CITY OF LONG BEACH
DEPARTMENT OF PARKS, RECREATION AND MARINE
PARKS AND RECREATION COMMISSION MINUTES
July 10, 2014

CALL TO ORDER

The Parks and Recreation Commission meeting was called to order by George Chapjian, Director, at 9:15 am, at El Dorado West Sr. Center, library. Director Chapjian took roll call and confirmed a quorum.

ROLL CALL

Present:
Ron Antonette
Benjamin Goldberg
Stacey Morrisson
David Zanatta
Rudolph Galindo

Absent:
Julie Heggeness
Ron Sievers

Staff:
George Chapjian, Director
Gladys Kaiser, Manager, Community Recreation Services
Stephen Scott, Business Operations
Hurley Owens, Maintenance Operations
Robert Livingstone, Business Operations
Valerie Davis, Executive Assistant
Leah Salgado, Analyst, PRM
Alan Kosoff – Analyst, PRM

Guests:
Sarah Sangmeister
Brett Waterfield
Albert Guerra
Allison Kripp – Lincoln Park Task Force
Ladine Chan – Families in Good health
Mary Parsell – El Dorado Audubon
Lori Prichard - Resident

ELECTION OF OFFICERS

1. 14-036PR Election of Officers – Nominating Committee Correspondence

Election of officers for the Parks & Recreation Commission – July 2014 through June 2015.

Director Chapjian reviewed the Correspondence.

A motion was made by Commissioner Goldberg and seconded by Commissioner Antonette to approve the recommendation.

The motion carried:

Yes:	**Commissioner Antonette** **Commissioner Goldberg** **Commissioner Zanatta** **Commissioner Galindo**
Abstain:	**Commissioner Morrison**
Absent:	**Commissioner Heggeness** **Commissioner Sievers**

Director Chapjian handed the gavel to President Antonette to chair the meeting.

President Antonette asked for a motion to excuse Commissioner Heggeness and Commissioner Sievers from the July Commission meeting.

A motion was made by Commissioner Goldberg to excuse Commissioner Heggeness and Commissioner Sievers from the July meeting, Commissioner Galindo seconded the motion.

The motion carried:

Yes:	**Commissioner Antonette** **Commissioner Goldberg** **Commissioner Zanatta** **Commissioner Galindo**
Abstain:	**Commissioner Morrison**
Absent:	**Commissioner Heggeness** **Commissioner Sievers**

APPROVAL OF MINUTES

2. 14-037PR Recommendation to approve the Parks and Recreation Commission minutes for June, 2014.

Suggested action: Approve recommendation.

A motion was made by Commissioner Goldberg and seconded by Commissioner Antonette to approve the recommendation. The motion carried:

Yes: **Commissioner Antonette**
Commissioner Goldberg
Commissioner Zanatta
Commissioner Galindo

Abstain: **Commissioner Morrison**

Absent: **Commissioner Heggeness**
Commissioner Sievers

PRESENTATIONS

Presentations of plaques and park signs were made to outgoing Parks and Recreation Commissioners Sarah Tong-Sangmeister, Albert Guerra and Brett Waterfield. Director Chapjian thanked each for their service and leadership. Vice President Goldberg and President Antonette and former Parks and Recreation Commissioner and past President, Drew Satariano expressed their gratitude also.

COMMISSION ACTION ITEMS

3. 14-034PR Recommendation to authorize the Director, or his or her management designee, to execute the Personal Services and Instruction Agreements and amend Attachment "A" of the agreements as needed.

Suggested Action: Approve recommendation.

Gladys Kaiser provided the staff report.

A motion was made by Vice President Goldberg and seconded by Commissioner Galindo to approve the execution of Personal Services and Instruction Agreements and amend Attachment "A" of the agreements as needed.

Vice President Goldberg spoke.
President Antonette spoke.
Commissioner Zanatta spoke.
Commissioner Galindo spoke.

The motion carried:

Yes: **Commissioner Antonette**
Commissioner Goldberg
Commissioner Zanatta
Commissioner Galindo

Abstain: **Commissioner Morrison**

Absent: **Commissioner Heggeness**
Commissioner Sievers

4. 14-038PR Recommendation to approve the fee waiver requests outlined in Attachment "A" in accordance with the Fee Waiver policy.

Suggested Action: Approve recommendation.

Vice President Goldberg spoke
Director Chapjian spoke.

Gladys Kaiser provided the staff report.

President Antonette spoke.
Gladys Kaiser spoke.

A motion was made by Vice President Goldberg and seconded by Commissioner Zanatta to approve the recommendation to grant fee waivers.

Commissioner Zanatta spoke.
President Antonette spoke.
Commissioner Galindo spoke.
A discussion ensued.

The motion carried:

Yes:	**Commissioner Antonette** **Commissioner Goldberg** **Commissioner Zanatta** **Commissioner Galindo**
Abstain:	**Commissioner Morrison**
Absent:	**Commissioner Heggeness** **Commissioner Sievers**

DIRECTOR'S REPORT TO COMMISSION

5. 14-039PR Recommendation to receive and file the Director's monthly highlights report "We Create Community" for July 2014.

Suggested Action: Approve recommendation.

Director Chapjian provided the staff report.
President Antonette spoke.
Vice President Goldberg spoke.

