

**LONG BEACH CIVIL SERVICE COMMISSION
JEANNE KARATSU, PRESIDENT
SEPTEMBER 7, 2011**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, September 7, 2011, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

MEMBERS PRESENT: Jeanne Karatsu, Carolyn Smith Watts, Charles Hicks Jr., Gerald Good

MEMBER EXCUSED:

OTHERS PRESENT: Mario R. Beas, Executive Director & Secretary
Melinda George, Deputy Director
Marilyn Hall, Executive Assistant
Salvador Ambriz, Personnel Analyst
Debbie McCluster, Personnel Analyst
Lourdes Ferrer, Personnel Analyst
Ken Walker, Personnel Operations Manager, Human Resources

President Jeanne Karatsu presided.

MINUTES: It was moved by Commissioner Good, seconded by Commissioner Hicks and carried that the minutes of the regular meeting of August 17, 2011, be approved as prepared. The motion carried by a unanimous roll call vote.

It was moved by Commissioner Hicks, seconded by Commissioner Smith Watts and carried that the Dismissal Appeal 02-D-1011 hearing minutes of August 17, 2011, be approved as prepared. The motion carried by a unanimous roll call vote.

It was moved by Commissioner Hicks, seconded by Commissioner Good and carried that the Suspension Appeal 20-S-1011 hearing minutes of August 24, 2011, be approved as prepared. The motion carried by a unanimous roll call vote.

CONSENT CALENDAR (2-7): It was moved by Commissioner Good, seconded by Commissioner Hicks and carried that the Consent Calendar items be approved. The motion carried by a unanimous roll call vote.

EXAMINATION RESULTS:

Request to approve examination results.

Forensic Specialist – 57 Applied, 17 Qualified
Office Systems Analyst (8/31/11) – 29 Applied, 22 Qualified
Office Systems Analyst – 32 Applied, 22 Qualified

The motion was made to approve request on Consent Calendar.

EXTENSION OF EXPIRING ELIGIBLE LISTS:

Request to extend the following eligible list for an additional six months:

Building Maintenance Engineer
Business Systems Specialist (3/3/10 & 3/9/11)
Control Center Operator
Engineering Aide
Plumber
Police Officer – Lateral
Public Health Nutritionist
Safety Specialist
Senior Surveyor (3/2/11, 3/16/11)
Special Services Officer
Systems Technician
Water Treatment Operator

The motion was made to approve request on Consent Calendar.

RETIREMENTS:

Request to receive and file retirements.

Justo Guerrero/Tree Trimmer II/Public Works
Susan Bergman/Library Clerk I/Library

The motion was made to receive and file on Consent Calendar.

RESIGNATIONS:

Request to receive and file resignations.

Trent Forville/Animal Control Officer I/Health
Jennifer Rojo/Library Clerk II/Library
Patricia Turner/Clerk Typist III/Police

The motion was made to receive and file on Consent Calendar.

SCHEDULE FOR HEARINGS:

Request to approve scheduled hearings.

Dismissal Appeal 35-D-1011, 1/25 & 2/1/2012
Suspension Appeal 37-S-1011, 12/2/2011
Dismissal Appeal 39-D-1011, 2/8 & 15/2012
Dismissal Appeal 40-D-1011, 2/22 & 29/2012
Suspension Appeal 41-S-1011, 12/9/2011
Dismissal Appeal 38-D-1011, 3/14 & 21/2012

The motion was made to approve scheduled hearings on Consent Calendar.

RESCHEDULE FOR HEARINGS:

Request to approve reschedule for hearings.

Suspension Appeal 18-S-1011, 11/4/2011
Suspension Appeal 13-S-1011, 10/19/2011
Suspension Appeal 29-S-910, 12/16/11

The motion was made to approve the reschedule for hearings.

REQUEST TO FILE FOR EXAM BY DISMISSED EMPLOYEE:

The Commission requested that this item be held over to the next Commission meeting of September 21, 2011, to allow staff to contact Ms. Perez to inform her when the item will be on the Commission's agenda for consideration. After discussion, it was moved by Commission Hicks, seconded by Commissioner Smith Watts and carried to hold the item to the next Commission meeting. The motion carried by a unanimous roll call vote.

