

RESOLUTION NO. C-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONG BEACH CONFIRMING, READOPTING AND AMENDING FEES FOR THE ADMINISTRATION OF VARIOUS FUNCTIONS AND SERVICES OF THE DEPARTMENT OF LIBRARY SERVICES OF THE CITY OF LONG BEACH (2004-2005)

WHEREAS, the City Council of the City of Long Beach wishes to confirm, readopt and amend fees established for the administration of various functions and services of the Department of Library Services to assure that the fee schedule correctly reflects and does not exceed the actual cost to the City of Long Beach of processing the various applications and documents for which such fees are charged; and

WHEREAS prior to adoption of this resolution revising the schedule of fees, public notice and hearing have been given in accordance with Section 54944.1 of the California Government Code;

NOW THEREFORE, the City Council of the City of Long Beach resolves as follows:

Section 1. The following fees will be applicable to the use of specialized services and the loan of collection materials. Sales tax will be applied as required:

- A. Interlibrary Loan (ILL) Microfilm Request \$ 2.00 each roll
- B. Interlibrary Loan Book Request \$ 2.00 each request, plus postage and lending library fees, if any
- C. Microfilm/Microfiche \$ 0.25 each page
- D. Audio Cassettes (excluding books on tape) \$ 0.25 each for a 3-week loan
- E. Compact Discs (excluding books on CD) \$ 0.25 each for a 3-week loan

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1	F.	Computer Printer Paper	\$ 0.15	per page
2	G.	Color Copy Printing	\$ 0.30	per page
3	H.	Video Cassettes or DVD:		
4		Feature Film	\$ 2.17	per title for 2-day loan
5		current or previous year of release date		
6		Education and Older Feature Films	\$ 1.08	per title for 2-day loan
7	I.	Audio Book Catalog	\$10.00	per volume
8	J.	Community Resource File Directory	\$20.00	per volume (plus programmer fees of \$30.00 per hour for custom searches)
9				
10	K.	Research Request	\$30.00	per hour, \$30.00 minimum
11	L.	Research Photocopies	\$ 0.25 \$ 2.00	per page minimum
12	M.	Computer Diskette	\$ 1.00	per diskette
13	N.	Book on Tape or CD	\$ 1.00	per "Book" or per part for multi- part books, for a 1-week loan. Maximum loan period 6-weeks. Renewal in person only.
14		(excluding children's or young adult materials)		
15	O.	Obituary Search	\$10.00	per search
16		(extensive search will be billed as a Research Request)		
17	P.	Fax or Mail Written Article or Piece of Music	\$ 5.00	per item, plus postage
18				

19                   Sec. 3. Media use of Collection. The one-time use of a collection photo in  
 20 a news broadcast, documentary or newspaper article shall be subject to a charge of  
 21 \$25.00. Sales tax will be applied as required.

23                   Sec. 4. Other commercial or for-profit use of Collection. The commercial or  
 24 for-profit use of images from the Long Beach Collection is subject to fees negotiated under  
 25 a license agreement. This fee is separate from any fee negotiated under a license or  
 26 sponsorship agreement. Sales tax will be applied as required.

28                   Sec. 5. The following fees will be applicable to the costs of reproduction of

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1 collection photographs for personal and non-profit educational use. Sales tax will be  
2 applied as required:

3 BLACK AND WHITE PHOTOS

4	4" X 6"	\$ 10.00
5	5" X 7"	\$ 12.00
6	8" X 10"	\$ 15.00
7	11" X 14"	\$ 28.00
8	16" X 20"	\$ 49.00
9	20" X 24"	\$100.00
10	30" X 40"	\$200.00
11	48" X 60"	\$455.00

12 COLOR PHOTOS

13	4" X 6"	\$ 16.70
14	5" X 7"	\$ 21.00
15	8" X 10"	\$ 27.50
16	11" X 14"	\$ 51.00
17	16" X 20"	\$ 84.00
18	20" X 24"	\$115.00
19	30" X 40"	\$262.50
20	48" X 60"	\$533.50

21 SLIDES

22	Charge per slide	\$ 10.00
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23 MOUNTING PRICES (IN ADDITION TO COST OF PHOTO)

24 (photos mounted on 3/16" gator foamboard with white or black edging)

25	8" X 10"	\$ 17.90
26	11" X 14"	\$ 22.30
27	16" X 20"	\$ 28.40
28	20" X 24"	\$ 37.80

1	30" X 40"	\$ 96.40
2	48" X 60"	\$192.00

3

4                   Sec. 6. The following fees will be applicable to fines and penalties related  
5 to the loan of, loss of, damage to, and the retrieval of collection materials:

6                   If library material is lost, not returned, or if the library determines that it is too  
7 damaged to keep in the collection; the patron shall be charged the cost to replace the  
8 material.

