

CITY OF LONG BEACH
CIVIL SERVICE COMMISSION
MINUTES

WEDNESDAY, AUGUST 19, 2015
333 W. OCEAN BLVD., 7TH FLOOR
CIVIL SERVICE BOARD ROOM, 8:00 AM

Robin Perry, President
Rick McGilton-McGlamery, Vice President



Lawrence Keller, Commissioner
Charles Hicks Jr., Commissioner
Carolyn M. Smith Watts, Commissioner

Kandice Taylor-Sherwood,
Executive Director

FINISHED AGENDA & MINUTES

ROLL CALL

Commissioner Lawrence Keller, Acting President

Commissioners Charles Hicks, Lawrence Keller and Carolyn M. Smith Watts

Present:

Commissioners Rick McGilton-McGlamery and Robin Perry

Absent:

Caprice McDonald, Special Projects Officer, Acting Secretary
Marilyn Hall, Executive Assistant
Gary Anderson, Principal Deputy City Attorney
Lourdes Ferrer, Administrative Analyst
Debbie McCluster, Personnel Analyst
Donna de Araujo, Personnel Analyst
Cynthia Stafford, Manager, Personnel Operations, Human Resources

FLAG SALUTE

1. 15-156CS

Recommendation to approve minutes:

Regular Meeting of August 5, 2015

Dismissal Hearing 04-D-1415 Minutes of July 22 & 29, 2015

Reduction Appeal 09-R-1415 Minutes of August 5, 2015

A motion was made by Smith Watts, seconded by Hicks, to approve recommendation. The motion carried by the following vote:

Yes: 3 - Charles Hicks, Lawrence Keller and Carolyn M. Smith Watts

Absent: 2 - Rick McGilton-McGlamery and Robin Perry

A motion was made by Smith Watts, seconded by Keller, to approve recommendation for Dismissal Appeal 04-D-1415 Minutes of July 22 & 29, 2015. The motion carried by the following vote:

Yes: 3 - Charles Hicks, Lawrence Keller and Carolyn M. Smith Watts

Absent: 2 - Rick McGilton-McGlamery and Robin Perry

A motion was made by Hicks, seconded by Smith Watts, to approve recommendation for Reduction Appeal 09-R-1415 Minutes of August 5, 2015. The motion carried by the following vote:

Yes: 3 - Charles Hicks, Lawrence Keller and Carolyn M. Smith Watts

Absent: 2 - Rick McGilton-McGlamery and Robin Perry

CONSENT CALENDAR (2-6):

Passed the Consent Calendar

A motion was made by Hicks, seconded by Smith Watts, to approve Consent Calendar Items. The motion carried by the following vote:

Yes: 3 - Charles Hicks, Lawrence Keller and Carolyn M. Smith Watts

Absent: 2 - Rick McGilton-McGlamery and Robin Perry

2. 15-157CS

Recommendation to approve examination results:

Maintenance Planner - 5 Applied, 0 Qualified

Park Maintenance Supervisor (Established 8/11/15) - 51 Applied, 26 Qualified

Park Naturalist (Established 8/14/15) - 89 Applied, 30 Qualified

Payroll Specialist (Established 8/5/15) - 163 Applied, 1 Qualified

Personnel Assistant (Established 8/12/15) - 190 Applied, 37 Qualified

Police Lieutenant - 28 Applied, 16 Qualified

Police Recruit (Established 8/12/15) - 108 Applied, 108 Qualified

*Police Sergeant (Established 4/1/15) **AMENDED** - 85 Applied, 46 Qualified*

Public Health Nutritionist (Established 8/12/15) - 10 Applied, 10 Qualified

Public Safety Dispatcher - Lateral (Established 8/13/15) - 1 Applied, 1 Qualified

Senior Equipment Operator - Crane (Established 8/13/15) - 8 Applied, 2 Qualified

Special Services Officer (Established 8/6/15) - 124 Applied, 63 Qualified

A motion was made to approve recommendation on the Consent Calendar.

