

Robert E. Shannon
City Attorney of Long Beach
333 West Ocean Boulevard
Long Beach, California 90802-4664
Telephone (562) 570-2200

FIRST AMENDMENT TO CONTRACT NO. 29712

29712

THIS FIRST AMENDMENT TO CONTRACT No. 29712 is made and entered, in duplicate as of February 5, 2008 for reference purposes only, pursuant to a minute order adopted by the City Council of the City of Long Beach at its meeting held on February 7, 2006.

WHEREAS, on February 7, 2006, by minute order, the City Council of the City of Long Beach approved a contract between LONG BEACH MEMORIAL MEDICAL CENTER/MILLER'S CHILDREN HOSPITAL, a non-profit corporation, with offices located at 2801 Atlantic Avenue, Long Beach, CA 90806 and the CITY OF LONG BEACH, a municipal corporation, and authorized the City Manager to execute the same. Pursuant to said authorization, the parties hereto executed an agreement for a term of three (3) years; and

WHEREAS the parties now desire to extend the term for an additional three months;

NOW THEREFORE, in consideration of the mutual terms, covenants and conditions in Contract No. 29712 and herein, the parties agree as follows:

1. Section four of Contract No. 29712 is hereby amended in its entirety to read as follows:

“4. TERM

4.1 The term of this Contract shall be deemed to have commenced as of January 1, 2008, and unless sooner terminated pursuant to the provisions hereof, this Contract shall terminate at midnight on March 31, 2008, and all eligible program costs as indicated in Attachment “B”, may be incurred during said period. Either of the parties hereto shall have the right to terminate this Contract in its entirety at any time during the term hereof for any reason whatsoever by giving 15 days' prior written notice of termination to the other party; and the City shall have the additional right to cancel any part of this Contract at any time during the term hereof for any reason whatsoever by giving 15 days

Robert E. Shannon
City Attorney of Long Beach
333 West Ocean Boulevard
Long Beach, California 90802-4664
Telephone (562) 570-2200

1 notice of such cancellation to the Contractor."

2 2. Except as expressly amended herein, all of the terms, covenants, and
3 conditions in Contract No. 29712 are ratified and confirmed and shall remain in full force
4 and effect.

5 **IN WITNESS WHEREOF**, the parties hereto have caused these presents to
6 be duly executed with all the formalities required by law on the respective dates set forth
7 opposite their signatures.

8 **LONG BEACH MEMORIAL MEDICAL
9 CENTER/MILLER'S CHILDREN HOSPITAL, a
non-profit corporation**

10 Dated: March 7, 2008

By: [Signature]
Title: Director, Clinical Services

12 Dated: _____, 2008

By: _____
Title: _____

"Contractor"

17 **CITY OF LONG BEACH, a municipal
corporation**

18 Dated: 3/29, 2008

By: [Signature]
City Manager

"City"

21 The foregoing Contract is hereby approved as to form on March 13, 2008.

22 ROBERT E. SHANNON, City Attorney

23 By: [Signature]
24 Gary J. Anderson, Deputy
25
26

WIA PROJECT NARRATIVE

Subgrantee: City of Long Beach, Workforce Development Bureau	Subgrant number: R692480
Initial Plan <input type="checkbox"/> Modification <input checked="" type="checkbox"/> Mod. Number: <u>2</u>	Project Number: <u>2487</u>

I. Funding Category:

- Growth Industries

 Industries with Statewide Need
 Removing Barriers

 Veterans
 Other:

The Partnership to Enhance Nursing Education Capacity was designed to increase the available RN labor pool and infrastructure capacity of the Long Beach City College (LBCC) Associate Degree Nursing Program by 70 slots annually, enroll 70 participants (40 ADN and 30 AP/LVN students) over the two-year term, and provide program retention strategies of demonstrated effectiveness to maximize educational outcomes through a collaborative partnership between Long Beach City College, Long Beach Memorial Medical Center / Miller Children's Hospital and the City of Long Beach Workforce Development Bureau. This project was dubbed Nursing Capacity Enhancement (NCE).

The first Grant Modification was submitted on October 31, 2006, reflecting project successes, challenges and creative efforts to maximize performance outcomes. This second Grant Modification formally accepts the State's approval to this project's financial extension request through 03/31/2008 and documents agreed budget revisions to maximize student support services.

