

OFFICE OF THE CITY ATTORNEY
ROBERT E. SHANNON, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

1 RESOLUTION NO. RES-13-0004

2
3 A RESOLUTION OF THE CITY COUNCIL OF THE
4 CITY OF LONG BEACH APPROVING AND AUTHORIZING
5 THE DESTRUCTION OF CERTAIN RECORDS, PAPERS,
6 AND WRITINGS BY THE DEPARTMENT OF CIVIL
7 SERVICE

8
9 The City Council of the City of Long Beach resolves as follows:

10 Section 1. Pursuant to and in accordance with the provisions of Section
11 34090 of the Government Code of the State of California and Chapter 1.28 of the Long
12 Beach Municipal Code relating to the destruction of City records, with the City Attorney
13 giving his written consent, the City Council of the City of Long Beach does hereby
14 approve and authorize the destruction by the Department of Civil Service, any and all of
15 the records, documents, instruments, books, papers, and writings as set forth in the
16 documents attached hereto and marked Exhibit "A" and by reference thereto made a part
17 hereof, which records are under its charge and are no longer required for use in its
18 respective office, said records being no less than two (2) years old.

19 Section 2. The City Council hereby finds that none of said records:

- 20 A. Affect the title to real property or liens thereon;
- 21 B. Constitute official court records;
- 22 C. Constitute records which are required to be kept by statute;
- 23 D. Constitute the original or record copies of the minutes,
- 24 ordinances or resolutions of the City of Long Beach or any City Board or
- 25 Commission.

26 ///

27 ///

28 ///

OFFICE OF THE CITY ATTORNEY
ROBERT E. SHANNON, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

Section 3. This resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify the vote adopting this resolution.

I hereby certify that the foregoing resolution was adopted by the City Council of the City of Long Beach at its meeting of January 8, 2013 by the following vote:

Ayes: Councilmembers: Garcia, Lowenthal, O'Donnell, Schipske,
Andrews, Johnson, Austin, Neal.

Noes: Councilmembers: None.

Absent: Councilmembers: DeLong.



City Clerk

Exhibit A

Destruction Notification Rpt
 City of Long Beach (CLB)
 Unknown (TMP)
 CIVIL SERVICE (110105)

Cost Center: ()

Records Coordinator: SWAN, SUANNE Mail Drop: Phone: (562)570-6058 ext:

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION.

Destroy (X) Code	Permanent Box Number	Record Title Code	Record Title (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy Date 12/31/2012	Location	Space#
<input type="checkbox"/> 1	24471	10007.9	ETHNIC DATA FORMS	01/01/1976	12/31/1981		12/31/1983		0
<input type="checkbox"/> 1	24470	10007.9	ETHNIC DATA FORMS	01/01/1981	12/31/1984		12/31/1986		0
<input type="checkbox"/> 1	24452	10001.1	EXAMINATION BUNDLES FIRE RECRUIT 2007	01/01/2007	12/31/2007		12/31/2012	G-06-01	6
<input type="checkbox"/> 1	24453	10001.1	EXAMINATION BUNDLES FIRE RECRUIT 2007	01/01/2007	12/31/2007		12/31/2012	G-06-01	11
<input type="checkbox"/> 1	24454	10001.1	EXAMINATION BUNDLES FIRE RECRUIT 2007	01/01/2007	12/31/2007		12/31/2012	G-06-01	12
<input type="checkbox"/> 1	24455	10001.1	EXAMINATION BUNDLES FIRE RECRUIT 2007	01/01/2007	12/31/2007		12/31/2012	G-06-02	14
<input type="checkbox"/> 1	24456	10001.1	EXAMINATION BUNDLES FIRE RECRUIT 2007	01/01/2007	12/31/2007		12/31/2012	G-06-02	17

E = Excluded

Total Eligible Boxes to be destroyed	=	7
Eligible Boxes on Hold	=	0
Eligible Boxes Checked Out	=	0
Eligible Boxes Removed	=	0
Total Available Boxes to be destroyed	=	7

12-7-12 *W. DeG...*

12/20/12 *W. DeG...*

Philip J. Anderson

Date

RECORDS MANAGER

DEPARTMENT

Date

CITY ATTORNEY