3. 15-158CS

Recommendation to receive and file bulletins:

Animal Services Operations Supervisor

Customer Services Supervisor

Permit Technician

A motion was made to approve recommendation on the Consent Calendar.

4. 15-159CS

Recommendation to receive and file retirements:

Jacqueline Burke/Police Officer/Police (20 yrs., 6 mos.)
Athanasios Megas/Police Officer/Police (22 yrs., 9 mos.)
Hector Nieves/Police Sergeant/Police (29 yrs., 10 mos.)
Rizalito Anglo/Refuse Supervisor/Public Works (27 yrs., 11 mos.)
Danilo Besabella/Principal Construction Inspector/Public Works
(31 yrs., 2 mos.)
Sheila Cannan/Parking Control Checker II/Public Works
(18 yrs., 7 mos.)
Stacie Jerden/Systems Support Specialist II/Technology Innovation
(31 yrs., 1 mos.)
Zachary Harmon/Systems Support Specialist V/Technology
Innovation (11 yrs., 6 mos.)

A motion was made to approve recommendation on the Consent Calendar.

5. 15-160CS

Recommendation to receive and file resignations:

Mark Gell/Police Officer/Police (12 yrs., 2 mos.)
Edwin Guerra-Castillo/Police Recruit/Police (3 mos., 3 days)
John Gonzalez/Electrician/Public Works (1 mo., 12 days)

A motion was made to approve recommendation on the Consent Calendar.

6. 15-161CS

Recommendation to approve transfer:

Christopher Sanatar/Survey Technician/Public Works to Survey
Technician, Harbor

A motion was made to approve recommendation on the Consent Calendar.

REGULAR AGENDA

7. 15-162CS **RECOMMENDATION FOR SELECTIVE CERTIFICATION - Clerk
Typist**
Communication from Russ Ficker, Personnel Officer, Public Works

Ms. McDonald briefed the Commission regarding this request.

**A motion was made by Hicks, seconded by Smith Watts, to
approve recommendation. The motion carried by the following
vote:**

Yes: 3 - Charles Hicks, Lawrence Keller and Carolyn M. Smith Watts

Absent: 2 - Rick McGilton-McGlamery and Robin Perry

8. 15-163CS **RECOMMENDATION TO REAPPOINT RESIGNED EMPLOYEE -
Thomas Gutierrez, Parking Control Checker**
Communication from Russ Ficker, Personnel Officer, Public Works

Ms. McDonald briefed the Commission regarding this request.

**A motion was made by Hicks, seconded by Smith Watts, to
approve recommendation. The motion carried by the following
vote:**

Yes: 3 - Charles Hicks, Lawrence Keller and Carolyn M. Smith Watts

Absent: 2 - Rick McGilton-McGlamery and Robin Perry

9. 15-164CS **RECOMMENDATION TO ADOPT NEW CLASSIFICATION AND
NEW CLASSIFICATION SPECIFICATION - *Senior Estimator and
Senior Scheduler***
- a. Communication from Margaret Huebner, Director of Human Resources
 - b. Staff report prepared by Janice Lee, Administrative Analyst

Ms. McDonald briefed the Commission regarding this request.

Diane Pierson, Director of Projects Control and Sean Gamette, Sr. Director, Program Delivery/Chief - Harbor, introduced themselves to the Commission, and answered Commission questions.

A motion was made by Smith Watts, seconded by Hicks, to approve recommendation. The motion carried by the following vote:

- Yes:** 3 - Charles Hicks, Lawrence Keller and Carolyn M. Smith Watts
- Absent:** 2 - Rick McGilton-McGlamery and Robin Perry

NEW BUSINESS

MANAGERS' REPORT

Recruitment & Selection

Special Projects

Administration Support Services

Executive Director

The Secretary thanked Lourdes Ferrer and the Police Department for their collaborative efforts in putting together a great examination for Police Lieutenant.

COMMENTS FROM PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission’s jurisdiction.

