#### **BID NUMBER PA-02413**

TO.

CITY OF LONG BEACH CITY MANAGER

CITY MANAGER ATTN: CITY CLERK

333 West Ocean Boulevard, Plaza Level Long Beach, California 90802



#### **INVITATION TO BID**

#### CITYWIDE FENCING NEW & REPAIR

CONTRACT NO.

33895

#### COMPLETE CONTRACT:

This Invitation to Bid, together with THE NOTICE INVITING BIDS, the entire Bid (including Specifications), or any items(s) thereof, the signature page, Instructions to Bidders, General Conditions, Special Conditions, Bid Section, Addendums, and when required, CONTRACTOR'S BOND shall become the Contract upon its acceptance by the City Manager or designee on behalf of the City of Long Beach, Contractor will be provided with a copy of the executed Contract. All materials or services provided by the Contractor shall comply with the City Charter, and all applicable Federal, State and City Laws.

2. SERVICES TO BE PROVIDED BY THE CONTRACTOR:

Contractor shall upon acceptance of this Bid by the City, furnish the goods and services herein specified according to the terms and conditions set forth herein.

AMOUNT TO BE PAID:

The City shall pay Contractor for the goods or services as described in the section entitled "PAYMENT" in the Instructions to Bidders.

4. CHOICE OF ALTERNATE PROVISIONS; OPTIONS; NOTIFICATION:

When alternative provisions are requested, or options are offered, Contractor will be notified as to which provision, or option, is being accepted at the same time that he is notified that he is the successful Bidder.

5. DECLARATION OF NON-COLLUSION:

The undersigned certifies or declares under penalty of perjury that this Bid is genuine and not sham or collusive, or made in the interest or on behalf of any person or entity not herein named; that the Bidder has not directly or indirectly induced or solicited any other Bidder to submit a sham bid, or any other person or entity to refrain from bidding, and that the Bidder has not in any manner sought by collusion to secure to himself any advantage over other Bidders.

#### BIDDER MUST COMPLETE AND SIGN BELOW:

(Signature of Corporate Officers or persons authorized to sign bids and contracts on behalf of the Contractor – refer to page 2 Instructions Concerning Signatures.)

EXECUTED AT: LOS Ange	CIPS CA O	N THE _	<u>3074                                    </u>	DAY OF	MONTH ,	20 _	13.
COMPANY NAME: Harris	Steel Fence Co.	In	<u>C</u> TIN	<b>1</b> :	ATI	ON NUMBI	FR)
STREET ADDRESS: 8728 5.	San Redno St CITY:	Los	Angel	es		ZIP:	90003
PHONE: 323-75	1-4104	FAX:		751-812	<u> </u>		
SI ALLA SIGNATUR	noul			Presiden	+		
O:	i9K	_		X	1/4		
SI (PRINT NAME			Vice	Presiden	ADDRESS)		
Daniel Blancia	K		Daniel	(2) harris	rce Fence co. Co	v m	
	) TBE NOTARIZED FOR ALL CO BID WILL BE CONSIDERED UN NOTARIES ARE NOT REQU	ILESS A NO	OTARIAL AC	OUTSIDE THE ST		IIA.	
IN WITNESS WHEREOF the City of Long Beac of the date stated below.	ch has caused this contract to be exe	cuted as requ	iired by law as	APPROVED A Charles	+-1	<u> 5</u> , 20 <u>1</u>	5.
THE CITY OF LONG BEACH BY	7/0/	15		CITY ATTORN	A Company		See (AMERICA) and Conference or which the Conference o
Director of Financial <b>W</b> ánage	ment / /	Date			Deputy	Re	ev 01.27.10

#### **BID NUMBER PA-02413**

The City of Long Beach is committed to provide maximum opportunities for Disadvantaged, Minority, Women and Long Beach Business Enterprises (DBEs, MBEs, WBEs and Local) to compete successfully in supplying our needs for products and services.

The following information is submitted regarding the Bidder:
Legal Form of Bidder:
Corporation X State of <u>CA</u>
Partnership 11 State of
General □ Limited □
Joint Venture
Individual DBA
Limited Liability Company L. State of
Composition of Ownership (more than 51% of ownership of the organization):  OPTIONAL
Ethnic (Check one):
Black ⊟ Asian ⊟ Other Non-white
Hispanic □ American Indian 🥌 Caucasian
Non-ethnic Factors of Ownership (check all that apply):
: Male 🖂 Yes - Physically Challenged 🖂 Under 65
. Female □ No – Physically Challenged □ Over 65
Is the firm certified as a Disadvantaged Business: 🛛 Yes 💢 No
Has firm previously been certified as a minority-owned and/or woman-owned business enterprise by any other agency?
Yes l≭No
Name of certifying agency:

#### INSTRUCTIONS CONCERNING SIGNATURES

Please use the proper notary form, which applies to your type of organization on all Bid documents, attachments and bonds requiring a signature by officers of your company.

## NOTE: FAILURE TO COMPLY MAY RESULT IN DISQUALIFICATION OF YOUR BID.

#### INDIVIDUAL (Doing Business As)

- a. The only acceptable signature is the owner of the company. (Only one signature is required.)
- b. The owner's signature must be notarized if the company is located outside of the state of California.

#### **PARTNERSHIP**

- a. The only acceptable signature(s) is/are that of the general partner or partners.
- b. Signature(s) must be notarized if the partnership is located outside of the state of California.

#### CORPORATION

- a. Two (2) officers of the corporation must sign.
- b. Each signature must be notarized if the corporation is located outside of the state of California.

OR

- a. The signature of one officer or the signature of person other than an officer is acceptable if the Bid is accompanied by a certified corporate resolution granting authority to said person to execute contracts on behalf of the corporation.
- b. Signature(s) must be notarized if the corporation is located outside of the state of California.

#### LIMITED LIABILITY COMPANY

- a. The signature on the Bid must be a member or, if the Articles provide for a manager, must be the manager. (Only one signature is required.)
- b. Signature must be notarized if the company is located outside of the state of California.

THIS INFORMATION IS AVAILABLE IN AN ALTERNATIVE FORMAT BY CONTACTING 562-570-6200.

# CALIFORNIA ALL-PURPOSE CERTIFICATE OF ACKNOWLEDGMENT

(Here insert name and title of the officer)
(Here insert name and title of the officer)  ncial Och Daniel Blancial,
ridence to be the person(s) whose name(s) as/are subscribed to that he/she/they executed the same in his/her/their authorized s) on the instrument the person(s), or the entity upon behalf of ent.
the laws of the State of California that the foregoing paragraph
JOHN K. CHO COMM. #1929298 Notary Public - California S LOS ANGELES COUNTY My Comm. Exp. Mar. 24, 2015
(Notary Seal)
OPTIONAL INFORMATION
INSTRUCTIONS FOR COMPLETING THIS FORM  Any acknowledgment completed in California must contain verbiage exactly as appears above in the notary section or a separate acknowledgment form must be properly completed and attached to that document. The only exception is if a document is to be recorded outside of California. In such instances, any alternative acknowledgment verbiage as may be printed on such a document so long as the verbiage does not require the notary to do something that is illegal for a notary in California (i.e. certifying the authorized capacity of the signer). Please check the document carefully for proper notarial wording and attach this form if required.
<ul> <li>State and County information must be the State and County where the document signer(s) personally appeared before the notary public for acknowledgment.</li> <li>Date of notarization must be the date that the signer(s) personally appeared which must also be the same date the acknowledgment is completed.</li> <li>The notary public must print his or her name as it appears within his or her</li> </ul>
commission followed by a comma and then your title (notary public).  Print the name(s) of document signer(s) who personally appear at the time of notarization.

acknowledgment is not misused or attached to a different document. Indicate title or type of attached document, number of pages and date.

corporate officer, indicate the title (i.e. CEO, CFO, Secretary).

· Securely attach this document to the signed document

Indicate the capacity claimed by the signer. If the claimed capacity is a

☐ Trustee(s)

☐ Other

State of California

County of Las Augeler

#### **INSTRUCTIONS TO BIDDERS**

#### 1. PREPARATION OF BID:

The preparation of the Bid, including visits to the Site prior to submittal of the Bid, shall be at the expense of Bidder. All prices and notations must be typewritten or written in ink. Any markings in pencil shall not form part of the Bid and shall be disregarded by the City. Any changes or corrections in the Bid must be initialed in ink by the person signing the Bid. Bidder shall state brand name or make of each item bid. If not bidding on item as described, the manufacturer's name and catalog number of the substitute must be given. Bidder shall also attach specifications and furnish other data to establish the suitability of the substitute. Bidder shall quote separately on each item. Bidder shall quote his lowest price and best delivery date as no changes are permitted after the bid opening. Cash discounts offered for payment within fourteen (14) days or less will not be considered when evaluating bids. No telephonic, telegraphic or fax Bids are acceptable.

# NOTE: ALL PAGES OF THE INVITATION TO BID MUST BE RETURNED.

#### 2. EXAMINATION OF BID:

Bidder is responsible for examining the Invitation to Bid and submitting its Bid complete and in conformance with these instructions.

#### 3. CONDITIONS OF WORK:

Bidder shall carefully examine the Site to become fully informed regarding all existing and expected conditions and matters, which could affect performance, cost or time of the Work.

#### 4. DISCREPANCIES IN BID DOCUMENTS:

If Bidder finds discrepancies in or omissions from the Invitation to Bid, if the intent of the Invitation is not clear, or if provisions of the Specifications restrict Bidder from bidding, he may request in writing that the deficiency(s) be modified. Such request must be received by the City Purchasing Agent at least five (5) working days before bid opening date. Bidders will be notified by Addendum of any approved changes in the Invitation to Bid.

#### 5. ORAL STATEMENTS:

The City of Long Beach shall not be bound by oral statements made by any employee or agent concerning this Invitation to Bid. If Bidder requires specific information, Bidder must request it in writing and obtain a reply in writing from the City.

