traffic within the San Pedro Bay, was presented to the Board. The request was approved by the Executive Director.

In response to a question by Commissioner Cordero, Dr. Knatz stated that the Truck Trip Reduction Program goes hand in hand with reducing emissions by virtue of two aspects: One is by getting trucks off the freeway, and the other is moving the containers by rail which reduces congestion on the freeway. Once the Cambridge Group calculates the reduction in truck trips and vehicle miles of travel by trucks, they will then calculate the emissions reduction that is a key component to the Truck Trip Reduction Program.

Commissioner Cordero requested Carlo Luzzi, Manager of Rail Transportation Systems, make a presentation to the Commission regarding future expansion and refinement of the railway transportation system.

Commissioner Cordero moved, seconded by Commissioner Calhoun that the communication be received and filed, that said amendment to Master Cost Sharing Agreement with the City of Los Angeles/City of Long Beach be approved, and that the Executive Director be authorized to execute the amendment. Carried by the following vote:

AYES:	Comms:	Cordero, Hankla, Topsy-Elvord, Calhoun, Hancock
NOES:	"	None
ABSENT:	"	None

#### REGULAR AGENDA.

#### 6. TOTAL TERMINALS INTERNATIONAL, LLC - EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE SECOND AMENDMENT TO CRANE PREFERENTIAL ASSIGNMENT AGREEMENT – FIRST READING OF ORDINANCE.

Communication from Kathryn McDermott, Director of Properties, dated June 29, 2004, recommending approval of the Second Amendment to Crane Preferential Assignment Agreement with Total Terminals International, LLC on Pier T, was presented to the Board together with the authorizing ordinance therefore. The recommendation was approved by the Executive Director.

Commissioner Topsy-Elvord moved, seconded by Commissioner Hankla that the communication be received and filed and that the ordinance entitled, "AN ORDINANCE OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A SECOND

AMENDMENT TO CRANE PREFERENTIAL ASSIGNMENT AGREEMENT BETWEEN THE CITY OF LONG BEACH, ACTING BY AND THROUGH ITS BOARD OF HARBOR COMMISSIONERS, AND TOTAL TERMINALS INTERNATIONAL, LLC AND MAKING A DETERMINATION RELATING THERETO," be declared read for the first time and laid over for its second and final reading. Carried by the following vote:

AYES:	Commr:	Cordero,Hankla,Topsy-Elvord,Calhoun, Hancock
NOES:	"	None
ABSENT:	"	None

7. KOCH CARBON LLC - EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE THIRD AMENDMENT TO LEASE AND PREFERENTIAL ASSIGNMENT AGREEMENT - DOCUMENT NO. HD-4371C - ORDINANCE NO. HD-1917.

Ordinance entitled, "AN ORDINANCE OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A THIRD AMENDMENT TO LEASE AND PREFERENTIAL ASSIGNMENT AGREEMENT BETWEEN THE CITY OF LONG BEACH, ACTING BY AND THROUGH ITS BOARD OF HARBOR COMMISSIONERS, AND KOCH CARBON, LLC FOR THE USE OF CERTAIN PREMISES IN THE HARBOR DISTRICT, AND MAKING A DETERMINATION RELATING THERETO," was presented to the Board for its second and final reading.

Commissioner Topsy-Elvord moved, seconded by Commissioner Calhoun that said ordinance be declared read for the second time and adopted as read. Carried by the following vote:

AYES:	Commr:	Cordero,Hankla,Topsy-Elvord,Calhoun, Hancock
NOES:	"	None
ABSENT:	"	None

#### ELECTION OF OFFICERS.

Commissioner Cordero presented the slate of officers for the Board of Harbor Commissioners for the 2004-2005 year:

President	John R. Calhoun
Vice President	Doris Topsy-Elvord
Secretary	James C. Hankla
Assistant Secretary	Mario Cordero

Commissioner Cordero moved, seconded by Commissioner Hankla that the slate of officers be elected to serve for the next year. Carried by the following vote:

AYES:	Comms:	Cordero, Hankla, Topsy-Elvord, Calhoun, Hancock
NOES:	"	None
ABSENT:	"	None

#### COMMISSIONER COMMENTS.

Outgoing President Hancock congratulated the new slate of officers and presented incoming President Calhoun with a gavel.

President Hancock announced that this was to be Mr. Wylie's last Board meeting. He stated that Mr. Wylie has been a very important part of the Port of Long Beach for a number of years, and on behalf of the entire Commission and Staff, we wish Mr. Wylie the best in his new endeavor.

Mr. Wylie thanked the Board for their kind words and stated that the 13 years he has worked for the Port have been some of the most rewarding and enjoyable of his career.

#### CLOSED SESSION.

At 2:15 p.m., President Hancock recessed the Board meeting to hold:

A. Closed session pursuant to Section 54956.8 of the Government Code for a conference with real property negotiators regarding Pier A Container Terminal. The Port's negotiator is Kathryn McDermott. Instructions to negotiator may concern certain terms of the Preferential Assignment Agreement with Mediterranean Shipping Company, which may include price and terms of Payment.

B. Closed Session pursuant to Section 54956.9(a) of the Government Code regarding *APM Terminals Pacific Ltd., f/k/a Maersk Pacific Ltd., etc., vs. City of Long Beach, etc., et al.*, Superior Court Case No. BC303695.

At 3:45 p.m., the meeting was again called to order by President Calhoun.

#### ADJOURNED.

At 3:50 p.m., Commissioner Topsy-Elvord moved, seconded by Commissioner Hankla that the meeting be adjourned sine die. Carried by the following vote:

AYES:	Comms:	Hancock, Cordero, Hankla, Topsy-Elvord, Calhoun
NOES:	"	None
ABSENT:	"	None

MINUTES OF A REGULAR MEETING OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH, HELD IN THE BOARD ROOM OF THE HARBOR DEPARTMENT ADMINISTRATION BUILDING AT 925 HARBOR PLAZA, LONG BEACH, CALIFORNIA, ON MONDAY, JULY 12, 2004, AT 1 P.M.