Ms. Stafford introduced Khristina Coston, newly appointed Personnel Analyst in the Human Resources Department, to the Commission.

Commander Alex Avila, Police Department, thanked Lourdes Ferrer and Civil Service staff for the opportunity to work with them on the Police Lieutenant's examination. He stated that an excellent test for Police Lieutenant was created and that he feels it will serve the department well into the future.

ADJOURNMENT

NOTE:

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the City Clerk Department at (562) 570-6101, 72 hours prior to the Commission meeting.

Kung ang nakasulat na pagsasalin-wika ng adyenda at mga katitikan ng Komisyon ay hinahangad para sa mga taong hindi nagsasalita ng Ingles mangyaring gawin ang iyong kahilingan sa pamamagitan ng telepono sa Kagawaran ng Klerk ng Lunsod sa (562) 570-6101, 72 pitong oras bago ang pulong ng Komisyon.

Si desea obtener la traducción lingüística escrita de la agenda y las actas de la Comisión para las personas que no hablan inglés, realice su pedido por teléfono al Departamento de la Secretaría Municipal al (562) 570-6101, 72 horas antes de la reunión de la Comisión.

បើលោកអ្នកមិនចេះនិយាយភាសាអង់គ្លេស ហើយត្រូវការរបៀបវារៈនៃកិច្ចប្រជុំគណៈកម្មាធិការ និងរបាយការណ៍នៃកិច្ចប្រជុំគណៈកម្មាធិការ ជាសំណើប្រែសម្រួលលាយលក្ខណ៍អក្សរទៅជាភាសារបស់លោកអ្នក នោះសូមស្នើសុំមកនាយកដ្ឋានសៀវភៅសាលាក្រុង តាមទូរស័ព្ទលេខ (562) 570-6101 អោយបាន 72 ម៉ោងមុនកិច្ចប្រជុំគណៈកម្មាធិការត្រូវប្រារព្ធធ្វើឡើង។

**CITY OF LONG BEACH
PLANNING COMMISSION
MINUTES**

**THURSDAY, AUGUST 6, 2015
333 W. OCEAN BOULEVARD
COUNCIL CHAMBER, 5:00 PM**

Alan Fox, Chair
Mark Christoffels, Vice Chair



Donita Van Horik, Commissioner
Jane Templin, Commissioner
Andy Perez, Commissioner
Erick Verduzco-Vega, Commissioner

FINISHED AGENDA AND MINUTES

CALL TO ORDER (5:05 PM)

At 5:05 p.m., Chair Fox called the meeting to order.

ROLL CALL (5:05 PM)

Also present: Amy Bodek, Director of Development Services; Linda Tatum, Planning Bureau Manager; Jeff Winklepleck, Current Planning Officer; Michael Mais, Assistant City Attorney; Craig Chalfant, Planner; Steven Valdez, Planner; Heidi Eidson, Bureau Secretary.

Commissioners Jane Templin, Mark Christoffels, Alan Fox, Donita Van Horik,
Present: Andy Perez and Erick Verduzco-Vega

FLAG SALUTE (5:05 PM)

Commissioner Christoffels led the flag salute.

MINUTES (5:06 PM)

15-036PL Recommendation to receive and file the Planning Commission minutes of July 2, 2015.

A motion was made by Commissioner Verduzco-Vega, seconded by Commissioner Van Horik, to approve the recommendation.

The motion carried by the following vote:

Yes: 6 - Jane Templin, Mark Christoffels, Alan Fox, Donita Van Horik, Andy Perez and Erick Verduzco-Vega

DIRECTOR'S REPORT (5:06 PM)

Amy Bodek, Director of Development Services, spoke.

Linda Tatum, Planning Bureau Manager, spoke.

SWEARING OF WITNESSES (5:11 PM)

Do you solemnly swear or affirm that the evidence you shall give in this Planning Commission Meeting shall be the truth, the whole truth, and nothing but the truth.

