

1 **DATE:** October 7, 2015
2 **TO:** Civil Service Commission
3 **FROM:** Kandice Taylor-Sherwood, Executive Director *for*
4 **SUBJECT: EXTENSION OF EXPIRING ELIGIBLE LISTS**

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6 Attached is a list of the eligible lists that staff recommends be extended for six months,
7 with the exception of Ambulance Operator, Capital Projects Coordinator, Civil
8 Engineer, Civil Engineering Associate, Customer Service Representative, Equipment
9 Operator, Office Automation Analyst, Port Planner and Civil Engineer, (3 months), and
10 Assistant Administrative Analyst (1 month), for the month of October 2015.

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12 There were no objections from departments regarding the recommended extensions.

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21 Attachment
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EXTENSION OF EXPIRING ELIGIBLE LISTS - OCTOBER 2015

CLASSIFICATIONS	List Establish	List Expire	Total on List	Selected	Remaining	CS RECOMMENDATION
AMBULANCE OPERATOR	4/22/15	10/21/15	278	4	274	Extend 3 months.*
ASSISTANT ADMINISTRATIVE ANALYST	1/15/14	10/14/15	188	23	165	Extend 1 month.*
BUSINESS SYSTEMS SPECIALIST	10/27/14	10/26/15	21	1	20	Extend 6 months.
CAPITAL PROJECTS COORDINATOR	7/30/14	10/29/15	115	3	112	Extend 3 months.*
CIVIL ENGINEER	10/17/14	10/16/15	32	1	31	Extend 3 months.*
CIVIL ENGINEERING ASSOCIATE	4/16/14	10/15/15	52	6	46	Extend 3 months.*
CUSTOMER SERVICE REPRESENTATIVE	3/12/14	10/11/15	904	15	889	Extend 3 months.*
EQUIPMENT OPERATOR	10/21/14	10/20/15	22	7	15	Extend 3 months.*
GARDENER	10/17/14	10/16/15	42	3	39	Extend 6 months.
NEIGHBORHOOD SERVICES SPECIALIST	10/24/14	10/23/15	40	1	39	Extend 6 months.
OFFICE AUTOMATION ANALYST	4/15/15	10/14/15	54	1	53	Extend 3 months.*
PORT PLANNER	1/30/15	10/29/15	64	5	59	Extend 3 months.*
PUBLIC SAFETY DISPATCHER	4/30/15	10/29/15	16	0	16	Extend 6 months.
SENIOR CIVIL ENGINEER	10/21/14	10/20/15	42	4	38	Extend 3 months.*
SYSTEMS TECHNICIAN	4/16/15	10/15/15	136	0	136	Extend 6 months.