



CITY OF LONG BEACH

C-5

DEPARTMENT OF CITY CLERK

333 West Ocean Boulevard

Long Beach, CA 90802

562/570-6101

FAX 562/570-6789

May 18, 2010

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Recommendation to approve the destruction of records for the Department of Development Services as shown in Exhibit A: and adopt the resolution.

DISCUSSION

Pursuant to Section 34090 of the California Government Code and Chapter 1.28 of the Long Beach Municipal Code, records destruction for City Manager departments and elected officials must be submitted to the City Council for approval. The records destruction must comply with each department's records retention schedule.

In its capacity as responsible agent for the operation of the Records Center, the City Clerk Department has worked with the department listed to review the records destruction (Exhibit A).

The City Attorney and Department of Development Services concur in the above recommendation.

FISCAL IMPACT

Appropriations have been budgeted in FY 10 for the operation of the City Records Center.

SUGGESTED ACTION

Approve recommendation.

Respectfully submitted,

Larry G. Herrera
City Clerk

LH:md

OFFICE OF THE CITY ATTORNEY
ROBERT E. SHANNON, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

1 RESOLUTION NO.

2
3 A RESOLUTION OF THE CITY COUNCIL OF THE
4 CITY OF LONG BEACH APPROVING AND AUTHORIZING
5 THE DESTRUCTION OF CERTAIN RECORDS, PAPERS,
6 AND WRITINGS BY THE DEPARTMENT OF
7 DEVELOPMENT SERVICES

8
9 The City Council of the City of Long Beach resolves as follows:

10 Section 1. Pursuant to and in accordance with the provisions of Section
11 34090 of the Government Code of the State of California and Chapter 1.28 of the Long
12 Beach Municipal Code relating to the destruction of City records, and the City Attorney
13 having heretofore given his written consent, the City Council of the City of Long Beach
14 does hereby approve and authorize the destruction by the Department of Development
15 Services of any and all of the records, documents, instruments, books, papers, and
16 writings as set forth in the documents attached hereto and marked Exhibit "A" and by
17 reference thereto made a part hereof, which records are under its charge and are no
18 longer required for use in its respective office, said records being no less than two (2)
19 years old.

20 Section 2. The City Council hereby finds that none of said records:

- 21 A. Affect the title to real property or liens thereon;
22 B. Constitute official court records;
23 C. Constitute records which are required to be kept by statute;
24 D. Constitute the original or record copies of the minutes,
25 ordinances or resolutions of the City of Long Beach or any City Board or
26 Commission.

27 Section 3. This resolution shall take effect immediately upon its adoption
28 by the City Council, and the City Clerk shall certify the vote adopting this resolution.

OFFICE OF THE CITY ATTORNEY
ROBERT E. SHANNON, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

I hereby certify that the foregoing resolution was adopted by the City Council of the City of Long Beach at its meeting of _____, 2010, by the following vote:

Ayes: Councilmembers: _____

Noes: Councilmembers: _____

Absent: Councilmembers: _____

City Clerk

EXHIBIT "A"

Destruction Notification Rpt
City of Long Beach (CLB)
Unknown (TMP)
PLANNING & BUILDING (351303)

Cost Center: ()

Records Coordinator: HEIDI EIDSON Mail Drop: 5TH FLOOR Phone: (567)570-6321 ext:

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION.

