

# CITY OF LONG BEACH

DEPARTMENT OF HEALTH AND HUMAN SERVICES

3

HOUSING AUTHORITY  
of the City of Long Beach

521 E. 4<sup>TH</sup> STREET • LONG BEACH, CALIFORNIA 90802 • (562) 570-6985 • FAX: (562) 499-1052

January 16, 2018

HONORABLE HOUSING AUTHORITY COMMISSION  
City of Long Beach  
California

## RECOMMENDATION:

Adopt a Resolution authorizing the Assistant Executive Director and the Deputy Executive Director to execute all required documents necessary to accept funding in the amount of \$866,250 from the County of Los Angeles, and implement the Homeless Incentive Program, for which the Housing Authority of the County of Los Angeles is the administrator, for FY 2017 to 2018. (Citywide)

## DISCUSSION

On February 7, 2017, City Council voted unanimously to support Los Angeles County Measure H, the *Los Angeles County Plan to Prevent and Combat Homelessness*, on the March 7, 2017 ballot. Measure H subsequently passed, which established a new quarter cent sales tax in Los Angeles County for ten years to fund homeless services and prevention programs. Revenues generated by Measure H will be expended by the County Supervisors prior to June 30<sup>th</sup> of each year. The annual expenditure plan includes projects to prevent homelessness, subsidize housing, provide case management services, increase income, create a coordinated system, preserve and promote affordable housing for the homeless, and provide services to address the causes and effects of homelessness.

Measure H revenues will be awarded to public agencies to address the aforementioned homeless issues. The Housing Authority of the City of Long Beach (HACLB) is a recipient of Measure H funding and has begun taking the necessary steps, in partnership with the Housing Authority of the County of Los Angeles (HACoLA) (the administrator), to implement and administer the Homeless Incentive Program (HIP) in Long Beach. Components of the program are as follows:

- **Holding Fee:** Incentivizes landlords to rent housing units to homeless individuals and families by offering one month's free rent to hold available units while applicants are referred.
- **Payment of Rental Application Fees:** Provide payment of all applicable application fees, up to \$50.00\* per adult per application. (*This amount is subject to change based on California's maximum application screening fee.*)
- **Move-In Assistance:** Provides move-in assistance such as a security deposit and utility assistance for homeless individuals and families.
- **Damage Claims:** Provides additional assistance to landlords for unit repair costs beyond the security deposit.

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The term of this contract shall commence upon HAC approval and shall remain in full force unless terminated by either party for the convenience of that party.

This matter was reviewed by Deputy City Attorney Linda T. Vu on December 18, 2017 and by Revenue Management Officer Geraldine Alejo on December 28, 2017.

TIMING CONSIDERATIONS

Housing Authority Commission action is requested on January 16, 2018, so that all required documents can be executed to accept HIP funding beginning FY 2017 until termination of the contract.


FISCAL IMPACT

Execution of required documents with the HACoLA will provide Measure H funding for HIP for FY 2017 to 2018 in the amount of \$787,500 in incentive funding and \$78,750 in administrative funding. There is no match requirement associated with this agreement. Funding for subsequent fiscal years are not yet calculated. Funds are not yet appropriated in the Housing Authority Fund (SR 151) in the Health and Human Services Department (HE). If needed, the Health and Human Services Department will return to the City Council to request an increase in appropriation, offset by Measure H revenue.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,

  
\_\_\_\_\_  
KELLY COLOPY  
ASSISTANT EXECUTIVE DIRECTOR

APPROVED:

  
\_\_\_\_\_  
PATRICK H. WEST  
EXECUTIVE DIRECTOR

Attachment: Resolution

RESOLUTION NO. H.A. \_\_\_\_\_

A RESOLUTION OF THE HOUSING AUTHORITY OF  
THE CITY OF LONG BEACH, CALIFORNIA, AUTHORIZING  
THE ASSISTANT EXECUTIVE DIRECTOR AND THE  
DEPUTY EXECUTIVE DIRECTOR TO EXECUTE ALL  
DOCUMENTS NECESSARY TO ACCEPT FUNDS FROM  
THE COUNTY OF LOS ANGELES TO IMPLEMENT THE  
HOMELESS INCENTIVE PROGRAM

WHEREAS, on February 7, 2017, the Long Beach City Council voted  
unanimously to support Los Angeles County Measure H, the Los Angeles County Plan to  
Prevent and Combat Homelessness; and

WHEREAS, Measure H passed and established a new quarter cent sales  
tax in Los Angeles County for ten years in order to fund homeless services and  
prevention programs; and

WHEREAS, Measure H revenues will be awarded to public agencies to  
address the aforementioned homeless issues;

NOW, THEREFORE, the Housing Authority of the City of Long Beach,  
California resolves as follows:

Section 1. The Assistant Executive Director and the Deputy Executive  
Director are hereby authorized to execute all documents necessary to accept funds from  
the County of Los Angeles to implement the Homeless Incentive Program.

Section 2. The Clerk will certify to the passage of this resolution by the  
Housing Authority of the City of Long Beach, California, and it will immediately take  
effect.

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I certify that the foregoing resolution was adopted by the Housing Authority  
of the City of Long Beach, California, at its meeting of \_\_\_\_\_, 2018,  
by the following vote of the qualified members of the Authority:

Ayes: Commissioners: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Noes: Commissioners: \_\_\_\_\_

\_\_\_\_\_

Absent: Commissioners: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
City Clerk

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, the duly qualified and acting Clerk of the Housing Authority of the City of Long Beach, California, do certify:

1. That the attached resolution is a true and correct copy of a resolution as finally adopted by a duly called meeting of the Housing Authority of the City of Long Beach, California held on \_\_\_\_\_, 2018 and duly recorded in the official records of the Governing Body; that the resolution has not been amended, modified, or rescinded, and is now in full force and effect;

2. That the meeting was duly convened and held in all respects in accordance with law; that to the extent required by law, due and proper notice of the meeting was given; that a legal quorum was present throughout the meeting and that a legally sufficient number of members of the Housing Authority of the City of Long Beach, California voted in the proper manner for adoption of the resolution; that all other requirements and proceedings under the law incident to the proper adoption or passage of the resolution, including publication, if required, have been duly fulfilled, carried out, and otherwise observed; that I am authorized to execute this Certificate; and that the seal affixed below constitutes the official seal of the Housing Authority of the City of Long Beach, California and this Certificate is executed under that official seal.

IN WITNESS WHEREOF, I have set my hand on \_\_\_\_\_, 2018.

\_\_\_\_\_  
(Signature)  
CITY CLERK