Present: Commissioners: Hancock, Cordero, Hankla, Calhoun,  
Absent: " Topsy-Elvord

Also present:

R. D. Steinke	Executive Director
G. Knatz	Managing Director
S. B. Rubin	Managing Director
T. A. Poe	Assistant Director of Government Affairs
D. A. Thiessen	Chief Harbor Engineer
T. K. Whitesell	Director of Administration
Y. R. Smith	Director of Communications
M. J. Slavin	Director of Finance
D. L. Albrecht	Director of Information Management
K. D. Allen	Director of Maintenance
R. G. Kanter	Director of Planning
K. J. McDermott	Director of Properties
W. C. Ellis	Interim Director of Security
D. B. Snyder	Marketing Manager
D. T. Holzhaus	Principal Deputy City Attorney

PRESIDENT CALHOUN PRESIDED AS CHAIRMAN.

APPROVAL OF MINUTES.

Upon motion by Commissioner Hancock, seconded by Commissioner Hankla and unanimously carried, the minutes of the regular meeting of July 6, 2004, were declared read and approved as read.

PUBLIC COMMENTS.

Mr. John Gallegos from The RETEC Group, Inc., introduced his company. He stated RETEC Group, Inc., is an environmental and homeland security company.

CONSENT CALENDAR – ITEMS NOS. 1-7.

Item No. 4 was removed from Consent Calendar for discussion.

1. TOTAL TERMINALS INTERNATIONAL, LLC – PREFERENTIAL ASSIGNMENT AGREEMENT – DOCUMENT NO. HD-6417 - EXERCISE OPTION TO ADD PROPERTY TO ASSIGNED PREMISES – RECEIVED AND FILED.

Communication from Kathryn McDermott, Director of Properties, dated July 7, 2004, transmitting notification to be received and filed that Total Terminals International, LLC has provided notice to exercise its option to add the former Dry Dock #1 property to the assigned premises of Preferential Assignment Agreement, was presented to the Board. The recommendation was approved by the Executive Director.

2. CWO NO. 1217, SUPPLEMENT NO. 25 – FOR PIER S MARINE TERMINAL DEVELOPMENT - APPROVED.

Communication from D. A. Thiessen, Chief Harbor Engineer, dated July 7, 2004, requesting approval of CWO No. 1217, Supplement No. 25, to fund an amendment to Purchase Order with TOPKO for pipeline relocation work at the Pier S Marine Terminal, in the amount of \$4,444,500, was presented to the Board. The request was approved by the Executive Director.

3. SULLY-MILLER – EXECUTIVE DIRECTOR AUTHORIZED TO ISSUE CHANGE ORDER NO. 1 FOR THE PIER T RAILYARD EXPANSION UNDER SPECIFICATION NO. HD-S2130A.

Communication from D. A. Thiessen, Chief Harbor Engineer, dated July 7, 2004, recommending authorization of the issuance of Change Order No. 1 to Sully-Miller for the removal of contaminated soil at Pier T, under Specification No. HD-S2130A, in the amount of \$200,000, was presented to the Board. The request was approved by the Executive Director.

5. LEVEL I HARBOR DEVELOPMENT PERMITS – RECEIVED AND FILED.

Communication from Robert Kanter, Director of Planning, dated July 7, 2004, requesting that the following Level I Harbor Development Permits be received and filed:

HDP #04-065	SSA Marine - Crane Offloading, J246 & J266
HDP #04-066	Long Beach Container Terminal - Fiber Optic Cable Installation
HDP #04-067	Tidelands Oil Production Company – Pipeline Replacement
HDP #04-068	Tidelands Oil Production Company – Pipeline Removal
HDP #04-069	Tidelands Oil Production Company – Conduit Replacement

was presented to the Board. The request was approved by the Executive Director.



6. SPECIFICATION NO. HD-S2264 - APPROVED AND NOTICE INVITING BIDS AUTHORIZED – PROCUREMENT OF MOBILE COMMAND POST VEHICLE.

Communication from W. C. Ellis, Interim Director of Security, dated July 6, 2004, submitting Specification No. HD-S2264 for the procurement of a Mobile Command Post Vehicle and requesting authority to advertise for bids for said work, was presented to the Board. The request was approved by the Executive Director.

7. FORD, WALKER, HAGGERTY & BEHAR, LLP – INCREASE IN CONTRACT FOR LEGAL SERVICES - APPROVED.

Communication from Charles M. Gale, Deputy City Attorney, dated July 7, 2004, requesting authorization of an increase to the Contract with Ford, Walker, Haggerty & Behar, LLP, for legal services and counsel, in the amount of \$400,000, was presented to the Board.

Commissioner Hancock moved, seconded by Commissioner Cordero that the communications be received and filed and that Items Nos. 1-3 and 5-7 be approved as recommended. Carried by the following vote:

AYES:	Comms:	Cordero, Hankla, Hancock, Calhoun
NOES:	“	None
ABSENT:	“	Topsy-Elvord

4. ENVIRON INTERNATIONAL INC. - EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE SECOND AMENDMENT TO CONTRACT TO CONDUCT A FEASIBILITY STUDY OF COLD-IRONING – DOCUMENT NO. HD-6712B AND EWO NO. 5050, SUPPLEMENT NO. 1 - APPROVED.

Communication from Robert Kanter, Director of Planning, dated July 7, 2004, requesting approval of an amendment to Contract with Environ International, Inc., to conduct a feasibility study of cold-ironing, extending the contract term for six months, and EWO No. 5050, Supplement No. 1, in the amount of \$50,000, was presented to the Board. The request was approved by the Executive Director.

In response to a request by Commissioner Hankla, Dr. Kanter stated that the evaluation of a barge-mounted scrubber would be included in the scope of work.

In response to a question by Commissioner Cordero, Dr. Johnson stated the contract term was extended to allow for any further work needed outside the current scope of work.

In response to a question by Commissioner Cordero, Ms. McDermott stated the City Attorney is reviewing the regulatory and contractual issues that we have with Edison.

Commissioner Hankla moved, seconded by Commissioner Hancock that the communication be received and filed, that said amendment to Contract with Environ International, Inc., and EWO No. 5050, Supplement No. 1, be approved, and that the Executive Director be authorized to execute the amendment. Carried by the following vote:

AYES:	Comms:	Cordero, Hankla, Hancock, Calhoun
NOES:	"	None
ABSENT:	"	Topsy-Elvord

REGULAR AGENDA.

8. HARBOR DEPARTMENT BUDGET FOR FISCAL YEAR 2004-2005 – RESOLUTION NO. HD-2202 - ADOPTED.

Communication from Michael J. Slavin, Director of Finance, dated July 8, 2004, requesting approval of the Harbor Department Budget for fiscal year 2004-2005, was presented to the Board together with the authorizing resolution therefore. The recommendation was approved by the Executive Director.