Section III – Planned Approach Modifications

Subsequent to the first Grant Modification, project service strategies actively proceeded. These include steps to improve program retention and student success, monthly mentoring meetings, referrals to supportive services, financial assistance for training expenditures, mentoring and tutoring. As a demonstration of student support and commitment to grant capacity enhancement goals, Long Beach Memorial Medical Center waived budgeted WIA funding (.5 FTE) for their Coordinator position, so as to maximize participant training, supportive services, incentives, and skills lab tutoring and supplies expenditures. As of 08/31/07, a total of 121 students have been enrolled in this project; 70 enrollments had been anticipated at this point per the Participant Plan.

In addition, Long Beach Memorial Medical Center / Miller Children's Hospital are providing clinical site placement, classroom space, adjunct faculty and use of the Health Skills Education Center Simulator Lab. Long Beach City College (LBCC) nursing faculty coordinate this effort, providing curriculum orientation, theoretical instruction and support. Through the development of this expanded infrastructure, a total of 121 students are enrolled in this project, participating in these clinical rotations on evenings and weekends to enhance LBCC's education capacity. The partners are proactively exploring infrastructure challenges pertaining to sustainability of this expanded capacity, specifically in faculty recruitment / development and prerequisites backlog issues.

Although project-funded activities will conclude in March 2008, some of the ADN students will complete education in May 2008. Allowing a month or two for testing, licensure, and placement, final outcomes for some students are not anticipated until July 2008, at which time performance will be reported via JTA. Students with unmet financial and supportive service needs during this period will be co-enrolled in WIA Formula Funds as necessary to ensure performance outcomes.

WIA Supplemental Budget Form

Subgrantee: <u>City of Long Beach, Workforce Dev. Bureau</u>	Subgrant number: <u>R692480</u>
Initial Plan <input type="checkbox"/> Modification <input checked="" type="checkbox"/> Mod. Number: <u>2</u>	Project Number: <u>2487</u>

I. Equipment				
Equipment Item Description*	Quantity	Total Cost	Percent Charged to Project	Total Cost Charged to Project
N/A				

*List equipment items having a useful life of more than one year with a unit acquisition cost of \$5,000 or more being charged to this project. In accordance with WIA Directive WIAD03-9, all equipment purchases must have prior approval from EDD. The approval of the budget plan contained in this subgrant does not constitute approval of the equipment request. **A separate request to purchase equipment must be submitted for approval by the state.**

II. Contractual Services*		
Contractual Services Description—Type of Service	Cost	Service Provider If Known
Grant Coordinator 0.25 FTE	\$60,740 \$55,740	LBCC
Clerical Assistant 0.468 FTE	\$21,795 \$17,995	LBCC
Skills Lab Staff Time and Supplies	\$12,600	LBCC
Orientation of Adjunct Faculty	\$1,664	LBCC
Clinical Instructors	\$304,920	LBMMC
Simulator Skills Lab Tutors, Supplies	\$50,479	LBMMC
Program Coordinator 0.5 FTE	\$109,232	LBMMC
Total	\$401,719 \$443,398	

*All contractual services must be competitively procured in accordance with federal and state procurement regulations and policies. See WIA Directive WIAD00-2.

Project Work Plan

Subgrantee: City of Long Beach Workforce Development Bureau	Subgrant number: R692480
Initial Plan <input type="checkbox"/> Modification <input checked="" type="checkbox"/> Mod. Number: 2	Project Number: 2487

Objectives/Activities	Estimated Dates
Expand education capacity – select LBMMC staff to serve as Adjunct Faculty & establish schedules for theory and clinical classes	Upon Award notification - ongoing
Establish schedule for classroom space, theory, and clinical instructors	Upon Award notification – ongoing
Conduct outreach, recruitment, interviews and selection for first cycle of students (20 ADN)	01/06
Begin curriculum orientation for Adjunct Faculty and weekly Instructor meetings	1/06 - ongoing
Begin theory and clinical instruction for first cycle of students (20 ADN)	1/06
Begin program retention, academic and supportive services	1/06 - ongoing
Determine student eligibility for incentives	5/06
Conduct outreach, recruitment, interviews and selection for second cycle of 20 ADN students and first cycle of 15 AP-LVN students; assist AP-LVN incumbent workers with prerequisites toward program adm	7/06
Begin theory and clinical instruction for second cycle of 20 ADN students AP-LVN continue prerequisites toward program admission	8/06
Expand education capacity by 30 slots through alternate schedule and classroom facilities at LBMMC	08/06
Determine student eligibility for incentives	12/06
Begin theory and clinical instruction for any additional AP-LVN students	01/07
Determine student eligibility for incentives	5/07
First cycle of ADN students and AP-LVN students graduate, begin NCLEX Review Course, Licensing Exams, placed/upgraded to RN and begin Follow-up Services	12/07
Determine student eligibility for incentives	12/07
Program retention, academic and supportive services for Spring 2008 semester students enrolled in additional slots	01/08
Cost extension ends 03/31/08	03/31/08