Destroy (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Dates		Ending	On Hold?	Destroy Date 12/31/2009	Location	Space#
				Beg.	End					
<input type="checkbox"/> 1	17362	10008.7	AUDITOR'S COPIES	08/01/2003	04/30/2004	04/30/2004		04/30/2009	195615998	0
<input type="checkbox"/> 1	17363	10008.7	AUDITOR'S COPIES	08/01/2003	04/30/2004	04/30/2004		04/30/2009	195615999	0
<input type="checkbox"/> 1	17364	10008.7	AUDITOR'S COPIES	08/01/2003	04/30/2004	04/30/2004		04/30/2009	195616000	0
<input type="checkbox"/> 1	17365	10008.7	AUDITOR'S COPIES	08/01/2003	04/30/2004	04/30/2004		04/30/2009	195616001	0
<input type="checkbox"/> 1	17366	10008.7	AUDITOR'S COPIES	08/01/2003	04/30/2004	04/30/2004		04/30/2009	195616002	0
<input type="checkbox"/> 1	17367	10008.7	AUDITOR'S COPIES	08/01/2003	04/30/2004	04/30/2004		04/30/2009	195616003	0
<input type="checkbox"/> 1	17368	10008.7	AUDITOR'S COPIES	08/01/2003	04/30/2004	04/30/2004		04/30/2009	195616004	0
<input type="checkbox"/> 1	17369	10008.7	AUDITOR'S COPIES	08/01/2003	04/30/2004	04/30/2004		04/30/2009	195616005	0
<input type="checkbox"/> 1	17370	10008.7	AUDITOR'S COPIES	08/01/2003	04/30/2004	04/30/2004		04/30/2009	195616006	0
<input type="checkbox"/> 1	17371	10008.7	AUDITOR'S COPIES	08/01/2003	04/30/2004	04/30/2004		04/30/2009	195616007	0
<input type="checkbox"/> 1	17372	10008.7	AUDITOR'S COPIES	08/01/2003	04/30/2004	04/30/2004		04/30/2009	195616008	0
<input type="checkbox"/> 1	17373	10008.7	AUDITOR'S COPIES	08/01/2003	04/30/2004	04/30/2004		04/30/2009	195616009	0
<input type="checkbox"/> 1	17374	10008.7	AUDITOR'S COPIES	08/01/2003	04/30/2004	04/30/2004		04/30/2009	195616010	0
<input type="checkbox"/> 1	17375	10008.7	AUDITOR'S COPIES	08/01/2003	04/30/2004	04/30/2004		04/30/2009	195616011	0

Destruction Notification Rpt
City of Long Beach (CLB)
Unknown (TMP)

PLANNING & BUILDING (351303)

Destroy (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy Date 12/31/2009	Location	Space#
<input type="checkbox"/> 1	17376	10008.7	AUDITOR'S COPIES	08/01/2003	04/30/2004		04/30/2009	195616012	0
<input type="checkbox"/> 1	17377	10008.7	AUDITOR'S COPIES	08/01/2003	04/30/2004		04/30/2009	195616013	0
<input type="checkbox"/> 1	17378	10008.7	AUDITOR'S COPIES	08/01/2003	04/30/2004		04/30/2009	195616014	0
<input type="checkbox"/> 1	17379	10008.7	AUDITOR'S COPIES	08/01/2003	04/30/2004		04/30/2009	195616015	0
<input type="checkbox"/> 1	19725	10008.7	AUDITOR'S COPIES	01/01/2004	12/31/2004		12/31/2009	345695501	0
<input type="checkbox"/> 1	19726	10008.7	AUDITOR'S COPIES	01/01/2004	12/31/2004		12/31/2009	345695502	0
<input type="checkbox"/> 1	19727	10008.7	AUDITOR'S COPIES	01/01/2004	12/31/2004		12/31/2009	345695503	0
<input type="checkbox"/> 1	19728	10008.7	AUDITOR'S COPIES	01/01/2004	12/31/2004		12/31/2009	345695504	0
<input type="checkbox"/> 1	19729	10008.7	AUDITOR'S COPIES	01/01/2004	12/31/2004		12/31/2009	345695505	0
<input type="checkbox"/> 1	19730	10008.7	AUDITOR'S COPIES	01/01/2004	12/31/2004		12/31/2009	345695506	0
<input type="checkbox"/> 1	19731	10008.7	AUDITOR'S COPIES	01/01/2004	12/31/2004		12/31/2009	345695507	0
<input type="checkbox"/> 1	19732	10008.7	AUDITOR'S COPIES	01/01/2004	12/31/2004		12/31/2009	345695508	0
<input type="checkbox"/> 1	19733	10008.7	AUDITOR'S COPIES	01/01/2004	12/31/2004		12/31/2009	345695509	0
<input type="checkbox"/> 1	19734	10008.7	AUDITOR'S COPIES	01/01/2004	12/31/2004		12/31/2009	345695510	0
<input type="checkbox"/> 1	19735	10008.7	AUDITOR'S COPIES	01/01/2004	12/31/2004		12/31/2009	345695511	0
<input type="checkbox"/> 1	19736	10008.7	AUDITOR'S COPIES	01/01/2004	12/31/2004		12/31/2009	345695512	0
<input type="checkbox"/> 1	19737	10008.7	AUDITOR'S COPIES	01/01/2004	12/31/2004		12/31/2009	345695513	0
<input type="checkbox"/> 1	19738	10008.7	AUDITOR'S COPIES	01/01/2004	12/31/2004		12/31/2009	345695514	0
<input type="checkbox"/> 1	19739	10008.7	AUDITOR'S COPIES	01/01/2004	12/31/2004		12/31/2009	345695515	0
<input type="checkbox"/> 1	19740	10008.7	AUDITOR'S COPIES	01/01/2004	12/31/2004		12/31/2009	345695516	0