In response to a request by Commissioner Hancock, Mr. Slavin reviewed the changes to overhead for Fire and Police services.

In response to a question by President Calhoun, Mr. Slavin stated he believed the City had decided not to pursue deferring the PERS costs and that the Harbor department would not be able to pay separately from the City their costs to PERS.

Commissioner Hancock moved, seconded by Commissioner Cordero that the communication be received and filed, that the resolution entitled, "A RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS ADOPTING THE ANNUAL BUDGET FOR THE LONG BEACH HARBOR DEPARTMENT FOR THE FISCAL YEAR 2004-2005," be declared read and adopted as read. Carried by the following vote:

AYES:	Comms:	Hancock, Cordero, Hankla, Calhoun
NOES:	"	None
ABSENT:	"	Topsy-Elvord

9. SAMUEL AND REBECCA MAEHARA – EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE SECOND AMENDMENT TO AMENDED AND RESTATED LEASE FOR CERTAIN PREMISES IN THE HARBOR DISTRICT – DOCUMENT NO. HD-5314B - RESOLUTION NO. HD-2203 - ADOPTED.

Communication from Kathryn McDermott, Director of Properties, dated July 7, 2004, recommending approval of a Second Amendment to amended and restated lease with Samuel and Rebecca Maehara for certain premises in the Harbor District, was

presented to the Board together with the authorizing resolution therefore. The recommendation was approved by the Executive Director.

Commissioner Cordero moved, seconded by Commissioner Hancock that the communication be received and filed and that the resolution entitled "A RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A SECOND AMENDMENT TO AMENDED AND RESTATED LEASE BETWEEN THE CITY OF LONG BEACH, ACTING BY AND THROUGH ITS BOARD OF HARBOR COMMISSIONERS, AND SAMUEL MAEHARA AND REBECCA MAEHARA FOR THE USE OF CERTAIN PREMISES IN THE HARBOR DISTRICT, AS SHOWN ON HARBOR DEPARTMENT DRAWING HD3-241 (REVISED APRIL 1, 2004) AND MAKING A DETERMINATION RELATING THERETO," be declared read and adopted as read. Carried by the following vote:

AYES:	Comms:	Hancock,Cordero,Hankla,Calhoun
NOES:	"	None
ABSENT:	"	Topsy-Elvord

10. TOTAL TERMINALS INTERNATIONAL, LLC - EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE SECOND AMENDMENT TO CRANE PREFERENTIAL ASSIGNMENT AGREEMENT – DOCUMENT NO. HD-6831 - ORDINANCE NO. HD-1918 - ADOPTED.

Ordinance entitled, "AN ORDINANCE OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A SECOND AMENDMENT TO CRANE PREFERENTIAL ASSIGNMENT AGREEMENT BETWEEN THE CITY OF LONG BEACH, ACTING BY AND THROUGH ITS BOARD OF HARBOR COMMISSIONERS, AND TOTAL TERMINALS INTERNATIONAL, LLC, AND MAKING A DETERMINATION RELATING THERETO," was presented to the Board for its second and final reading.

Commissioner Hankla moved, seconded by Commissioner Hancock that said ordinance be declared read for the second time and adopted as read. Carried by the following vote:

AYES:	Comms:	Hancock,Cordero,Hankla,Calhoun
NOES:	"	None
ABSENT:	"	Topsy-Elvord

#### COMMISSIONER COMMENTS.

In response to a request by Commissioner Hancock, Ms. Smith stated the Extreme Engineering Program, which will feature the Port, will be on the Discovery Channel and would begin showing at 9 p.m., on July 28, 2004, on the local cable station.

CLOSED SESSION.

At 1:15 p.m., President Calhoun recessed the Board meeting to hold a closed session pursuant to Section 54956.8 of the Government Code for a conference with real property negotiators regarding Pier A Container Terminal. The Port's negotiator is Kathryn McDermott. Instructions to negotiator may concern certain terms of the Preferential Assignment Agreement with Mediterranean Shipping Company, which may include price and terms of payment.

At 1:50 p.m., the meeting was again called to order by President Calhoun.

ADJOURNED.

At 1:55 p.m., Commissioner Hancock moved, seconded by Commissioner Hankla that the meeting be adjourned sine die. Carried by the following vote:

AYES:	Comms:	Hancock,Cordero,Hankla,Calhoun
NOES:	"	None
ABSENT:	"	Topsy-Elvord

MINUTES OF A REGULAR MEETING OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH, HELD IN THE BOARD ROOM OF THE HARBOR DEPARTMENT ADMINISTRATION BUILDING AT 925 HARBOR PLAZA, LONG BEACH, CALIFORNIA, ON MONDAY, JULY 19, 2004, AT 1 P.M.

Present: Commissioners: Hancock, Cordero, Hankla, Calhoun  
Absent: " Topsy-Elvord

Also present:

G. Knatz	Managing Director
S. B. Rubin	Managing Director
A. J. Moro	Assistant Chief Harbor Engineer
T. K. Whitesell	Director of Administration
Y. R. Smith	Director of Communications
M. J. Slavin	Director of Finance
D. L. Albrecht	Director of Information Management
W. D. Bower	Assistant Director of Maintenance
R. G. Kanter	Director of Planning
K. J. McDermott	Director of Properties
W. C. Ellis	Interim Director of Security
D. B. Snyder	Marketing Manager
D. T. Holzhaus	Principal Deputy City Attorney

PRESIDENT CALHOUN PRESIDED AS CHAIRMAN.

APPROVAL OF MINUTES.

Upon motion by Commissioner Hankla, seconded by Commissioner Cordero and unanimously carried, the minutes of the regular meeting of July 12, 2004, were declared read and approved as read.

PUBLIC HEARING.

1. PORT OF LONG BEACH - DISTRIBUTION OF A DRAFT ENVIRONMENTAL IMPACT STATEMENT/ENVIRONMENTAL IMPACT REPORT/APPLICATION SUMMARY REPORT FOR THE PROPOSED GERALD DESMOND BRIDGE REPLACEMENT PROJECT - PUBLIC HEARING CONDUCTED - PUBLIC HEARING CONTINUED.

Communication from Robert Kanter, Director of Planning, dated July 13, 2004, requesting a public hearing be conducted for the distribution of a draft Environmental Impact Statement/Environmental Impact Report/Application Summary Report for the proposed Gerald Desmond Bridge Replacement Project, was presented to the Board. The request was approved by the Executive Director.

