

**LONG BEACH TRANSIT  
BOARD OF DIRECTORS MEETING  
MINUTES**

**THURSDAY, JULY 27, 2023  
411 W. OCEAN BOULEVARD  
CIVIC CHAMBERS, 3:30 PM**

David H. Sutton, Chair  
Abigail Mejia, Vice Chair  
Eduardo Angeles, Director  
Raul Añorve, Director  
Colleen Bentley, Director  
Randy Rawlings, Director



Christopher Koontz, City Representative  
Joshua Hickman, City Representative

Kenneth A. McDonald,  
President and Chief Executive Officer

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**REGULAR MEETING - 3:30 P.M.**

1. Call to Order. (David Sutton)

Chair Sutton called the meeting to order at 3:30 p.m.

2. Roll Call. (Jen Flores)

**Commissioners** Raúl Añorve, Colleen Bentley, Randy Rawlings, Abigail Mejia  
**Present:** and David Sutton

3. Employee Recognition. (Jen Flores)

Employees of the Month for June 2023:

Nanette West, Transit Service Delivery and Planning  
Artemio Ortega, Maintenance and Infrastructure  
Irma Pamplona, Administrative Staff

Employees of the Month for July 2023:

Sergio Perez, Transit Service Delivery and Planning  
Pacifico Guzman, Maintenance and Infrastructure  
Adam Jones, Administrative Staff

**INFORMATION ITEM**

Jen Flores, Board Secretary, presented the Employees of the Month for June 2023 and July 2023.

4. Public Comment.

Any member of the public may approach the lectern and, upon recognition by the Chair, state his or her name and proceed to address the Board on any item within the subject matter jurisdiction of the Long Beach Transit Board of Directors, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes, unless different time limits are set by the Chair, subject to the approval of the Board.

There were no public comments.

5. President and CEO Report. (Kenneth McDonald)

**INFORMATION ITEM**

Kenneth McDonald, President and CEO, presented his monthly report.

CEO McDoanld gave updates regarding the COMTO 52nd National Meeting and Training Conference and APTA Transit Board Members and Administrators Seminar attended by staff and Board Directors.

Directors Anorve, Bentley and Mejia gave summaries of their experiences at the APTA Transit Board Member Seminar.

**NOTICE TO THE PUBLIC**

All matters included on the Consent Calendar are considered routine by the Long Beach Transit (LBT) Board of Directors and will all be enacted by one motion. There will be no separate discussion of these items unless a member of the Board of Directors or the public so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

**CONSENT CALENDAR (6)**

**A motion was made by Director Anorve, seconded by Vice Chair Mejia, to approve the Consent Calendar Item 6. The motion carried by the following vote:**

**Yes:** 5 - Raúl Añorve, Colleen Bentley, Randy Rawlings, Abigail Mejia and David Sutton

- 6 23-035TR Recommendation to approve the minutes of the regular session meeting held on May 25, 2023.

**This TR-Agenda Item was approve recommendation.**

### REGULAR CALENDAR

7. 23-036TR Monthly Financial Report. (Lisa Patton)

#### INFORMATION ITEM

Lisa Patton, Executive Director/VP, Finance and Budget, presented the staff report.

**This TR-Agenda Item was received and filed.**

8. 23-037TR Recommendation to adopt a resolution authorizing the President and CEO to file the funding applications for Fiscal Year 2024 subsidies under the State Transit Assistance program and Article IV of the Transportation Development Act in the amount of \$48,261,198. (Lisa Patton)

Ms. Patton presented the staff report.

**A motion was made by Director Bentley, seconded by Vice Chair Mejia, to approve recommendation. The motion carried by the following vote:**

**Yes:** 5 - Raúl Añorve, Colleen Bentley, Randy Rawlings, Abigail Mejia and David Sutton

9. 23-038TR Recommendation to authorize the President and CEO to extend Long Beach Transit's participation in Year 3 of Los Angeles Metropolitan Transportation Authority's regional GoPass program until June 30, 2024. (Ashley Liang)

Ashley Liang, Treasurer, presented the staff report.

CEO McDonald gave comments regarding the long term viability of the initiative.

Director Bentley inquired about the fund distribution, if METRO has asked for additional funding for the initiative and the plans for long-term funding of the initiative.

CEO McDonald responded that LBT has already received the allocated funds through METRO. All the participating municipal operators are looking into how to sustain the program.

Vice Chair Mejia inquired about discussions with the City of Long Beach to support or fund this program.

CEO McDonald responded that there has been no discussions with the city. Agencies are starting with Federal and state funding.

Director Anorve inquired about phase 2 of the pilot program.

CEO McDonald responded that phase 2 is being funded by the one-time American Rescue Plan Act through 2025.

Director Rawlings inquired about looking at this program as an investment and assess how many students intend to continue to ride the system after leaving school.

CEO McDonald responded LBT is looking into how to keep students as they get older.

**A motion was made by Vice Chair Mejia, seconded by Director Bentley, to approve recommendation. The motion carried by the following vote:**

**Yes:** 5 - Raúl Añorve, Colleen Bentley, Randy Rawlings, Abigail Mejia and David Sutton

**10. 23-039TR** Recommendation to increase the President and CEO authorization amount by an additional 10% of the previously approved contract of \$4,387,065, in the amount of \$438,707 for LBTCO construction services, for a revised total authorization amount not to exceed \$4,825,772. (Kenneth McDonald)

CEO McDonald presented the staff report.