REQUEST TO FILE LATE APPEAL:

Christa Indriolo, Union Representative, addressed the Commission regarding this matter and requested the Commission hold the item over to be considered at the next Commission meeting of September 21, 2011. She stated that Mr. Holmes had a family emergency, which prevented him from being present. After discussion, it was moved by commissioner Hicks, seconded by Commissioner Good and carried to approve the request to hold the matter over, and that staff send a letter to Mr. Holmes, requesting that he provide proof of his emergency and a detailed summary of his request to file a late appeal. The motion carried by a unanimous roll call vote.

BULLETIN:

STREET LANDSCAPING SUPERVISOR

It was moved by Commissioner Good, seconded by Commissioner Hicks and carried that the subject Job Opportunity Bulletin be approved. The motion carried by a unanimous roll call vote.

CONSIDERATION OF HEARING OFFICER'S REPORT:

SUSPENSION HEARING 16-S-1011

The Secretary informed the Commission that the attorneys regarding this matter has requested that this item be held over to the September 21, 2011, Commission meeting. After discussion, it was moved by Commissioner Smith Watts, seconded by Commissioner Good and carried to hold the matter over to September 21, 2011. The motion carried by a unanimous roll call vote.

CONSIDERATION OF ALJ REPORT:

DISABILITY RETIREMENT HEARING 27-DR-910

The Secretary presented a report prepared by Administrative Law Judge Amy C. Lahr to the Commission, regarding the subject hearing which was conducted on July 21, 2011. After discussion, it was moved by Commissioner Good, seconded by Commissioner Hicks and carried that the administrative law judge's report be approved as prepared. The motion carried by a unanimous roll call vote.

MANAGERS' REPORT:

Melinda George, Deputy Director, informed the Commission that the new application process has been implemented.

The Secretary provided the Commission with updated information regarding the budget.

NEW BUSINESS:

Commissioner Hicks questioned Christina Checel, Deputy City Attorney and Commission Advisor, regarding the process for the Commission to conduct listening sessions with Civil Service Department employees.

Commissioner Hicks questioned the Director regarding the status of staffs' meetings with the facilitators.

COMMENTS FROM PUBLIC:

Chris Ward, Business Representative, IAMAW DL 947, addressed the Commission regarding a recent communication from Surian Pearson, regarding the selection process of Refuse Field Investigator. Ms. Checel requested the item be agendaized in order for the Commission to consider it.

CONSIDERATION OF HEARING OFFICER'S REPORT:

REDUCTION HEARING 29-R-89

It was moved by Commissioner Good, seconded by Commissioner Hicks and carried to recess the meeting to a closed session pursuant to Government Code 54957.8, to consider this matter. The motion carried by a unanimous roll call vote.

The Secretary presented a report prepared by Hearing Officer Robert Kilpatrick, Attorney at Law, to the Commission, regarding the subject hearing which was conducted on August 1, 2011. In addition, the Secretary presented an objection to the hearing officer's report, prepared by the appellant. After discussion, it was moved by Commissioner Good, seconded by Commissioner Hicks and carried that the hearing officer's report be approved as prepared. The motion carried by a unanimous roll call vote.

The Commission reconvened the meeting and announced the Commission's decision.

ADJOURNMENT:

There being no further business before the Commission, President Karatsu adjourned the meeting.



MARIO R. BEAS
Secretary

MRB:meh

CITY OF LONG BEACH
CULTURAL HERITAGE COMMISSION
MINUTES

MONDAY, AUGUST 8, 2011
333 W. OCEAN BOULEVARD,
COUNCIL CHAMBER, 5:30 PM

Karen Highberger, Chair
Irma Hernandez, Vice Chair
Laura H. Brassler, Commissioner
Shannon Carmack, Commissioner



Louise Ivers, Commissioner
Harvey Keller, Commissioner
Vacant, Commissioner

FINISHED AGENDA AND MINUTES

CALL TO ORDER (5:32 PM)

[see media](#)

At 5:32 p.m., Chair Highberger called the meeting to order.

ROLL CALL (5:33 PM)

[see media](#)

Boardmembers Laura H. Brassler, Karen L. Highberger, Irma Hernandez, Louise

Present: Ivers and Harvey Keller

Boardmembers Shannon Carmack

Absent:

Also present: Robert Zur Schmiede, Deputy Director of Development; Jill Griffiths, Planning Officer; Linda Trang, Deputy City Attorney; Lynette Ferenczy, Planner; Angie Zetterquist, Planner; Heidi Eidson, Bureau Secretary.

