

OFFICE OF THE CITY ATTORNEY
ROBERT E. SHANNON, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

SECOND AMENDMENT TO CONTRACT NO. 31833

31833

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THIS SECOND AMENDMENT TO CONTRACT NO. 31833 is made and entered, in duplicate, as of May 2, 2012 for reference purposes only, pursuant to a minute order adopted by the City Council of the City of Long Beach at its meeting on May 5, 2009, by and between LEGAL AID FOUNDATION OF LOS ANGELES, a nonprofit California corporation ("Organization"), with offices located at 1102 Crenshaw Boulevard, Los Angeles, California 90015-0095, and the CITY OF LONG BEACH, a municipal corporation (the "City").

WHEREAS, the City has received a grant from the U.S. Department of Housing and Urban Development ("HUD") from the Homelessness Prevention Fund, hereafter referred to as the Homelessness Prevention and Rapid Re-Housing Program ("HPRP"), under Title XII of the American Recovery and Reinvestment Act of 2009, to provide financial assistance and services to either prevent individuals and families from becoming homeless or help those who are experiencing homeless to be quickly re-housed and stabilized; and

WHEREAS, as part of Grant Agreement No. S09-MY-06-0522 between HUD and the City (the "HUD Agreement") the City is required to enter into subcontracts with organizations that provide homelessness prevention assistance to households who would otherwise become homeless, many due to the economic crisis, and to provide assistance to rapidly re-house persons who are homeless, and the City has selected Organization as a sub-recipient of grant funds; and

WHEREAS, the parties entered Contract No. 31833 whereby Organization agreed to provide this assistance; and

WHEREAS, the parties desire to increase the Contract disbursement amount by \$57,052 for a total amount of \$574,496, and to amend the Scope of Work and Budget; and

NOW, THEREFORE, in consideration of the terms and conditions in the

1 Contract and in this Second Amendment, the parties agree as follows:

2 1. Section 4.A. of Contract No. 31833 is hereby amended to read as
3 follows:

4 "A. Total disbursements made to Organization under this Contract by the
5 City shall not exceed Five Hundred Seventy-Four Thousand Four Hundred Ninety-Six
6 Dollars (\$574,496) for eligible costs and activities over the term of this Contract. Upon
7 execution of this Contract, the City shall disburse the funds payable hereunder in due
8 course of payments following receipt from Organization of billing statements in a form
9 approved by the City showing expenditures and costs identified in Attachment "B-2".

10 2. Attachment "A-2" (Scope of Work) and Attachment "B-2" (Budget)
11 attached to this Second Amendment are hereby added to the Contract and incorporated
12 herein by reference.

13 3. Except as expressly amended in this Second Amendment, all terms
14 and conditions in Contract No. 31833 are ratified and confirmed and shall remain in full
15 force and effect.

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IN WITNESS WHEREOF, the parties have caused this document to be duly executed with all formalities required by law as of the date first stated above.

LEGAL AID FOUNDATION OF LOS ANGELES, a nonprofit California corporation

May 22, 2012, 2012

By *Silvia Argheta*
President - Executive Dir.
Silvia Argheta
Type or Print Name

_____, 2012

By _____
Secretary

Type or Print Name

"Organization"

CITY OF LONG BEACH, a municipal corporation

G. S., 2012

By *[Signature]*
Assistant City Manager
City Manager

EXECUTED PURSUANT TO SECTION 301 OF THE CITY CHARTER.

"City"

This Second Amendment to Contract No. 31833 is approved as to form on

6/6, 2012.

ROBERT E. SHANNON, City Attorney

By *[Signature]*
Deputy

ATTACHMENT “A-2”

**City of Long Beach
Homelessness Prevention and Rapid Re-Housing Program 2010-2012
Scope of Work**

HOMELESSNESS PREVENTION COMPONENT

AGENCY NAME: Legal Aid Foundation of Los Angeles
CONTRACT: 31833

Program Objective: Provide Homelessness Prevention assistance to eligible households who would otherwise become homeless.