#### 6. BRAND NAMES AND SPECIFICATIONS:

The detailed specifications and/or brand names stated are descriptive only and indicate quality, design and construction of items required. Offers will be considered to supply articles substantially the same as those described herein but with minor variations. Bidders must describe variations in the Bid. Substitute items must be equal in quality, utility and performance. The phrase "or approved equal" throughout the specifications means that the City in its sole and absolute discretion shall make the final determination whether or not the substitute items are equal.

#### 7. AWARD:

Bid shall be subject to acceptance by the City for a period of three (3) months unless a lesser period is prescribed in the quotation by Bidder. The City reserves the right to award all items to one Bidder, or to award separate items or groups of items to various Bidders, or to increase or decrease the quantities of any item. Bidder may submit alternate prices or name a lump sum or discount conditional on two or more items being awarded to him.

The City's purchases of goods and services are based on the

City's actual needs and requirements. The City is obligated under this contract/purchase order to purchase and pay for only those goods and services that the City needs and requires, and that the City actually orders and receives. Any dollar amount identified as a "not to exceed:" amount in any City document is not a guaranteed payment amount to any contractor or service provider. Furthermore, the City may determine that its needs and requirements may be met by City labor or by a second contractor or service provider, even after an award is made to one contractor or service provider. An award is not a promise or guarantee of exclusivity.

Bidders are cautioned that comments and statements, whether oral or written, made by City employees regarding the validity of Bids, the waiver of deviations from Specifications, the possibility or probability of an award being made to a particular Bidder, and other similar matters are NOT binding on the City. Bidders should not order materials, obtain financing or take other actions based on such comments and statements. Only authorization of a Contract by the City Council or issuance of a Purchase Order is conclusive and binding on the City with respect to this Bid and its resulting Contract or Purchase Order. However, prior to authorization by the City Council or issuance of the Purchase Order, Bidders may rely on: (1) approval of an "equal" or "substitute" item which will be issued in writing, and (2) written notice of intent to award by the City Council, which is often issued prior to the authorization by the City Council so that a Bidder can order materials that have a long lead time.

#### 8. PAYMENT:

Payment terms are NET/30 unless Bidder otherwise quotes. All Cash Discounts shall be taken and computed from the date of delivery or completion and acceptance of the material, or from date of receipt of invoice, whichever occurs last. Invoices must be submitted as specified at the time of shipping authorization. Partial payments may be made by the City on delivery & acceptance of goods and on receipt of Contractor's invoice.

In the event the Contract to be awarded hereunder, including specifications and other documents incorporated therein by reference, provides for the withholding of moneys by the City to ensure performance of such Contract, Contractor may deposit with the City, as a substitute for said withheld moneys, securities listed in Section 16430 of the California Government Code or bank or savings and loan certificates of deposit, or both, equivalent to the amount withheld, provided Contractor requests permission to make such substitution and bears all expenses in connection therewith.

#### 9. SAFETY APPROVAL:

Where required by City Regulations, any items delivered must carry Underwriters Laboratories Approval or City of Long Beach City Safety Officer approval. Failure to so comply will be cause to reject Bid. Also, any equipment must conform with the Safety Orders of the California Division of Industrial Safety and OSHA regulations.

#### 10. BUSINESS LICENSE:

The Long Beach Municipal Code (LBMC) requires all businesses operating in the City of Long Beach to pay a business license tax. In some cases the City may require a regulatory permit and/or evidence of a State or Federal license. Prior to issuing a business license, certain business types will require the business license application and/or business location to be reviewed by the Development Services, Fire, Health, and/or Police Departments. For more information, go to www.longbeach.gov/finance/business license.

#### INSTRUCTIONS TO BIDDERS

#### 11. PUBLIC WORK AND PREVAILING WAGES:

The Contractor to whom the contract is awarded, along with its subcontractors, shall pay not less than the general prevailing rate of per diem, holiday and overtime wages established by the Department of Industrial Relations (DIR) of the State of California for the locality in which the public work is to be performed for each craft, classification or type of worker needed to execute the contract. Refer to the California DIR's website, <a href="http://www.dir.ca.gov/dlsr">http://www.dir.ca.gov/dlsr</a> for such prevailing wages and additional information

The Director of Public Works of the City by and on behalf of the City Council has obtained from the Director of the Department of Industrial Relations of the State of California the general prevailing rate of per diem wages and the general prevailing rate of holiday and overtime work in the locality in which the public work is to be performed for each craft, classifications or type of workers needed to execute the Contract, and the same is on file with the City Engineer, 9<sup>th</sup> floor, City Hall, 333 W. Ocean Boulevard, Long Beach, California 90802. It shall be mandatory upon the Contractor to whom the Contract is awarded, and his Subcontractors to pay not less than the said prevailing rate of wages to all workers employed by Contractor or said Subcontractors in the execution of the Contract.

#### 12. RIGHT TO REJECT:

The City reserves the right to reject at any time any or all Bids, or parts thereof, and to waive any variances, technicalities and informalities which do not impair the quality, utility, durability or performance of the items.

#### 13. SAMPLES:

Samples of items when requested or required must be furnished to the City free of expense to the City and, if not destroyed by tests, will upon request be returned at Bidder's expense.

#### 14. PRICES:

Prices shall be in accordance with those extended to other governmental agencies. In case of error in extension of prices, unit price will govern. All prices must be firm for the Contract term unless the City specifically provides for adjustment.

## 15. CITY'S POLICY FOR MINORITY AND WOMEN-OWNED BUSINESSES:

The City of Long Beach is committed to providing maximum opportunities for Disadvantaged, Minority, Women and Long Beach Business Enterprises (DBEs, MBEs, WBEs and Local) to compete successfully in supplying our needs for products and services.

Please visit <a href="http://www.longbeach.gov/purchasing/diversity.asp">http://www.longbeach.gov/purchasing/diversity.asp</a> for more information on the City's Diversity Outreach Program.

#### SUBCONTRACTORS

To assist the City in maintaining records of its Minority and Women Outreach Program, Bidder is requested to provide the following information. Answers are optional, and failure to answer will not disqualify Bid. If additional space is required, Bidder shall attach a separate sheet.

The following Minority- or Woman-owned subcontractors are to be utilized to provide equipment, material, supplies and/or services for this Contract requirement:

Company Nar	me:	1/			_	
			/ 7	-		
Address:	//	~		,		

thnic Facto	rs of	Owner	ship: (more than 51%	)		
Black	(	)	American Indian	(	)	
Hispanic	į	)	Other Non-white	ì	)	
Asian	Ì	)	Caucasian	Ì	)	

#### 16. BID SUBMITTAL AND WITHDRAWAL OF BIDS:

Each Bid must be delivered to the location and received on or before the due date and time stated herein. Bids will not be accepted after the date and time stated herein. Bids may be withdrawn without prejudice providing the written request is received by the City Clerk no later than the time set for opening Bids. Withdrawals will be returned to Bidder unopened.

SUBMIT TO:
CITY OF LONG BEACH
CITY CLERK
333 W OCEAN BLVD/PLAZA LEVEL
LONG BEACH CA 90802

BID DUE DATE:	May 7, 2013	
TIME:	11:00 am	Pacific Daylight Time (PDT)

IF BIDDER HAS ANY QUESTIONS REGARDING THIS INVITATION TO BID PLEASE CONTACT THE FOLLOWING CITY PERSONNEL.

A. COMMERCIAL (TERMS AND CONDITIONS, ETC)

LENORE BLUEFORD	(562) 570-5384		
BUYER	TELEPHONE NUMBER		

B. TECHNICAL (SPECIFICATIONS, DRAWINGS, ETC.)

LENORE BLUEFORD	(562) 570-5384
DEPARTMENT CONTACT	TELEPHONE NUMBER

#### 17. BID OPENING PROCEDURES:

All Bids will be publicly opened and read at the date and time specified in Instructions to Bidders, item 15.

It is our policy <u>not</u> to release price information on these Bids until the department has reviewed them and award has been approved by the City Council and the City Attorney. At that time, the information becomes public. You are welcome to review the results at that time by calling the buyer that handled that Bid and setting up an appointment. Due to the large volume of Bids received, Bid results will <u>not</u> be given out by phone and information will not be faxed.

After the Purchasing Division has analyzed the Bids, the name of the <u>apparent</u> low Bidder will be posted on the Internet for a period of one (1) month, together with the rankings of the top three Bidders. These rankings will not contain price information.

CAUTION: Only the City Council has authority to make an award, and a contract is not in effect until the City Council makes an award and contract documents (including insurance and bonds) are signed, submitted and approved.

Bid protest procedures may be obtained from the Buyer. Protests must be submitted within seven (7) calendar days after the date of the Bid opening.

#### **INSTRUCTIONS TO BIDDERS**

#### 18. INTER-AGENCY PARTICIPATION:

ŀF	OTHER	AGEN	ICIES	EXF	PRESS	AN	INTEREST	IN
PAR	TICIPATIN	IG IN	THIS	BID,	WOULD	YOU	SUPPLY	THE
SAM	IE ITEMS.		ی یه					
			$\rightarrow$					
	YE	S	1			NO		

(If yes, any agency electing to participate in this Bid will order its own requirements without regard to the City of Long Beach. The City of Long Beach assumes no liability or payment guarantee on any units sold to participating agencies.)

#### 19. AMERICANS WITH DISABILITIES ACT:

Contractor shall have and be allocated the sole responsibility to comply with the Americans with Disabilities Act of 1990 ("ADA") with respect to performance hereunder and contractor shall defend, indemnify and hold the City, its officials and employees harmless from and against any and all claims of failure to comply with or violation of the ADA as said claim relates to this Contract.

#### 20. EQUAL BENEFITS ORDINANCE:

Bidders/Proposers are advised that any contract awarded pursuant to this procurement process shall be subject to the applicable provisions of Long Beach Municipal Code section 2.73 et seq., the Equal Benefits Ordinance. Bidders/Proposers shall refer to Attachment/Appendix for further information regarding the requirements of the Ordinance.