A motion was made by Commissioner Goldberg and seconded by Commissioner Galindo to approve the recommendation. The motion carried:

Yes:	**Commissioner Antonette** **Commissioner Goldberg** **Commissioner Zanatta** **Commissioner Galindo**
Abstain:	**Commissioner Morrison**
Absent:	**Commissioner Heggeness** **Commissioner Sievers**

1. Budget update

Stephen Scott provided the update.

Vice President Goldberg spoke.
President Antonette spoke.
Director Chapjian spoke.
Commissioner Zanatta spoke.
Commissioner Morrison spoke.
A discussion ensued spoke.

CORRESPONDENCE

None

COMMITTEE STATUS REPORTS

EXECUTIVE COMMITTEE

Park Tour Dates Update – it was decided to schedule a date in September for the tour.

FINANCE AND APPEALS COMMITTEE

No report

MAINTENANCE & CAPITAL IMPROVEMENT COMMITTEE

No report

Anna Mendiola spoke regarding the Bixby Park Master Plan update.

MARKETING & CUSTOMER SERVICE COMMITTEE

No report

RECREATION & PUBLIC SAFETY COMMITTEE

A. Ranger Report
Gladys Kaiser reviewed the report.
President Antonette spoke.
Vice President Goldberg spoke.

B. Special Events Report
President Antonette spoke regarding the process for special event permitting vs. Parks permitting/programming.

Vice President Goldberg spoke.

JOINT USE COMMITTEE
No report
Bob Livingstone spoke.

OLD BUSINESS
None

NEW BUSINESS

6. 14-040PR Recommendation to approve the schedule of the Parks & Recreation Commission meetings to return to the third Thursday of each month, beginning with the August 2014 Commission meeting.

A motion was made by Vice President Goldberg and seconded by Commissioner Galindo to approve the recommendation.

Commissioner Goldberg spoke.

The motion carried:

Yes:	**Commissioner Antonette** **Commissioner Goldberg** **Commissioner Zanatta** **Commissioner Galindo**
Abstain:	**Commissioner Morrison**
Absent:	**Commissioner Heggeness** **Commissioner Sievers**

PUBLIC COMMENT

Audience
(This opportunity is given to those members of the public who would like to address the Parks and Recreation Commission on non-agenda items. Each speaker is limited to three minutes unless extended by the Parks and Recreation Commission.)

- Allison Kripp – chair of Lincoln Park Task Force spoke regarding importance of continuing work in Lincoln Park. Ms. Kripp invited to Commissioners to review the Friends of Lincoln Park Facebook page.
- Commissioner Zanatta spoke.

Staff Comments

- Gladys Kaiser spoke regarding summer programs.
- Valerie Davis asked Commissioners to send any updated contact information to her.
- Director Chapjian provided an update on the selection of a new Marine Bureau Manager.

Commissioner Comments

- Commissioner Zanatta relayed he is excited to work with everyone.
- Commissioner Galindo looks forward to working with all and would like info on events as information becomes available.
- Commissioner Morrison thanked staff for their assistance.
- Commissioner Goldberg asked all commissioners to take a look at the committees they may be interested in serving.

NEXT MEETING

The next Parks and Recreation Commission meeting will be held on Thursday, August 21, 2014 at 9 am, at a location to be announced.

ADJOURNMENT

The meeting was adjourned at 10:45 am.

NOTE:

An agenda may be obtained from the Parks, Recreation and Marine Department prior to the meeting or can be mailed if the Department is provided self-addressed, stamped envelopes mailed to: Department of Parks, Recreation and Marine, Attention: Valerie Davis, 2760 N. Studebaker Rd., Long Beach, CA 90815.

The Parks and Recreation Commission agenda is available on the Internet at http://www.longbeach.gov/park/commissions/parks_rec.asp. Persons interested in obtaining an agenda via e-mail should e-mail their request to valerie.davis@longbeach.gov.

Agenda items may also be reviewed at the Parks, Recreation and Marine Department, 2760 N. Studebaker Rd., Long Beach, CA. Please contact Valerie Davis, (562) 570-3170, to make these arrangements.

If oral language interpretation for non-English speaking persons is desired or if a special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to Valerie Davis, Department of Parks, Recreation and Marine at (562) 570-3170, 72 hours prior to the Charter Commission meeting.

E-mail correspondence regarding agenda items can be directed to valerie.davis@longbeach.gov.

NOTE:

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the City Clerk Department at (562) 570-6101, 72 hours prior to the Commission meeting.

Kung ang nakasulat na pagsasalin-wika ng adyenda at mga katitikan ng Komisyon ay hinahangad para sa mga taong hindi nagsasalita ng Ingles mangyaring gawin ang iyong kahilingan sa pamamagitan ng telepono sa Kagawaran ng Klerk ng Lunsod sa (562) 570-6101, 72 pitong oras bago ang pulong ng Komisyon.

Si desea obtener la traducción lingüística escrita de la agenda y las actas de la Comisión para las personas que no hablan inglés, realice su pedido por teléfono al Departamento de la Secretaría Municipal al (562) 570-6101, 72 horas antes de la reunión de la Comisión.

បើលោកអ្នកមិនចេះនិយាយភាសាអង់គ្លេស ហើយត្រូវការរបៀបវារៈនៃកិច្ចប្រជុំគណៈកម្មាធិការ និងរបាយការណ៍នៃកិច្ចប្រជុំគណៈកម្មាធិការ ជាសំណៅប្រែសម្រួលលាយលក្ខណ៍អក្សរទៅជា

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Respectfully submitted,
Valerie Davis
Executive Assistant to the Commission