President Calhoun opened the public hearing for the draft Environmental Impact Statement/Environmental Impact Report/Application Summary Report for the proposed Gerald Desmond Bridge Replacement Project to receive public comments in accordance with the provisions of the National Environmental Policy Act, the California Environmental Quality Act, and the California Coastal Act.

Dr. Kanter addressed the Board and summarized the project's major aspects.

President Calhoun called for comments from the public concerning the proposed project. There was no response from the audience.

Commissioner Hankla moved, seconded by Commissioner Hancock that the communication be received and filed and that the public hearing continue at 6:00 p.m., at which time, Dr. Kanter will continue the public hearing until there are no further comments and, at which time, Dr. Kanter will close the public hearing. Carried by the following vote:

AYES:	Comms:	Hancock, Cordero, Hankla, Calhoun
NOES:	"	None
ABSENT:	"	Topsy-Elvord

CONSENT CALENDAR – ITEMS NOS. 2-5.

2. BEADOR CONSTRUCTION COMPANY - ACCEPTANCE OF WORK UNDER SPECIFICATION NO. HD-S2217.

Communication from D. A. Thiessen, Chief Harbor Engineer, dated July 14, 2004, advising that Beador Construction Company, has satisfactorily completed, as of April 28, 2004, the Storm Water Pump Station No. 28 improvement as described in Specification No. HD-S2217 and recommending that said work be accepted as complete as of that date, was presented to the Board. The recommendation was approved by the Executive Director.

3. HDR ENGINEERING, INC. - EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE CONTRACT FOR THE PIER B STREET REALIGNMENT - DOCUMENT NO. HD-6832 AND CWO NO. 1276 – APPROVED.

Communication from D. A. Thiessen, Chief Harbor Engineer, dated July 14, 2004, recommending authorization of a Contract with HDR Engineering, Inc., for the Pier B Street realignment, in the amount of \$1,194,000, and CWO No. 1276, in the amount of \$1,730,000, was presented to the Board. The recommendation was approved by the Executive Director.

4. LEVEL I HARBOR DEVELOPMENT PERMITS – RECEIVED AND FILED.

Communication from Robert Kanter, Director of Planning, dated July 14, 2004, requesting that the following Level I Harbor Development Permits be received and filed:

HDP #04-070	Morton Salt – Fence Installation
HDP #04-071	Total Terminals International – Rail Equipment Monitoring System
HDP #04-072	GP Gypsum Corporation – Roof Repairs
HDP #04-073	Oxbow Carbon and Minerals – Geotechnical Investigation
HDP #04-075	Tidelands Oil Production Company – Electrical Meter Replacement
HDP #04-077	Tidelands Oil Production Company – Emergency Pipeline Repair

was presented to the Board. The request was approved by the Executive Director.

5. HARBOR REVENUE FUND – APPROVAL OF FUND TRANSFER JOURNALS AND AUTHORIZATION OF TRANSFER OF FUNDS.

Communication from Michael J. Slavin, Director of Finance, dated July 14, 2004, submitting the following Fund Transfer Journals received from the Department of Financial Management:

<u>AMOUNT</u>	<u>DESCRIPTION</u>
\$630,498.50	Employee Benefits and Insurance Funds – transfer of the June 2004 cost of employees' fringe benefits
110,677.00	Employee Benefits Fund – pension obligation bonds for July 2004
165,703.58	General Fund – transfer of the July 2004 estimated City general administration costs
19,316.00	General Fund – monthly payment for prior year indirect cost adjustment
47,797.00	Information Services Bureau – data processing operations and maintenance for June 2004
22.07	Information Services Bureau – cellular phone for June 2004

100.00	Information Services Bureau – wireless communication for June 2004
27,179.00	Public Works Department – maintenance of traffic signals for 1 <sup>st</sup> & 2 <sup>nd</sup> quarters of fiscal year 2004
12,493.00	Technical Systems – financial information system for July 2004
2,539.32	Planning and Building Permits for June 2004
560.00	Human Resources – reimbursement for half the cost of training of Hazwoper Waste Site Worker Emergency Responder Refresher course on 6/8/04 and 6/10/04
17,347.51	Utility user's tax billed for June 2004

was presented to the Board. The Fund Transfer Journals were approved by the Executive Director.

Commissioner Cordero moved, seconded by Commissioner Hankla that the communications be received and filed and that Items Nos. 2-5 be approved as recommended. Carried by the following vote:

AYES:	Comms:	Hancock, Cordero, Hankla, Calhoun
NOES:	"	None
ABSENT:	"	Topsy-Elvord

REGULAR AGENDA.

6. PACIFIC CRANE MAINTENANCE COMPANY – EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE AN AMENDMENT FOR REVOCABLE PERMIT FOR ADDITIONAL PORT-OWNED PROPERTY - DOCUMENT NO. HD-6575A – RESOLUTION NO. HD-2204 - ADOPTED.

Communication from Kathryn McDermott, Director of Properties, dated July 14, 2004, recommending approval of an amendment to Revocable Permit with Pacific Crane Maintenance Company for additional property adjacent to 1430 West 9<sup>th</sup> Street, was presented to the Board together with the authorizing resolution therefore. The recommendation was approved by the Executive Director.

Commissioner Hancock moved, seconded by Commissioner Hankla that the communication be received and filed and that the resolution entitled "A RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A FIRST AMENDMENT TO REVOCABLE PERMIT BETWEEN THE CITY OF LONG BEACH, ACTING BY AND



THROUGH ITS BOARD OF HARBOR COMMISSIONERS, AND PACIFIC CRANE MAINTENANCE COMPANY, INC., FOR THE USE OF CERTAIN PREMISES IN THE HARBOR DISTRICT, AND MAKING A DETERMINATION RELATING THRETO," be declared read and adopted as read. Carried by the following vote:

AYES:	Comms:	Hancock,Cordero,Hankla,Calhoun
NOES:	"	None
ABSENT:	"	Topsy-Elvord

ADJOURNED.

At 1:50 p.m., Commissioner Cordero moved, seconded by Commissioner Hankla that the meeting be adjourned sine die. Carried by the following vote:

AYES:	Comms:	Hancock,Cordero,Hankla,Calhoun
NOES:	"	None
ABSENT:	"	Topsy-Elvord

**CITY OF LONG BEACH  
DEPARTMENT OF PARKS, RECREATION AND MARINE  
PARKS AND RECREATION COMMISSION MINUTES  
MAY 20, 2004**

81

**I. CALL TO ORDER**

The meeting of the Parks and Recreation Commission was called to order by Bea Antenore, President, at 9:00 a.m., in the El Dorado Park West Senior Center Library. Phil Hester, Director of Parks, Recreation and Marine, took roll call and confirmed a quorum.