All Bidders/Proposers shall complete and return, with their bid/proposal, the Equal Benefits Ordinance Compliance form contained in the Attachment/Appendix. Unless otherwise specified in this procurement package, Bidders/Proposers do not need to submit supporting documentation verifying with their bids/proposals. However, supporting documentation verifying that the benefits are provided equally shall be required if the Bidder/Proposer that is selected for award of a contract.

#### **CONTRACT - GENERAL CONDITIONS**

- 1. Acceptance of the offer contained in this Contract is expressly limited to the terms and conditions of such offer as herein stated.
- No charges for taxes, transportation, boxing, packaging, crating or returnable containers will be allowed and paid by the City unless separately stated hereon. All sales, use, excise or similar taxes to be paid by the City must be itemized separately hereon and on invoices. The City is exempt from payment of Federal Excise Tax under Certificate No. 95-73 0502K and none shall be charged to the City.
- 3. The City's obligation to pay the sum herein stated for any one fiscal year shall be contingent upon the City Council of the City appropriating the necessary funds for such payment by the City in each fiscal year during the term of this Contract. For the purposes of this section a fiscal year commences on October 1 of the year and continues through September 30 of the following year. In the event that the City Council of the City fails to appropriate the necessary funds for any fiscal year, then, and in that event, the Contract will terminate at no additional cost or obligation to the City.
- 4. Contractor shall deliver the materials, equipment, supplies or services, or cause the work to be performed, within the time and in the manner specified in the Contract. Times and dates stated herein are of the essence. If at any time Contractor has reason to believe that deliveries will not be made as scheduled, written notice setting forth the cause of the anticipated delay shall be given immediately to the City. Deliveries must be prepaid. C.O.D. shipments will not be accepted.
- 5. The City reserves the right at any time to make changes in drawings and specifications, in methods of shipment and packaging and in place of delivery as to any articles covered by this Contract. In such event there will be made an equitable adjustment in price and time of performance mutually satisfactory to Contractor and the City; but any claim by Contractor for such an adjustment must be made within thirty (30) days of such change.
- 6. Contractor warrants that the goods, machinery or equipment delivered or the work performed hereunder shall conform to the specifications, drawings, samples or other description specified by the City and shall be fit and sufficient for the purpose intended, merchantable, of good material and workmanship, in good working order and free from defect or faulty workmanship for a period of ninety (90) days. When defective goods, machinery, or equipment or faulty workmanship is discovered which requires repair or replacement pursuant to this warranty, Contractor shall provide all labor, materials, parts and equipment to correct such defect at no expense to the City.
- 7. Contractor shall defend, indemnify and hold the City, its officials and employees harmless from any and all loss, damage, liability, demands, claims, causes of action, costs and expenses (including reasonable attorney' fees) for injuries to persons (including death) or damage or destruction of property connected with or arising from the negligent acts or omissions of Contractor, its officers, agents and employees in the performance of this Contract.
- 8. The City reserves the right to terminate this Contract at any time in whole or in part even though Contractor is not in default hereunder. In such event there will be made an equitable adjustment of the terms that is mutually satisfactory to the City and Contractor. Upon receipt of any notice of such termination, Contractor shall, unless such notice otherwise directs, immediately discontinue all work on the Contract and deliver, if and as directed, to the City all completed and partially completed articles, work in process and materials purchased or acquired for performance of the Contract. The provisions of this section shall not limit or affect the right of the City to terminate this Contract immediately upon written notice of breach.
- 9. The City reserves the right to cancel this Contract or any part thereof and reject delivery of goods if delivery is not undertaken and completed when specified and in accordance with specifications. Contractor shall be charged for any direct losses, but not any consequential damages, sustained by the City by reason of such delay or failure, excepting losses caused by a delay for reasons beyond Contractor's reasonable control. Direct losses shall include any costs to the city in excess of the Contract price of obtaining goods from other sources similar to those cancelled or rejected hereunder.
- 10. The City shall pay to Contractor the price(s) specified in the Contract on delivery of the materials, equipment, supplies or services and acceptance thereof by the City Manager or his designee, or upon completion of the work to be performed and accepted thereof, as specified in the Contract. Defective articles or articles not in accordance with the City's specifications shall be held for Contractor's instructions at Contractor's risk, and if Contractor so directs will be returned at Contractor's expense.
- 11. No return or exchange of material, equipment or supplies shall be permitted without written approval of the City Purchasing Agent.
- 12. All royalties for patents, or changes for the use of patents, which may be involved in any article to be furnished under this Contract shall be included in the Contract price.
- 13. In cases where a price subject to escalation has been agreed upon, the price escalation shall be shown as a separate item on the invoice. Unless an escalator clause has been shown as a specific part of this Contract Contractor shall not be entitled to reimbursement for costs incurred due to escalation.

#### **CONTRACT – GENERAL CONDITIONS**

- 14. All materials, supplies and equipment provided under this Contract shall be in full compliance with the Safety Orders and Regulations of the Division of Industrial Safety of the State of California, Title 8, California Code of Regulations (CAL/OSHA) and all applicable OSHA regulations as well as all other applicable California Code of Regulations. Contractor shall indemnify and hold the City, its officials, and employees harmless for, of and from any and all loss, including but not limited to fines, penalties and corrective measures, the City may sustain by reason of Contractor's failure to comply with said laws, rules and regulations in connection with the performance of this Contract.
- 15. Contractor shall keep confidential and not disclose to others or use in any way to the detriment of the City confidential business or technical information that the City may disclose in conjunction with this Contract or Contractor may learn as a result of performing this Contract.
- 16. This Contract shall not be assigned in whole or in part, nor any duties delegated without the City's prior written approval.
- 17. The remedies herein reserved shall be cumulative and additional to any other remedies at law or in equity. The waiver of any breach of this Contract shall not be held to be a waiver of any other or subsequent breach. The City's failure to object to provisions contained in any communication from Contractor shall not be deemed an acceptance of such provisions or a waiver of the provisions of this Contract.
- 18. This Contract shall not be amended or modified, except by written agreement signed by the parties and expressly referring to this Contract.
- 19. Contractor shall indemnify, hold harmless and defend the City, its officials and employees from any damage, claim, loss, cost, liability, cause of action or expense, including reasonable attorney's fees, whether or not reduced to judgment, arising from any infringement or claimed infringement of any patent, trademark or copyright, or misappropriation of confidential information or trade secrets of any third party and based on the manufacture, sale or use of goods, machinery or equipment supplied hereunder.
- 20. Contractor shall furnish further itemization and breakdown of the Contract price when requested by the City.
- 21. Contractor, in the performance of any work or the furnishing of any labor under this Contract, shall be considered as an independent contractor. Contractor, his agents and employees shall not be considered as employees of the City.
- 22. Contractor and subcontractor(s) shall not discriminate against any person in the performance of this Contract and shall comply with applicable federal, state and city equal employment opportunity laws, ordinances, rules and regulations. Contractor and subcontractor(s) shall not discriminate against any employee or applicant for employment or against any subcontractor on the basis of race, color, religion, national origin, sex, sexual orientation, AIDS, HIV status, age, disability, or handicap, subject to federal and state laws, rules and regulations.
- 23. Contractor shall comply with all applicable federal, state and local laws pertaining to the subject matter hereof.
- 24. Contractor shall submit samples of all documents that Contractor may require the City to execute to complete this transaction. By accepting these samples as part of the bid or by awarding the Contract to a Contractor who has submitted said samples, the City does not agree to the terms stated in said samples. This Invitation to Bid and Contractor's bid shall take priority over said samples and this Invitation and Contractor's bid shall become the Contract between the City and the Contractor.
- 25. All quantities stated herein are only ESTIMATES. The City reserves the right to increase or decrease these estimated quantities based on its actual needs and funds available.
- 26. The City reserves the right to exercise, at its option, an increase in expenditures by ten (10) percent annually, but the City does not quarantee such an increase.
- 27. Contractor shall cooperate with the City in all matters relating to taxation and the collection of taxes, particularly with respect to the self-accrual of use tax. Contractor shall cooperate as follows: (i) for all leases and purchases of materials, equipment, supplies or other tangible personal property totaling over \$100,000 shipped from outside California, a qualified Contractor shall complete and submit to the appropriate governmental entity the form in Appendix "A" attached hereto; and (ii) for construction contracts and subcontracts totaling \$5,000,000 or more, Contractor shall obtain a sub-permit from the California Board of Equalization for the Work site. "Qualified" means that the Contractor purchased at least \$500,000 in tangible personal property that was subject to sales or use tax in the previous calendar year.

In completing the form and obtaining the permit(s), Contractor shall use the address of the Work site as its business address and may use any address for its mailing address. Copies of the form and permit(s) shall also be delivered to the Purchasing Agent. The form must be submitted and the permit(s) obtained as soon as Contractor receives a notice of award. Contractor shall not order any materials or equipment over \$100,000 from vendors outside California until the form is submitted and the permit(s) obtained and, if Contractor does so, it shall be a material breach of the Agreement. In addition, Contractor shall make all purchases from its Long Beach sales office and the Long Beach sales office of its vendors if those vendors have a Long Beach office and all purchases made by Contractor under this Agreement which are subject to use tax of \$500,000 or more shall be allocated to the City of Long Beach. Contractor shall require the same form and permit(s) from its subcontractors.

#### **CONTRACT - GENERAL CONDITIONS**

Contractor shall not be entitled to and by signing this Contract waives any claim or damages for delay against City if Contractor does not timely submit these forms to the appropriate governmental entity. Contractor may contact Juliessa Jose-Murry at 562-570-6869 for assistance with the form.

