



# Long Beach Water

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1800 E. Wardlow Road, Long Beach, CA 90807-4931  
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**Board of Water Commissioners**  
March 12, 2020 Board Meeting

CHRISTOPHER J. GARNER, General Manager

**Subject:**

Adopt Resolution No. WD-1424 authorizing the General Manager to enter into a Purchase Agreement with Office Depot Inc., under the purchase conditions specified in the existing OMNIA Partners Cooperative Purchasing Agreement, for the purchases of office and custodial supplies for an amount not to exceed \$350,000 for one year and the option to renew for two additional one year periods.

**Executive Summary:**

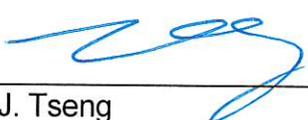
The Long Beach City Charter provides an alternative procurement method by permitting the Board of Water Commissioners (Board) to obtain services without a traditional bidding procedure when authorized by a Resolution of the Board.

The City of Long Beach entered into a contract with Office Depot for office and custodial supplies under the terms and conditions specified under the OMNIA cooperative purchase agreement. The Long Beach Water Department (Department) would like to join the City in using Office Depot with OMNIA Partners to be consistent with the City and to take advantage of the contract and system administration that has been established with Office Depot.

**Staff Recommendation:**

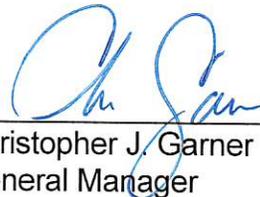
Adopt Resolution No. WD-1424 authorizing the General Manager to enter into a Purchase Agreement with Office Depot Inc., under the purchase conditions specified in the existing OMNIA Partners Cooperative Purchasing Agreement, for the purchases of office and custodial supplies for an amount not to exceed \$350,000 for one year and the option to renew for two additional one year periods.

**Fiscal Impact:** The expenditures to the Water and Sewer Fund is included if FY 20 and financial projections.

 3/4/20

Tai J. Tseng  
Assistant General Manager – Operations

Date

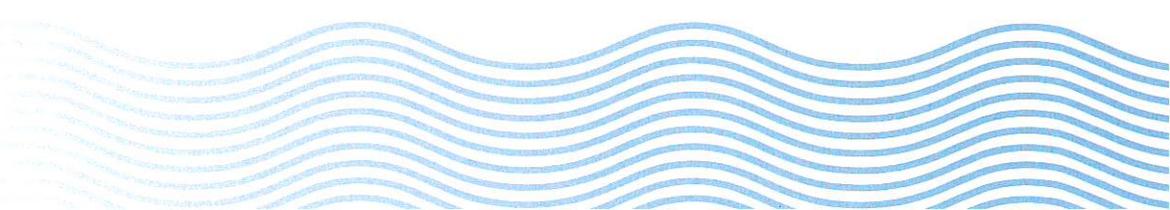


Christopher J. Garner  
General Manager

Date

3/4/20

Attachment



OFFICE OF THE CITY ATTORNEY  
CHARLES PARKIN, City Attorney  
411 West Ocean Boulevard, 9th Floor  
Lana Beach, CA 90802

1 RESOLUTION. NO. WD-1424

2  
3 A RESOLUTION OF THE BOARD OF WATER  
4 COMMISSIONERS OF THE CITY OF LONG BEACH  
5 AUTHORIZING THE GENERAL MANAGER TO ENTER INTO  
6 AN AGREEMENT WITH OFFICE DEPOT, INC. TO FURNISH  
7 AND DELIVER CUSTODIAL AND OFFICE SUPPLIES ON  
8 THE SAME TERMS AND CONDITIONS AFFORDED TO  
9 REGION 4 EDUCATION SERVICE CENTER THROUGH  
10 OMNIA PARTNERS, IN AN AMOUNT NOT TO EXCEED  
11 \$350,000 FOR A PERIOD OF ONE YEAR

12  
13 WHEREAS, the Charter of the City of Long Beach, Section 1802, permits the  
14 Board of Water Commissioners ("Board") to purchase services, supplies, materials,  
15 equipment, and labor with other government agencies by purchasing under their contracts  
16 on a voluntary and selective basis when authorized by resolution; and

17 WHEREAS, the Water Department of the City of Long Beach has a need for  
18 office and custodial supplies; and

19 WHEREAS, Region 4 Education Service Center through Omnia Partners has  
20 a contract with Office Depot, Inc. for the purchase of custodial supplies, Contract No.  
21 R162102, and a contract for the purchase of office supplies, Contract No. R190303  
22 (together, "Omnia Contract"); and

23 WHEREAS, the Board's participation in the Omnia Contract will facilitate  
24 acquisition of the custodial and office supplies as well as provide considerable cost benefits  
25 to the Board; and

26 WHEREAS, if the Board had to go to formal bid rather than participate in the  
27 Omnia Contract considerably more funds would be required;

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OFFICE OF THE CITY ATTORNEY  
CHARLES PARKIN, City Attorney  
411 West Ocean Boulevard, 9th Floor  
Lona Beach, CA 90802

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NOW, THEREFORE, the Board of Water Commissioners of the City of Long Beach resolves as follows:

Section 1. The above recitals are true and correct and are incorporated herein by this reference.

Section 2. The Board hereby authorizes the General Manager to execute an Agreement with Office Depot, Inc. for custodial and office supplies, of substantially the same type and kind purchased by the Regional 4 Education Service Center through Omnia Partners pursuant to the Omnia Contract except as modified by mutual agreement of the Board and Office Depot, Inc., in an amount not to exceed Three Hundred Fifty Thousand Dollars (\$350,000) including tax and shipping, for a period of one (1) year with the option to renew for two (2) additional one-year periods.

Section 3. This Resolution shall take effect immediately upon its adoption by the Board, and the Secretary to the Board shall certify the vote adopting this Resolution.

I hereby certify that this Resolution was adopted by the Board of Water Commissioners of the City of Long Beach at its meeting on March 12, 2020 by the following vote:

Ayes: Commissioners: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Noes: Commissioners: \_\_\_\_\_

Absent: Commissioners: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Secretary  
Board of Water Commissioners