

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONG BEACH CONFIRMING, READOPTING AND AMENDING FEES FOR THE ADMINISTRATION OF VARIOUS FUNCTIONS AND SERVICES OF THE DEPARTMENT OF LIBRARY SERVICES OF THE CITY OF LONG BEACH (2005-2006)

WHEREAS, the City Council of the City of Long Beach wishes to confirm, readopt and amend fees established for the administration of various functions and services of the Department of Library Services to assure that the fee schedule correctly reflects and does not exceed the actual cost to the City of Long Beach of processing the various applications and documents for which such fees are charged; and

WHEREAS prior to adoption of this resolution revising the schedule of fees, public notice and hearing have been given in accordance with Section 54944.1 of the California Government Code;

NOW THEREFORE, the City Council of the City of Long Beach resolves as follows:

Section 1. The following fees will be applicable to the use of specialized services and the loan of collection materials. Sales tax will be applied as required:

- A. Interlibrary Loan (ILL) Microfilm Request \$ 2.00 each roll
- B. Interlibrary Loan Book Request \$ 2.00 each request, plus postage and lending library fees, if any
- C. Microfilm/Microfiche \$ 0.25 each page
- D. Audio Cassettes (excluding books on tape) \$ 0.25 each for a 3-week loan
- E. Compact Discs (excluding books on CD) \$ 0.25 each for a 3-week loan

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1	F.	Computer Printer Paper	\$ 0.15	per page
2	G.	Color Copy Printing	\$ 0.50	per page
3	H.	Video Cassettes or DVD:		
4		New Feature Film	\$ 3.25	per title for 2-day loan
5		Feature Film	\$ 2.17	per title for 2-day loan
6		older than one year		
7	I.	Audio Book Catalog	\$10.00	per volume
8	J.	Community Resource File Directory	\$20.00	per volume (plus programmer fees of \$30.00 per hour for custom searches)
9	K.	Research Request	\$50.00	per hour, \$50.00 minimum
10	L.	Research Photocopies	\$ 0.25	per page
11			\$ 2.00	minimum
12	M.	Computer Diskette	\$ 1.00	per diskette
13	N.	Audio Books (excluding children's or young adult materials)	\$ 1.00	per "Book" or per part for multi-part books, for a 1-week loan. Maximum loan period 6-weeks. Renewal in person only.
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15	O.	Obituary Search (extensive search will be billed as a Research Request)	\$15.00	per search
16				
17	P.	Fax or Mail Written Article or Piece of Music (by staff)	\$ 5.00	per item, plus postage
18	Q.	Fax or Scan a document (by patron)	\$ 1.00	per page
19				

20 Sec. 2 Media use of Collection. The one-time use of a collection photo in
21 a news broadcast, documentary or newspaper article shall be subject to a charge of
22 \$25.00. Sales tax will be applied as required.

24 Sec. 3 Other commercial or for-profit use of Collection. The commercial or
25 for-profit use of images from the Long Beach Collection is subject to fees negotiated under
26 a license agreement. This fee is separate from any fee negotiated under a license or
27 sponsorship agreement. Sales tax will be applied as required.