- 28. The California Integrated Waste Management Act (Public Resources Code, Sec. 40000 et seq.) requires governmental entities to achieve fifty (50) percent diversion of waste. In conjunction with the City's Integrated Resources Bureau, the City is currently developing an Environmentally Preferable Product (EPP) procurement plan. These guidelines enable the City Purchasing Agent to greatly expand procurement programs by moving beyond a singular consideration of "recycled-content". EPP procurement facilitates the purchase of products that qualify within a broad range of "environmentally preferable" criteria, such as: minimal packaging; energy savings; non-toxic; manufactured from sustainably-harvested materials. Contractor shall monitor products that fall within the EPP guidelines and document all criteria that qualifies the product as an EPP. Documentation from the manufacturer will be acceptable and may be required during the term of the Contract.
- 29. NOTICE TO BIDDERS REGARDING THE PUBLIC RECORDS ACT:

Responses to this Invitation to Bid become the exclusive property of the City of Long Beach. All Bids submitted in response to this Invitation to Bid are a matter of public record and shall be regarded as public records. Exceptions will be only those elements in each Bid that are defined by the Bidder as business or trade secrets and are marked as "Trade Secrets", "Confidential" or "Proprietary".

The City shall not be liable or responsible in any way for disclosure of any records not marked as "Trade Secrets", "Confidential" or "Proprietary". The City shall not be liable or responsible in any way for disclosure of any records so marked if disclosure is deemed to be required by law or by a court order.

- 30. THE FOLLOWING ADDITIONAL CONDITIONS APPLY ONLY IN CASES WHERE CONTRACTOR IS TO PERFORM WORK ON CITY PROPERTY:
  - A. If at any time during the progress of the Work, Contractor shall allow any indebtedness to accrue for labor, equipment or materials, or which may become a claim against the City, Contractor shall immediately upon request from the City pay such claim or indebtedness or cause such lien to be dissolved and discharged by giving a bond or otherwise and, in case of his failure so to do, the City may withhold any money due Contractor until such claim or indebtedness is paid or may apply such money toward the discharge thereof; or in such event the City may, at its option, declare this Contract to be terminated, take possession and control of the Work, and complete the same or cause the same to be completed according to the specifications. Contractor shall pay to the City the difference between the Contract price and the actual cost to the City in completing or causing the Work to be completed.
  - B. Contractor shall carry on the Work at its own risk until the same is fully completed and accepted and shall, in case of any accident, destruction or injury to the Work or materials before its final completion and acceptance, repair or replace the Work or materials so injured, damaged and destroyed, at his own expense and to the satisfaction of the City. When materials and equipment are furnished by others for installation or erection by Contractor, Contractor shall receive, unload, store and handle same at the Site and become responsible therefore as though such materials and equipment were being furnished by Contractor under the Contract.
  - C. Contractor shall procure and maintain at Contractor's expense for the duration of the Contract the following insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the Contract by Contractor, its agents, representatives, employees or subcontractors:
    - (1) Comprehensive General Liability: \$1,000,000 combined single limit for each occurrence or \$2,000,000 General Aggregate for bodily injury, personal injury and property damage, including products and completed operations coverage.
      - The City, its officials, employees and agents shall be named as additional insureds as respects: liability arising out of activities performed by or on behalf of Contractor; products and completed operations of Contractor; and premises owned, leased or used by Contractor.
    - (2) Automobile Liability: \$500,000 combined single limit per accident for bodily injury and property damage covering owned, non-owned and hired vehicles.
    - (3) Workers' Compensation as required by the California Labor Code and Employers Liability limits of \$1,000,000 per accident.

Any self-insurance program and self-insured retention must be separately approved in writing by the City.

Each insurance policy shall be endorsed to state that coverage shall not be cancelled by either party or reduced in coverage except after thirty (30) days prior written notice to the City.

#### **CONTRACT - GENERAL CONDITIONS**

Contractor shall maintain at its expense, until completion of performance and acceptance by City, from an insurer;

- a. Admitted (licensed) in the State of California with a current financial responsibility rating of A (Excellent) or better and a current financial size category (FSC) of V (capital surplus and conditional surplus funds of greater than \$10 million) or greater rating as reported by A.M. Best Company or equivalent, unless waived in writing by City's Risk Manager, or
- b. Non-admitted in the State of California with a current financial responsibility rating of A (Excellent) or better and a current financial size category (FSC) of VIII (capital surplus and conditional surplus funds of greater than \$100 million) or greater rating as reported by A.M. Best Company or equivalent, unless waived in writing by City's Risk Manager.

All coverages for Subcontractors shall be subject to the requirements stated herein and shall be maintained at no expense to the City.

Contractor shall furnish the City with certificates of insurance and original endorsements providing coverage as required above. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf.

Before any of Contractor's or Subcontractor's employees shall do any Work on the City's property, Contractor shall furnish the City with the required certificates evidencing that such insurance is being maintained. Such certificates shall specify the date when such insurance expires. Such insurance shall be maintained until after the Work under the Contract has been completed and accepted.

Such insurance as required herein or in any other documents to be considered a part hereof shall not be deemed to limit Contractor's liability under this Contract.

- D. Contractor shall defend, indemnify and hold harmless the City, its officials and employees from and against any and all liability for claims for bodily injury and property damage arising out of negligent acts, omissions or errors of any employee of Contractor at the Site.
- E. Contractor shall list the name and location of the place of business of each Subcontractor who will perform work, labor or services for Contractor, or who specially fabricates and installs a portion of the Work or improvement in an amount in excess of one-half of one percent of Contractor's total contract cost. The Subcontractor list shall be submitted with Contractor's Bid.

## **CONTRACT PERIOD**

Twenty-four months after date of award or from the expiration of the current contract, whichever is the earlier. This Contract may be extended by mutual agreement for up to two additional periods of one (1) year each in accordance with terms and conditions stated herein.

In addition, it is agreed that if the City intends to exercise its extension option for the two additional one year periods, the City shall so notify the Contractor 90 days prior to the expiration date. Contractor shall be required to submit any price increases to the City Purchasing Agent for approval at least 60 days prior to expiration of Contract. The City reserves the right to accept or reject any price increase and to cancel the extension notice if price increases are not acceptable. Any notice of price increase shall show item number, price, contract number, and blanket purchase order number.

#### **BASIS OF AWARD**

Quantities will not be considered in making this award. The award will be based on the unit prices given.

## SUBMITTAL INSTRUCTIONS

In lieu of a Mandatory Pre-bid Meeting the Purchasing Division will accept questions and/or comments in writing. For questions regarding this bid, submit all inquiries via email <a href="mailto:purchasingbids@longbeach.gov">purchasingbids@longbeach.gov</a> by April 18, 2013 no later than 11:00 a.m. Pacific <a href="Daylight TIME">Daylight TIME</a> (PDT). Responses to the questions will be posted on the City's website purchasing.longbeach.gov under the "Bids/RFPs" tab no later than April 24, 2013 by 4:00 p.m. PDT. All bidders are recommended to visit the above mentioned City website on a regular basis as the responses may be posted earlier than the date above.

Additional Document Submittals: Bidders that do not include the below check listed items with their bids will be deemed unresponsive and their bids will be rejected.

- EBO Certification of Compliance Form
- Electronic media copy (USB drive, CD or other readable media) containing an Excel spreadsheet with unit pricing and extended pricing formatted as bid spec.
- License Information and photocopies
- Reference List
- SBE Commitment Plan Form
- Statement of OSHA Compliance
- Subcontractor List
- W-9 Form

#### **INSURANCE**

See page 9 paragraph 30 for requirements

## **BOND PROVISIONS**

#### LABOR AND MATERIALS BOND

The Contractor shall submit a Labor and Materials Bond to the City Purchasing Agent, Long Beach City Hall, 333 West Ocean Blvd., Plaza Level, Long Beach, California 90802. The amount of the bond shall be (Contractor shall complete) \$\_\_\_\_\_ (which is 100% of the Contract amount) and shall be submitted within ten (10) calendar days after notice of award. The Bond shall be submitted upon forms included herein or secured at the Office of the City Purchasing Agent (address above).

A corporation must have the bond executed by two (2) authorized officers. If the bond is executed by only one (1) authorized officer or a person not listed in Section 313 of the California Corporations Code, then the corporation must attach a certified copy of a resolution of its Board of Directors authorizing execution by said individual(s).

#### PERFORMANCE BOND

Bidder shall submit a Faithful Performance Bond to the City Purchasing Agent, City Hall, 333 W. Ocean Blvd, 7<sup>th</sup> floor, Long Beach, CA 90802. The amount of the bond shall be 100% of the Contract amount and shall be submitted within ten (10) days after Notice of Award or receipt of bond forms, whichever is later. Bond shall be submitted on forms received from the City.

Sureties that are not listed in the latest revision of the United States Department of the Treasury Circular 570 shall nevertheless be admitted to issue bonds in the State of California.

#### REFERENCES

The Contractor shall furnish, with the bid on a separate sheet, a list of five (5) current customers (including company name, street address, telephone number, and contact person) for whom the Contractor has provided similar service. The City intends to contact these customers to determine reliability, performance, and other information. Failure to include this information may void the bid if the City has no prior experience with the Bidder.

## LICENSES AND PERMITS

All permits and licenses necessary to perform fencing installation at Contractor at the Contractor's expense. The Contractor shall pay all taxes assessed against any equipment or property used or required in connection with the performance of concrete grinding and saw cutting sidewalks.

The Contractor must have been in business providing similar service for at least the last five (5) years.

The minimum license requirement for this contract is a C-13 fencing. The undersigned hereby declares that he is a Contractor and has been in business for 3P years; has a valid State of California Contractor's License sufficient to qualify as the Contractor in this case and a current City of Long Beach Business License; and will obtain all required permits. The Contractor must submit photocopies of its license and certificates. Failure to provide requested information and/or documents may disqualify the bid.

California Contractors License No. Classification: C-13	<u>3/9155</u> -	Expires:	3/31/14
Other License No.		Expires:	
City of Long Beach Business License No.	BU209207	50	

Contractor, its agents, employees, and subcontractors shall comply with provisions of the California Labor Code, including those relating to payment of prevailing rates of wages.

