



CITY OF LONG BEACH

DEPARTMENT OF FINANCIAL MANAGEMENT

C-9

333 West Ocean Boulevard 6th Floor • Long Beach, CA 90802

June 22, 2004

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

SUBJECT: Schedule for the Fiscal Year 2005 Budget Workshops and Hearings (Citywide)

DISCUSSION

The City Charter requires that the City Manager submit his Proposed Budget for Fiscal Year 2005 (FY 05) to the Mayor on or before August 1, 2004. The City Charter also requires that the Mayor transmit the budget to the City Council along with her recommendations no later than August 15, 2004. With the difficult decisions the City is faced with as we work to balance the budget, every attempt will be made to share possible budget impacts as early as possible, beginning with the Budget summit in July. The following schedule is recommended for City Council workshops, public hearings, and budget adoption:

DATE	SUBJECT
July 10 Workshop 1:00 - 4:00 p.m.	<ul style="list-style-type: none">• Budget Summit II• Discussion of the Proposed Updated Three-Year Plan and Preview of the FY 05 Proposed Budget• Public Input
August 17 Workshop 2:00 - 4:00 p.m.	<ul style="list-style-type: none">• Mayor's Budget Recommendations• City Manager Budget Overview• Public Input
August 24 Workshop 2:00 - 4:00 p.m.	<ul style="list-style-type: none">• Budget Presentations• Public Input
September 7 Workshop 2:00 - 4:00 p.m.	<ul style="list-style-type: none">• Budget Presentations• Public Input
September 7 Hearing 7:00 - 8:30 p.m.	<ul style="list-style-type: none">• Public Input• City Council Deliberations
September 14 Workshop 2:00 - 4:00 p.m.	<ul style="list-style-type: none">• Budget Presentations• Public Input
September 14 Hearing 7:00 - 8:30 p.m.	<ul style="list-style-type: none">• Public Input• City Council Deliberations• Budget Adoption
September 21 Workshop 2:00 - 4:00 p.m.	<ul style="list-style-type: none">• Budget Presentations• Public Input

HONORABLE MAYOR AND CITY COUNCIL

June 22, 2004

Page 2

September 21 Hearing (If necessary) 7:00 - 8:30 p.m.	<ul style="list-style-type: none">• Public Input• City Council Deliberations• Budget Adoption
September 28 Hearing (If necessary) 2:00 - 4:00 p.m.	<ul style="list-style-type: none">• Public Input• Budget Adoption

Budget presentations are primarily intended to present service and program changes from selected departments and to answer questions by the City Council. Potential workshop topics include: state impacts, presentations by other elected officials, fee study, public safety, community survey results, health programs, labor issues, and quality of life services. The hearings and workshops will include an opportunity for input and comment from the public.

Should all discussion be completed prior to the end of the September 14, 2004 hearing, the City Council may make its final budget decisions and then amend and/or adopt the Proposed Budget and the related Ordinances and Resolutions for FY 05 at that hearing or at any subsequent hearing.

This item was reviewed by Assistant City Attorney Heather A. Mahood on May 21, 2004,

TIMING CONSIDERATIONS

City Charter Section 1703 requires that the City Council shall hold one or more public hearings before adoption of the budget. Section 1704 states that the City Council shall adopt a budget no later than the end of the current fiscal year (September 30, 2004), or the City Manager's Proposed Budget will be deemed the official budget for FY 05. Accordingly, timely City Council action is requested to meet the requirements noted above.

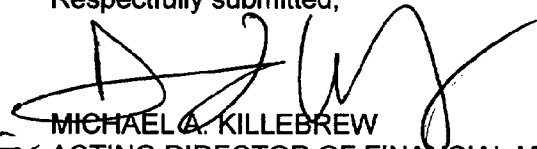
FISCAL IMPACT

Scheduling of the budget workshops and hearings has no fiscal impact.

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Set the schedule for the workshops and hearings on the FY 05 Proposed Budget to hear presentations by the Mayor, City Manager and City Department representatives and to provide an opportunity for all interested persons to be heard regarding the Proposed Budget.

Respectfully submitted,


for MICHAEL A. KILLEBREW
ACTING DIRECTOR OF FINANCIAL MANAGEMENT

APPROVED:


GERALD R. MILLER
CITY MANAGER