Destruction Notification Rpt
City of Long Beach (CLB)
Unknown (TMP)

PLANNING & BUILDING (351303)

Destroy (X) Code	Permanent Box Number	Record Title Code	Record Title (Box Contents)	Range Beginning	Range Ending	Range Description	Beg. Dates	Ending Dates	On Hold?	Destroy Date	Location	Space#
<input type="checkbox"/> 1	21469	10000.1	CORRESPONDENCE FILES				01/01/2004	12/31/2004		12/31/2009	H-01-04	1
<input type="checkbox"/> 1	21470	10000.1	CORRESPONDENCE FILES				01/01/2004	12/31/2004		12/31/2009	H-01-04	2
<input type="checkbox"/> 1	11057	10011.6	PERMITS - BUILDING				01/01/1997	12/31/1998		12/31/2003		0
				Range Beginning	Range Ending	Range Description						
				5110 EL ROBLE	1751 GLADYS		01/01/1997	12/31/1998		PERMITS - BUILDING		
<input type="checkbox"/> 1	11058	10011.6	PERMITS - BUILDING				01/01/1997	12/31/1998		12/31/2003		0
				Range Beginning	Range Ending	Range Description						
				141 GLENDORA	1949 HIDDEN		01/01/1997	12/31/1998		PERMITS - BUILDING		
<input type="checkbox"/> 1	11059	10011.6	PERMITS - BUILDING				01/01/1997	12/31/1998		12/31/2003		0
				Range Beginning	Range Ending	Range Description						
				5430 E HILL ST	3855 LAKEWOOD		01/01/1997	12/31/1998		PERMITS - BUILDING		
<input type="checkbox"/> 1	11060	10011.6	PERMITS - BUILDING				01/01/1997	12/31/1998		12/31/2003		0
				Range Beginning	Range Ending	Range Description						
				3855 LAKEWOOD B	5112 LIVINGSTON		01/01/1997	12/31/1998		PERMITS - BUILDING		
<input type="checkbox"/> 1	11061	10011.6	PERMITS - BUILDING				01/01/1997	12/31/1998		12/31/2003		0
				Range Beginning	Range Ending	Range Description						
				695 LOCUST AVE	1729 MAINE AVE		01/01/1997	12/31/1998		PERMITS - BUILDING		
<input type="checkbox"/> 1	11062	10011.6	PERMITS - BUILDING				01/01/1997	12/31/1998		12/31/2003		0
				Range Beginning	Range Ending	Range Description						
				5721 MALAGA PL	314 NORTON ST		01/01/1997	12/31/1998		PERMITS - BUILDING		
<input type="checkbox"/> 1	11063	10011.6	PERMITS - BUILDING				01/01/1997	12/31/1998		12/31/2003		0
				Range Beginning	Range Ending	Range Description						
				239 ORLEANS	483 OSGOOD		01/01/1997	12/31/1998		PERMITS - BUILDING		
<input type="checkbox"/> 1	11064	10011.6	PERMITS - BUILDING				01/01/1997	12/31/1998		12/31/2003		0
				Range Beginning	Range Ending	Range Description						
				3946 OSLER AVE	3153 PATTIZ AVE		01/01/1997	12/31/1998		PERMITS - BUILDING		

PLANNING & BUILDING (351303)