FLAG SALUTE (5:33 PM)

[see media](#)

Commissioner Brassler led the flag salute.

MINUTES (5:34 PM)

[see media](#)

[see media](#)

11-018CH

Recommendation to receive and file the Cultural Heritage Commission minutes of July 11, 2011.

A motion was made by Commissioner Keller, seconded by Commissioner Hernandez, to approve the recommendation. The motion carried by the following vote:

Yes: 4 - Karen L. Highberger, Irma Hernandez, Louise Ivers and Harvey Keller

Abstain: 1 - Laura H. Brasser

Absent: 1 - Shannon Carmack

DIRECTOR'S REPORT (5:35 PM)

see media

Jill Griffiths, Planning Officer, introduced Linda Trang, Deputy City Attorney.

Jill Griffiths provided the Director's Report.

Jill Griffiths responded to a query from Chair Highberger.

Jill Griffiths responded to a query from Commissioner Keller.

SWEARING OF WITNESSES (5:38 PM)

see media

Do you solemnly swear or affirm that the evidence you shall give in this Cultural Heritage Commission Meeting shall be the truth, the whole truth, and nothing but the truth.

PROGRESS REPORT - AMERICAN HOTEL PROJECT (5:38 PM)

see media

Robert Zur Schmiede, Deputy Director of Development, introduced Carl Morgan of the Redevelopment Agency, who provided a progress report on the American Hotel project.

Carl Morgan responded to queries from Commissioner Ivers.

Robert Zur Schmiede responded to a query from Commissioner Ivers.

Carl Morgan responded to a query from Chair Highberger.

Robert Zur Schmiede responded to a query from Chair Highberger.

REGULAR AGENDA (5:51 PM)

see media

see media

1. 11-020CH Recommendation to adopt revised findings for the denial of a Certificate of Appropriateness to add a 465-square-foot one-story addition and a

549-square-foot two-story addition at the rear of an existing one-story residence located at 3619 Walnut Avenue in the California Heights Historic District. (District 7) (Application No. HP 11-0189)

Jill Griffiths, Planning Officer, spoke.

Lynette Ferenczy, Project Planner, responded to a query from Commissioner Hernandez.

Jill Griffiths spoke.

A motion was made by Chair Highberger, seconded by Commissioner Brassler, to approve the recommendation. The motion carried by the following vote:

Yes: 5 - Laura H. Brassler, Karen L. Highberger, Irma Hernandez, Louise Ivers and Harvey Keller

Absent: 1 - Shannon Carmack

see media

2. 11-022CH

Recommendation to approve a Certificate of Appropriateness for exterior alterations to the facade of a designated landmark building known as The Bank of Belmont Shore located at 5354 E. 2nd Street. (District 3) (Application No. HP11-0206)

Jill Griffiths, Planning Officer, introduced Lynette Ferenczy, Project Planner, who presented the staff report.

Lynette Ferenczy responded to a query from Commissioner Ivers.

Lynette Ferenczy responded to a query from Commissioner Hernandez.

Commissioner Hernandez spoke.

Lynette Ferenczy responded to queries from Commissioner Brassler.

Chair Highberger spoke.

A motion was made by Chair Highberger, seconded by Commissioner Ivers, to approve the recommendation. The motion carried by the following vote:

Yes: 5 - Laura H. Brassler, Karen L. Highberger, Irma Hernandez, Louise Ivers and Harvey Keller

Absent: 1 - Shannon Carmack

see media

3. 11-019CH Recommendation to approve a Certificate of Appropriateness to modify and legalize a two-story addition approximately 584 square feet previously constructed without City approval at the rear of a contributing structure located at 377 Orizaba Avenue within the Bluff Heights Historic District. (District 2) (Application No. HP11-0104)

Jill Griffiths, Planning Officer, introduced Angie Zetterquist, Project Planner, who presented the staff report.

Angie Zetterquist responded to queries from Commissioner Hernandez.

John Sommers, Project Architect, responded to a query from Commissioner Hernandez.

Angie Zetterquist responded to a query from Commissioner Brasser.

Commissioner Keller spoke.

Commissioner Hernandez spoke.

Commissioner Brasser spoke.