ATTACHMENT "A"

STATEMENT OF WORK

Greater Long Beach Nursing Capacity & Enhancement Project

CONTRACTOR: Long Beach Memorial Medical Center
2801 Atlantic Avenue
Long Beach, CA 90806
(Hereinafter referred to as "Contractor")

Contract Period: January 1, 2006 – March 31, 2008

STATEMENT OF WORK

The Nursing Capacity & Enhancement Project (NCE) is designed to increase the capacity of the Long Beach City College District (LBCCD) Associate Degree Nursing (ADN) Program by 35 slots per semester (70 annually) and maximize program outcomes through the provision of academic and supportive services designed to enhance program retention and graduation rates and ensure passage of the California State Board of Registered Nursing Examination on the first attempt.

The partners for this project include LBCCD, the Long Beach Memorial Medical Center (LBMMC), and the City's Workforce Development Bureau (WDB).

In accordance with this contract, the Contractor shall provide assistance to 40 students enrolled in the ADN Program and 30 students enrolled in the Advanced Placement – LVN to RN (AP-LVN) Program.

Contractor shall hire or identify one part-time (.5 FTE) Coordinator to assist in the daily operation of NCE, participate in the identification and selection of NCE participants, recruit staff of LBMMC/MCH to serve as adjunct clinical faculty, coordinate clinical site placements, assist clients who desire entry-level employment, recruit staff to serve as preceptors, and serve as a mentor to NCE participants in the MemorialCare System.

To support increased ADN education capacity, Contractor will increase clinical site placements utilizing baccalaureate and masters prepared nursing staff to serve as adjunct clinical faculty and, in coordination with LBCCD, will incorporate evidence-based clinical curriculum into all clinical rotations. Contractor will ensure staff participates in curriculum orientation and weekly faculty team meetings facilitated by LBCCD. It is anticipated that a total of 7,920 hours of clinical site instruction will be provided.

Contract will allow student access to the Health Skills Education Center at LBMMC, which includes both pediatric and adult human patient simulators to facilitate competency in delivery of patient care. Use of the Center will be contributed in-kind to the Project.

Contractor will provide classroom space on site for all sections of the program and office space, computers and communications for staff in-kind to the Project.

Contractor staff shall work closely with the LBCCD Mentor/Program Coordinator for the ADN Program to recruit LBMMC/MCH staff to serve as Preceptors who will to work with an estimated 50 students in the last semester of their educational program.

Referrals to the WDB Employment Specialist will be made to address non-academic barriers to success like childcare, transportation, or employment.

Following completion of education and licensing, Contractor will assist ADN and AP-LVN students with employment opportunities at LBMMC/MCH and/or other area healthcare facilities.

Contractor will assist in the provision of follow-up services following placement to ensure employment retention.

AMOUNT OF CONTRACT

Contractor's funds shall not exceed \$414,152 to achieve the aforementioned program objectives. The Contractor shall be paid for services identified under the column "**WIA 15%**" in Attachment "B" on a cost reimbursement basis. Acceptable documentation must be submitted with invoices. This contract is subject to the availability of funding and subject to the relevant regulations, directives, policies, and procedures.

The Contractor may exceed cost categories by more than 10% provided that the difference is reduced from other accounts with the same cost category and the total amount for each cost category remains the same. Any other budget changes must be approved by the City and processed either through a Letter of Modification or an amendment to the contract.

In addition, Contractor agrees to disburse to students up to \$117,534 in the cash contributions identified under the column "**Cash**" in Attachment "B" to support student supportive service costs.

Also, Contractor agrees to disburse to LBCCD \$326,597 in cash contributions identified under the column "Cash" in Attachment "B" to support operating costs associated with this project. Such disbursements will be made upon request by LBCCD.

