



**R-32**  
~~**C-11**~~

## CITY OF LONG BEACH

Attachment A

Department of Parks, Recreation and Marine

2760 N. Studebaker Road, Long Beach, CA 90815-1697

(562) 570-3100 • FAX (562) 570-3109

www.lbarks.org

February 8, 2005

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

**SUBJECT:** Agreements for Services With the Long Beach Unified School District for Operation of the 21<sup>st</sup> Century Community Learning Center (Long Beach WRAP) at Burbank, Edison, Garfield, Grant, Hudson, King, Lafayette, and Lee Elementary Schools (Districts 1, 2, 3, 4, 6, 7, 9)

### DISCUSSION

The Long Beach Winners Reaching Amazing Potential (WRAP) program is a citywide 21<sup>st</sup> Century Community Learning Center (21<sup>st</sup> CCLC) after school enrichment program provided through a collaboration between the City and the Long Beach Unified School District (LBUSD). LBUSD receives its funding for the WRAP program from the State of California Department of Education 21<sup>st</sup> CCLC grant program. Implementation of the WRAP program is accomplished by LBUSD's execution of a set of four agreements pledging to provide funding for the academically-based program with staffing, supervision, and administrative support. To this end, LBUSD subcontracts with the City to deliver the program.

In November 2001, the City Council authorized the execution of the first subcontract agreements with LBUSD for a WRAP program at the Ulysses S. Grant Elementary school site. The agreements identified the process for service delivery and expense reimbursement. The program costs incurred by the Department of Parks, Recreation and Marine (Department) were covered by three sources: 1) General Fund monies; 2) Community Development Block Grant (CDBG) funds; and, 3) expense reimbursement from LBUSD 21<sup>st</sup> CCLC grant funds.

The joint efforts of the Department and LBUSD recently garnered additional grant funding for WRAP, enabling program expansion to over 30 sites citywide (Attachment A), eight of which will be operated by the Department. These Department sites are Burbank, Edison, James A. Garfield, Ulysses S. Grant, Elizabeth Hudson, Starr King, Lafayette, and Robert E. Lee Elementary Schools. The expansion sites were selected by LBUSD as a result of discussions with their principals who were interested in having the program in their schools. The City's offer to contribute funds toward the proposed expansion was an important factor in the State's decision to provide increased grant funding to LBUSD.

*"We create community and enhance the quality of life through people, places, programs and partnerships"*

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LBUSD received a five-year funding agreement for approximately \$20 million from the 21<sup>st</sup> CCLC grant program. Of that amount, the City will receive approximately \$4.2 million over the five-year period and grant funds will be disbursed on an annual basis. Therefore, the Department will return to City Council each contract year for the execution of annual subcontract agreements with LBUSD. Execution of subcontract agreements is now required for the City's participation and the implementation of the programs at the designated locations.

The proposed current year agreements have the following major terms and conditions:

- Term for Burbank and Elizabeth Hudson Elementary Schools: July 1, 2004 through June 30, 2005.
- Term for Edison, Garfield, Ulysses S. Grant, Lafayette, Robert E. Lee and Starr King Elementary Schools: May 1, 2004 through June 30, 2005.
- City Obligation: Provide all supplies, equipment, staff and supervision to operate the WRAP programs.
- Payment: LBUSD will reimburse the City for staffing and administrative costs in an amount not to exceed \$845,133.

Staffing reimbursement shall be based upon actual cost. Administrative costs shall be reimbursed in an amount not to exceed 15 percent of the total staff costs.

This letter was reviewed by Senior Deputy City Attorney Donna Gwin on January 26, 2005, and by Budget Management Officer David Wodynski on January 26, 2005.

TIMING CONSIDERATIONS

City Council action is being requested on February 8, 2005, to expedite the execution of the agreements and to enable the Department to receive reimbursement for expenses incurred.

FISCAL IMPACT

Development of the subcontract agreements was prolonged due to the State's delay in awarding the grant. The delay does not impact the City's ability to receive reimbursement of staff and administrative costs, in the amount of \$41,000, incurred prior to the August 2004 award. Department expenses incurred in Fiscal Year 2004 will be reimbursed through LBUSD's current 21<sup>st</sup> CCLC grant.

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The Department's participation with LBUSD does not mandate financial contributions. However, the funds that were promised are appropriated in the FY 05 budget in the Department of Parks, Recreation and Marine in the amount of \$50,727 in General Fund monies and \$65,440 in CDBG funds.

IT IS RECOMMENDED THAT THE CITY COUNCIL:

- 1) Authorize the City Manager to execute agreements with the Long Beach Unified School District for delivery of the Long Beach Winners Reaching Amazing Potential Program at Burbank, Edison, James A. Garfield, Ulysses S. Grant, Elizabeth Hudson, Starr King, Lafayette, and Robert E. Lee Elementary Schools for a period of one year each; and
- 2) Increase appropriations in the General Grants Fund (SR) and in the Department of Parks, Recreation and Marine (PR) by \$845,133.