A motion was made by Commissioner Keller, seconded by Commissioner Ivers, to approve the recommendation. The motion carried by the following vote:

Yes: 5 - Laura H. Brasser, Karen L. Highberger, Irma Hernandez, Louise Ivers and Harvey Keller

Absent: 1 - Shannon Carmack

PUBLIC PARTICIPATION (6:12 PM)

see media

There was no public comment given at this time.

COMMENTS FROM THE CULTURAL HERITAGE COMMISSION (6:12 PM)

see media

Jill Griffiths, Planning Officer, spoke.

A dialogue ensued between staff and the Commission with regards to the appointment of a trustee to the Navy Memorial Heritage Association.

ADJOURNMENT (6:18 PM)

see media

At 6:18 p.m., there being no objection, Chair Highberger adjourned the meeting.

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Charles Durnin, Chair
Donita Van Horik, Vice-Chair



Becky Blair, Commissioner
Alan Fox, Commissioner
Leslie Gentile, Commissioner
Phil Saumur, Commissioner
Melani Smith, Commissioner

FINISHED AGENDA AND MINUTES

CALL TO ORDER (5:02 PM)

see media

At 5:02 p.m., Chair Durnin called the meeting to order.

ROLL CALL (5:02 PM)

see media

Boardmembers Alan L. Fox, Charles Durnin, Leslie Fernald Gentile, Melani Smith,
Present: Donita Van Horik, Becky Blair and Phillip Joseph Saumur

Also present: Amy Bodek, Director of Development Services; Derek Burnham, Planning Administrator; Jill Griffiths, Planning Officer; Ira Brown, Planner; Mark Hungerford, Planner; Heidi Eidson, Bureau Secretary.

FLAG SALUTE (5:02 PM)

see media

Commissioner Saumur led the flag salute.

MINUTES (5:03 PM)

see media

see media

11-045PL

Recommendation to receive and file the Planning Commission minutes of August 4, 2011.

A motion was made by Commissioner Saumur, seconded by Commissioner Van Horik, to approve the recommendation. The motion carried by the following vote:

Yes: 6 - Alan L. Fox, Charles Durnin, Leslie Fernald Gentile, Donita Van Horik, Becky Blair and Phillip Joseph Saumur

Abstain: 1 - Melani Smith

DIRECTOR'S REPORT (5:04 PM)

see media

Amy Bodek, Director of Development Services, presented the Director's Report.

Amy Bodek responded to a query from Commissioner Blair.

Amy Bodek responded to a query from Commissioner Smith.

REGULAR AGENDA (5:10 PM)

see media

Chair Durnin swore in witnesses.

see media

1. 11-046PL Recommendation to find the proposed projects listed in the Proposed Fiscal Year 2012 Capital Improvement Program in conformity with the General Plan. (Citywide) (Application No. CIP -12)

Derek Burnham, Planning Administrator, introduced Ira Brown, Project Planner, who presented the staff report.

Amy Bodek, Director of Development Services, responded to queries from Chair Durnin.

A dialogue ensued between Chair Durnin and Mike Conway, Director of Public Works.

Amy Bodek responded to a query from Commissioner Blair.

Mike Conway responded to a query from Commissioner Saumur.

Amy Bodek responded to a query from Commissioner Saumur.

Mike Conway responded to a query from Commissioner Van Horik.

Mike Conway responded to a query from Commissioner Smith.

Mike Conway responded to a query from Chair Durnin.

A motion was made by Commissioner Van Horik, seconded by Commissioner Smith, to approve the recommendation. The motion carried by the following vote:

Yes: 7 - Alan L. Fox, Charles Durnin, Leslie Fernald Gentile, Melani Smith, Donita Van Horik, Becky Blair and Phillip Joseph Saumur

see media

2. 11-047 PL

Recommendation to deny the Appeal from Tamara J. Van Duyne and uphold the Zoning Administrator's June 13, 2011 decision to deny Standards Variance requests for front and rear setback encroachments and approve a Local Coastal Development Permit and a Standards Variance request for a side setback encroachment in conjunction with garage, second story and roof deck additions to an existing single-family dwelling located at 20 Pomona Avenue in the R-2-S Zoning District. (District 3) (Application No. 1101-03)

Derek Burnham, Planning Administrator, introduced Mark Hungerford, Project Planner, who presented the staff report.

Derek Burnham responded to a query from Commissioner Gentile.

Tamara Van Duyne, appellant, spoke.

