



CITY OF LONG BEACH
DEPARTMENT OF COMMUNITY DEVELOPMENT

R-24

333 WEST OCEAN BOULEVARD • LONG BEACH, CALIFORNIA 90802

August 3, 2004

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

SUBJECT: Contracts With Community-Based Organizations to Provide Services at the Career Transition Center (Citywide)

DISCUSSION

The Workforce Development Bureau (Bureau) administers the federal Workforce Investment Act funds received locally by the City of Long Beach. Services for adults and for workers dislocated by business closures or mass layoffs are primarily provided at the Career Transition Center, where customers receive job search assistance, skills remediation, vocational testing, training, personal and vocational counseling, case management, access to resource centers and equipment, and supportive services. Annually more than 25,000 persons receive general, self-access or group services, while more than 500 persons, who require assistance beyond self-service access, receive one-on-one job preparation and job search assistance, case management, vocational counseling, training and supportive services.

To maximize services to residents and businesses of Long Beach, the Bureau contracts with local community-based organizations to assist with professional project services, including on-site case management, job development, counseling, employment preparation workshops, and other related services. Current contracts expired June 30, 2004, with the completion of the federal program year. The Bureau and Department wanted to complete extensive program and budget analysis before moving forward with current program year recommendations for project services. The recommended amounts below reflect a 40 percent reduction in contracted service levels from the previous program year.

VENDOR	SERVICES PROVIDED JULY 1, 2004 – JUNE 30, 2005	CONTRACT AMOUNT
California State University Long Beach Foundation	Case Management Job Development Employment Preparation Workshops Customer Intake and Assessment	\$306,686
UAW-Labor & Employment Training Corporation	Group Job Search Assistance Case Management Job Development	\$183,863
TOTAL		\$490,549

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This letter was reviewed by Deputy City Attorney Everett L. Glenn on July 7, 2004 and David Wodnyski, Budget Management Officer, on July 21, 2004.

TIMING CONSIDERATIONS

City Council action is requested on August 3, 2004, to facilitate processing of the required contract documents.

FISCAL IMPACT

Sufficient funds to cover the recommended contracts are budgeted in the Community Development Grants Fund (SR 150) in the Department of Community Development (CD). The requested contracts will be funded with Workforce Investment Act grant funds.

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Authorize the City Manager to execute contracts in the amounts specified for the term of July 1, 2004 through June 30, 2005.

Respectfully submitted,



MELANIE S. FALLON
DIRECTOR OF COMMUNITY DEVELOPMENT

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Service Providers.2004.05

APPROVED:



GERALD R. MILLER
CITY MANAGER