9	A. Returned Check	\$15.00	each, plus the amount of the check
10			
11	B. Replacement Library Cards:		
12	Adult	\$ 1.00	each
13	Youth - 1 <sup>st</sup> (Children and Young Adult) Replacement	\$ 0.25	each
14	Youth - 2 <sup>nd</sup> (Children and Young Adult) Replacement	\$ 1.00	each
15	C. Video		
16	Damaged Video Storage Boxes	\$ 1.00	per box
17	Damaged Videos missing text/ liner notes		Cost to replace Cost to replace
18	D. Damaged Barcode	\$ 1.00	each
19	E. Damaged Books		Cost to replace
20	F. Damaged Book Bindings		
21	Up to 8 inches	\$11.00	each book
22	Up to 9 inches	\$11.00	each book
23	Up to 10 inches	\$11.00	each book
24	Up to 12 inches	\$11.00	each book
25	Up to 14 inches	\$11.00	each book
26	All Others		Actual cost incurred
27	G. Overdue Books, Pamphlets, Periodicals, Mounted Pictures and Audio Materials		
28	Checked out on adult card	\$ 0.25	per item per day; \$5.00 maximum

1	Checked out on child's card	\$ 0.10	per day per item; \$5.00 maximum; 10-day grace period on juvenile materials only
2			
3	Checked out on young adult's card	\$ 0.10	per day per item; \$5.00 maximum
4			
5	H. Overdue Interlibrary Loan Materials	\$ 1.00	per item per day; \$15.00 maximum
6	I. Overdue Video Cassette or DVD:		
7	New Releases	\$ 2.00	per day up to cost to replace or \$25.00, whichever is less
8	All Others	\$ 1.00	per day up to cost to replace or \$25.00, whichever is less
9			
10	J. Messenger Charge for Retrieval of Overdue Items	\$30.00	per patron per visit
11	K. Collection Fees		Actual cost
12	L. Compact Discs:		
13	Missing libretto	\$10.00	each
14	Missing text/liner notes		Cost to replace
15	Damaged case	\$ 1.00	each
16	Damaged Compact Discs		Cost to replace
17	M. Cassettes:		
18	Missing text/liner notes		Cost to replace
19	Cassette album cases (3 + tapes)	\$ 4.00	each
20	Damaged cassette		Cost to replace
21	Missing plastic bags	\$ 1.00	each
22	N. All audio and visual media returned in bookdrop	\$ 2.00	per item
23	O. Items lost, not returned or too damaged to repair		Cost to replace

24

25                   Sec. 7. The following fees will be applicable to the rental of library rooms and

26 meeting areas:

27                   A. All rentals of facilities are for a two-hour minimum or \$25.00,

28                   whichever is greater. The application fee of \$25.00 is non-refundable

1 but applies toward rental fees.

2 B. Applicable rental fees for library rooms and meeting areas are as  
3 follows:

4  
5 **1. MAIN LIBRARY MEETING ROOMS/AREAS**

- |    |  |          |   |
|----|--|----------|---|
| 6  | (a) Auditorium                               | \$ 70.00 | per hour during library hours   |
| 7  |  | \$100.00 | per hour during non- library<br>hours   |
| 8  | (b) Meeting Room                             | \$ 35.00 | per hour during library hours   |
| 9  |  | \$ 65.00 | per hour during non-library<br>hours  |
| 10 | (c) Film Preview Room                        | \$ 15.00 | per hour during library hours<br>and for non-public use only                                  |
| 11 | (d) Book Selection Room                      | \$ 15.00 | per hour during library hours<br>and for non-public use only                                  |
| 12 | (e) Auditorium Lobby                         | \$ 25.00 | per hour; with rental of Meeting<br>Room or Auditorium  |
| 13 |  | \$ 55.00 | per hour during library hours   |
| 14 |  | \$ 85.00 | per hour during non- library<br>hours and not renting the<br>Auditorium or Meeting Room       |
| 15 | (f) Main Library Kitchen                     | \$ 25.00 | per hour; available only with<br>rental of Meeting Room, or<br>Auditorium or Auditorium Lobby |
| 16 | (g) Setup, Cleanup or Teardown<br>Assistance | \$ 8.75  | per hour per person   |
| 17 | (h) Technical Assistance                     | \$ 30.00 | per hour  |

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22 **2. OTHER MEETING ROOMS/AREAS**

- |    |                                |          |                                      |
|----|--------------------------------|----------|--------------------------------------|
| 23 | (a) Branch Library Auditoriums | \$ 10.00 | per hour during library hours        |
| 24 |                                | \$ 40.00 | per hour during non-library<br>hours |

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27 Sec. 5. The following fees will be applicable to the rent of library equipment.

28 (All equipment for rent must be used at a library site.):

1 A. MAIN LIBRARY - NON-AUDIOVISUAL:

- 2 1. Lectern/Podium \$ 3.00 per hour  
3 2. Chalkboard/Easel \$ 1.00 per hour  
4 3. Piano \$15.00 per hour  
5 4. 30-cup Coffee Urn \$ 3.00 per hour  
6 5. 50-cup Coffee Urn \$ 4.00 per hour  
7 6. Microphone with Podium \$ 4.00 per hour

8 B. AUDIOVISUAL:

9 Minimum charge is for one-half the daily rate. Service is available only at the Main  
10 Library.

- 11 1. Video Cassette Player with \$ 30.00 per day  
12 Monitor  
13 2. Film Projector \$ 25.00 per day  
14 3. Slide Projector \$ 30.00 per day  
15 4. Film Projector Screen \$ 10.00 per day  
16 5. Overhead Projector \$ 10.00 per day

17 Note: All rented Audio-Visual equipment must be obtained from the Media Section of the  
18 Main Library.

19 Sec. 8. This resolution shall take effect immediately upon its adoption by the  
20 City Council, and the City Clerk shall certify the vote adopting this resolution.

21 I hereby certify that the foregoing resolution was adopted by the City Council

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of the City of Long Beach at its meeting of \_\_\_\_\_, 2004, by the following votes:

Ayes: Councilmembers: \_\_\_\_\_

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\_\_\_\_\_  
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Noes: Councilmembers: \_\_\_\_\_

\_\_\_\_\_  
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Absent: Councilmembers: \_\_\_\_\_

\_\_\_\_\_  
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\_\_\_\_\_  
City Clerk

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