**Present:** Bea Antenore, President  
Chris Kozaites, Vice President  
William Marmion  
Naomi Rainey  
Harry Saltzgaver  
Drew Satariano

**Absent:** Raymond Chavarria (excused)

**Staff:** Phil Hester, Director of Parks, Recreation and Marine  
Thomas Shippey, Manager, Maintenance Operations Bureau  
Jeff Edwards, Superintendent, Marine Maintenance  
Mike Perez, Superintendent, Beach Maintenance  
Mark Sandoval, Manager, Marinas and Beaches  
Doug Parsons, Superintendent, Marina Operations  
Dennis Eschen, Manager, Planning and Development  
Bert Srack, Acting Manager, Community Recreation Services  
Kevin Pregovisk, Manager, Business Operations  
Janet Day, Superintendent of Finance and Controls  
David Ashman, Manager, Special Events and Filming  
Vivian Crook, Secretary, Marinas and Beaches

**Guests:** Martin Leyba, Long Beach United Soccer Club  
Jodi Metz, Long Beach Unified School District  
Paul Payne, Long Beach United Soccer Club  
Jana Ransom, City of Costa Mesa  
Angie Avery, City of Downey

**II. APPROVAL OF MINUTES – APRIL 15, 2004**

**It was moved by Commissioner Satariano and seconded by Commissioner Saltzgaver to approve the March 18, 2004 Parks and Recreation Commission minutes, as amended. The motion carried unanimously.**

**III. SAMMY AWARD PRESENTATION – LETTY FLORES**

Ms. Letty Flores said that Sammy is now a City employee. She stated that the City Manager signed the requisition to hire him with a few conditions. She said that he is not to get a salary, he is a permanent employee, there will be no fringe benefits, and there will be no mascot union. Ms. Flores gave a slide presentation showing Sammy receiving his vaccination from the Health Department, showing him receiving on the job training inputting timecards on the computer. She said that Sammy's beak was injured and he went on modified duty at the reception desk. She said that Sammy also attended several family events. Ms. Flores then awarded Sammy to Ms. Bert Srack, Acting Manager of Community Recreation Services.

**IV. EMPLOYEES-OF-THE-MONTH PRESENTATIONS FOR APRIL**

Vice President Kozaites announced Mr. Rick Davis as Maintenance Operations Bureau's Field/Operations Employee of the Month. Mr. Mike Perez stated that Mr. Davis has been with the Department for about 15 years. He said that Mr. Davis has been extremely flexible with the changing priorities in Beach Maintenance. He stated that Mr. Davis is the first one to step up to take on additional responsibilities. He said that Mr. Davis has helped the contractor with the sand bag groin project, to prevent beach erosion on the peninsula, and helped with the beach renourishment project.

Mr. Hester stated he received notification yesterday that the City's annual beach erosion project for the peninsula received recognition from the American Shore and Beach Preservation Association as one of four programs in the nation, the only one on the west coast, for the efficiency of the operation when the beach is rebuilt.

Vice President Kozaites announced Mr. Del Ransom as Community Recreation Services Bureau's Administrative Employee of the Month. Ms. Belem Solis stated that Mr. Ransom began working for her about a year and a half ago. She said that he helps the seniors, the volunteers, the mural art project, and the municipal band. She stated she is constantly receiving feedback from the public that Mr. Ransom gives excellent customer service.

Vice President Kozaites announced Ms. Pam Cunningham as Marine Bureau's Lead/Supervisory Employee of the Month. Mr. Doug Parsons stated that Ms. Cunningham is a Marina Agent III, which means she takes care of the paperwork at the Marina, which has to be very precise and correct. He said that she works rotating

days in each of the marinas and has to also be able to function in each of them and with their various customers.

Mr. Hester mentioned that two former employees are in attendance, Jana Ransom and Angie Avery, to honor Ms. Bert Srack with a California Park and Recreation Society award. Ms. Ransom stated that Bert has always accomplished her tasks well. She said that Bert began working in contracts and over the years Ms. Srack has been called on to interpret or write policies or to write manuals, she has kept the Department organized. Ms. Ransom said that Bert received special recognition for contributing to the field for her work with the senior program, special recreation or adaptive recreation, and the ranger program. She said that Bert is a very special woman who has a great deal of integrity and is a consummate recreational professional.

Ms. Angie Avery said that she misses Bert terribly and she congratulated Bert on her award. She said that there were over 200 professionals at the awards ceremony and they commented on and on about Bert. She said that they were all so proud of Bert.

President Antenore congratulated Bert on her award.

## V. COMMISSION ACTION ITEMS

### **#04-0501**

#### **PERSONAL SERVICES/INSTRUCTION AGREEMENTS-MONTHLY APPROVAL**

Vice President Kozaites asked if there is a failure rate for the classes. Ms. Srack responded that a study has been done and there is a very small percentage failure rate, less than 10 percent.

Vice President Kozaites requested statistical background on the success of the classes. Ms. Srack responded that she would be happy to provide that information.

**It was moved by Commissioner Marmion and seconded by Commissioner Rainey to authorize the Community Recreation Services Bureau Manager or his or her management designee to execute the Personal Services and Instruction Agreements and amend Attachment "A" of the agreements as needed. The motion carried unanimously.**

### **#04-0502**

#### **APPROVAL TO EXECUTE FOOD AND NON-ALCOHOLIC BEVERAGE CONCESSION PERMITS FOR THE 2004 MUNICIPAL BAND CONCERT SEASON**

Commissioner Saltzgaver asked if these vendors were the same as last year and asked if anyone had dropped out. Ms. Srack responded that these were the same as last year, no one had dropped out, and the Department was hoping to receive additional interest from vendors before the concerts begin.

She said that the Health Department regulations have become very strict and there are very few concessionaires who meet their requirements.

Commissioner Saltzgaver asked if these vendors would be at all the concerts. Ms. Srack responded that she would find out that information and respond back to the Commissioner.