Director Bentley inquired about going back to the Port to address the issues.

CEO McDonald responded that the building was purchased "as is" due to the sale price of the building.

Director Bentley inquired about the timeline of moving into the building.

CEO McDonlad responded that these construction issues have delayed the agency relocation by a couple of months.

Chair Sutton requested that staff return to the Board with a item to increase the CEO authorization up to 10%.

**A motion was made by Director Añorve, seconded by Director Bentley, to approve recommendation. The motion carried by the following vote:**

**Yes:** 5 - Raúl Añorve, Colleen Bentley, Randy Rawlings, Abigail Mejia and David Sutton

**11. 23-040TR** Recommendation to adopt a resolution approving Long Beach's Transit's Disadvantaged Business Enterprise Program. (Karen Kimber)

Karen Kimber, Regulatory Compliance and Civil Rights Manager, presented the staff report.

**A motion was made by Vice Chair Mejia, seconded by Director Bentley, to approve recommendation. The motion carried by the following vote:**

**Yes:** 5 - Raúl Añorve, Colleen Bentley, Randy Rawlings, Abigail Mejia and David Sutton

**12. 23-041TR** Recommendation to adopt a resolution approving Long Beach's Transit's 2023 Title VI Program. (Karen Kimber)

Ms. Kimber presented the staff report.

Director Rawlings inquired about causes of routes that are under performing in terms of on time performance and what steps are taken to improve the performance.

CEO McDonald responded that LBT has a monitoring system and during service changes, LBT adjust times to meet and exceed LBT's goal of 85% on time performance.

Directors Rawlings inquired if there are continued areas of improvement.

CEO McDonald responded that LBT reviews all routes and if there is route in a bad state staff looks into what can be done to improve the route.

**A motion was made by Vice Chair Mejia, seconded by Director Añorve, to approve recommendation. The motion carried by the following vote:**

**Yes:** 5 - Raúl Añorve, Colleen Bentley, Randy Rawlings, Abigail Mejia and David Sutton

**13. 23-042TR** Fiscal Years 2022 - 2025 Equal Employment Opportunity Program. (Karen Kimber)

INFORMATION ITEM

Ms. Kimber presented the staff report.

Chair Sutton asked for LBT has ever conducted a salary audit.

CEO McDonald responded that LBT has conducted salary audits in the past.

**This TR-Agenda Item was received and filed.**

14. 23-043TR Spring 2023 Customer Survey Results Overview. (Mike Gold)

INFORMATION ITEM

Mike Gold, Executive Director/VP, Customer Relations and Communications, presented the staff report.

Director Bentley requested that LBT continue to focus on security.

Vice Chair Mejia inquired about the next steps to address customer feedback regarding adding more service.

Mr. Gold responded that LBT is looking into resources to provide more service in Long Beach. The amount of service LBT provides to Carson is based on a contract with the City of Carson, to increase service in Carson the City would have to pay for it.

Director Anorve inquired about service to SoFi Stadium.

CEO McDonald responded that LBT approached SoFi and there would be fees associated with being able to access SoFi property.

Director Bentley inquired if surveys have been conducted for other LBT services.

Mr. Gold responded that in the past LBT has not surveyed water taxi service and it has been a while since the Galaxy Express has been surveyed. LBT has surveyed the UCLA Westwood Commuter Express.

**This TR-Agenda Item was received and filed.**

15. Public Comment.

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There were no public comments.

16. Closed Session.

Conference with Labor Negotiator  
Pursuant to Cal. Gov. Code § 54957.6

Employee Organization:  
Amalgamated Transit Union, Local 1277  
American Federation of State, County and Municipal Employees (AFSCME), District Council  
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Meeting went in Closed Session at 5:41 p.m.

Meeting reconvened at 6:09 p.m.

Vince Ewing, General Counsel, reported that no action or direction was given in closed session.

17. Board Requests.

Chair Sutton requested a Board retreat.

Director Bentley inquired if LBT is involved with the City in planning of new housing regarding route changes or increased service.

18. 23-044TR      Adjourn. The next regular meeting will be held on September 28, 2023.  
(David Sutton)

Meeting adjourned at 6:13 p.m.

**A motion was made by Vice Chair Mejia, seconded by Director Añorve, to approve recommendation. The motion carried by the following vote:**

**Yes:** 5 - Raúl Añorve, Colleen Bentley, Randy Rawlings, Abigail Mejia and David Sutton



Note:

The City of Long Beach intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If special accommodation is desired please call the City Clerk Department 48 hours prior to the meeting at 562.570.6101.

(\*The City Clerk's office is closed on weekends. To assure proper accommodations, please call by 4:30 p.m. on the Friday prior to the meeting.)

(For Telecommunication Device for the Deaf, please call 562.570.6626. Inquire at the City Council Chamber Audio Visual Room for Assistive Listening Device.)

Long Beach Transit is an entity which is separate and distinct from the City of Long Beach.