PLANNED EXPENDITURE REPORT

The Contractor shall submit all billing information and invoices on a monthly basis to the Career Transition Center, 3447 Atlantic Avenue, Long Beach CA 90807, attention WBD's Program Liaison as follows:

- Monthly Expenditure Reports – Due by the 15th of each month
- Monthly Agency Invoices – Due by the 15th of each month

These reports will also contain a record of disbursements for the cash contributions to students identified under the column "Cash" and in-kind contributions identified under the column "In-Kind" in Attachment "B."

The Contractor shall be monitored monthly to ensure billing is timely and complete with supporting documentation (i.e., receipts, invoices, sign-in sheets).

PROGRAM ACTIVITIES/RELATED PERFORMANCE STANDARDS

Expenditure Rate:

Quarterly, the City shall compare planned performance and earning levels with actual performance and earning levels. If Contractor is 25% below planned totals at the end of the quarter or any quarter thereafter, Contractor shall implement a corrective action plan reviewed and approved by the City. The City has the right to unilaterally cancel the contract or, in the alternative, deobligate funds up to the amount of the under expenditure.

Outreach and Recruitment:

1. Recruitment of students will be the shared responsibility of all Project Partners (WDB, LBMMC, and LBCCD staff). Staff will identify and select students from among applicants for the generic ADN Program pool and qualified applicants for the AP-LVN Program. The following general guidelines will be used to select individuals for enrollment in the NCE Project:
 - A. Specific to the ADN Program, students who show the potential to complete ADN coursework during the project period and are determined to meet current ADN requirements will be interviewed by Project Coordinators from LBCC and LBMMC/MCH for potential enrollment in one of the 40 increased ADN slots developed through the Project. Selection will be based upon an overall GPA of 2.5 or above. All student applicants will also be assessed for prerequisite completion and program readiness and will be interviewed to identify barriers to program completion and success.
 - B. Specific to the AP-LVN Program, applicants and incumbent employees who have successfully completed the bridge course ADN 20A (Transition to Second Level Nursing) and who are applying for admission to LBCCD's AP-LVN Program will be interviewed. Those who show the potential to complete coursework during the project period and who meet the current AP-LVN requirements will be interviewed for enrollment in one of the 30 increased AP-LVN slots developed through the Project. Selection will be based on an overall GPA of 2.5 or above. Outreach and recruitment of employees of LBMMC/MCH who are LVNs and ancillary healthcare workers will be conducted through informational meetings, advertising in employee newsletters, on the MemorialCare internet website, in department meetings, and notification to department managers about these educational opportunities.
2. Partners shall market and conduct outreach to current employees and current students.
3. Contractor shall ensure that outreach and recruitment materials distributed to the public state that activities funded under the Project are "equal opportunity employer/programs" and that "auxiliary aids and services are available upon request to

participants with disabilities.” In addition, Contractor shall ensure that outreach and recruitment materials reference a phone number, a TDD/TTY number, or relay service number.

Orientation:

Orientations shall include the following:

1. Requirements for participating, information regarding eligibility criteria, attendance, performance, and safety standards.
2. Pre-requisites for participating in specific Project-supported training.
3. An explanation of the training curriculum and additional services available to participants.
4. Information regarding the healthcare industry and training occupations (i.e., industry shortages, wages, occupational demands, career ladders, etc.).
5. Information regarding subsequent follow-up services provided by WDB staff as required under the City, Grant, State and the State’s contracted evaluation agency.

Contractor shall coordinate the orientation schedule with the WDB’s Program Liaison.

Assessment/Suitability/referral/Enrollment:

1. Contractor, in collaboration with the WDB and Project Partners, will pre-screen prospective students/participants for eligibility under WIA criteria.
2. Contractor shall ensure that data required for MIS documentation is submitted timely for those participants enrolled in the Project.
3. Contractor shall adhere to MIS data due dates established by the WDB. Late submission of data may cause for disallowance of payments.

Training and Related Activities:

1. Contractor shall ensure that training sites/facilities meet all applicable health and safety standards and City/State/Federal requirements.
2. Contractor shall ensure that participants are provided with safety instructions, materials, and equipment necessary for reasonable protection against injury and damage.
3. Contractor shall notify the WDB prior to entering into any agreements with outside vendors or contractors relative to the operation of this Project.
4. Contractor shall use reasonable efforts to ensure that participants are appropriately prepared for State/Federal examinations required for attainment of occupational designation. This will include support through payment of NCLEX-RN Board Review Classes.