Destroy (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Begin. Dates	Ending Dates	On Hold?	Destroy Date 12/31/2009	Location	Space#
<input type="checkbox"/> 1	11065	10011.6	PERMITS - BUILDING	01/01/1997	12/31/1998		12/31/2003		0
			<i>Range Description</i>	<i>Beginning</i>	<i>Ending Date</i>		<i>Record Title Name</i>		
	5348 PAVO ST	241 ROOSEVELT R		01/01/1997	12/31/1998		PERMITS - BUILDING		
<input type="checkbox"/> 1	11066	10011.6	PERMITS - BUILDING	01/01/1997	12/31/1998		12/31/2003		0
			<i>Range Description</i>	<i>Beginning</i>	<i>Ending Date</i>		<i>Record Title Name</i>		
	445 ROSE	1504 W. WILLOW		01/01/1997	12/31/1998		PERMITS - BUILDING		
<input type="checkbox"/> 1	11067	10011.6	PERMITS - BUILDING	01/01/1997	12/31/1998		12/31/2003		0
			<i>Range Description</i>	<i>Beginning</i>	<i>Ending Date</i>		<i>Record Title Name</i>		
	3015 SHIPWAY AV	2190 TEMPLE AV		01/01/1997	12/31/1998		PERMITS - BUILDING		
<input type="checkbox"/> 1	11068	10011.6	PERMITS - BUILDING	01/01/1997	12/31/1998		12/31/2003		0
			<i>Range Description</i>	<i>Beginning</i>	<i>Ending Date</i>		<i>Record Title Name</i>		
	205 TERMINO AVE	3500 E. WILLOW		01/01/1997	12/31/1998		PERMITS - BUILDING		
<input type="checkbox"/> 1	11069	10011.6	PERMITS - BUILDING	01/01/1997	12/31/1998		12/31/2003		0
			<i>Range Description</i>	<i>Beginning</i>	<i>Ending Date</i>		<i>Record Title Name</i>		
	4101 WILLOW	115 ZANE		01/01/1997	12/31/1998		PERMITS - BUILDING		
<input type="checkbox"/> 1	19651	10011.6	PERMITS - BUILDING	01/01/2004	12/31/2004		12/31/2009 E-06-04		1
			<i>Range Description</i>	<i>Beginning</i>	<i>Ending Date</i>		<i>Record Title Name</i>		
	406 E 01 ST ST	501 W 07TH STRE		01/01/2004	12/31/2004		PERMITS - BUILDING		
<input type="checkbox"/> 1	19652	10011.6	PERMITS - BUILDING	01/01/2004	12/31/2004		12/31/2009 E-06-04		2
			<i>Range Description</i>	<i>Beginning</i>	<i>Ending Date</i>		<i>Record Title Name</i>		
	117 E 08TH STRE	141 W 49TH STRE		01/01/2004	12/31/2004		PERMITS - BUILDING		

PLANNING & BUILDING (351303)

Destroy (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Dates		Ending	On Hold?	Destroy Date 12/31/2009	Location	Space#
				Beg.	Ending					
<input type="checkbox"/> 1	19653	10011.6	PERMITS - BUILDING	01/01/2004	12/31/2004	12/31/2004		12/31/2009 E-06-04		3
	<i>Range Beginning Range Ending</i>	<i>Range Description</i>		<i>Beginning</i>	<i>Ending Date</i>	<i>Record Title Name</i>				
	125 E 51ST STRE 1105 AMELIA DR			01/01/2004	12/31/2004	PERMITS - BUILDING				
<input type="checkbox"/> 1	19654	10011.6	PERMITS - BUILDING	01/01/2004	12/31/2004	12/31/2004		12/31/2009 E-06-04		4
	<i>Range Beginning Range Ending</i>	<i>Range Description</i>		<i>Beginning</i>	<i>Ending Date</i>	<i>Record Title Name</i>				
	136 E ANAHIEM S 4891 ATLANTICA A			01/01/2004	12/31/2004	PERMITS - BUILDING				
<input type="checkbox"/> 1	19655	10011.6	PERMITS - BUILDING	01/01/2004	12/31/2004	12/31/2004		12/31/2009 E-06-04		5
	<i>Range Beginning Range Ending</i>	<i>Range Description</i>		<i>Beginning</i>	<i>Ending Date</i>	<i>Record Title Name</i>				
	5021 ATLANTIC 2925 E BROADWAY			01/01/2004	12/31/2004	PERMITS - BUILDING				
<input type="checkbox"/> 1	19656	10011.6	PERMITS - BUILDING	01/01/2004	12/31/2004	12/31/2004		12/31/2009 E-06-04		6
	<i>Range Beginning Range Ending</i>	<i>Range Description</i>		<i>Beginning</i>	<i>Ending Date</i>	<i>Record Title Name</i>				
	300 BROADWAY 3855 CEDAR AVE			01/01/2004	12/31/2004	PERMITS - BUILDING				
<input type="checkbox"/> 1	19657	10011.6	PERMITS - BUILDING	01/01/2004	12/31/2004	12/31/2004		12/31/2009 E-06-04		7
	<i>Range Beginning Range Ending</i>	<i>Range Description</i>		<i>Beginning</i>	<i>Ending Date</i>	<i>Record Title Name</i>				
	3901 CEDAR AVE 4450 CLARK AVE			01/01/2004	12/31/2004	PERMITS - BUILDING				
<input type="checkbox"/> 1	19658	10011.6	PERMITS - BUILDING	01/01/2004	12/31/2004	12/31/2004		12/31/2009 E-06-04		8
	<i>Range Beginning Range Ending</i>	<i>Range Description</i>		<i>Beginning</i>	<i>Ending Date</i>	<i>Record Title Name</i>				
	6815 COACHELLA 6777 DOWNEY			01/01/2004	12/31/2004	PERMITS - BUILDING				
<input type="checkbox"/> 1	19659	10011.6	PERMITS - BUILDING	01/01/2004	12/31/2004	12/31/2004		12/31/2009 E-06-04		9
	<i>Range Beginning Range Ending</i>	<i>Range Description</i>		<i>Beginning</i>	<i>Ending Date</i>	<i>Record Title Name</i>				
	6501 DRISCOLL 5645 FLAGSTONE			01/01/2004	12/31/2004	PERMITS - BUILDING				

