

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONG BEACH AUTHORIZING THE CITY MANAGER TO SUBMIT AN APPLICATION FOR A GRANT UNDER THE WATERSHED, WILDLIFE AND PARKS IMPROVEMENT BOND ACT OF 2000

WHEREAS, the State Legislature enacted the Watershed, Wildlife and Parks Improvement Bond Act of 2000, which provides funds for urban forestry programs; and

WHEREAS, the State Department of Forestry and Fire Protection has been delegated with the responsibility to administer these programs and to establish procedures for applying for these funds; and

WHEREAS, the procedures require that an application for funds be authorized by resolution;

NOW, THEREFORE, the City Council of the City of Long Beach resolves as follows:

Section 1. That the City Manager of the City of Long Beach is hereby authorized and directed to submit an application on behalf of the City of Long Beach requesting a grant in the approximate amount of \$30,000 for the program known as "Watershed, Wildlife and Parks Improvement Bond Act of 2000", in order to enable the City to plant approximately 500 trees ("Project").

Sec. 2. The City of Long Beach has or will have sufficient funds to operate and maintain the Project.

Sec. 3. The City of Long Beach has funds to begin implementation of the Project.

Sec. 4. The City of Long Beach will expend the funds prior to March 31, 2008.

Robert E. Shannon
City Attorney of Long Beach
333 West Ocean Boulevard
Long Beach, California 90802-4664
Telephone (562) 570-2200

Regular Proposition 12 application Small community application .

A. Representative Authorized in Resolution:

NAME/ TITLE _____

CITY/COUNTY/DISTRICT/ORGANIZATION _____

ADDRESS _____ CITY/ZIP CODE _____

TELEPHONE NUMBER _____ E-MAIL ADDRESS _____

B. Contact person with day-to-day responsibility for project, if different from authorized representative.

NAME /TITLE _____

CITY/COUNTY/DISTRICT/ORGANIZATION _____

ADDRESS _____ CITY/ ZIP CODE _____

TELEPHONE NUMBER _____ E-MAIL ADDRESS _____ FAX NUMBER _____

Applicant is a TREE CITY USA community for 2004 yes no

PROJECT TITLE: _____

Total Grant Request \$ _____ Total Project Budget \$ _____

Total number of trees scheduled for planting under this grant _____

LEGISLATIVE INFORMATION

CA State Senator: _____ Senate District # _____

CA State Assembly Member: _____ Assembly District # _____

To find out who your Legislative representatives are, call the California Bill Room in Sacramento at (916) 4452323

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Brief Description of Project: _____

I certify that the information contained in the application, including required attachments, is accurate.

Signed: _____ Date _____
Applicant's Authorized Representative As Shown in Resolution

RESOLUTION

Resolution No.: _____

RESOLUTION OF THE _____ (Title of Governing Body/City Council/ Board of Supervisor/Board of Directors) OF _____ (City/County/District/non profit) FOR FUNDING FROM THE URBAN FORESTRY GRANT PROGRAM AS PROVIDE THROUGH PROPOSITION 12.

WHEREAS, the Governor of the State of California in cooperation with the California State Legislature has enacted Proposition 12, which provides funds to the State of California and its political subdivisions for urban forestry programs; and

WHEREAS, the State Department of Forestry and Fire Protection has been delegated the responsibility for the administration of the program within the State, setting up necessary procedures governing application by local agencies and non-profit organizations under the program, and

WHEREAS, said procedures established by the State Department of Forestry and Fire Protection require the applicant to certify by resolution the approval of application before submission of said application to the State; and

WHEREAS, the applicant will enter into an agreement with the State of California to carry out a tree planting project;

NOW, THEREFORE, BE IT RESOLVED that the _____ :

(Title of Governing Body)

1. Approved the filing of an application for "PROPOSITION 12" tree planting grant program funds; and
 2. Certifies that said applicant has or will have sufficient funds to operate and maintain the project; and,
 3. Certifies that funds under the jurisdiction of _____ are available to begin the project.
- (Governing Body)
4. Certifies that said applicant will expend grant funds prior to March 31, 2008.
 5. Appoints _____ as agent of the _____ to conduct all negotiations, execute and submit all documents including, but not limited to applications, agreements, amendments, payment requests and so on, which may be necessary for the completion of the aforementioned project.