Respectfully submitted,

PHIL T. HESTER  
DIRECTOR OF PARKS, RECREATION AND MARINE

PTH:CF:msm

Attachment

APPROVED:

  
GERALD R. MILLER  
CITY MANAGER



## Long Beach WRAP

*Winners Reaching Amazing Potential*

*The Long Beach WRAP Collaborative after school programs will be operated at the following schools by the listed organizations. City sites are marked with an asterisk.*

SCHOOL NAME	OPERATING AGENCY
Adams	Camp Fire USA
Barton	Boys and Girls Clubs of Long Beach
Birney	International Center for Education and Sports
Bryant	International Center for Education and Sports
* Burbank	Parks, Recreation and Marine
Burnett	YMCA
Burroughs	Girl Scouts of Greater Long Beach
Butler K-8	Conservation Corps of Long Beach
Cabrillo	Conservation Corps of Long Beach
Cleveland	United Cambodian Community
• Edison	Parks, Recreation and Marine
* Garfield	Parks, Recreation and Marine
Gompers	International Center for Education and Sports
• Grant	Parks, Recreation and Marine
Hamilton	Conservation Corps of Long Beach
Harte	Boys and Girls Clubs of Long Beach
Henry	Camp Fire USA
Holmes	Boys and Girls Clubs of Long Beach
Hoover	Conservations Corps of Long Beach
* Hudson	Parks, Recreation and Marine
International	YMCA
Jefferson	International Center for Education and Sports
Jordan	Conservation Corps of Long Beach
* Lafayette	Parks, Recreation and Marine
• Lee	Parks, Recreation and Marine
Lincoln	Long Beach Unified School District
Lindbergh	Boys and Girls Clubs of Long Beach
MacArthur	Wilmore Urban Agency
McKinley	Boys and Girls Clubs of Long Beach
Monroe (off-site)	Wilmore Urban Agency
Muir	Camp Fire USA
Powell K-8	Conservation Corps of Long Beach
Robinson	Boys and Girls Clubs of Long Beach
Roosevelt	YMCA
Signal Hill	International Center for Education and Sports
• Starr King	Parks, Recreation and Marine
Sutter	Girls Scouts of Greater Long Beach
Tincher (off-site)	New Life Community Center
Webster	Girl Scouts of Greater Long Beach
Whittier	Long Beach Unified School District/Girl Scouts
Willard	YMCA



# CITY OF LONG BEACH

Department of Parks, Recreation and Marine

2760 Studebaker Road, Long Beach, CA 90815-1697

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Attachment B

May 3, 2005

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

## RECOMMENDATION:

1. Authorize the City Manager to execute first amendments to Agreements with the Long Beach Unified School District for operation of the 21<sup>st</sup> Century Community Learning Center (Long Beach WRAP) Program at Lee and King Elementary Schools (Agreement No. 29045), and at Edison, Garfield, Grant, and Lafayette Elementary Schools (Agreement No. 29046) to accept additional grant funds for reimbursement of program start up costs; and,
2. Increase appropriations in the General Grants Fund (SR 120) in the Department of Parks, Recreation and Marine (PR) by \$89,354. (Districts 1, 4, 6, 7, and 9)

## DISCUSSION

On February 8, 2005, the City Council approved Agreements with the Long Beach Unified School District (LBUSD) for the operation of the 21<sup>st</sup> Century Community Learning Center (Long Beach WRAP) Program at Burbank, Edison, Garfield, Grant, Hudson, King, Lafayette, and Lee Elementary Schools.

Additional funding of \$89,354 has since been made available to increase the reimbursement to the City for start up costs at six of the eight participating 21<sup>st</sup> Century sites. An amendment to the Agreements is required to enable the identified sites to receive the monies available for reimbursements. The sites include Lee and King elementary schools (Agreement No. 29045) and Edison, Garfield, Grant, and Lafayette elementary schools (Agreement No. 29046). Reimbursements will be made for start up costs in connection with preparation for the Long Beach WRAP Program, including staff training time and administration and purchase of supplies and equipment.

This letter was reviewed by Senior Deputy City Attorney Donna Gwin and by Budget Management Officer David Wodynski on April 20, 2005.

## TIMING CONSIDERATIONS

City Council action is requested on May 3, 2005, to expedite the amendments and subsequent reimbursement by LBUSD.

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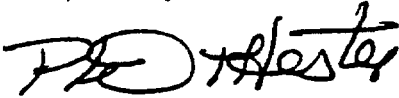
FISCAL IMPACT

The additional funding of \$89,354 will be utilized to cover start up costs associated with the program, including training, supplies, and preparation. These funds are currently unbudgeted; therefore, an appropriation increase is included in the recommendation, which will be fully offset by reimbursements from LBUSD.

SUGGESTED ACTION:

Approve recommendation.


Respectfully submitted,



PHIL T. HESTER  
DIRECTOR OF PARKS, RECREATION AND MARINE

PTH:al

APPROVED:

  
GERALD R. MILLER  
CITY MANAGER