5. Contractor shall assist in the identification of students qualifying for incentives, which are to be awarded at the end of each semester based upon successful course passage with a GPA of 2.5 or above.
6. Contractor shall ensure that appropriate intervention is provided in response to any issues expressed by participants and/or barriers identified by participants and/or staff.
7. Contractor shall use reasonable efforts to ensure that training progress is documented through case notes, attendance records, progress reports, evaluations, and examinations. Job search efforts are also to be documented.
8. Contractor shall provide the Program Liaison with information and reports, as requested, detailing the participant's status and Project outcomes.

Anticipated Outcomes:

As a result of participation in the NCE Project, it is anticipated that 63 students will attain an Associate Degree in Nursing, pass the California Board of Registered Nursing Examination, and gain entry-level employment as licensed RNs at an average hourly rate of \$20.00. For those elevating from LVN positions, it is anticipated that the average hourly wage gain will be \$13.00.

MAINTENANCE OF EFFORT

1. No currently employed worker shall be displaced by any participant (including partial displacement, such as a reduction in hours or non-overtime work, wages, or employment benefits).
2. No program shall impair existing contracts for services or collective bargaining agreements without the written concurrence of the labor organization and employer concerned.
3. No participant shall be employed when (a) any other individual is on layoff from the same or any substantially equivalent job, or (b) when the employer has terminated the employment with the intention of filing the vacancy so created by hiring a participant whose wages are subsidized under this contract.
4. No jobs shall be created in a promotional line that would infringe in any way upon the promotional opportunities of currently employed participants.
5. The City reserves the exclusive right to seek and obtain a patent or copyright registration on any performance of experimental, developmental, or research work resulting with any invention during the performance of this contract provided in accordance with 37 CFR, part 401, as appropriate.

PROGRAMMATIC CONTROLS

Controls must be instituted by the Contractor to ensure that:

1. Required reports, MIS documentation, invoices, etc., contain accurate, information and are submitted on a timely basis.
2. Discrepancies in reports, MIS documentation, invoices, etc., are resolved quickly.
3. Contractor shall comply with applicable Federal, State, and local nondiscrimination and equal opportunity provisions. In addition, Contractor must ensure that Contractor and staff are prohibited from retaliation or reprisal against an individual that:
 - a. Has filed a complaint
 - b. Opposed a practice prohibited by nondiscrimination and equal opportunity provisions.
 - c. Furnished information to, or assisted or participated in any manner in an investigation, review, hearing, or any other activity related to the administrations of nondiscrimination and equal opportunity provisions.
 - d. Exercised any rights and privileges under non-discrimination and equal opportunity provisions.
4. All staff, training and services, authorized under this contract adhere to applicable WDB/City of Long Beach policies and procedures. In addition, authorized training and services must comply with WIA regulations, directives, policies, procedures, and amendments.

RECORD MANAGEMENT

1. Contractor agrees to maintain records to document all costs, direct and indirect, in-kind and cash match amounts incurred under this contract to account for all money received and incurred. All records shall be kept for a period of seven (7) years from the date final payment is made under this contract.
2. Contractor shall maintain the confidentiality of any information regarding the participant that may be obtained through documents from public agencies, counselors, or any other source. Without permission of the WDB Coordinator such information shall be divulged only as necessary for the performance or evaluation of this contract and only to persons having responsibility under this contract.
3. All reports records, files, etc., generated or maintained in support of or as a result of this contract are subject to review/monitoring and are to be made available during regular business hours to appropriate City, State, and Federal agencies/representatives or designees for inspection on an as-needed basis. Contractor shall also provide reasonable and timely access to personnel for the purpose of interviews and discussion related to training and services provided under this contract.
4. A complete file will be maintained for each customer by WDB staff with the assistance of the contractor. Files, at minimum, must contain the following:

- a. Assessment/Application Form
- b. Equal Opportunity/Customer Complaint Procedures Forms
- c. Eligibility Documentation
- d. MIS Forms (Application, Enrollment, Exit and Follow-up)
- e. Individual Employment Plan (developed by WDB staff with customer)
- f. Case notes (monthly)
- g. Attendance Reports
- h. Progress/Evaluation Reports
- i. Licenses, registrations, certifications earned (as applicable)
- j. Supportive Services Documentation
- k. Tuition Reimbursement Documentation

Minimum requirements for file documentation may change according to WDB/City policies and procedures. In addition, requirements for file documentation may also change according to WIA regulations, directives, bulletins, policies, procedures, and amendments.