Approved and adopted the _____ day of 20____. I, the undersigned, hereby certify that the foregoing Resolution, number _____ was duly adopted by the following roll call vote: (City Council/Board of Supervisor/Board of Directors)

Ayes: _____ Noes: _____ Absent: _____

_____(Clerk) Notarized Seal:

(LETTERHEAD)

CERTIFICATION APPROVING PROJECT DESIGN

Herb Bunt
Department of Forestry & Fire Protection
PO Box 944246
Sacramento, CA 94244

Dear Mr. Bunt:

I certify that that I have carefully evaluated this grant proposal and have considered the following criteria in my assessment:

- Proposed tree species are adaptable to the local environmental condition and known to perform well in the area.
- Ultimate size of the proposed trees is appropriate considering site constraints.
- Characteristics of the proposed trees are appropriate for the intended use.
- The proposed tree list was developed using appropriate resources, e.g., "SelecTree"(www.ufe.calpoly.edu); Water Use Classification for Landscape Species - A Guide to the Water Needs of Landscape Plants, A UC Cooperative Extension Publication, L. R. Costello and K. S. Jones (authors); Western Sunset Garden Book and/or other recognized publications or resources such as the UC Cooperative Extension Farm or Horticultural Advisors.
- The list includes a diversity of tree species.
- Proposed trees will provide the desired benefits.
- Trees will grow to a height of at least 30 feet at maturity unless planted where space is restrictive.
- Proposed trees lack serious nuisance, hazard and pest problems.
- Planting project is properly planned to ensure establishment and long-term survival.
- Proposed planting method will ensure survival.
- Watering frequency is adequate to ensure establishment and normal growth.
- Trees to receive early, critical tree care are in need of the proposed care.
- Planting complies with all local tree ordinances.

Plan critique and revision:

- I have provided my comments, suggestions and concerns to the plan prepared.
- My comments, concerns and suggestions were considered and addressed in the final plan.

Comments: _____

Synopsis:

In my opinion the final proposal as submitted to the state is likely to ensure a successful project.

Name (print): _____

Signature: _____ Qualification: _____
 (Certified Arborist, Landscape Architect, RPF)

(LETTERHEAD)

CERTIFICATION OF RESPONSIBLE PARTY (IES) FOR MAINTENANCE

I, _____, certify that _____ will
 (representative authorized in resolution) (city/county/district)

provide or be responsible for all maintenance in accordance with industry performance standards (ANSI A-300 Tree Care Standards) and ISA (International Society of Arboriculture) Best Management Practices (available from ISA

(Signature)

(Date)

(Title)

(Phone number)

(LETTERHEAD)

PROOF OF NON-PROFIT EXEMPTION STATUS (required for non-profits only)

Provide a copy of the letter from the Franchise Tax Board or other documentation showing proof of non-profit status.
(attach here)

DESCRIBING YOUR PROJECT

Be specific and include all pertinent information. Limit the project description to three typed pages. Use single spacing, use one-inch margins all around, and avoid back-to-back duplication. We suggest using bullet points for clarity, brevity and readability. Be sure to cover the three major points listed below.

1. Project proposal, please address:

- type of planting, e.g., park, residential infill, median, commercial street tree, parking lot, etc.
- how many trees will be planted?
- who will plant the trees? city crews? volunteers? residents? contractor? or a combination?
- partnerships and cooperators, supporting organizations, volunteers, etc., that will be involved in tree planting,

and the extent of their involvement.

- projected work schedule
- level of community involvement, and how will you encourage community involvement.
- will there be an educational/public outreach component and how will this project promote the value of tree planting, improved tree care practices, an urban forestry program, and long term maintenance?

2. Tree Planting plan:

- List the proposed tree species, including cultivar, when specified.
- Justify your choice of these species, e.g., ecological tolerates, adaptability to the area, adequate species diversity ultimate size, physical appropriateness to site, potential pest or nuisance problems, potential to damage concrete, growth rate and habit, etc.
- What resources were consulted in your tree selection process? “SelecTree”(www.ufe.calpoly.edu); Water Use Classification for Landscape Species - A Guide to the Water Needs of Landscape Plants, A University of California, Cooperative Extension Publication L. R. Costello and K. S. Jones (authors); Western Sunset Garden Book or other recognized publications or resources, e.g., UC Cooperative Extension, Farm or Horticultural Advisors.
- Will trees grow to a height of at least 30 feet at maturity unless planted where space is restrictive.
- Include an 8 ½ x 11 inch map of the project area(s)
- Characterize the types of planting sites, including dimensions, e.g., cut outs, planting strips, medians, turf, unrestricted space, schoolyards, parks, city easement, Cal Trans easement, etc.
- tree species to be used where space is limited: overhead utilities, narrow planting strips, cutouts less than 4 x 4 feet.
- Attach or insert photographs of a representative number of intended planting sites.
- Provide an overview of your planting method. State weather you will adhere to the recommended planting specification listed in the Appendix, and justify any significant deviation. Briefly describe the salient points in tree planting and staking, e.g., hole depth and width, managing girdling roots, backfill, soil amendment if planned, staking method, mulching, etc.
- When selecting nursery stock, what factors are you most interested in?
- Will trees be correctively prune at the time of planting to eliminate serious defects?
- Indicate if protection from deer, rodents, gophers, vandals, etc., is needed.