CONTINUED ITEMS (5:12 PM)

1. 15-038PL Recommendation to adopt the Mitigated Negative Declaration (MND 01-15) and approve the Site Plan Review and Standards Variance requests for the property located at 6976 Cherry Avenue. (District 9) (Application No. 1501-31)

Jeff Winklepleck, Current Planning Officer, introduced Craig Chalfant, Project Planner, who presented the staff report.

Commissioner Perez spoke.

Craig Chalfant responded to a query from Commissioner Perez.

Justin Owen and Devon MacIntyre of Weber Metals provided a presentation.

Justin Owen spoke.

Devon MacIntyre spoke.

Commissioner Templin spoke.

Devon MacIntyre and Justin Owen responded to queries from Commissioner Templin.

Commissioner Templin spoke.

Commissioner Perez spoke.

Devon MacIntyre responded to queries from Commissioner Perez.

Commissioner Verduzco-Vega spoke.

Justin Owen and Devon MacIntyre responded to queries from Commissioner Verduzco-Vega.

Commissioner Van Horik spoke.

A dialogue ensued between Commissioner Van Horik and Justin Owen.

Commissioner Van Horik spoke.

Jeff Winklepleck responded to queries from Commissioner Van Horik.

Chair Fox spoke.

Commissioner Van Horik spoke.

A motion was made by Commissioner Perez, seconded by Commissioner Templin, to approve the recommendation. The motion carried by the following vote:

Yes: 6 - Jane Templin, Mark Christoffels, Alan Fox, Donita Van Horik, Andy Perez and Erick Verduzco-Vega

2. 15-037PL

Recommendation to recommend that the City Council adopt a Resolution certifying the Local Development Report (LDR) and its conformance with the Congestion Management Program (CMP). (Citywide)

Jeff Winklepleck, Current Planning Officer, introduced Steven Valdez, Project Planner, who provided the staff report.

Commissioner Verduzco-Vega spoke.

Steven Valdez responded to queries from Commissioner Verduzco-Vega.

Commissioner Van Horik spoke.

Jeff Winklepleck responded to a query from Commissioner Van Horik.

Commissioner Verduzco-Vega spoke.

Jeff Winklepleck responded to a query from Commissioner Verduzco-Vega.

Linda Tatum, Planning Bureau Manager, spoke.

Linda Tatum responded to queries from Commissioner Verduzco-Vega.

Chair Fox spoke.

Commissioner Christoffels spoke.

Chair Fox spoke.

A motion was made by Commissioner Perez, seconded by Vice Chair Christoffels, to approve the recommendation. The motion carried by the following vote:

Yes: 6 - Jane Templin, Mark Christoffels, Alan Fox, Donita Van Horik, Andy Perez and Erick Verduzco-Vega

3. 15-040PL

Recommendation to approve a Tentative Tract Map to construct a 40-unit townhome condominium, a General Plan Conformity Finding to vacate an alley, and accept Categorical Exemption 15-073 for the project located at 227 Elm Avenue in the Downtown Planned Development District (PD-30). (District 2) (Application No. 1503-15)

Linda Tatum, Planning Bureau Manager, introduced Jeff Winklepleck, Current Planning Officer, who presented the staff report.

Commissioner Templin spoke.

Jeff Winklepleck responded to a query from Commissioner Templin.

Amy Bodek, Director of Development Services, responded to a query from Commissioner Templin.

Commissioner Verduzco-Vega spoke.

Jeff Winklepleck responded to a query from Commissioner Verduzco-Vega.

Chair Fox spoke.

Jeff Winklepleck responded to queries from Chair Fox.

Amy Bodek spoke.

Chair Fox spoke.

A dialogue ensued between Chair Fox and Amy Bodek.

Commissioner Templin spoke.

Amy Bodek responded to a query from Commissioner Templin.

Eric Everhart, Vice President of Development for City Ventures, applicant, provided a presentation of the project.

Everado Garcia, project architect, spoke.

Peter Duarte, landscape architect for the project, spoke.