## PREVAILING WAGE RATES REQUIREMENTS

Pursuant to Division 2, Part 7, Chapter 1 of the Labor Code of the State of California, the Director of Public Works of the City by and on behalf of the City Council has obtained from the Director of the Department of Industrial Relations of the State of California the general prevailing rate of per diem wages, and the general prevailing rate of holiday and overtime work in the locality in which the public work is to be performed for each craft, classification or type of workers needed to perform the Work, and they are on file in the office of the City Engineer, 9th Floor, City Hall, 333 West Ocean Boulevard, Long Beach, California 90802, phone (562) 570-6465. The Contractor to whom the Contract is awarded, and its subcontractors, shall pay to all workers in the performance of the Work not less than the prevailing rate of wages needed to execute the contract. Copies of schedules of prevailing wage rates may be obtained on the California Department of Industrial Relations website http://www.dir.ca.gov/dlsr.

## LAWS, ORDINANCES AND REGULATIONS

The Contractor shall keep fully informed, and shall at all times observe and comply with all laws, ordinances, regulations, orders and decrees of bodies or tribunals having any jurisdiction or authority that affect those employed under the Contract.

The Contractor's agents and employees, shall be bound by and comply with all applicable provisions of the California Labor Code and with all Federal, State and local laws related to labor.

The Contractor shall comply with the provisions of California Government Code Section 4216-4216.9, requiring investigation of possible underground infrastructure prior to commencement of work. For further information, please consult <a href="https://www.digalert.org">www.digalert.org</a>

## **WORKING HOURS**

Non emergency work shall be performed between the hours of 7:00 a.m. and 3:30 p.m. Monday through Friday, unless directed otherwise by the City.

The Contractor may be requested to provide such services at any time (24 hours a day, seven days a week).

The Contractor shall work expeditiously and continuously on the project until all work is completed.

Prior to the commencement of any work, the Contractor shall prepare and submit to the City's representative or designee a schedule of working hours for all employees working on City sites.

## **CONTRACTOR'S REPRESENTATIVE**

The Contractor hereby designates <u>Vaniel</u> <u>Blancial</u> (insert name or title), as his or her designee, to act as its representative for the performance of the contract as the "Contractor's Representative". The Contractor's Representative shall have full authority to represent and act on behalf of the Contractor for all purposes under this Contract. The Contractor's Representative shall supervise and direct the services, using his best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions for the services under this Contract.

The Contractor's Representative, shall be properly licensed and have the experience to perform the work called for under this Contract.

The Contractor's Representative shall be available at all times during regular working hours throughout the contract duration to respond in person to any party initiating construction related complaints. Said authorized representative shall be present at the site of work at all times while work is actually in progress.

## **SUBCONTRACTORS**

The Contractor agrees to and shall bind every subcontractor to the terms of this Contract; provided, however, that nothing herein shall create any obligation on the part of the City to pay any subcontractor except in accordance with a court order in an action to foreclose a stop notice. Failure of the Contractor to comply with this Section shall be deemed a material breach of this Contract. A list of subcontractor(s) shall be submitted by the Contractor.

## **EQUIPMENT AND EQUIPMENT OPERATIONS**

The equipment used by the Contractor shall meet all applicable federal and state requirements, regulations and codes related to equipment used in the work specified herein. The work crew shall provide sufficient equipment to avoid work stoppage. All of Contractor's personnel shall be licensed as required by local, State or Federal regulations, experienced and properly trained to safely and efficiently operate all of the equipment to be used to perform the work specified herein. All vehicles and equipment used in the course of fulfilling the work specified herein shall have appropriate company identification, visible to all observers, to identify vehicles as being owned by the Contractor.

## **SAFETY PRECAUTIONS**

The Contractor shall provide, at its own cost and expense, all other equipment for performing work at all job sites. The Contractor shall at all times ensure the safety of the public, City employees, elected and appointed officials, and others, by posting safety warning signs, safety tape, barricades, traffic cones, or other warning devices around job sites prior to and during the performance of work. The Contractor's personnel must wear personal protective equipment at all times when performing work. In all situations, the Contractor must conform to all Occupational Safety and Health Administration (OSHA) and Industrial Safety Order rules and regulations while performing services.

## **TEMPORARY SUSPENSION OF WORK**

City's representative or designee shall have the authority to suspend work wholly or in part for such period as may be necessary due to inclement weather, hazardous or unsuitable work conditions, failure of the Contractor to carry out instructions, or to perform any provisions of the specified work herein. City's representative and Contractor shall mutually determine a resolution and Contractor shall resume work when conditions permit.

Contractor or its designated representative shall have the authority to suspend work wholly or in part for such period as may be necessary due to inclement weather, hazardous or unsuitable work conditions, or failure of City-provided equipment. City's representative and Contractor shall mutually determine a resolution and Contractor shall resume work when conditions permit.

Contractor and City's representative shall notify each other, at the earliest time possible, of any situation that temporarily causes work to be suspended.

## <u>INDEMNITY</u>

Consultant shall indemnify, protect and hold harmless City, its Boards, Commissions, and their officials, employees and agents ("Indemnified Parties"), from and against any and all liability, claims, demands, damage, loss, obligations, causes of action.

proceedings, awards, fines, judgments, penalties, costs and expenses, including attorneys' fees, court costs, expert and witness fees, and other costs and fees of litigation, arising or alleged to have arisen, in whole or in part, out of or in connection with (1) Consultant's breach or failure to comply with any of its obligations contained in this contract, or (2) negligent or willful acts, errors, omissions or misrepresentations committed by Consultant, its officers, employees, agents, subcontractors, or anyone under Consultant's control, in the performance of work or services under this contract (collectively "Claims" or individually "Claim").

In addition to Consultant's duty to indemnify, Consultant shall have a separate and wholly independent duty to defend Indemnified Parties at Consultant's expense by legal counsel approved by City, from and against all Claims, and shall continue this defense until the Claims are resolved, whether by settlement, judgment or otherwise. No finding or judgment of negligence, fault, breach, or the like on the part of Consultant shall be required for the duty to defend to arise. City shall notify Consultant of any Claim, shall tender the defense of the Claim to Consultant, and shall assist Consultant, as may be reasonably requested, in the defense.

If a court of competent jurisdiction determines that a Claim was caused by the sole negligence or willful misconduct of Indemnified Parties, Consultant's costs of defense and indemnity shall be (1) reimbursed in full if the court determines sole negligence by the Indemnified Parties, or (2) reduced by the percentage of willful misconduct attributed by the court to the Indemnified Parties.

The provisions of this Section shall survive the expiration or termination of this contract.

#### LIQUIDATED DAMAGES

The Contractor shall pay to the City, or have withheld from monies due to the Contractor, as liquidated damages and not as a penalty, the sum of \$200 per day if the Contractor fails to complete work in accordance with the time schedule for the work. Excluded from this provision are delays due to severe weather, fire, earthquakes, civil disturbances, or force majeure. Other exemptions to this provision may be made at the discretion of the City.

## PROPERTY PROTECTION

The Contractor shall become familiar with all existing installations on the work sites and shall provide appropriate safety signs and barriers to mark work areas. Any damage to property from any cause, which might have been prevented by the Contractor, Contractor's employees or agents shall be repaired at the Contractor's own cost and expense.

The Contractor shall take all reasonable precautions to ensure that City property, buildings, grounds, equipment, furnishings, trees, shrubs, lawns, walks, pavements, roadways, structures and utilities not designated for removal, relocation, or replacement

in the course of the construction are properly protected from damage at all times. Reasonable precautions may include, but are not be limited to, protective tarps placed over objects or items, objects or items carefully moved away from work areas, or other such actions that may be necessary to prevent damages.

The Contractor shall be responsible for any damages caused by actions of its personnel during the course of setting up, working, or removing from work sites, its equipment, materials, and supplies.

The Contractor shall notify the City's representative or designee immediately if damage has occurred and shall have repairs completed within 10 working days of notification of corrective action. A determination shall be made by City's representative to perform, modify, delay, or delete services as appropriate.

## DAMAGE CAUSED BY THE CONTRACTOR

If the Contractor, its employees, subcontractors, or anyone performing work under the Contract on the Contractor's behalf causes damage to any City facility, then the Contractor shall repair such damage at its own cost within a reasonable time or the City may repair or cause the repair of such damage and the cost thereof shall be deducted from monies due to the Contractor from the City.

## **CLEAN UP**

The Contractor shall, at the end of each workday, clean the site of all rubbish. Any unused materials or equipment incidental to the work shall be stored in a protected and safe manner approved by the City, or removed from the site.

After the work is complete, the entire area shall be cleaned of rubbish and excess materials and left in a condition acceptable to the City.

The Contractor shall not use the City's refuse containers to dispose of materials considered to be waste. The Contractor shall properly dispose of all waste materials pursuant to Federal, State, Local regulations.

## **INSPECTION**

The Contractor shall notify the City of completion of work. The City will have ten (10) days to inspect finished job for workmanship, appearance, proper functioning and conformance to all requirements of this specification. If deficiencies are detected, the work will be rejected and the vendor will be required to make necessary repairs, adjustments or replacement at no additional cost to the City.

The Contractor will have two (2) days from the time of notification to correct improper or unsatisfactory work. In the event said work is not corrected within the time specified above, and in addition to any other actions/remedies permitted by law, the City shall

have the immediate right to complete the work to its satisfaction and shall deduct the cost to correct said work from the Contractor's invoice.

## **EQUIPMENT CONDITION**

The Contractor shall warrant that all product used to install fencing is new.

## WARRANTY

The Contractor shall guarantee items furnished and installed under these specifications against defects in material and workmanship for a period of two (2) years after the date that the item is placed in Service. The Contractor shall repair or replace any defective items during the warranty period at its own cost and expense, without cost to the City.

The Contractor shall provide all manufacturers' material warranty information to the City.

## **PAYMENT REQUIREMENTS**

The Contractor shall provide the invoice to the City with each billing. The invoice shall be sent to the Department contact. The Contractor is responsible for obtaining the name and address of the Department contact.

