



# CITY OF LONG BEACH

DEPARTMENT OF FINANCIAL MANAGEMENT

# R-28

333 WEST OCEAN BOULEVARD • LONG BEACH, CALIFORNIA 90802

May 18, 2004

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

**SUBJECT: Adopt Specifications No. PA-01604 and Award Contract to Global Protection, LLC, to Furnish and Deliver Personal Protective Equipment (Citywide)**

## DISCUSSION

City Council approval is being requested to purchase personal protective equipment (PPE), which consists of chemical-resistant boots, coveralls, tape, gloves, and masks for the Fire, Health, Police and Public Works departments. These departments have received federally-funded grant authorization for the specific purchase of PPE. PPE is the safety officer's first line of defense against the harmful effects of chemical radiation. Sample garments were reviewed for acceptance standards prior to determining the lowest responsible bidder.

The bid was advertised on April 22, 2004, and bids were opened on May 4, 2004. The bid document was made available from the Purchasing Division located on the Plaza Level of City Hall and the Division's website at [www.lbpurchasing.org](http://www.lbpurchasing.org). Twenty six potential bidders specializing in fire/safety equipment registered in the City's BidsOnLine database were notified by e-mail; two are Minority-owned Business Enterprises (MBEs), six are Women-owned Business Enterprises (WBEs) and one is a Long Beach business. A bid announcement was also included in the Purchasing Division's weekly update of Open Bid Opportunities sent to 32 local, minority and women's groups. Global Protection, LLC, of Marlton, New Jersey was the lowest responsible bidder.

This matter was reviewed by Deputy City Attorney Donna F. Gwin on April 19, 2004 and by Budget Manager Michael Killebrew on May 5, 2004.

## TIMING CONSIDERATIONS

City Council action to adopt Specifications No. PA-01604 and award a contract concurrently is requested on May 18, 2004 to ensure that a contract is in place expeditiously. This recommendation encompasses the approved grant purchases to date, including the federal Office of Domestic Preparedness 02 (ODP02) purchases, which requested invoices with back-up documentation in May 2004. The ordinance to increase the Purchasing threshold for Homeland Security grant funded purchases is also on the May 18, 2004 City Council agenda. Due to the timing of this purchase, this item must be approved to ensure that the City does not lose the allocated funds.

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FISCAL IMPACT

The cost of Specifications No. PA-01604, in the estimated amount of \$500,000, is budgeted in the Fire, Police, Health and Public Works departments and funded by various Homeland Security-related grants. Additional awards for Homeland Security-related grants are expected over the term of the contract and the City will have the option of adding expenditures of up to 15 percent above the contract amount for federally-funded purchases.

IT IS RECOMMENDED THAT THE CITY COUNCIL:

- 1) Adopt Specifications No. PA-01604 and award contract to Global Protection, LLC to furnish and deliver personal protective equipment in the estimated annual amount of \$500,000. The term of the contract will be one year, with options for two additional one-year periods.
- 2) Authorize amendments to exercise the City's option to renew where noted and authorize the City Manager to execute same.

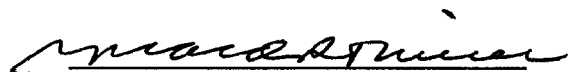
Respectfully submitted,



ROBERT S. TORREZ  
DIRECTOR OF FINANCIAL MANAGEMENT

RST:JV:cm  
PA01604CouncilLtr

APPROVED:



GERALD R. MILLER  
CITY MANAGER