CONTRACT MODIFICATION

The Contractor agrees to the following procedures for modification of the contract:

1. All requests for contract modification must be provided in writing and include detailed justification for such a modification and be submitted to the Project Coordinator 30 days in advance of requested modification.
2. The WDB/City may initiate a modification at any time during the term of this contract upon written concurrence from the Contractor.

BUDGET INFORMATION

SECTION A - Budget Summary by Categories

Acct.No.	Budget Category	(A)	(B)	(C)
101	Administrative Costs			-
102	Fringe Benefits			-
103	Administrative Costs - Other			-
118	Indirect Costs			-
201	Project Staff	80,000.00		80,000.00
202	Fringe Benefits	29,232.00		29,232.00
203	Training/Training Materials	304,920.00		304,920.00
204	Operating Costs			-
205	Support Services			-
206	Program - Other			-
Total Funds Requested:		414,152.00	-	414,152.00

Section B - Cost Sharing/Match Summary (if appropriate)

Acct. No.	Budget Category	(A)	(B)	(C)
301	Cash Contribution	117,534.00		117,534.00
302	In-Kind Contribution	465,032.00		465,032.00
	Cash to LBCCD	326,597.00		326,597.00
Total Cost Sharing/Match:		909,163.00	-	909,163.00

Note: Use column A to record funds requested for the initial period of performance (i.e., 12 months, 13 months, etc); Use Column B to request budget modification changes to your original budget, Column A, (i.e., requests for additional funds or line item changes); and use Column C to record the totals (A + B). If this is the initial budget request, there will be no modifications and Column A will equal column C.

BUDGET DETAIL

ADMINISTRATIVE COSTS

Account 101

Position Title/Activity	Annual Salary	No. of Months	% of Time	Total
			TOTAL	-

ADMINISTRATIVE COSTS: FRINGE BENEFITS

Account 102

Description	% Rate	Rate Applied to	Total	
FICA	7.65			
Workmen's Compensation	1.5			
Health & Welfare Insurance	1.4			
Retirement or Pension	3.5			
Other SUI	3.57			
			TOTAL	-

ADMINISTRATIVE COSTS: OTHER

Account 103

Description	Quantity/Price	Total	
		TOTAL	-

ADMINISTRATIVE COSTS: IN-DIRECT

Account 118

Indirect Costs	Total		
		TOTAL	-

PROGRAM COSTS: STAFF SALARIES

Account 201

Position Title/Activity	Salary	No. of Months	% of Time	Total
Coordinator				
.5 FTE (\$80,000 x 2 yrs. X 0.5)	80,000.00	24	0.5	80,000.00
			TOTAL	80,000.00

PROGRAM: FRINGE BENEFITS

Account 202

Description	% Rate	Rate Applied to	Total	
FICA	7.65			
Workmen's Compensation	1.5			
Health & Welfare Insurance	1.4			
Retirement or Pension	3.5			
Other SUI	3.57			
Fringes @ 36.54%			29,232.00	
			TOTAL	29,232.00

TRAINING/TRAINING MATERIALS

Account 203

Description	Quantity/Price	Total
Clinical Instructors (7920 hrs. x \$38.50 ph)	38.50/hr. 7920/hrs.	304,920.00
TOTAL		304,920.00

OPERATING COSTS

Account 204

Description	Quantity/Price	Total
TOTAL		-

SUPPORT SERVICE

Account 205

Description	Quantity/Price	Total
TOTAL		-

PROGRAM - OTHER

Account 206

Description	Quantity/Price	Total
TOTAL		-

CASH CONTRIBUTION

Account 301

Description	Quantity/Price	Total
Uniforms/Fees/Books (See attached)		117,534.00
TOTAL		117,534.00

IN-KIND CONTRIBUTION

Account 302

Description	Quantity/Price	Total
Space/Mentors/Preceptors (See attached)		465,032.00
TOTAL		465,032.00

GRAND TOTAL	\$	996,718.00
--------------------	-----------	-------------------