PLANNING & BUILDING (351303)

Destroy (X) Code	Permanent Box Number	Record Title Code	Record Title (Box Contents)	Dates Beg.	Dates Ending	On Hold?	Destroy Date 12/31/2009	Location	Space#
------------------	----------------------	-------------------	-----------------------------	------------	--------------	----------	-------------------------	----------	--------

<input type="checkbox"/> 1	19660	10011.6	PERMITS - BUILDING	01/01/2004	12/31/2004		12/31/2009 E-06-04		10
----------------------------	-------	---------	--------------------	------------	------------	--	--------------------	--	----

Range Beginning Range Ending Range Description
348 FLINT AVE 4421 GREENBRIER

<input type="checkbox"/> 1	19661	10011.6	PERMITS - BUILDING	01/01/2004	12/31/2004		12/31/2009 E-06-04		11
----------------------------	-------	---------	--------------------	------------	------------	--	--------------------	--	----

Range Beginning Range Ending Range Description
4514 1707 JACKSON GREENMEADO

<input type="checkbox"/> 1	19662	10011.6	PERMITS - BUILDING	01/01/2004	12/31/2004		12/31/2009 E-06-04		12
----------------------------	-------	---------	--------------------	------------	------------	--	--------------------	--	----

Range Beginning Range Ending Range Description
322 JANICE ST 296 LAVERNE AVE

<input type="checkbox"/> 1	19663	10011.6	PERMITS - BUILDING	01/01/2004	12/31/2004		12/31/2009 E-06-04		13
----------------------------	-------	---------	--------------------	------------	------------	--	--------------------	--	----

Range Beginning Range Ending Range Description
804 LEES AVE 2115 LOCUST AVE

<input type="checkbox"/> 1	19664	10011.6	PERMITS - BUILDING	01/01/2004	12/31/2004		12/31/2009 E-06-04		14
----------------------------	-------	---------	--------------------	------------	------------	--	--------------------	--	----

Range Beginning Range Ending Range Description
2185 LOCUST 2275 MAGNOLIA

<input type="checkbox"/> 1	19698	10011.6	PERMITS - BUILDING	01/01/2004	12/31/2004		12/31/2009 E-06-04		15
----------------------------	-------	---------	--------------------	------------	------------	--	--------------------	--	----

Range Beginning Range Ending Range Description
2830 MAGNOLIA 4822 MONTAIR

Beginning Ending Date Record Title Name
01/01/2004 12/31/2004 PERMITS - BUILDING

Destruction Notification Rpt
City of Long Beach (CLB)
Unknown (TMP)
PLANNING & BUILDING (351303)

