


Date: June 16, 2009

To: Honorable Mayor and Members of the City Council

From: Councilmember Tonia Reyes Uranga, Seventh District 

Subject: **AGENDA ITEM: Travel Report for League of California Cities 2009
Mayors and Council Members Executive Forum**

I would like to take this opportunity to file a travel report as required by AB 1234 for activities consistent with the definition of "official City Business" under the City Auditor's Travel and Reimbursement Policy for Non-AR Departments:

- Meetings with government and business leaders for the purpose of carrying out official City business;
- Non-partisan conferences, training and education trips, including visiting other governments to discuss and observe best practices;
- Travel in furtherance of an adopted policy, ordinance or City resolution.

My attendance at the League of California Cities (LCC) conference was authorized in the capacity of my membership on the Board of Directors for LCC Latino Caucus and the city's membership in the League of California cities.

This conference provided me with the opportunity to represent the City in a working dialogue that focused on collaboration and information sharing of key issues. Additionally, I attended a workshop that focused on "Best Practices: Email Use" that discussed how with the increase in email popularity, it has become a target of Public Records Requests Act requests and litigation discovery demands. I also accepted a scholarship to attend the Harvard Kennedy School *Senior Executives in State and Local Government* program.

Recommendation: Receive and File travel report on League of California Cities 2009 Mayors and Council Members Executive Forum.