The Contractor shall submit upon completion of each order an invoice describing each service or items purchased. Itemization of invoices to include a detailed, description/summary of product or service performed (such as type of work performed, list of vehicle/materials with part numbers, labor hours charged listing tasks performed, authorizing authority of purchase, and the release purchase order number) on all invoices.

#### SCOPE OF WORK

The Contractor shall furnish all necessary labor, supervision, tools, materials, supplies, appliances, equipment and transportation for the installation of new fencing, removal of old fencing, alter or repair of existing fencing and any related work, excluding masonry walls, to that end.

This Contract is intended to provide to the City complete and finished work and, to that end, the Contractor shall do everything necessary, with the City's approval, to complete the work, whether or not specifically described in the Contract Documents.

The Contractor shall comply with the City of Long Beach Standard Plans (CLBSP) <a href="http://www.longbeach.gov/pw/engineering/sp.asp">http://www.longbeach.gov/pw/engineering/sp.asp</a>; the 2009 Edition of The "Greenbook" Standards Specifications for Public Works Construction (GSSPWC); or the American Society for Testing and Materials (ASTM) Standards.

This Contract does not include rental or temporary fencing.

## **GENERAL DESCRIPTION**

The Contractor shall obtain a City of Long Beach building permit for each project.

The Contractor shall remove earth, trees, brush, and other obstructions that interfere with fence construction, with the approval of the City's Designee.

The Contractor shall be required to remove & dispose of old fencing (if applicable), install new fencing, or repair existing fencing at various locations throughout the City, on an as needed basis.

The Contractor shall connect new fences to existing fences (where applicable). Place a corner post with a brace for each direction of strain at each junction with an existing fence. Fasten the wire in the new and existing fences to each post.

The Contractor shall crown each concrete footing to shed water.

Fencing will be various heights, dependant on job requirement(s).

#### CHAIN LINK FENCE:

- All Sizes & gauges for pipe posts, rods & wires are outside diameters.
- All fence material and fittings shall be of high grade domestic quality steel and shall bear markings as being such.
- All chain link fence material and fittings shall conform to CLBSP #124 or GSSPWC unless otherwise specified.
- Corner or end posts shall be Sch 40, 3"e 9'-9" galv steel pipe with extension arm. Intermediate posts shall be required at 250' intervals and at grade changes exceeding 5%.
- Line posts must comply with GSSPWC. Each post must be Class B steel. You
  may omit the anchor plate if the post is set in a concrete footing with a minimum
  cross sectional dimension of 6 inches and a depth equal to the full penetration of
  the post.
- Corner and intermediate posts rail and tension rod panel to join posts in both directions.
- If fence with top rail is specified, delete steel tension wire at top and pipe rails at intermediate, slope, end and corner posts.
- Barbed wire shall be used only when specified.
- Post spacing is 10' maximum.
- Fill clear openings greater than 3" with chain link fabric. For opening less than 18" tie chain link fabric to posts.
- Steel bands at tension bars shall be 1/8" x 1" minimum, spaced at 16" maximum.
- Concrete for chain link fence post footings shall be P-610. All other concrete, including sill, barrier, footings and slabs for gates posts, shall be P-610.
- Footings must be poured against undisturbed earth or form and compact backfill to 95% relative compaction.

- Barbed Wire must comply with GSSPWC 206-6.7; 12-1/2 gage (2.5 mm) galvanized steel wire with barbs spaced 5 inches (125mm) apart and shall confirm to ASTM A 121.
- Wire Mesh must comply with ASTM A 116 Class 1; be 32 inches wide; have 8 horizontal wires with vertical stays spaced 6 inches apart. Top and bottom wires must be 10 gage. Intermediate wires and vertical stays must be 12-1/2 gage.
- Tension wires must be 8 gage galvanized wire. Galvanized bolts and nuts for attaching braces and straps to metal posts and galvanized devices for holding barbed wire and wire mesh in position must be commercial quality. Each staple used to fasten barbed wire and wire mesh fabric to wood posts must be at least 1-3/4 inches long and manufactured from 9 gage galvanized wire.
- Wire used to fasten barbed wire and wire mesh to metal posts must be galvanized and at least 11 gage. Clips and hog rings used for metal posts must be at least 9 gage.
- Wire used to tie the lower line of barbed wire to the top wire of wire mesh must be 12 gage galvanized wire.
- Each ground rod must be galvanized or copper-coated steel; be 8 feet long and have a diameter of at least ½ inch. Conductor must be no. 6 solid copper or equal.

#### WOOD FENCE:

- Each wood post and brace must be treated except where untreated wood is specified.
- Treated wood post and brace must be Douglas Fir, Hem-Fir or Southern Yellow Pine
- Untreated wood post and brace must be Redwood, Cedar, Douglas Fir or Southern Yellow Pine.
- Treat posts after pointing.
- Wood must be straight and free from loose or unsound knows, shakes over 1/3 the post thickness or other defects that would make it unfit structurally.
- Post knots must be sound, tight, well spaced, and not over 2 inches on any face.
- Each wood line post to be driven must be machine pointed at the small end.
- Sweep must not exceed 0.08 foot in 6 feet.

#### WROUGHT IRON FENCE:

- 8' to 1000' in length
- Material to be wrought iron hand forged, fired solid steel
- 14, 16 and 18 gauge or Solid 11 gauge channel
- Concrete footing 8" in dia. 30 to 36" deep
- Top of footing 3" below finish grade
- Post embedment 24" deep
- Elevation style levels of fencing, raked, level or stepped
- 4" spacing between pickets
- Powder coated
- Horizontal rails minimum ¾ X 1 ½ " X 1/8"

Aluminum material must not be used

#### **GATES:**

- Each gate includes one (1) gate with fittings, hardware, gate & latch posts with braces.
- Constructing a gate in an existing fence includes removal of the fence.
- Each gate must have a combination steel or malleable iron catch and locking attachment that does not rotate around the latch post.
- Each walk gate must be a minimum of 4 feet wide.
- A gate greater than 8 feet in length must have vertical stays such that no panel exceeds 8 feet in length.
- Each gate must have at least 2 steel or malleable iron hinges at least 3 inches in width such that the gate is securely clamped to the gate post and permits the gate to be swung back against the fence. The bottom hinge must have a socket to take the ball end of the gate frame.
- Stops to hold gates open and a center rest with catch shall be provided where required.

#### PICKETS AND POSTS

- Pickets to be 5/8", 3/4", 1", or 3/4" solid picket (round or square)
- Pickets will be 4 ½ or 6" centers. Depending on construction site
- 4 ½ centers will be 78" post centers, approximately
- 6' centers will be 80" post centers, approximately
- Post finials / caps, type to be determined per job. All types (Flat, Round Pyramid)

WE ARE PLEASED TO SUBMIT THIS BID IN ACCORDANCE WITH THE CIT! OF LONG BEACH INVITATION TO BID, SPECIFICATIONS AND TERMS AND CONDITIONS TO FURNISH AND DELIVER THE FOLLOWING EQUIPMENT, MATERIAL, SUPPLIES OR SERVICES FOB DESTINATION CITY OF LONG BEACH.

## SUMMARY OF BID ITEMS

Note: Prices must include all cost, including materials, installation, permits, freight, handling, fees, etc.

All pricing based on 6' height unless otherwise stated.

#### SECTION I: MATERIALS A. GATES: New swing gates and all required hardware (clamp-on hinges, fork latches, etc.) \$ 325.00pe unit 4' double \$ 1.45.00per unit 4' single pe unit 6' double 350.00 per unit 6' single \$ 225.00-\$ 360.00 -\$ 260.00 - per unit 8' double pe unit 8' single \$ 430.00 — perunit \$ 3/0,00 - per unit 10' double 10' single Blue Wave swing gate and all required hardware (clamp on hinges, fork latches, et:) 310. oo – 4'x4' sgl \$ 600.00-5'x10' double 5'x10' sgl 500,00 -New roll gates and all required hardware (clamp-on hinges, fork latches, etc.) \$ 620.00-\$ 520.00 - per unit 10' double pe unit 10' single \$ 705.00pe unit per unit 12' double \$ 605.00-12' single 14' double \$ 750.00pe unit \$ 650,00 per unit 14' single pe unit 16' double \$ 200,00 -700.00per unit 16' single Blue Wave roll gate and all required hardware (clamp on hinges, fork latches, etc) 10' double \$ 700.00 perunit \$ 6 50,00 per unit 5'x10'sql **B. ROLL FENCING:** Galvanized Chain Link Mesh 50' roll. 2" mesh \$ 135,00 per roll 9 gauge \$ 170.00per roll per roll 205,00-\$ 270,00 per roll per roll \$ 405.00-12' per roll \$ 145.00 -6' 11 gauge Blue Wave Vinyl Coated Chain Link Ranging 4' to 5' height, knuckle & knuckled 50' roll, 1-1/4" mesh 9 gauge 4'-5' \$ 765.00-

C. FENCE PIPE:		
Galvanized Pipe, Schedule 4	0, plain ends, zinc co	ated
1-3/9" O.D. 1-1/4" x 21'	\$ 33,00	per unit
1-5/8" O.D. 1-1/4" x 24'	\$ 40.00-	per unit
1-7/8" O.D. 1-1/2" x 24'	\$ 54.00-	per unit
2-2/3" O.D. 2" x 24'	\$ 72.00-	per unit
2-7/8" O.D. 2-1/2" X 21'	\$ 92.00	per unit
3-1/2" O.D. 3" x 21'	\$ 120.00 -	per unit
4-1/2" O.D. 4" X 21'	\$ 175.00-	per unit
D. GALVANIZED TENSION	BANDS:	
¾", 14 gauge		
1-5/8"	\$ .65-	per unit
1-7/8"	\$ .66-	per unit
2-3/8"	\$ , 73-	per unit
2-7/8"	\$ 673-	per unit
E. GALVANIZED TENSION	BARS:	
3/16" x <sup>3</sup> / <sub>4</sub> "	1	
4'	\$ 1.53	per unit
6'	\$ 2.85-	per unit
F. WHITE VINYL: 500' railed perimeter		
½"X16' rails	\$ 17.95 -	per unit
5"X5"X5' post	\$ 11.52 -	per unit
5"x5" plain cap	\$ 1.12-	per unit
G. WOOD:		
100' stockade picket, Sc	outhern Yellow Pine (tr	reated); 12"6' = 3-horiz rails;
6'h x 2-5/8"w x ¾"d picket	\$ 30-	per unit
1-1/2" x 2-1/2" horiz rails	\$ 55	per unit
4" x 4" x 6' posts	\$ 125	per unit
6'h x 10'w dbl swing gate		
w/drop rod & hardware	Markey and the same of the sam	.,
complete (5'w ea gate)	\$ 500	_ per unit
H. WROUGHT IRON:	· b . b m minkedte	
100' face welded; 4" sp	acına netween nickets	<b>&gt;</b>
6'h x 1" x 1/8 pickets		ner unit
	\$ 400	per unit
4" x 3/16" end posts	\$ 400 \$ 195	per unit per unit
	\$ 400	per unit

SECTION II: FENCE INSTALLATION & REPAIR
Please bid all items in this section. Failure to do so may disqualify bid.