**It was moved by Commissioner Saltzgaver and seconded by Commissioner Satariano to authorize the Director to execute Special Event Concession Permits with Steve's Kona Joe Coffee Carts, Inc. and Darrell Alexander doing business as Onshore Foods and the Dog to sell food and non-alcoholic beverages at Municipal Band concerts for a term extending from July 6, 2004 through August 13, 2004. The motion carried unanimously.**

**#04-0503**

REQUEST FROM THE LONG BEACH UNITED SOCCER CLUB FOR WAIVER OF FIELD USE AND CONCESSION PERMIT FEES FOR THE 2<sup>ND</sup> ANNUAL PYRAMID CUP SOCCER TOURNAMENT

Mr. Martin Leyba, the President of Long Beach United, introduced himself and Mr. Paul Payne, the Director of Long Beach United Soccer. He said that this is their second year and that Mr. Payne would explain.

Mr. Payne stated that Long Beach United is the sponsoring club of the tournament and that 80-90 percent of players reside in the City of Long Beach. He said that the tournament is designed as a fundraiser for the club. He stated that the age groups start at under 9 and go up to 19 years of age. He said that last year they had four fields at California State University, Long Beach and six fields between Heartwell Park and El Dorado Park. He said that they also have a few schools that have agreed to host the games at their fields, Hoover Middle School and Stanford Middle School.

Mr. Hester stated that the Department is working with the group on developing a plan to address the parking, trash, and the restrooms needed to minimize any issues.

Mr. Payne stated that over the years he has operated over seven Mayor's Cup tournaments, which LBYSO sponsored. He said that they consistently circulated flyers to the coaches and parents asking them to park away from the homes on Parkcrest Street and posted "no parking" signs. He said that the feedback he received after the tournament last year was that everyone was pleased and there were not an alarming amount of complaints.

**It was moved by Commissioner Saltzgaver and seconded by Commissioner Satariano to approve the request by the Long Beach United Soccer Club for the waiver of concession and field permit fees for the dates of July 24 and 25, 2004, subject to the conditions stipulated. The motion carried unanimously.**

## **VI. COMMITTEE STATUS REPORTS**

### **A. EXECUTIVE COMMITTEE President Antenore, Chair**

President Antenore stated that the Committee met and discussed the agenda.

### **B. FINANCE AND APPEALS COMMITTEE Vice President Kozaites, Chair**

Vice President Kozaites stated the statement is included in the packet. He said that the 67 percent of the year has expired, expenditures are down at 51.2 percent and revenue is at 54.5 percent.

### **C. PARK SAFETY COMMITTEE Commissioner Rainey, Chair**

Commissioner Rainey stated that there was no meeting this month, but the report is included in the packet.

### **D. EQUAL EMPLOYMENT OPPORTUNITY AND CUSTOMER SATISFACTION COMMITTEE Commissioner Satariano, Chair**

Commissioner Satariano stated that the Committee did meet this morning. He said that the quarterly report was included in the packet.

### **E. CAPITAL IMPROVEMENT PROJECTS COMMITTEE Commissioner Marmion, Chair**

Commission Marmion stated that the Committee did not meet.

Mr. Dennis Eschen distributed copies of the quarterly report and summarized the report.

### **F. CITY SCHOOLS/JOINT COMMITTEE President Antenore, Chair**

President Antenore stated that the presentation of Summer Playground, under New Business, would be taken next.

**X. NEW BUSINESS**

**A. PRESENTATION OF "SUMMER PLAYGROUND – 2004" – JODI METZ**

President Antenore introduced Ms. Jodi Metz, from the Long Beach Unified School District, who is working on the Summer Playground – 2004.

Ms. Metz distributed information on the summer program. She stated that the summer program is funded for four weeks. She described the program planned for the children.

Commissioner Saltzgaver asked how long the program was last year. Ms. Metz responded that the program was five weeks last year and six weeks the year before.

**VII. DIRECTOR'S REPORT TO COMMISSION**

**A. DIRECTOR'S MONTHLY REPORT – APRIL 2004**

Commissioner Satariano stated that Mr. Jeff Edwards did an outstanding job assisting with the Congressional Cup event this year.

Commissioner Saltzgaver stated that the Daryle Black Memorial Park Grand Opening was a very interesting ceremony. He said that the community really appreciates the park.

Vice President Kozaites stated that the Baseball and Softball Hall of Fame opening was a spectacular event, well planned, and executed perfectly. He said that Commissioner Satariano did a wonderful job. He suggested that the next large event should be referred to David Ashman to follow up for good exposure, for press releases, and media coverage.

**VIII. CORRESPONDENCE**

President Antenore stated that there was no correspondence.

**IX. UNFINISHED BUSINESS**

**A. DEPARTMENT'S STRATEGIC PLAN – STANDING ITEM**

President Antenore stated that there was nothing new on this item.

**X. NEW BUSINESS**

**B. "NO PLACE TO PLAY" REPORT**

Mr. Hester distributed an article published by the Trust for Public Land and a map of youth population within a quarter mile of existing parks and parks under construction. He discussed the report and map.

**XI. COMMENTS**

**A. AUDIENCE**

There were no comments from the audience.

**B. STAFF**

Ms. Srack distributed the 2004 Summer Fun flyer.

**C. COMMISSIONERS**

Commissioner Rainey thanked Mr. Hester for his leadership on the tennis camp, which began in March.

Commissioner Marmion stated that there has been no budget update. Mr. Hester responded that Mr. Kevin Pregovisk is preparing a recommendation to the City Manager, which officially initiates the process.

Mr. Hester discussed the Department's budget recommendations and adjustments. He stated that there would be a subcommittee meeting in June to discuss the budget.

Commissioner Saltzgaver stated that the Government Reforms Task Force recommendations were transmitted to the City Council at their last meeting.

Commissioner Satariano stated that Commissioner Rainey has made considerable contributions to the NAACP and she has done a good job.

Commissioner Satariano stated that Commissioner Saltzgaver did a fine job with the funding for the arts at the City Council meeting on Tuesday night.

President Antenore stated that Councilwoman Kell recognized Partners of Parks at the City Council meeting on Tuesday. President Antenore said that she is proud to be a Parks and Recreation Commissioner. She stated that the Department has been great, they have been pro-active, and Mr. Hester does a fantastic job.



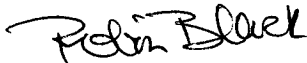
President Antenore stated that the election and installation of new officers for the Parks and Recreation Commissioners would be on the agenda in June. She appointed the following nominating committee: Commissioner Marmion as Chair, Commissioner Satariano, and Commissioner Saltzgaver.

