

CHIEF CONSTRUCTION INSPECTOR

SALARY RANGE: \$3,229.04 – \$4,398.32 Biweekly
\$7,020.00 – \$9,562.00 Monthly

Apply online 24 hours a day, beginning at 7:30 a.m.,
October 19, 2015 through November 2, 2015.

REQUIREMENTS TO FILE: Graduation from an accredited four-year college or university with a major in civil engineering (proof required)* and five (5) or more years full-time paid experience supervising the construction of and/or performing the inspection of major public works, harbor, and/or water/wastewater projects. Experience must have included one or more years in a position that required the supervision of others in the construction and/or inspection of public works, harbor, and/or water/wastewater projects with individual contracts exceeding \$1,000,000. Experience offering specific and substantial preparation for the duties of the position may be substituted for the required education on a year-for-year basis. **AND**

- Ability to effectively communicate both orally and in writing;
- Willingness to work weekends, holidays, irregular hours, as necessary during emergencies;
- A valid driver license and a current DMV driving record must be submitted to the hiring department at time of selection interview.

DESIRABLE QUALIFICATIONS: California registration as a professional Civil Engineer, Registration as an ICC certified Deputy Inspector with the City of Long Beach in the fields of pile driving, reinforced concrete, prestressed concrete, masonry, structural steel and welding; experience in pile driving, mass concrete and commercial building construction; working knowledge of personal computer operations including spreadsheets, word processing, construction management, scheduling and project management software; for the Harbor Department wharf, railroad and terminal construction experience; familiarity with Microsoft Project, P6 scheduling computer software, International Code Council (ICC) certificate, ICC Inspection certificate, and/or Soil/Concrete Technical certification are highly desirable; for the Water Department certification as a

Cross Connection Control Specialist from the American Water Works Association; Water Distribution and/or Water Treatment certification from the State Water Resources Control Board are highly desirable.

***Required documents must be uploaded to the online application at time of filing.**

EXAMPLES OF DUTIES: Under direction, supervises the engineering construction inspection activities of the City's public works, harbor, and/or water/wastewater programs; plans, organizes and assigns the work of Principal Construction Inspectors and Construction Inspectors and assists with problems arising during construction; inspects and approves, according to plans, specifications and contracts all materials and construction work of the City's public works, harbor, and/or water/wastewater programs; notifies the Project Engineer of any deviation from the plans, specifications or contracts as awarded; assists in drafting in settling disputes arising between contractors and the City during the performance of the contracts and handles public complaints; assists with the preparation of project budgets; ensures proper maintenance of such records as may be required by city policy and funding agencies; may act on behalf of the Division Manager during his/her absence; formulates change orders; expedites construction work by means consistent with the contract and with sound construction practices; provides information to contractors and the general public; and performs other related duties as required.

SELECTION PROCEDURE:

Application Packet.....	Qualifying
Writing Skills Exercise.....	25%
Oral Appraisal Interview....	75%

A minimum rating of 70 must be attained in each part of the examination in order to be placed on the eligible list. Certification by score bands will be considered based on an analysis of test results.

If you have not received notification by November 12, 2015, please contact the Civil Service Department at (562) 570-6202.

This information is available in an alternative format by request to (562) 570-6202.

STREET MAINTENANCE SUPERVISOR I - II

SALARY RANGE:

Grades I - II \$1,939.60 – \$2,772.08 Biweekly
\$4,217.00 – \$6,027.00 Monthly

Apply online 24 hours a day, beginning at 7:30 a.m., September 22, 2015 through 4:30 p.m., October 13 20, 2015.

REQUIREMENTS TO FILE:

- Three years of full-time equivalent paid professional experience in the reconstruction, repair, installation and maintenance of streets, sidewalks, curbs, hardscapes, storm water systems, and/or traffic control devices including traffic paint and signage. At least one year of the required three years must have been in a lead or supervisory capacity;
- A valid California Class "A" or "B" driver license without restrictions that would limit the operation of a commercial vehicle weighing in excess of 26,000 pounds with airbrakes requiring a class "A" or "B" license (proof required)*;
- Knowledge of the following: practices, methods, materials, and equipment used in the reconstruction, repair, installation and maintenance of streets, sidewalks, curbs, hardscapes, storm water systems, and/or traffic control devices including traffic paint and signage; storm water systems inspections; and pertinent City ordinances and Federal/MUTCD rules, regulations, and codes;
- The ability to: communicate effectively; keep clear and accurate records of material estimates and labor needs; enforce safety regulations; supervise personnel; and effectively use technology (i.e. computers, tablets, and applications such as Microsoft Office or other related software);
- Willingness to work irregular hours including evenings, weekends and holidays and respond to emergency callbacks.

*Required documents must be uploaded to the online application at time of filing.

DESIRABLE QUALIFICATIONS: Crane certification from the National Commission for Certification of Crane

Operators (NCCCO). Certification from the International Municipal Signal Association (IMSA).

EXAMPLES OF DUTIES: Under direction schedules, plans, lays out, assigns, supervises and inspects the work of crews engaged in the construction, maintenance, and painting of City streets, alleys, sidewalks, curbs, hardscapes, storm water systems, parking lots, and related structures; supervises and inspects the work of crews engaged in the installation and repair of traffic signs, graffiti abatement, and allied City construction work; inspects work performed by contract crews, including asphalt planning, grading, paving and resurfacing operation; investigates and remedies complaints received from the public and other entities; enforces City and other governmental, rules, regulations, policies, procedures and safety regulations; maintains records and prepares reports and disciplinary memoranda using a personal computer; establishes and controls operating procedures and work standards; develops and maintains safe working practices and working areas; estimates material and labor needs; ensures that crews are properly supplied with materials, tools, and equipment; selects, trains, and evaluates subordinates; assists in the preparation and monitoring of the division budget; operates a City vehicle or truck requiring a Class B license; performs other duties as required.

EXAMINATION WEIGHTS:

Application Packet..... Qualifying
Occupational Written Test.....100%
A minimum rating of 70 must be attained in the examination in order to be placed on the eligible list. Certification by score bands will be considered based on an analysis of test results.

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