3. Establishment plan:

- Describe irrigation frequency and method to ensure successful establishment.
- Will you obtain signed agreements with residents, merchants, etc., for watering?
- Will you provide tree care literature or instructions to the responsible parties?
- Follow up care: weeding, stake adjustment, pruning, etc.
- Is there funding to provide replacement trees in the event of vandalism or the tree dies?

A. PROJECT DESCRIPTION: Project proposal, tree planting plan and establishment plan (see above for details).

B. LONG TERM MANAGEMENT–PROGRAM TO PROVIDE CONTINUING CARE FOR MUNICIPAL TREES:

C. EDUCATIONAL AND PUBLIC OUTREACH PLAN

D. PROJECT LOCATION (insert or attach maps)

E. PICTURES OF PROJECT AREA (insert or attach)

- F. SIGNAGE PLAN
- G. LETTERS OF COMMITMENT
- H. APPLICATION CHECKLIST

I. ITEMIZED BUDGET

This itemized budget shall include an estimate of costs to carry out the proposed project based on actual phone or written bids received from nurseries and product suppliers. Estimated costs shall be as specific as possible and should only include eligible expenses as set forth in the guidelines. Provide a detailed breakdown of all items.

NOTE: Work performed under this contract must be approved by the California Department of Forestry and Fire Protection (CDF) Urban Forester prior to billing.

Example:

Description of expense:	<u>Cost to State</u>	<u>Local Match Funds</u>	
10ea, 15-gallon <i>Fraxinus velutina</i> 'Rio Grande' (\$43/ea)	\$430.00		0

20_ 24- inch boxed trees @\$120/ea	\$1100.00	\$1300.00
15yds Wood mulch @ \$3/yd	0.	\$45.00
5 labors, @ \$35/tree x 15 trees (max. state rate of \$30/tree)	\$450.00	\$2,175.00
Concrete cutting @\$60/tree x 100 trees	0.	\$6,000.00

Description of expense: **State** **Local (at least 25% match)**

Tree stock. Include tax and shipping (maximum \$55.00 per tree)

Eligible planting materials. (maximum \$20.00 per tree)

Labor costs. (maximum \$30.00 per tree)

Administrative costs (maximum \$10.00 per tree, cap of \$5,000.00 non profits only)

Educational materials (maximum \$1000.00)

Signage (maximum \$1000.00)

Total Grant Request: _____

(State funds)

(Local funds)

Budget prepared by: _____ **Phone:** (_____) _____

E-mail address: _____

APPLICATION CHECK LIST

	<u>Page #</u>	<u>Explanation if not checked</u>
Completed application form	[]	
Resolution, signed and notarized	[]	
Certification of project design form signed	[]	
Certification of responsible parties for maintenance	[]	
Proof of non-profit status	[]	
Project proposal description	[]	
Itemized budget	[]	
Long-term maintenance plan	[]	
Educational and public outreach plan	[]	

- Sign plan
- Letters of commitment from volunteer help.
- Project location
- Pictures of project area
- Environmental checklist
- TREE CITY USA designation
- Funds available to replace trees that die
- Inventory system in place to track trees



CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION

URBAN FORESTRY PROGRAM

ENVIRONMENTAL CHECKLIST

Part 1: ADMINISTRATIVE INFORMATION

1. Project Title: _____
2. Project Applicant's Name: _____
3. Name and title of checklist preparer: _____

- This checklist is intended for use by applicants for California Department of Forestry and Fire Protection (CDF) Urban Forestry Program projects. It is modeled after the California Environmental Quality Act (CEQA) Environmental Checklist which has been

modified to more closely focus on the types of actions and impacts expected to occur while conducting urban forestry tree planting projects. As the lead agency under CEQA, CDF must make a determination as to a project's potential environmental impacts, develop mitigations if necessary and determine the level of environmental documentation and review required. The completion of this checklist will assist CDF in identifying impacts of the proposed project prior to approval. To meet that need someone that is intimately familiar with the project and knowledgeable on potential environmental consequences must complete this checklist. The information in the checklist is meant to supplement the information provided in your application. Maps and photos supplied with your application will assist in CDF's review. This checklist is available electronically (MS Word 97) or may be completed by hand. If you need assistance please contact CDF Urban Forestry Program personnel.