Goals:	Y2 QUARTER 1 10/1 - 12/31		Y2 QUARTER 2 1/1 - 3/31		Y2 QUARTER 3 4/1 - 6/30		Y2 QUARTER 4 7/1 - 9/30		Y3 QUARTER 1 10/1 - 12/31		Y3 QUARTER 2 1/1 - 3/31		Y3 QUARTER 3 4/1 - 6/30		Y3 QUARTER 4 7/1 - 7/31	
	QPR Report Due: January 5		QPR Report Due: April 5		QPR Report Due: July 5		QPR Report Due: October 5		QPR Report Due: January 5		QPR Report Due: April 5		QPR Report Due: July 5		QPR Report Due: August 15	
	Persons	Households	Persons	Households	Persons	Households	Persons	Households	Persons	Households	Persons	Households	Persons	Households	Persons	Households
Financial Assistance																
1. Rental Assistance	Quarter 1 Performance Benchmarks:		Quarter 2 Performance Benchmarks: (Cumulative)		Quarter 3 Performance Benchmarks: (Cumulative)		Quarter 4 Performance Benchmarks: (Cumulative)		Quarter 1 Performance Benchmarks: (Cumulative)		Quarter 2 Performance Benchmarks: (Cumulative)		Quarter 3 Performance Benchmarks: (Cumulative)		Quarter 4 Performance Benchmarks: (Cumulative)	
2. Security and Utility Deposits																
3. Utility Payments																
4. Moving Cost Assistance																
5. Hotel & Motel Vouchers																
Total - Financial Assistance	5	2	8	3	15	7	55	22	93	37	130	52	168	67	213	85
Housing Relocation & Stabilization Services																
6. Case Management	Quarter 1 Performance Benchmarks:		Quarter 2 Performance Benchmarks: (Cumulative)		Quarter 3 Performance Benchmarks: (Cumulative)		Quarter 4 Performance Benchmarks: (Cumulative)		Quarter 1 Performance Benchmarks: (Cumulative)		Quarter 2 Performance Benchmarks: (Cumulative)		Quarter 3 Performance Benchmarks: (Cumulative)		Quarter 4 Performance Benchmarks: (Cumulative)	
7. Outreach and engagement																
8. Housing Search and Placement																
9. Legal Services																
10. Credit Repair																
Total - Housing Relocation & Stabilization Services	5	2	8	3	15	7	55	22	93	37	130	52	168	67	213	85
Total To Be Served	5	2	8	3	15	7	55	22	93	37	130	52	168	67	213	85

OUTCOMES

11. 70% of clients served will remain stably housed at exit from program.

Annual Performance Report for October 1, 2010 - September 30, 2011 is Due:
October 30, 2011

Annual Performance Report for October 1, 2011 - July 31, 2012 is Due:
August 30, 2012

Shirley [Signature]
MODIFICATION 2 OF ATTACHMENT A
PAGE 1 OF 1 PAGES

ATTACHMENT “B-2”

CITY OF LONG BEACH
Homelessness Prevention and Rapid Re-Housing Program - 2010-2012
HOMELESSNESS PREVENTION COMPONENT
Annual Program Budget for Legal Aid Foundation of Los Angeles City Contract #: 31833

ITEM	Y2 & Y3 ALLOCATION	BUDGETED SERVICE ACTIVITIES
FINANCIAL ASSISTANCE - HOMELESSNESS PREVENTION ONLY		
1. Financial Assistance for Homelessness Prevention Activities	277,975	For financial assistance, to be provided to appropriate third parties, including utility deposits; utility payments; moving cost assistance; rental assistance; security deposits; and hotel/motel vouchers, as detailed in Attachment "C", entitled "Notice of Allocations, Application Procedures, and Requirements for Homelessness Prevention and Rapid Re-Housing Program Grantees under the American Recovery and Reinvestment Act of 2009"
SUBTOTAL FINANCIAL ASSISTANCE	277,975	Total Project Budget for Financial Assistance
HOUSING RELOCATION AND STABILIZATION SERVICES - HOMELESSNESS PREVENTION ONLY		
1. Attorney - 0.30 FTE	42,356	Represents clients in court when necessary, negotiates with landlords, drafts agreements, etc. To include Benefits @ 25% (FICA, Workers Compensation, Unemployment, Health, Vacation, Sick Leave, Retirement, etc.)
2. Paralegal - 1.00 FTE	114,737	Screens potential clients and assist attorney with litigation preparation, etc. To include Benefits @ 25% (FICA, Workers Compensation, Unemployment, Health, Vacation, Sick Leave, Retirement, etc.)
3. Social Worker - 1.00 FTE	101,009	Provides case management to clients and handles HMIS reporting requirements. To include Benefits @ 25% (FICA, Workers Compensation, Unemployment, Health, Vacation, Sick Leave, Retirement, etc.)
4. Facility Costs	13,408	For payment of a portion of utility costs, including, but not limited to, utility costs, janitorial services, and security services
5. Computers	1,116	For payment of computer equipment, accessories, and software costs
6. Printing / Copying	4,100	For payment of printing / copying costs
7. Library / Litigation	1,789	For payment of legal subscriptions and filing fees
8. Network / Telephone / Communications	2,712	For payment of telephone, internet, and other communications costs
9. Travel / Mileage	431	For payment of travel and mileage costs
10. Office Supplies / Postage / Courier Services	3,157	For payment of office supplies, postage, and courier services
SUBTOTAL HOUSING RELOCATION AND STABILIZATION SERVICES	284,815	Total Project Budget for Housing Relocation and Stabilization Services
1. Administration (2.08%)	11,706	For payment of administrative costs
TOTAL CITY OF LONG BEACH CONTRACT	574,496	Total HPRP Allocation for Years 2 & 3 (October 1, 2010 - July 31, 2012)

Authorized Official's Initials:

MODIFICATION 2 OF ATTACHMENT B
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