## A. LABOR RATES:

The Contractor shall quote labor rates and provide explanation as required herein:

The Contracto	I Shall quote labor rates	and provide of	(pranation size is					
		Straight Time	Over Time	Double Time				
Installation of	gates/fencing	\$ 95	\$ 142.50	\$ 190 pe hour				
Remove and wire for chain 12' high	replace 8 & 9-gauge link fencing from 3' to	\$ 95	\$ 142.50	\$ 190 pe hour				
Repair existing	g fence or related	\$ 95	\$ 142	\$ 190 pe hour				
Minimum Call Out charge (if any) \$\frac{\partial \text{pe}}{\text{re juest}}\$								
Emergency Call Out charge (2-hour response time) 7:00 a.m. – 5:00 p.m.								
Emergency Call Out charge (2-hour response time) includes weekends and holidays \$ 1200 each sides \$ 1200 each								
The Contracto	or shall define what cons	titutes Straight	: Time, Over Tir	me and Double				
Straight Time:								
Overtime:	AUTHING AF	182 3:30	Pm 1	MOWDAY - FRIDAY				
Double Time: WEEKENDS 7:00 AM - 3:30 Pm								
Price increase shall not exceed % during the first renewal period.								
Price increase shall not exceed % during the second renewal period.								

## SECTION III: WORK SCENARIOS

Bidders are required to provide prices for the following work samples. Prices quoted shall include all direct and indirect costs, and any applicable sales tax (9%).

Please	e bid all items in this section. Failure to do so may disqualify bid.			
ltem	. Description	Qty	Material & Labor	Total Price
1	BLUE WAVE FENCE: 1-1/4" blue vinyl coated chain link mesh. Ranging 4' to 5' in height; knuckle & knuckled; 1-5/8" curved top and straight bottom rails; all pipe to be Sch 40 painted blue to match mesh; 11 Ga core with 8 Ga finish. 2-3/8" line posts; 2-7/8" end posts; concrete footings shall be 8" diameter and 24" depth. (1) 10'0" wide panel service gate; (1) 4'x0" Pedestrian entry gate.	1,000 feet	Material = \$ 30,017,000 Labor = \$ 31,000,000	51,017.00
2	AIRPORT PERIMETER FENCE: 8' high chain link; 9 gage galv steel chain link fabric with 2" mesh and 92"high; Fabric shall be placed on the outward face of the posts, stretched taut and securely fastened; 1-5/8" Sch 40 galv steel pipe top rail; line post sch 40; 2-1/2" x 10'-9" galv steel pipe with extension arm; 10' max spacing typical line panel; 3/8" tension rod panel with turnbuckle or equiv; 6 gage wire ties at 12" OC; Corner or end posts shall be sch 40, 3" x 10'-9" galv steel pipe w/extension arms. Intermediate posts shall be required at 250' intervals and at grade changes exceeding 5%; Corner & intermediate posts rail and tension rod panel to join posts in both directions. 11 gage by 7/8" galv steel bands @ 12" OC; 3/16" x ½" x 7' galv steel tension bar. 15" Double arm at top of fence with 3 strands each galv steel barbed wire holder; 12-1/2 gage galv steel barbed wire with 4 point galv steel barbs @ 3" OC; 6/7 gage tension wire w/9 gage wire ties @ 24" OC. 1" max Ground level 6/7 gage tension wire w/9 gage wire ties @ 24" OC; 12" diameter by 36" deep concrete monolithic footings; #4 bar cage, 3 horizontal, 4 vertical, tied, 3" clear; #4 bar at 18OC max 3" clear; #4 bar continuous between joints (4" clear).	5,000 feet	Material = \$ 62,3399,00° Labor = \$ 112,601.00°	175,490,00
3	WHITE VINYL PERIMETER RAIL FENCE: 1-1/2"x5-1/2"x16' rails; 5"x5"x5' post set in domed concrete footing; 5"x5" plain cap; all hardware to be powder coated stainless steel, industrial grade	500 feet		\$,883.00-
4	DOG RUN: 25'L x 10'W x 6'H with chain link cover 1-5/8" sch 40, continuous welded, 9 gauge fabric with 4'x6' walk gate and bolt plates.	5 each	Material = \$ 2400 Labor = \$ 2932	\$ 26,660'
5	BASEBALL BACKSTOP: 24' high x 22' wide and 30' wide wings on sides; full angled canopy; 11 gauge chain link mesh; 2" sch 40 galv steel pipe top, center and bottom rails; 4-1/2" O.D. posts with 6 gage wire ties; 2" .065 canopy frame; concrete footings per ASTM A616/A616M (16"x48" minimum)	1 each	\$ Material = \$3,570 - co- Labor = \$ 1 9,401 - co-	\$ 27,971.00
6	DEMOLITION and removal of damaged chain link fence prior to install of new, including removal of old footings.	100 hours	the same of the sa	\$9,500

#### STATEMENT OF OSHA COMPLIANCE

To Be Executed By Bidder & Submitted With Bid

TO: CITY OF LONG BEACH

RE: BID NO. PA-02413 ~ ANNUAL CONTRACT FOR INSTALLED FENCING

Contractor hereby agrees to comply in all respects to the Williams-Steiger Occupational Safety and Health Act of 1970 and all revisions thereto.

Harris Steel Fence Co., Inc  Name of Bidder (Person, Firm, or Corporation)
Name of Bidder (Person, Firm, or Corporation)
Signature of Bidder's Authorized Representative
Daniel Blanciak, Vice President
Name & Title of Authorized Representative
4-30-13
Date of Signing

## LIST OF SUBCONTRACTORS

In accordance with the requirements provided in the "Subletting and Subcontracting Fair Practices Act" Division 2 Part 1, Chapter 4 of the California Public Contract Code, the Bidder shall set forth hereon the name and location of the place of business of each subcontractor who will perform work or labor or render service to the prime contractor in or about the construction of the work or improvement, or a subcontractor licensed by the State of California who, under subcontract to the prime contractor, specially fabricates and installs a portion of the work or improvement according to detailed drawings contained in the plans and specifications, in an amount in excess of one-half of 1 percent of the prime contractor's total bid or, in the case of bids or offers for the construction of streets or highways, including bridges, in excess of one-half of 1 percent of the prime contractor's total bid or ten thousand dollars (\$10,000), whichever is greater. The prime contractor shall set forth thereon the portion of the work (type and dollar value) that will be done by each subcontractor. The prime contractor shall list only one subcontractor for each portion as defined by the prime contractor in his or her bid. Information requested, other than the sub contractor's name and location of business and the portion of work that will be done by each subcontractor may be submitted by the prime contractor within 24 hours after the deadline for submission of bids.

Name		Type of Work	
Address	\		/
City		Dollar Value of Subcontract	\$
Phone No.			
License No.		<u></u>	
Name		Type of Work	
Address			
City		Dollar Value of Subcontract	\$
Phone No.		_ \ /	
License No.		_ \ /	
		X	
Name	<del></del>	_ Type of Work	
Address		/	
City		Dollar Value of Subcontract	\$
Phone No.	/	_	
License No.		_	
Name		Type of Work	
Address			
City		_ Dollar Value of Subcontract	\$
Phone No.	/	<del></del>	
License No.		_	
Name	: :	Type of Work	
Address		_	\\
City		_ Dollar Value of Subcontract	\$
Phone No.		_	
License No			

#### **EQUAL BENEFITS ORDINANCE DISCLOSURE FORM**

As a condition of being awarded a contract with the City of Long Beach ("City"), the selected Contractor/Vendor ("Contractor") may be required during the performance of the Contract, to comply with the City's nondiscrimination provisions of the Equal Benefits Ordinance ("EBO") set forth in the Long Beach Municipal Code section 2.73 et seq. The EBO requires that during the performance of the contract, the Contractor shall provide equal benefits to its employees with spouses and employees with domestic partners. Benefits include but are not limited to, health benefits, bereavement leave, family medical leave, member ship and membership discounts, moving expenses, retirement benefits and travel benefits. A cash equivalent payment is permitted if an employer has made all reasonable efforts to provide domestic partners with access to benefits but is unable to do so. A situation in which a cash equivalent payment might be used if where the employer has difficulty finding an insurance provider that is willing to provide domestic partner benefits.

## The EBO is applicable to the following employers:

- For-profit employers that have a contract with the City for the purchase of goods, services, public works or improvements and other construction projects in the amount of \$100,000 or more
- For-profit entities that generate \$350,000 or more in annual gross receipts leasing City property pursuant to a written agreement for a term exceeding 29 days in any calendar year

Contractors who are subject to the EBO must certify to the City before execution of the contract that they are in compliance with the EBO by completing the EBO Certification Form, attached, or that they have been issued a waiver by the City. Contractors must also allow authorized City representatives access to records so the City can verify compliance with the EBO.