- It is the intent of CDF and the Urban Forestry Program to approve tree-planting projects that are categorically exempt from further environmental review under CEQA. In order for a project to qualify for a categorical exemption CDF must find that there are no "unusual circumstances" associated with the project that lead to the project having impacts on environmental resources (e.g., threatened or endangered species, aesthetics, cultural resources, water quality, etc.) CEQA does not allow for a project's impacts to be minimized or compensated under a categorical exemption; avoiding impacts to resources is the only mitigation permitted. To meet that end the following questions were designed to identify environmental impacts that may occur in various tree planting settings and encourage project applicants to develop measures to avoid those impacts. In the event that potential impacts to a resource are identified it is recommended that the project applicant redesign or reconfigure their project proposal to avoid impacts to the resource. Failure to fully avoid impacts will result in your project requiring a "higher level" of environmental review such as the preparation of a negative declaration or environmental impact report. This could be costly and delay your project. Because of the time and cost associated with the preparation of a negative declaration or environmental impact report CDF encourages you to change your project in order to qualify for a categorical exemption.
- A brief explanation is required for "Yes" responses to the following questions. Responses must be supported by facts, not merely the personal opinion of the checklist preparer.
- All responses must take account of the whole action involved, including off-site as well as on-site, cumulative as well as project-level, indirect as well as direct, and construction as well as operational impacts.
- Earlier analyses may be used where an impact has been adequately analyzed in an earlier EIR or negative declaration. In this case, a brief discussion should identify the earlier analysis, describe the mitigations that were developed and supply copies of relevant sections/pages. A source list should be attached, and other sources used or individuals contacted should be cited in the discussion sections were necessary.

**Part 3: ENVIRONMENTAL IMPACT ANALYSIS FOR PROJECTS IN
RURAL, UNDEVELOPED OR WILDLAND SETTINGS**

Projects, or portions of projects, planned for rural, undeveloped or wildland settings may have impacts on various resources (e.g., threatened or endangered species, cultural resources, water quality, etc.). Therefore, project applicants must conduct the following resource studies to determine if resources exist that warrant protection.

Resource Studies:

Conduct a Natural Diversity Data Base Search

Contact CDF, Urban Forestry Program staff to determine how to conduct a Natural Diversity Data Base (NDDDB) Search. Submit a copy of the search results along with this Environmental Checklist. If the NDDDB search identifies any threatened or endangered species of animals or plants that may be present describe avoidance measures in the appropriate discussion section.

Conduct an archaeological records check

Contact CDF, Urban Forestry Program staff to determine how to conduct an Archaeological Records Check. Submit a copy of the results along with this Environmental Checklist. If the Records Check identifies cultural resources within the project site describe measures to avoid impacts in the appropriate discussion section.

Conduct an archaeological survey

Contact CDF, Urban Forestry Program staff to determine how to conduct an archaeology survey. Submit a copy of the survey results along with this Environmental Checklist. If the archeological survey identifies cultural resources within the project site describe measures to avoid impacts in the appropriate discussion section.

Based on the results of the resource studies please respond to the following questions for projects located in rural, undeveloped or wildland settings.

1. Discuss the results of the resource studies and briefly describe the archaeological and biological resources identified within your project site.

Will the project:

2. Require the removal of native vegetation (trees, shrubs) prior to planting, thereby potentially impacting threatened or endangered plant or animal species or cultural resources? Yes No
3. Require extensive soil disturbance, thereby potentially causing soil erosion and impacting threatened or endangered species or cultural resources? Yes No
4. Require the use of large equipment (i.e., backhoe) thereby potentially impacting threatened or endangered species or cultural resources? Yes No
5. Occur within 100 feet of a perennial watercourse, riparian zone or wetland thereby potentially impacting threatened or endangered species, cultural resources or riparian values? Yes No
6. Convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance to non-agricultural use? Yes No

7. Discuss any "Yes" responses and describe measures to avoid impacts.

**Part 4: ENVIRONMENTAL IMPACT ANALYSIS FOR
ALL PROJECTS**

Please answer the following questions for all projects and discuss all "Yes" responses.

