



CITY OF LONG BEACH

DEPARTMENT OF FINANCIAL MANAGEMENT

C-11

333 WEST OCEAN BOULEVARD • LONG BEACH, CALIFORNIA 90802

August 3, 2004

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

SUBJECT: Adopt Specifications No. PA-01904 and Award a Contract to San Diego Rotary Broom to Furnish and Deliver Street Sweeper Brooms (Citywide)

DISCUSSION

City Council approval is requested to enter into an annual contract for furnishing and delivering street sweeper brooms at various City facilities.

The bid was advertised on June 17, 2004, and bids were opened on July 7, 2004. The bid document was made available from the Purchasing Division located on the Plaza Level of City Hall and the Division's website at www.lbpurchasing.org. Twelve potential bidders specializing in street sweeper brooms were notified by e-mail via BidsOnLine: none are Minority-owned Business Enterprises (MBE), one is a Women-owned Business Enterprise (WBE), and none are Long Beach businesses. A bid announcement was also included on the Procurement Hotline and in the Purchasing Division's weekly update of Open Bid Opportunities sent to 32 local, minority and women's groups. San Diego Rotary Broom, of Escondido, California, was the lowest responsible bidder.

This matter was reviewed by Senior Deputy City Attorney Donna F. Gwin on June 2, 2004 and Budget Management Officer David Wodynski on July 16, 2004.

TIMING CONSIDERATIONS

City Council action to adopt Specifications No. PA-01904 and award a contract concurrently is requested on August 3, 2004 to ensure that a new contract is in place expeditiously. The current contract expired on July 26, 2004.

FISCAL IMPACT

The cost of this contract, in the estimated amount of \$130,000 annually, is budgeted in the Public Works Department (PW) and in the General Fund (GP) in the amount of \$115,000, and the Harbor Department (HA) in the amount of \$15,000. The estimated

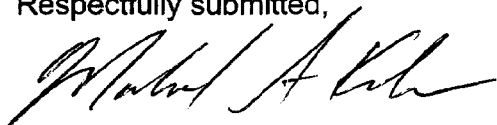
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amount of \$130,000 reflects no increase from the amount estimated and approved in the previous contract. The City will have the option of adding expenditures up to 10 percent above the contract amount.

IT IS RECOMMENDED THAT THE CITY COUNCIL:


- 1) Adopt Specifications No. PA-01904 and award a contract to San Diego Rotary Broom to furnish and deliver street sweeper brooms in the estimated annual amount of \$130,000. The term of the contract will be for one year, with the option for two additional one-year periods.
- 2) Authorize amendments to exercise the City's option to renew where noted and authorize the City Manager to execute same.

Respectfully submitted,



MICHAEL A. KILLEBREW
ACTING DIRECTOR OF FINANCIAL MANAGEMENT

APPROVED:



GERALD R. MILLER
CITY MANAGER

MAK:JV:lb
PA-01904CouncilLtr