Eric Everhart spoke.

Commissioner Templin spoke.

Eric Everhart responded to queries from Commissioner Templin.

Chair Fox spoke.

Eric Everhart responded to a query from Chair Fox.

Anne Proffit provided public comment.

Commissioner Van Horik spoke.

Chair Fox spoke.

Commissioner Verduzco-Vega spoke.

Chair Fox spoke.

Linda Tatum, Planning Bureau Manager, responded to a query from Chair Fox.

A motion was made by Commissioner Van Horik, seconded by Commissioner Perez, to approve the recommendation. The motion carried by the following vote:

Yes: 6 - Jane Templin, Mark Christoffels, Alan Fox, Donita Van Horik, Andy Perez and Erick Verduzco-Vega

4. 15-039PL

Recommendation to approve a Conditional Use Permit (CUP) request to legalize an existing diesel truck yard located at 2340 W. 17th Street within the General Industrial (IG) district and accept Categorical Exemption 15-020. (District 1) (Application No. 1501-53)

Linda Tatum, Planning Bureau Manager, spoke.

A motion was made by Vice Chair Christoffels, seconded by Commissioner Verduzco-Vega, to continue the item to the Planning Commission meeting of September 3, 2015. The motion carried by the following vote:

Yes: 6 - Jane Templin, Mark Christoffels, Alan Fox, Donita Van Horik, Andy Perez and Erick Verduzco-Vega

REGULAR AGENDA (6:39 PM)

5. 15-043PL

Recommendation to approve a Conditional Use Permit (CUP) for the conversion of an existing double-sided billboard (14 x 48 feet each side) into a double-sided electronic billboard of the same size, located at 1011 W. Carson Street in the Medium Industrial (IM) zoning district, and accept Categorical Exemption CE 15-044. (District 8) (Application No. 1504-19)

Jeff Winklepleck, Current Planning Officer, presented the staff report.

Commissioner Templin spoke.

Jeff Winklepleck responded to a query from Commissioner Templin.

Commissioner Verduzco-Vega spoke.

Jeff Winklepleck responded to a query from Commissioner Verduzco-Vega.

Michael Mais, Assistant City Attorney, responded to queries from Commissioner Verduzco-Vega.

Commissioner Templin spoke.

Jeff Winklepleck responded to a query from Commissioner Templin.

Commissioner Perez spoke.

Jeff Winklepleck responded to a query from Commissioner Perez.

Chair Fox spoke.

John Duong, Clear Channel Outdoor, applicant, spoke.

Commissioner Van Horik spoke.

Commissioner Perez spoke.

Jeff Winklepleck spoke.

Chair Fox spoke.

A motion was made by Commissioner Van Horik, seconded by Commissioner Templin, to approve the recommendation. The motion carried by the following vote:

Yes: 6 - Jane Templin, Mark Christoffels, Alan Fox, Donita Van Horik, Andy Perez and Erick Verduzco-Vega

6. 15-041PL

Recommendation to affirm the Zoning Administrator's determination to approve a Classification of Use to allow outdoor dog day care as an ancillary use subject to compliance with specified regulations, at an existing pet store located at 4700 E. Pacific Coast Highway in the Community Automobile-Oriented (CCA) zone. (District 4) (Application No. 1503-11)

Linda Tatum, Planning Bureau Manager, asked that the Commission continue the item to a date uncertain.

A motion was made by Vice Chair Christoffels, seconded by Commissioner Perez, to continue the item to a date uncertain. The motion carried by the following vote:

Yes: 6 - Jane Templin, Mark Christoffels, Alan Fox, Donita Van Horik, Andy Perez and Erick Verduzco-Vega

PUBLIC PARTICIPATION (7:00 PM)

There was no public comment.

COMMENTS FROM THE PLANNING COMMISSION (7:00 PM)

Chair Fox spoke.

Commissioner Perez spoke.

ADJOURNMENT (7:01 PM)

At 7:01 p.m., Chair Fox adjourned the meeting.

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