

RESOLUTION NO. RES-21-0002

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF LONG BEACH APPROVING AND AUTHORIZING
THE DESTRUCTION OF CERTAIN RECORDS, PAPERS,
AND WRITINGS BY THE CITY PROSECUTOR
DEPARTMENT

The City Council of the City of Long Beach resolves as follows:

Section 1. Pursuant to and in accordance with the provisions of Section 34090 of the Government Code of the State of California and Chapter 1.28 of the Long Beach Municipal Code relating to the destruction of City records, and the City Attorney having heretofore given his written consent, the City Council of the City of Long Beach does hereby approve and authorize the destruction by the City Prosecutor Department of any and all of the records, documents, instruments, books, papers, and writings as set forth in the documents attached hereto and marked Exhibit "A" and by reference thereto made a part hereof, which records are under its charge and are no longer required for use in its respective office, said records being no less than two (2) years old unless otherwise authorized by law.

Section 2. The City Council hereby finds that none of said records:

- A. Affect the title to real property or liens thereon;
- B. Constitute official court records;
- C. Constitute records which are required to be kept by statute;
- D. Constitute the original or record copies of the minutes, ordinances or resolutions of the City of Long Beach or any City Board or Commission.

Section 3. This resolution shall take effect immediately upon its adoption

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
411 West Ocean Boulevard, 9th Floor
Lona Beach, CA 90802-4511

1 by the City Council, and the City Clerk shall certify the vote adopting this resolution.

2 I hereby certify that the foregoing resolution was adopted by the City Council
3 of the City of Long Beach at its meeting of January 5, 2021, by the
4 following vote:

5
6 Ayes: Councilmembers: Zendejas, Allen, Price, Supernaw,
7 Mungo, Saro, Uranga, Austin,
8 Richardson.

9
10 Noes: Councilmembers: None.

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12 Absent: Councilmembers: None.

13
14 Recusal(s): Councilmembers: None.

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16 
17 City Clerk

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EXHIBIT “A”

Date *

Department *

Bureau, Division, and/or Section

12/4/2020

City Prosecutor

RECORDS DESTRUCTION APPROVAL

Department Head Approval

City Clerk Approval

City Attorney Approval

Douglas Haubert

Monique DeLaGarza

Sarah Green

Department Head Approval Date

City Clerk Approval Date

City Attorney Approval Date

12/8/2020

12/8/2020

12/8/2020

DEPARTMENTAL RECORDS

Retention Schedule Item No *	Record Title *	Description	Years Involved *	Box No. On-Site *	Box No. Off-Site *
NA	Misdemeanor Cases	2009 9LT06433 - 9LT06433	2009-2015	NA	NA
NA	Misdemeanor Cases	2010 0LT00015 - 0LT10500	2010-2015	NA	NA

Remarks

All Misdemeanor cases were closed on or before 11/01/2015. Statute is Government Code Section 34090, requires 2 year retention after case is closed.