CITY OF LONG BEACH CIVIL SERVICE COMMISSION AGENDA

WEDNESDAY, JULY 17, 2019 333 W. OCEAN BLVD, 7TH FLOOR CIVIL SERVICE BOARDROOM, 8:00 AM

Susana Gonzalez Edmond, President Heather Morrison, Vice President



Phyllis O. Arias, Commissioner Joen Garnica, Commissioner

David P. Honey, Interim Executive Director

FLAG SALUTE

ROLL CALL

COMMENTS FROM THE PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission's jurisdiction.

1. <u>19-140CS</u>Recommendation to approve minutes:
Regular Meeting of July 3, 2019

Suggested Action:	Approve recommendation.	
Attachments:	CSC Mtg Minutes for 07-03-19	draft.pdf

CONSENT CALENDAR (2 – 4):

Recommendation to approve examination results: 2. 19-133CS Ambulance Operator Test #01 (Established 07/08/19) Electrical and Instrumentation Supervisor Test #01 (Established 07/02/19) Mechanical Supervisor Test #02 (Established 07/08/19 Office Systems Analyst - IMDC Test #01 (Established 07/02/19) Office Systems Analyst - IMDC Test #01 (Established 07/09/19) Office Systems Analyst - IMDNOC Test #01 (Established 07/03/19) Office Systems Analyst - SD Test #02 (Established 07/03/19) Police Officer - Lateral Test #05 (Established 07/10/19) Police Recruit Test #10 (Established 07/09/19) Port Financial Analyst Test #01 (Established 07/03/19) Suggested Action: Approve recommendation. Exam Results for 07-17-19 - Revised Attachme Attachments:

3. <u>19-134CS</u> Recommendation to receive and file retirement(s): Susanne Piohia, Clerk Typist III, Police Department (16 yrs., 1mo.)
Suggested Action: Approve recommendation.
4. <u>19-135CS</u> Recommendation to receive and file resignation(s): Bryan Baker, Water Treatment Operator II, Water Department (15 yrs., 11 mos.) Charissa Martinez, Personnel Analyst I, Human Resources Department (10 mos., 27 days) Saudia Sentinella, Administrative Analyst III, Economic Development Department (11 yrs., 11 mos.) Mike Silva, Laboratory Analyst I, Water Department (15 yrs., 5 mos.)

Suggested Action: Approve recommendation.

REGULAR AGENDA

5. <u>19-136CS</u> RECOMMENDATION FOR EXCEPTION TO CIVIL SERVICE RULES AND REGULATIONS - Article VIII, Section 115(3) -Requesting Exception to Article V, Section 41 of the Civil Service Rules and Regulations - Probationary Periods - Request to Extend Probation, Oscar Cisneros, Special Services Officer III-Armed, Harbor Department

Staff report prepared by Carolyn Pen, Administrative Analyst

Suggested Action:	No recommendation.
Attachments:	Extend Probation - Oscar Cisneros - SSOIII - P

6. <u>19-137CS</u> **RECOMMENDATION FOR EXCEPTION TO CIVIL SERVICE RULES AND REGULATIONS - Article VIII, Section 115(3) -***Requesting Exception to Article V, Section 41 of the Civil Service Rules and Regulations - Probationary Periods - Request to Extend Probation, Nicholas Cedeno, Special Services Officer III-Armed, Harbor Department* Staff report prepared by Carolyn Pen, Administrative Analyst

Suggested Action:	No recommendation.
Attachments:	Extend Probation - Nicholas Cedeno - SSOIII -

7. <u>19-138CS</u> RECOMMENDATION TO APPROVE REVISED CLASSIFICATION SPECIFICATION - *Personnel Analyst* Communication from Alejandrina Basquez, Director, Human Resources Department Staff report prepared by Crystal Slaten, Deputy Director

Suggested Action:	Approve recommendation.
Attachments:	Personnel Analyst Revised Class Spec and Me

8. <u>19-139CS</u> **RECOMMENDATION TO REAPPOINT RESIGNED EMPLOYEE** -*Gary Texeira, Office Systems Analyst III* Communication from Stacey V. Lewis, Director, Human Resources, Harbor Department

Staff Report prepared by Stanley Wang, Personnel Analyst

Suggested Action:	Approve recommendation.
Attachments:	Reappoint Resigned Emp-Gary Texeira-HD-07

MANAGERS' REPORTS

Recruitment & Selection

Special Projects

Administration Support Services

Executive Director

UNFINISHED BUSINESS

NEW BUSINESS

COMMENTS FROM THE PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission's jurisdiction.

ADJOURNMENT

HEARING 07-D-1718

I, Marla Camerino, Executive Assistant, certify that the agenda was posted not less than 72 hours prior to the meeting.

NOTE:

If oral language interpretation for non-English speaking persons is desired or if a special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 24 business hours prior to the Charter Commission meeting.

Kung nais ang interpretasyon ng sinasalitang wika para sa mga taong hindi nagsasalita ng Ingles o kung nais ang isang natatanging tulong ayon sa Americans with Disabilities Act, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 24 oras ng negosyo bago ang pagpupulong ng Charter Commission.

Si desea interpretación oral en otro idioma para personas que no hablan inglés o si desea una adaptación especial en conformidad con la Ley de Estadounidenses con Discapacidades, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 24 horas hábiles antes de la reunión de la comisión de estatutos.

បើមានការចង់បានឲ្យមានការបកប្រែភាសាផ្ទាល់មាត់ឲ្យអ្នកមិនចេះនិយាយអង់គ្លេស ឬបើមានការចង់បានឲ្យមានដំណោះស្រាយពិសេសដោយយោងតាមមាត្រាច្បាប់ស្តីពី ជនពិការអាមេរិកាំង សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅទៅការិយាល័យស្ថៀន ក្រុងតាមរយ:លេខ (562) 570-6101 (24 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រងុំ គណកម្មការធម្មនុព្ណ)។ If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

បើមានការចង់បានឲ្យមានការបកប្រែឯកសារស្តីពីរបៀបវារ: និងកំណត់ហេតុឲ្យ អ្នកនៃលមិនចេះនិយាយអង់គ្លេស សូមមេត្តាធ្វើសំណើរអ្នកតាមទូរស័ព្ទនោយហៅ ការិយាល័យស្ថៀនក្រុងតាមរយ:លេខ (562) 570-6101 (72 ម៉ោងធ្វើការមុននឹង ចាប់ផ្តើមបើកកិច្ចប្រជុំគណកម្មការធម្មនុញ្ញ)។