The EBO includes provisions that address difficulties associated with implementing procedures to comply with the EBO. Contractors can delay implementation of procedures to comply with the EBO in the following circumstances:

- 1) By the first effective date after the first open enrollment process following the contract start date, not to exceed two years, if the Contractor/vendor submits evidence of taking reasonable measures to comply with the EBO; or
- 2) At such time that the administrative steps can be taken to incorporate nondiscrimination in benefits in the Contractor/vendor's infrastructure, not to exceed three months; or

3) Upon expiration of the contractor's current collective bargaining agreement(s).

## Compliance with the EBO

If a contractor has not received a waiver from complying with the EBO and the timeframe within which it can delay implementation has expired but it has failed to comply with the EBO, the Contractor may be deemed to be in material breach of the Contract. In the event of a material breach, the City may cancel, terminate or suspend the City agreement, in whole or in part. The City also may deem the Contractor an irresponsible bidder and disqualify the Contractor from contracting with the City for a period of three years. In addition, the City may assess liquidated damages against the Contractor which may be deducted from money otherwise due the Contractor. The City may also pursue any other remedies available at law or in equity.

By my signature below, I acknowledge that the Contractor understands that to the extent it is subject to the provisions of the Long Beach Municipal Code section 2.73, the Contractor shall comply with this provision.

Printed Name: Danie 1 Blanciak	Title: <u>Vice President</u>
Signature:	Date: 4-30-13
Business Entity Name: Harris Steel	Fence Co., Inc

# CERTIFICATION OF COMPLIANCE WITH THE EQUAL BENEFITS ORDINANCE

## Section 1. CONTRACTOR/VENDOR INFORMATION

Name: /	tarris Steel Fence Co., Inc. Federal Tax ID No.
Address:	Con. 1
City:	Los Angeles State: CA ZIP: 90003
Contact F	
Email:	Daniel @ harns fence co com Fax: 323-751-8812
	COMPLIANCE OF CALCULA
Section 2	. <u>COMPLIANCE QUESTIONS</u>
A.	The EPO is inapplicable to this Contract because the
A.	The EBO is inapplicable to this Contract because the Contractor/Vendor has no employees.
B.	Does your company provide (or make available at the employees'
D.	expense) any employee benefits?  Yes  No
	(If "yes," proceed to Question C. If "no," proceed to section 5, as the
	EBO does not apply to you.)
C.	Does your company provide (or make available at the employees'
	expense) any benefits to the spouse of an employee?
	YesNo
D.	Does your company provide (or make available at the employees'
	expense) any benefits to the domestic partner of an employee?
	YesNo (If you answered "no" to both questions C and
	D, proceed to section 5, as the EBO is not applicable to this contract.
	If you answered "yes" to both Questions C and D, please continue to
	Question E. If you answered "yes" to Question C and "no" to Question
E.	D, please continue to section 3.)
⊑.	Are the benefits that are available to the spouse of an employee identical to the benefits that are available to the domestic partner of an
	employee? Yes No
	(If "yes," proceed to section 4, as you are in compliance with the EBO.
	If "no," continue to section 3.)
Section 3	. PROVISIONAL COMPLIANCE
A.	Contractor/vendor is not in compliance with the EBO now but will
	comply by the following date:
	By the first effective date after the first open enrollment process
	following the contract start date, not to exceed two years, if the
	Contractor/vendor submits evidence of taking reasonable measures to
	comply with the EBO; or

	At such time that the administrative steps can be taken to incorporate nondiscrimination in benefits in the Contractor/vendor's infrastructure, not to exceed three months; or					
	Upon expiration of the contractor's current collective bargaining agreement(s).					
В.	If you have taken all reasonable measures to comply with the EBO but are unable to do so, do you agree to provide employees with a cash equivalent? (The cash equivalent is the amount of money your company pays for spousal benefits that are unavailable for domestic partners.) Yes No					
Section 4.	REQUIRED DOCUMENTATION					
At time of issuance of purchase order or contract award, you may be required by the City to provide documentation (copy of employee handbook, eligibility statement from your plans, insurance provider statement, etc.) to verify that you do not discriminate in the provision of benefits.						
Section 5. <u>CERTIFICATION</u>						
I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that I am authorized to bind this entity contractually. By signing this certification, I further agree to comply with all additional obligations of the Equal Benefits Ordinance that are set forth in the Long Beach Municipal Code and in the terms of the contract of purchase order with the City.						
Executed this 30th day of April , 2013, at Los Angeles , CA						
Name	ce President Signature Signature Communication Signature Signature Communication Signature Signa					
Title <u>V</u> î	ce President Federal Tax ID No					
	· · · · · · · · · · · · · · · · · · ·					

# **SMALL BUSINESS ENTERPRISE PROGRAM**

There will be a combined SBE/VSBE/LSBE goal of 5% on this contract.



# COLB FORM SBE-2C: SBE/VSBE/LSBE COMMITMENT PLAN FOR CONSTRUCTION CONTRACTS

## **SECTION 1**

Spec #:		Project Name:	Cityw	de Fe	ncina	New +	Repair	Date:	5-7-13
Combined Contract:	SBE/VSBE	/LSBE Goal % As		100%		Contract \$ An			NA
Prime Contractor: Harris Steel Fen			Reel Fence	(0., Inc					
\$ Value of Prime's Participation:		NA		% of P	rime's Partici	pation:		100 %	
\$ Value of SBE Participation:				SBE %	of Prime Con	itract \$ An	nount:		
\$ Value of VSBE Participation:				VSBE % of Prime Contract \$ Amount:		\mount:			
\$ Value of LSBE Participation:					LSBE	% of Prime Co	ntract \$ A	mount:	

## SECTION 2 (please refer to instructions on page 2)

Business Name, City, State, Contact Person, Phone #	Indicate "SBE", "VSBE" or LSBE	Indicate if 1 <sup>st</sup> Tier Sub, Lower Tier Sub, Vendor or Supplier	Contract With	Brief Description of Work	\$ Value of Subcontract, Materials or Services	% of Total Prime Contract Value
Ex #1: ABC Land Surveyors Long Beach, CA Mr. Joe Smith, (562) 555-1212	LSBE	1st tier sub	XYZ Prime Consultant	Land surveying	\$100,000	20%
Ex #2: Tom's Survey Supplies Long Beach, CA Mr. Tom Jones, (562) 555-1313	VSBE	Supplier	ABC Land Surveyors	Surveying supplies	\$5,000	1%
Ex #3: Banana Blueprints Irvine, CA Mrs. Diane Tomas, (562) 555-1313	SBE	Supplier	XYZ Prime Consultant	Blueprint Supplies	\$10,000	2%
Harris Steel Fence Co., Inc 8728 5. san Pedro St., Los Angeles, O Daniel Blancial, 323-751-464	5BE	Prime	Prime	Supplier + Installer	O	1007
		,				

Daniel Blanciak	323	5-751-4/04
Completed by: Prime Consultant Contact (please print or type)	Phone #	
COCC	4-30-13	Daniel (12) harnsfence Co. com
Signature	Date	Email
		· ·

# INSTRUCTIONS FOR COLB FORM SBE-2P: SBE/VSBE/LSBE COMMITMENT PLAN FOR CONSTRUCTION CONTRACTS

#### SECTIONS 1 AND 2 ARE TO BE COMPLETED BY THE PRIME CONTRACTOR.

#### **INSTRUCTIONS FOR SECTION 2:**

- 1. List all SBE/VSBE/LSBE subcontractors, vendors, suppliers, and other businesses that will render materials or services under this contract amendment. Only list SBEs/VSBEs/LSBEs.
- 2. If the prime contractor is an SBE/VSBE/LSBE, list the prime first.
- 3. For a firm to be counted toward meeting the SBE/VSBE/LSBE goals, the firm must be SBE certified on the City's online vendor database (*BidsOnLine*) accessible from the SBE/VSBE/LSBE Program page of the City's website (www.longbeach.gov/purchasing/sbe.asp).
- 4. The City does NOT issue VSBE certifications; VSBE eligibility will be reviewed and determined upon submittal of the Commitment Plan.
- 5. The prime contractor must verify the current eligibility status of each SBE/VSBE/LSBE, prior to listing the firm(s) on the Commitment Plan, by:
  - a. locating the SBE/VSBE/LSBE on the City's website at (www.longbeach.gov/purchasing/sbe.asp).
  - b. contacting the City's SBE Program staff to verify SBE/VSBE/LSBE status.
- 6. Lower tier SBE/VSBE/LSBE subcontractors and SBE/VSBE/LSBE vendors/suppliers rendering materials or services to lower tier subcontractors must also be listed to receive participation credit. See examples listed in the table in Section 2.
- 7. The City reserves the right to request proof of payment from the prime contractor/subcontractor to the lower tier sub/vendor/supplier prior to contract close-out.
- 8. All SBEs/VSBEs/LSBEs, regardless of tier, MUST be SBE certified for the materials/services that they will be rendering for the contract.
- 9. All SBEs/VSBEs/LSBEs, regardless of tier, MUST provide materials/services directly applicable to the contract.
- 10. When listing the total dollar value of each SBE/VSBE/LSBE subcontract, materials or services provided, the prime contractor shall subtract payments made for any indirect or non-applicable materials/ services.
- 11. Use multiple copies of this form if necessary.

## **WORKERS' COMPENSATION CERTIFICATION**

In accordance with California Labor Code Sections 1860 and 3700, I certify that I am aware of the provisions of Section 3700 which requires every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with said provisions before commencing the performance of the Work of this contract.

Contractor's Name:

Harris Stel Fence Co., Fnc

Signature of Contractor, or a corporate officer of Contractor, or a general partner of Contractor

Title: Vice President

Date: 4-30-13