A dialogue ensued between Commissioner Fox and Tamara Van Duyne.

Mark Hungerford responded to a query from Commissioner Blair.

Tamara Van Duyne responded to queries from Commissioner Van Horik.

Derek Burnham spoke.

Tamara Van Duyne spoke.

Commissioner Smith spoke.

Tamara Van Duyne responded to a comment made by Commissioner Smith.

Walter Petroski, architect, responded to a query from Commissioner Smith.

Derek Burnham responded to a query from Commissioner Saumur.

A dialogue ensued between Commissioner Saumur, Walter Petroski, and Derek Burnham.

Derek Burnham responded to a query from Commissioner Blair.

Chair Durnin spoke.

Walter Petroski responded to queries from Commissioner Blair.

Derek Burnham responded to a query from Commissioner Blair.

Commissioner Blair spoke.

Amy Bodek, Director of Development Services, spoke.

Tamara Van Duyne spoke.

Jim Corbett provided public comment.

A dialogue ensued between Commissioner Smith, Jim Corbett and Derek Burnham.

Jim Corbett responded to a query from Commissioner Blair.

Commissioner Gentile spoke.

A dialogue ensued between Commissioner Saumur and Derek Burnham.

Chair Durnin spoke.

Commissioner Fox spoke.

Commissioner Blair spoke.

A dialogue ensued between Commissioner Blair and Derek Burnham.

Commissioner Van Horik spoke.

A dialogue ensued between Commissioner Van Horik and Derek Burnham.

Derek Burnham responded to a query from Commissioner Saumur.

A motion was made by Commissioner Van Horik, seconded by Commissioner Fox, to sustain the appeal, overturn the decision of the Zoning Administrator, and approve three variances for front, rear, and side setbacks.

A dialogue ensued between Commissioner Smith, Amy Bodek and Derek Burnham.

A substitute motion was made by Commissioner Smith, seconded by Commissioner Saumur, to sustain the appeal, overturn the decision of the Zoning Administrator, and approve the front and side setbacks, but deny the rear setback.

Commissioner Gentile spoke.

A dialogue ensued between Derek Burnham and Commissioner Gentile.

A vote was taken on the substitute motion, which failed by a vote of 3-4, with Commissioners Durnin, Smith and Saumur voting for and Commissioners Fox, Blair, Van Horik and Gentile voting against.

A vote was then taken on the original motion, which also failed by a vote of 3-4, with Commissioners Fox, Blair and Van Horik voting for and Commissioners Durnin, Gentile, Smith and Saumur voting against.

Commissioner Fox spoke.

Tamara Van Duyne responded to a query from Commissioner Fox.

A dialogue ensued between Chair Durnin, Derek Burnham, and Tamara Van Duyne.

Derek Burnham responded to a query from Commissioner Blair.

Commissioner Gentile spoke.

Amy Bodek responded to a query from Commissioner Gentile.

Commissioner Smith spoke.

Commissioner Gentile spoke.

A dialogue ensued between Derek Burnham and Commissioner Gentile.

Commissioner Blair made a motion, seconded by Commissioner Fox, to reconsider the motion to sustain the appeal, overturn the decision of the Zoning Administrator, and approve three variances for front, rear and side setbacks.

Commissioner Gentile responded to a query from Amy Bodek.

Jim Corbett spoke.

Chair Durnin spoke.

A substitute motion was made by Commissioner Gentile, seconded by Commissioner Saumur, to continue the item to a date to be renoticed to allow the applicant to work with staff to eliminate the need for variances for side and rear setbacks and improve the turning radius for garage ingress and egress at the alley. The motion carried by the following vote:

Yes: 4 - Leslie Fernald Gentile, Melani Smith, Donita Van Horik and Phillip Joseph Saumur

No: 3 - Alan L. Fox, Charles Durnin and Becky Blair

PUBLIC PARTICIPATION (6:35 PM)

see media

There was no public comment given.

COMMENTS FROM THE PLANNING COMMISSION (6:35 PM)

see media

Derek Burnham responded to queries from Commissioner Blair.

Commissioner Fox spoke.

Amy Bodek spoke.

Derek Burnham spoke.

Derek Burnham responded to a query from Commissioner Smith.

ADJOURNMENT (6:39 PM)

see media

At 6:39 p.m., Chair Durnin adjourned the meeting.

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