

**LONG BEACH TRANSIT
BOARD OF DIRECTORS MEETING
MINUTES**

**MONDAY, JULY 28, 2014
333 W. OCEAN BOULEVARD
COUNCIL CHAMBER, 12:00 PM**

Freda Hinsche Otto, Chair
Barbara Sullivan George, Vice Chair
Maricela de Rivera, Secretary/Treasurer
Donald M. First, Director



Victor Irwin, Director
Dr. James P. Norman, Jr., Director
Michael Conway, City Representative
David Roseman, City Representative

President and Chief Executive Officer
Kenneth A. McDonald

FINISHED AGENDA & DRAFT MINUTES

1. Call to Order. Freda Hinsche Otto

Chair Hinsche Otto called the meeting to order at 12:02 pm.

2. Roll Call. Sarah Miller

Commissioners Freda Hinsche Otto, Barbara Sullivan George, Maricela de
Present: Rivera and James Phillip Norman Jr.

Commissioners Donald First
Excuse:

Commissioners Victor Irwin
Absent:

CITY REPRESENTATIVE: Dave Roseman, City Traffic Engineer

ABSENT: Michael Conway, Director of Public Works

ALSO PRESENT:

Kenneth A. McDonald, President and Chief Executive Officer
Debra A. Johnson, Deputy Chief Executive Officer
Rolando Cruz, Executive Director and Vice President of Maintenance and Infrastructure
Lisa Patton, Executive Director and Vice President of Financial Services
LaVerne David, Executive Director and Vice President of Employee and Labor Relations
Patrick Pham, Executive Director and Vice President of Information Technology
Kevin Lee, Manager of Marketing and Customer Services
Kevin Warfield, Superintendent of Transit Services Delivery and Planning
Sarah Miller, Board Secretary
Olga Livingston, Risk Management Assistant
Kendra Carney, Deputy City Attorney, City of Long Beach

3. 14-043TR Recommendation to approve the minutes of the regular board meeting held on June 30, 2014. Freda Hinsche Otto

A motion was made by Vice Chair Sullivan George, seconded by Director Norman Jr., to approve recommendation. The motion carried by the following vote:

Yes: 4 - Freda Hinsche Otto, Barbara Sullivan George, Maricela de Rivera and James Phillip Norman Jr.

Absent: 2 - Donald First and Victor Irwin

4. Employee Recognition. LaVerne David

Employees of the Month for July 2014

Johnny Burton, Transit Services Delivery and Planning
Elinner Miranda, Maintenance and Infrastructure
Tony Wu, Staff

Kevin Warfield, Superintendent of Transit Services Delivery and Planning, presented the Transit Services Delivery and Planning Employee of the Month.

5. President and CEO Monthly Update.

INFORMATION ITEM

Kenneth McDonald, President and CEO, presented an oral report.

6. 14-044TR June 2014 Financial Report. Lisa Patton

INFORMATION ITEM

Lisa Patton, Executive Director and Vice President of Financial Services, provided a staff report and responded to questions.

7. 14-045TR Quarterly Investment Report. Lisa Patton

INFORMATION ITEM

Lisa Patton, Executive Director and Vice President of Financial Services, provided a staff report and responded to questions.

8. 14-047TR Recommendation for the Board of Directors to authorize the President and CEO to enter into a contract with Complete Coach Works (CCW), of Riverside, for the installation of the 4One Q'POD system, a fully integrated forward-facing wheelchair securement station, on 153 Long Beach Transit (LBT) coaches, for a total cost not to exceed \$1,638,981.
Rolando Cruz

A motion was made by Director Norman Jr., seconded by Vice Chair Sullivan George, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Freda Hinsche Otto, Barbara Sullivan George, Maricela de Rivera and James Phillip Norman Jr.

Absent: 2 - Donald First and Victor Irwin

Rolando Cruz, Executive Director and Vice President of Maintenance and Infrastructure, provided a staff report and responded to questions.

9. 14-048TR Recommendation for the Board of Directors to authorize the President and CEO to enter into a contract with John S. Meek Company, Inc., of Gardena, for the fabrication and installation of a dock and gangway at Alamitos Bay Landing, Berth No. 3 for a cost not to exceed \$876,823.
Rolando Cruz

A motion was made by Director de Rivera, seconded by Vice Chair Sullivan George, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Freda Hinsche Otto, Barbara Sullivan George, Maricela de Rivera and James Phillip Norman Jr.

Absent: 2 - Donald First and Victor Irwin

Rolando Cruz, Executive Director and Vice President of Maintenance and Infrastructure, provided a staff report and responded to questions.

10. 14-049TR Recommendation for the Board of Directors to authorize the President and CEO to enter into a contract with Titan Outdoor LLC to provide exterior bus advertising service. Kevin Lee

A motion was made by Director de Rivera, seconded by Vice Chair Sullivan George, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Freda Hinsche Otto, Barbara Sullivan George, Maricela de Rivera and James Phillip Norman Jr.

Absent: 2 - Donald First and Victor Irwin

Kevin Lee, Manager of Marketing and Customer Services, provided a staff report and responded to questions.

11. Public Comments

Any member of the public may approach the lectern and, upon recognition by the Chairperson, state his or her name and address for the record and proceed to address the Board on any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three (3) minutes, unless different time limits are set by the Chairperson, subject to the approval of the Board.

Jeff Miller, a member of the public, addressed the board regarding transit service and the removal of a stop.

Mr. Wayne Wright, a member of the public, addressed the board regarding the TAP system.

12. Board Requests

There were no requests from the Board.

13. 14-050TR Adjourn. The next regular meeting will be held on August 25, 2014.

A motion was made by Director Norman Jr., seconded by Director de Rivera, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Freda Hinsche Otto, Barbara Sullivan George, Maricela de Rivera and James Phillip Norman Jr.

Excused: 1 - Donald First

Absent: 1 - Victor Irwin

The meeting adjourned at 12:55 pm.

Note:

The City of Long Beach intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If special accommodation is desired please call the City Clerk Department 48 hours* prior to the meeting at 570-6101.

(*The City Clerk's office is closed on weekends. To assure proper accommodations please call by 4:30 p.m. on the Friday prior to the meeting.)

(Telecommunication Device for the Deaf - Please call 570-6626. Inquire at the City Council Chamber Audio Visual Room for Assistive Listening Device.)

Long Beach Public Transportation Company, a.k.a. Long Beach Transit, is an entity which is separate and distinct from the City of Long Beach.