

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE
CITY OF LONG BEACH AMENDING THE LONG BEACH
MUNICIPAL CODE BY AMENDING SUBSECTION B OF
SECTION 2.03.070 RELATING TO CITY COUNCIL
MEETING NOTICE AND AGENDA REQUIREMENTS

The City Council of the City of Long Beach ordains as follows:

Section 1. Subsection B of 2.03.070 of the Long Beach Municipal Code
is amended to read as follows:

B. Subject to the relevant provisions of the Ralph M. Brown Act, no
agenda item shall be heard or considered by the Council unless it is in
writing, signed by the Councilmember, City Officer, Department Director, or
presiding officer of the body making the agenda request, and filed with the
City Clerk prior to twelve o'clock (12:00) noon on the Monday the week
before the meeting at which the agenda item is to be considered by the
Council. Should a holiday occur on a Monday, the agenda item is then due
prior to twelve o'clock (12:00) noon on the Friday preceding the Monday
holiday. The requirement of this subsection may be waived if a written
communication is signed by three (3) Councilmembers and directed to the
City Clerk requesting that a particular item be placed on an agenda for
consideration and that communication is filed with the City Clerk before
twelve o'clock (12:00) noon of the Friday immediately before the Tuesday at
which such agenda item is to be considered.

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OFFICE OF THE CITY ATTORNEY
ROBERT E. SHANNON, City Attorney
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Long Beach, CA 90802-4664

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Section 2. The City Clerk shall certify to the passage of this ordinance by the City Council and cause it to be posted in three (3) conspicuous places in the City of Long Beach, and it shall take effect on the thirty-first (31st) day after it is approved by the Mayor.

I hereby certify that the foregoing ordinance was adopted by the City Council of the City of Long Beach at its meeting of _____, 20__, by the following vote:

Ayes: Councilmembers: _____

Noes: Councilmembers: _____

Absent: Councilmembers: _____

City Clerk

Approved: _____
(Date)

Mayor

2.03.070 Reports.

A. All communications, requests and all documents shall be referred by the presiding officer to the proper department of the city, or to the proper councilman committee, or to the councilman of the district affected, or to any other proper officer of the city, unless immediate action is taken thereon by the council. When so referred for a report thereon, the report shall be made to the city manager without delay; and the city manager shall thereupon report his findings to the council when, in his opinion, such action is necessary; otherwise, the city manager shall act upon all matters so referred and make a return of his actions to the council at the following regular session for the purpose of clearing the calendar and minute records.

~~B. No report of any officer, or commission, committee or other person or body shall be heard or considered by the council unless the same is in writing, signed by the person or presiding officer of the body making the report and filed with the city clerk prior to twelve o'clock (12:00) noon of the Thursday immediately preceding the day of the meeting at which such report is to be considered; provided, however, that the requirement of this subsection may be waived by the council in the exercise of its sound and reasonable discretion.~~

B. Subject to the relevant provisions of the Ralph M. Brown Act, no agenda item shall be heard or considered by the Council unless it is in writing, signed by the Councilmember, City Officer, Department Director, or presiding officer of the body making the agenda request, and filed with the City Clerk prior to twelve o'clock (12:00) noon on the Monday the week before the meeting at which the agenda item is to be considered by the Council. Should a holiday occur on a Monday, the agenda item is then due prior to twelve o'clock (12:00) noon on the Friday preceding the Monday holiday. The requirement of this subsection may be waived if a written communication is signed by three (3) Councilmembers and directed to the City Clerk requesting that a particular item be placed on an agenda for consideration and that communication is filed with the City Clerk before twelve o'clock (12:00) noon of the Friday immediately before the Tuesday at which such agenda item is to be considered.

C. If any matter is referred to any officer, board, commission or committee for report without specifying the date upon which such report shall be made, the city clerk shall call the matter upon report at the first regular meeting of the council following the expiration of ten (10) days from the date of such reference. (Ord. C-5261 § 1, 1976; prior code § 2212 (Rule 7)).