**XII. NEXT MEETING**

The next meeting will be held at 9:00 a.m. on Thursday, June 15, 2004, in the social hall at Martin Luther King, Jr. Park, 1950 Lemon Ave., Long Beach.

**XIII. ADJOURNMENT**

Respectfully submitted,



Robin Black  
Executive Secretary  
to the Director

c: Phil T. Hester, Director of Parks, Recreation and Marine

**CITY OF LONG BEACH  
DEPARTMENT OF PARKS, RECREATION AND MARINE  
PARKS AND RECREATION COMMISSION MINUTES  
JUNE 17, 2004**

**I. CALL TO ORDER**

The meeting of the Parks and Recreation Commission was called to order by Bea Antenore, President, at 9:00 a.m., in the large conference room at the Parks, Recreation and Marine administration building. Phil Hester, Director of Parks, Recreation and Marine, took roll call and confirmed a quorum.

**Present:** Bea Antenore, President  
Chris Kozaites, Vice President  
Raymond Chavarria  
William Marmion  
Harry Saltzgaver  
Drew Satariano

**Absent:** Naomi Rainey (excused)

**Staff:** Phil Hester, Director of Parks, Recreation and Marine  
Thomas Shippey, Manager, Maintenance Operations Bureau  
Dennis Eschen, Manager, Planning and Development  
Bert Srack, Acting Manager, Community Recreation Services  
Connie Oden, Community Services Supervisor  
Steven Neal, Chief Ranger  
Kevin Pregovisk, Manager, Business Operations  
Gwendolyn Parker, Superintendent of Contracts and Revenue Development  
Dan Rosenfeld, Assistant Administrative Analyst  
Tess Alfonso, Supervisor, Reservations/Registration Office  
Robin Black, Executive Secretary to the Director

**Guests:** None

**II. APPROVAL OF MINUTES – MAY 20, 2004**

The minutes were not available this month.

**III. SAMMY AWARD PRESENTATION – BERT SRACK**

Ms. Srack said that the person who was going to receive the Sammy Award couldn't attend, so she would present the award next month.

**IV. EMPLOYEES-OF-THE-MONTH PRESENTATIONS FOR APRIL**

Vice President Kozaites stated that only one Employee of the Month was available this month, due to vacations. He said that this is the conclusion of his two years of presenting awards and this is really the best job as a Commissioner.

Vice President Kozaites announced Ms. Eileen Ludlam as Community Recreation Services Bureau's Lead/Supervisory Employee of the Month. Mr. Jesus Thillet stated that Eileen is so dependable and she takes care of Houghton Park when the supervisor, Sonny Seng, is not there.

Mr. Sonny Seng stated that Eileen exemplifies what a true recreation person is all about. He said that she is always there to take care of the seniors and the community and she is very proactive in developing programs. He stated that she really looks ahead and makes them all feel welcome.

**V. COMMISSION ACTION ITEMS**

**#04-0601**

PERSONAL SERVICES/INSTRUCTION AGREEMENTS-MONTHLY APPROVAL

**It was moved by Commissioner Marmion and seconded by Commissioner Chavarria to authorize the Community Recreation Services Bureau Manager or his or her management designee to execute the Personal Services and Instruction Agreements and amend Attachment "A" of the agreements as needed. The motion carried unanimously.**

**#04-0602**

MEMORIAL BENCH FOR DONALD FISH, SR. AND DONALD FISH, JR.

**It was moved by Commissioner Satariano and seconded by Commissioner Marmion to approve the placement and installation of the memorial bench for Donald Fish, Sr. and Donald Fish, Jr. in Bluff Park. The motion carried unanimously.**

**#04-0603**

RECOMMENDATION REGARDING THE NAME "BURTON CHACE PARK" FOR THE MINI-PARK AT THE NORTHWEST CORNER OF MARKET STREET AND DAIRY AVENUE

Mr. Hester stated that the Parks and Recreation Commission recommendation would then be sent back to the Housing and Neighborhoods Committee of the City Council and then on to the full City Council.

Commissioner Saltzgaver asked where the funding for this park would come from. Mr. Eschen responded that funding came from the Redevelopment Agency.

**It was moved by Commissioner Marmion and seconded by Commissioner Chavarria to recommend to the Housing and Neighborhood Committee and the full City Council that Burton Chace Park is an appropriate name for the new mini-park being developed at the northwest corner of Market Street and Dairy Avenue. The motion carried unanimously.**

**#04-0604**

**PLYMOUTH AND ELM MINI-PARK**

Mr. Eschen stated that this site was a former church site and its parking lot, which was across the street. He said that the church burned down and Redevelopment purchased the lot and is dedicating it as a park. He stated that a mini-community garden area would also be put in the park. Mr. Eschen said that parking spaces would also be added.

**It was moved by Commissioner Chavarria and seconded by Commissioner Satariano to approve the development of recreational facilities at 325 E. Plymouth and 5346 Elm Avenue. The motion carried unanimously.**

**#04-0605**

**ADDITION TO MARTIN LUTHER KING, JR. COMMUNITY POOL BUILDING**

Mr. Eschen stated that this is the completion of the project to enclose the pool, which has excessive use, and that the locker room and restroom facilities are currently inadequate. He said that this addition would match the existing building.

Commissioner Saltzgaver asked where the funding would come from for this project. Mr. Eschen responded that the funding comes from a grant from the Urban Parks, Recreation and Recovery program (a federal grant), park impact fees, a small amount of General Fund money, and Proposition 12 funds.

**It was moved by Commissioner Saltzgaver and seconded by Commissioner Marmion to approve the addition of recreational facilities at Martin Luther King, Jr. Community Pool Building. The motion carried unanimously.**

**#04-0606**

PICNIC CONCESSION PERMIT WITH BAR-B-QUE EXPRESS, INC.

It was moved by Commissioner Saltzgaver and seconded by Commissioner Satariano to authorize the Director to execute a Picnic Concession Permit with Bar-B-Que Express, Inc., for a term of three years with options for renewal subject to the discretion of the director. The motion carried unanimously.

**#04-0607**

PICNIC CONCESSION PERMIT FOR LARRY RICE DOING BUSINESS AS BEST BARBEQUE AND CATERING COMPANY

It was moved by Commissioner Marmion and seconded by Commissioner Chavarria to authorize the Director to execute a Picnic Concession Permit with Larry Rice, doing business as Best Barbeque and Catering Company, for a term of three years with options for renewal subject to the discretion of the Director. The motion carried unanimously.