Destroy (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Dates		Ending	On Hold?	Destroy Date 12/31/2009	Location	Space#
				Beg.	End					
<input type="checkbox"/> 1	19699	10011.6	PERMITS - BUILDING	01/01/2004	12/31/2004	12/31/2004		12/31/2009	E-01-02	5
	<i>Range Beginning</i>	<i>Range Ending</i>	<i>Range Description</i>	<i>Beginning</i>	<i>Ending Date</i>	<i>Record Title Name</i>				
	101 MORNINGSIDE	400 OCEANGATE		01/01/2004	12/31/2004	PERMITS - BUILDING				
<input type="checkbox"/> 1	19700	10011.6	PERMITS - BUILDING	01/01/2004	12/31/2004	12/31/2004		12/31/2009	E-01-02	6
	<i>Range Beginning</i>	<i>Range Ending</i>	<i>Range Description</i>	<i>Beginning</i>	<i>Ending Date</i>	<i>Record Title Name</i>				
	433 OHIO AVE	3900 PCH		01/01/2004	12/31/2004	PERMITS - BUILDING				
<input type="checkbox"/> 1	19701	10011.6	PERMITS - BUILDING	01/01/2004	12/31/2004	12/31/2004		12/31/2009	E-01-02	11
	<i>Range Beginning</i>	<i>Range Ending</i>	<i>Range Description</i>	<i>Beginning</i>	<i>Ending Date</i>	<i>Record Title Name</i>				
	3900 PCH	520 PERALTA AVE		01/01/2004	12/31/2004	PERMITS - BUILDING				
<input type="checkbox"/> 1	19702	10011.6	PERMITS - BUILDING	01/01/2004	12/31/2004	12/31/2004		12/31/2009	E-01-02	12
	<i>Range Beginning</i>	<i>Range Ending</i>	<i>Range Description</i>	<i>Beginning</i>	<i>Ending Date</i>	<i>Record Title Name</i>				
	1803 PETALUMA	3801 POPPY ST		01/01/2004	12/31/2004	PERMITS - BUILDING				
<input type="checkbox"/> 1	19703	10011.6	PERMITS - BUILDING	01/01/2004	12/31/2004	12/31/2004		12/31/2009	E-01-02	13
	<i>Range Beginning</i>	<i>Range Ending</i>	<i>Range Description</i>	<i>Beginning</i>	<i>Ending Date</i>	<i>Record Title Name</i>				
	4762 PREMIERE	4951 RUTH AVE		01/01/2004	12/31/2004	PERMITS - BUILDING				
<input type="checkbox"/> 1	19704	10011.6	PERMITS - BUILDING	01/01/2004	12/31/2004	12/31/2004		12/31/2009	E-01-02	14
	<i>Range Beginning</i>	<i>Range Ending</i>	<i>Range Description</i>	<i>Beginning</i>	<i>Ending Date</i>	<i>Record Title Name</i>				
	191 SOUTH ST	1074 TERRACE DR		01/01/2004	12/31/2004	PERMITS - BUILDING				
<input type="checkbox"/> 1	19705	10011.6	PERMITS - BUILDING	01/01/2004	12/31/2004	12/31/2004		12/31/2009	E-01-02	15
	<i>Range Beginning</i>	<i>Range Ending</i>	<i>Range Description</i>	<i>Beginning</i>	<i>Ending Date</i>	<i>Record Title Name</i>				
	3241 ST FRANCIS	5669 SORRENTO		01/01/2004	12/31/2004	PERMITS - BUILDING				

PLANNING & BUILDING (351303)

Destroy (X) Code	Permanent Box Number	Record Title	Record Title Name (Box Contents)	Dates	Ending	On Hold?	Destroy Date	Location	Space#
<input type="checkbox"/>	19706	10011.6	PERMITS - BUILDING	01/01/2004	12/31/2004		12/31/2009	E-01-02	16
<i>Range Beginning Range Ending Range Description</i> 354 TERRAINE 2401 WARDLOW									
<input type="checkbox"/>	19707	10011.6	PERMITS - BUILDING	01/01/2004	12/31/2004		12/31/2009	E-01-02	17
<i>Range Beginning Range Ending Range Description</i> 2401 WARDLOW 153 ZANE									
<input type="checkbox"/>	13016	10073.6	REFERENCE MATERIAL-GEN	01/01/1983	12/31/1996		12/31/2005		0

ADDITIONAL BOX INFORMATION: This box was not found on the shelf when we were pulling to send to Iron Mountain. Find File

This box was not found during the 2007 destruction process. Box was marked as missing. - MD

Total Eligible Boxes to be destroyed	=	74
Eligible Boxes on Hold	=	0
Eligible Boxes Checked Out	=	0
Eligible Boxes Removed	=	0
Total Available Boxes to be destroyed	=	74

Date 4-6-10 *[Signature]*
RECORDS MANAGER

Date 4/2/10 *[Signature]*
DEPARTMENT HEAD

Date 4-30-10 *[Signature]*
CITY ATTORNEY