Will the proposed project:

1. Require approval from other public agencies (e.g., permits, financing approval, or participation agreement (e.g., grading permits, CALTRANS encroachment permits, right-of-way easements, etc.)) Yes No

2. Include activities that were identified in other environmental documents or analyses and support findings of no significant impact (e.g., CEQA documents, environmental surveys, general plans, studies, reports, etc.) Yes No

3. Conflict with any applicable land use plan, policy, or regulation of an agency with jurisdiction over the project (including, but not limited to general plans, specific plans, local coastal programs, or zoning ordinances)? Yes No

4. Conflict with any ordinances protecting biological resources, such as tree preservation ordinance, Habitat Conservation Plan, or other policy? Yes No

5. Be located on a site which is included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5 and, as a result, would it create a significant hazard to the public or the environment? Yes No

6. Result in trees, once mature, coming into contact with power lines? Yes No

7. Expose people or structures to the risk of loss, injury or death involving wildland fires, including where wildlands are adjacent to urbanized areas or where residences are intermixed with wildlands? Yes No

8. Have sufficient water supplies available to serve the project from existing entitlements and resources or substantially deplete groundwater supplies or interfere substantially with groundwater recharge such that there would be a net deficit in aquifer volume or a lowering of the local groundwater table level (e.g., the production rate of pre-existing nearby wells would drop to a level which would not support existing land uses or planned uses for which permits have been granted)? Yes No

9. Result in substantial adverse impacts to public services for tree pruning and maintenance? Yes No

10. Substantially increase the use of existing neighborhood and regional parks or other recreational facilities or require the construction of additional recreational facilities resulting in significant environmental impacts? Yes No

11. Include trees known to produce pollen/allergens/odors that are irritants or objectionable to large numbers of people? Yes No

12. Substantially damage a scenic resource or vista or degrade the existing visual character or quality of the site and its surroundings including, but not limited to, trees, rock outcroppings, and historic buildings within a state scenic highway? Yes No

13. Result in, once trees are mature, undesirable shading of nearby property, including residences, offices, swimming pools, solar energy collectors, recreational facilities, etc. or subject adjoining properties to excessive amounts of litter and/or debris? Yes No

14. Obscure public safety improvements such as streetlights, traffic signals, signs, etc.? Yes No

If you checked "No" to all preceding questions or checked "Yes" and have provided the required Resource Studies and identified measures sufficient to protect all resource values the project may be categorically exempt from further environmental review. Sign the Certification, below, and submit this Checklist with your application to the CDF, Urban Forestry Program office. CDF will review your responses and determine whether additional environmental review is necessary prior to project approval.

Part 5: CERTIFICATION

I certify that I have reviewed the proposed project's description and inspected the project site(s). I have provided accurate and factual responses to the questions and have supplied accurate information when requesting database searches. In my opinion the proposed project will not have any negative impacts on the environment.

Signature of Checklist Preparer

Date

Part 6 DETERMINATION

DETERMINATION (To be completed by CDF, Urban Forestry Program Personnel)

As a representative of CDF and as lead agency for environmental review under CEQA I have determined that an environmental impact evaluation for the proposed project has been satisfactorily completed.

On the basis of this evaluation:

- I find that the proposed project will not have a significant effect on the environment and meets the Class 6 categorical exemption requirements. This project is therefore exempt from the requirement for the preparation of environmental documents. A Notice of Exemption (NOE) will be prepared by CDF.

- I find that the proposed project could not have a significant effect on the environment and does not meet the Class 4 categorical exemption requirements, therefore a negative declaration will be prepared.
- I find that although the proposed project could have a significant effect on the environment, there will not be a significant effect in this case because revisions in the project have been made by or agreed to by the applicant. A mitigated negative declaration will be prepared.
- I find that the proposed project may have a significant effect on the environment, and an environmental impact report is required.
- I find that the proposed project may have a "potentially significant impact" or "potentially significant unless mitigated impact" on the environment, but at least one effect 1) has been adequately analyzed in an earlier document pursuant to applicable legal standards, and 2) has been addressed by mitigation measures based on the earlier analysis as described on attached sheets. An environmental impact report is required, but it must analyze only the effects that remain to be addressed.
- I find that although the proposed project could have a significant effect on the environment, because all potentially significant effects (a) have been analyzed adequately in an earlier EIR or Negative Declaration pursuant to applicable standards and (b) have been avoided or mitigated pursuant to an earlier EIR, including revisions or mitigation measures that are imposed upon the proposed project, nothing further is required.

Signature of Authorized CDF Reviewer

Print Name

Title

Date