**VI. PUBLIC HEARING – FEES AND CHARGES**

Vice President Kozaites stated that staff has done an unbelievable job in analyzing all the fees. He said that the Finance and Appeals Committee met several times and the recommended fee structure brings the Department's fees into parity with the rest of Southern California. He stated that this does not put the fees on the high end, but it does get the fees out of the low end.

President Antenore opened the public hearing for fees and charges.

Mr. Hester explained that staff has done a lot of work to analyze the fees of the Department in comparison to those of the surrounding cities. He said that staff needs to work with the Parks and Recreation Commission to develop policies on fees and charges and discuss cost recovery. He also stated that the last fee adjustment was approximately 8 to 10 years ago and staff has had to absorb costs in the past.

Ms. Gwendolyn Parker went over each of the proposed adjustments to the fees and charges.

President Kozaites stated that the Committee also recommends that the funds remain in the Department to be used for facilities.

Vice President Kozaites stated that the Committee should have meetings to discuss the fees regularly, at least on an annual basis.

Commissioner Satariano stated that the cities surveyed plan to also conduct their own survey and raise their rates.

Commissioner Chavarria asked how many non-profit groups the Department waives fees for. Mr. Hester stated that there are non-profit groups that the Department waives fees for and this should probably be another policy discussion.

Commissioner Saltzgaver requested a report of all non-profit fee waivers and that it be placed on the Commission agenda for next month.

President Antenore asked if anyone wished to make a comment. Not hearing any, President Antenore closed the public hearing.

**It was moved by Commissioner Satariano and seconded by Commissioner Marmion that a public hearing was conducted concerning the proposed fees and a resolution adopted for fees and charges relating to community center facilities, picnic sites, tennis centers, and vehicle entry fees effective October 1, 2004, and that the funds be redirected back to the maintenance, staffing, and operation of facilities. The motion carried unanimously.**

## **VII. COMMITTEE STATUS REPORTS**

### **A. EXECUTIVE COMMITTEE President Antenore, Chair**

President Antenore stated that the Committee met and discussed the agenda.

### **B. FINANCE AND APPEALS COMMITTEE Vice President Kozaites, Chair**

Vice President Kozaites stated the statement is included in the packet. He said that the 67 percent of the year has expired, expenditures are down at 57.2 percent and revenue is at 61.6 percent.

Mr. Hester stated that the Committee should meet before the next Parks and Recreation Commission meeting to discuss the budget.

### **C. PARK SAFETY COMMITTEE Commissioner Rainey, Chair**

President Antenore stated that there was no meeting this month, but the report was included in the packet.

Chief Neal stated that there is an increase of gang numbers in parks and contacts have increased. He said that there is also an increase in transients in the city.

- D. EQUAL EMPLOYMENT OPPORTUNITY AND CUSTOMER SATISFACTION COMMITTEE  
Commissioner Satariano, Chair

Commissioner Satariano stated that the Committee did not meet this month.

- E. CAPITAL IMPROVEMENT PROJECTS COMMITTEE  
Commissioner Marmion, Chair

Commission Marmion stated that the Committee did not meet, and to review pages 25 and 26 of the Director's Report for a summary of projects.

Commissioner Satariano stated that he would like the Commissioners to have another tour of the Skylinks Golf Course.

- F. CITY SCHOOLS/JOINT COMMITTEE  
President Antenore, Chair

President Antenore stated that the Committee met last week. She then reviewed the items from their meeting.

#### **VIII. DIRECTOR'S REPORT TO COMMISSION**

- A. DIRECTOR'S MONTHLY REPORT – MAY 2004

Vice President Kozaites stated that Blair Field looked great on television for the California State University, Long Beach baseball game.

Commissioner Satariano stated that when the Mayor speaks at special events, she always seems to always compliment the Department and the parks.

#### **VIII. CORRESPONDENCE**

President Antenore stated that she received a letter about the El Dorado duck pond and that the ducks were being eaten. Mr. Hester responded that the Department also received the letter and staff was looking into the situation and would respond to the person.

**IX. UNFINISHED BUSINESS**

A. DEPARTMENT'S STRATEGIC PLAN – STANDING ITEM

President Antenore stated that there was nothing new on this item.

B. ELECTION AND INSTALLATION OF NEW OFFICERS – NOMINATING COMMITTEE

President Antenore stated that she appointed Commissioner Marmion as Chair, Commissioner Satariano, and Commissioner Saltzgaver.

Commissioner Marmion stated that the Committee met and he thanked President Antenore for her time served as President. He said that the Committee recommended Chris Kozaites as President and Harry Saltzgaver as Vice President.

**It was moved by Commissioner Satariano and seconded by Commissioner Chavarria to appoint Chris Kozaites as President and Harry Saltzgaver as Vice President of the Parks and Recreation Commission. The motion carried unanimously.**

**X. NEW BUSINESS**

President Antenore stated that there was no New Business.

**XI. COMMENTS**

A. AUDIENCE

There were no comments from the audience.

B. STAFF

Ms. Connie Oden talked about the upcoming Juneteenth Celebration, which would happen on June 19, at Martin Luther King, Jr. Park.

Ms. Srack distributed flyers on the Juneteenth Celebration, events at the Rancho Los Cerritos, and for the Grand Reopening of the Silverado Park Gym.

Ms. Srack stated that she would like Cynthia Fogg to attend the next Commission meeting to give an update on the 21<sup>st</sup> Century Learning Center Grant received by the Long Beach Unified School District, through which the Department will also receive funds.



Mr. Hester stated that it is hard to get nominations for three Employees of the Month every month. He said that it is possible they would look at Employees of the Month being awarded every three months.

Mr. Hester also mentioned that the administration building large conference room does not seem large enough for all the employees to join the Commission meeting to recognize the Employees of the Month. He said that it is possible for future meetings to be held at the El Dorado Park West Senior Center in the Library.

C. COMMISSIONERS

There were no comments from the Commissioners.

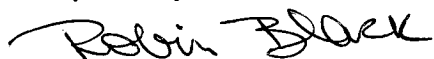
XII. NEXT MEETING

The next meeting will be held at 9:00 a.m. on Thursday, July 15, 2004, in the library at El Dorado Park West Senior Center, 2800 Studebaker Road, Long Beach.

XIII. ADJOURNMENT

President Antenore adjourned the meeting at 10:53 a.m.

Respectfully submitted,



Robin Black  
Executive Secretary  
to the Director

c: Phil T. Hester, Director of Parks, Recreation and Marine