

Cooperative Agreements Agenda Items 5 - 12

Board of Utilities Commissioners
September 14, 2023

Presentation Outline

- Procurement Methods
 - Traditional bidding
 - Piggybacks
 - Exception to Policy
- City-Wide Contracts
- Summary of Agenda Items 5-12

Types of Procurement Methods

Traditional solicitation

Piggyback off other organization's solicitation

Exception to Policy (e.g. Sole Source)

Detail scope, advertise, evaluate, then award

Cooperative organizations that facilitates Piggyback

Awarding to a vendor without a competitive process

Scope of goods and/or services is specific to need

Scope of services tend to be generic

Scope is unique where alternatives may not be possible or cost effective

Cooperative Procurements

- Intergovernmental cooperative arrangement to extend pricing and terms
 - Large organization will competitively solicit and award a contract with the intention of other organizations piggybacking off their solicitation
 - Better pricing through economies of scale by including other potential buyers
- Cooperative procurement organizations facilitate this process
 - Omnia Partners
 - Sourcewell
- Requires Board action to adopt a resolution

City-Wide Contracts

- Contracts set up by City Purchasing, a Division of Financial Management Department
- Contracts with generic scopes
- Contracts were established through a variety of procurement methods
- Available to City Manager departments
- Gas utility need to transition to Long Beach Utilities contracts

Summary of Agenda Items 5-12

Adopt Resolutions authorizing the General Manager to execute contracts, on the same terms and conditions afforded to the cooperatives, in the annual amounts and durations outlined below:

Agenda #	Resolution	Company	Goods/Services	Annual Amount	End Date
5	UT-1486	Office Depot	Custodial Supplies	\$200,000	1/31/2025
6	UT-1487	Office Depot	Office Supplies	\$200,000	5/31/2024
7	UT-1488	Fastenal Co.	Fasteners/Misc Hardware/HVAC Parts	\$50,000	6/30/2025
8	UT-1489	Home Depot	Maintenance, Repair, and Operational Supplies	\$300,000	12/31/2026
9	UT-1490	United Parcel Service	Shipping Services	\$15,000	11/11/2025
10	UT-1491	Terminix	Pest Control Services	\$40,000	4/8/2026
11	UT-1492	Grainger	Maintenance, Repair, and Operational Supplies	\$500,000	12/31/2024
12	UT-1493	West Enterprises Inc.	Travel Services	\$100,000	11/30/2024



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