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1	Adult	\$ 1.00	each (First through fifth replacement)
2		\$ 5.00	each (Sixth replacement or higher)
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4	Youth - 1 st (Children and Young Adult) Replacement	\$ 0.25	each
5	Youth - 2 nd (Children and Young Adult) Replacement	\$ 1.00	each
6	C. Video		
7	Damaged Video Storage Boxes	\$ 1.00	per box
8	Damaged Videos missing text/ liner notes		Cost to replace Cost to replace
9	D. Damaged Barcode	\$ 1.00	each
10	E. Damaged Books		Cost to replace
11	F. Damaged Book Bindings		
12	Up to 8 inches	\$11.00	each book
13	Up to 9 inches	\$11.00	each book
14	Up to 10 inches	\$11.00	each book
15	Up to 12 inches	\$11.00	each book
16	Up to 14 inches	\$11.00	each book
17	All Others		Actual cost incurred
18	G. Overdue Books, Pamphlets, Periodicals, Mounted Pictures and Audio Materials		
19	Adult Materials	\$ 0.25	per item per day; \$5.00 maximum
20	Young Adult Materials	\$ 0.10	per day per item; \$5.00 maximum; 10-day grace period on juvenile materials only
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22	Juvenile (Children's) Materials	\$ 0.10	per day per item; \$5.00 maximum
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24	H. Overdue Interlibrary Loan Materials	\$ 1.00	per item per day; \$15.00 maximum
25	I. Overdue Video Cassette or DVD:		
26	New Releases	\$ 2.00	per day up to cost to replace or \$25.00, whichever is less
27	All Others	\$ 1.00	per day up to cost to replace or \$25.00, whichever is less
28			

1	J.	Messenger Charge for Retrieval of Overdue Items	\$30.00	per patron per visit
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3	K.	Collection Fees		Actual cost
4	L.	Compact Discs:		
5		Missing libretto	\$10.00	each
6		Missing text/liner notes		Cost to replace
7		Damaged case	\$ 1.00	each
8		Damaged Compact Discs		Cost to replace
9	M.	Cassettes:		
10		Missing text/liner notes		Cost to replace
11		Cassette album cases (3 + tapes)	\$ 4.00	each
12		Damaged cassette		Cost to replace
13		Missing plastic bags	\$ 1.00	each
14	N.	All audio and visual media returned in bookdrop	\$ 2.00	per item
15	O.	Items lost, not returned or too damaged to repair		Cost to replace
16	P.	Books and materials placed on hold and not picked up	\$ 1.00	each

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18 **Sec. 6. Patrons will be subject to the following fees for the use and lost of library**

19 **educational and technical equipment.**

20	A.	Extended Use of Loaned Laptop (more than one hour)		\$5.00 for each additional 30 minutes of use
21				
22	B.	Replacement of Lost Laptop		\$1,500.00
23	C.	Extended Use of Leap Pad		\$5.00 per day
24	D.	Replacement of Lost Leap Pad or Other Related Items		\$65.00 for unit, \$20.00 for backpack, \$15.00 for adapter, and \$25.00 for headphone
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28 **Sec. 7. The following fees will be applicable to the rental of library rooms and meeting areas:**

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A. All rentals of facilities are for a two-hour minimum or \$25.00, whichever is greater. The application fee of \$25.00 is non-refundable but applies toward rental fees.

B. Applicable rental fees for library rooms and meeting areas are as follows:

1. MAIN LIBRARY MEETING ROOMS/AREAS

(a) Auditorium	\$100.00	per hour during library hours
	\$150.00	per hour during non-library hours
(b) Meeting Room	\$ 50.00	per hour during library hours
	\$ 80.00	per hour during non-library hours
(c) Film Preview Room	\$ 15.00	per hour during library hours and for non-public use only
(d) Book Selection Room	\$ 15.00	per hour during library hours and for non-public use only
(e) Auditorium Lobby	\$ 50.00	per hour; with rental of Meeting Room or Auditorium
	\$ 75.00	per hour during library hours
	\$100.00	per hour during non-library hours and not renting the Auditorium or Meeting Room
(f) Main Library Kitchen	\$ 25.00	per hour; available only with rental of Meeting Room, or Auditorium or Auditorium Lobby
(g) Technical Assistance	\$ 40.00	per hour

2. OTHER MEETING ROOMS/AREAS

(a) Branch Library Auditoriums	\$ 10.00	per hour during library hours
	\$ 40.00	per hour during non-library hours

Sec. 8 The following fees will be applicable to the rent of library equipment.

(All equipment for rent must be used at a library site.):

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A. MAIN LIBRARY - NON-AUDIO/VISUAL:

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|----|------------------------|---------|----------|
| 1. | Lectern/Podium | \$ 3.00 | per hour |
| 2. | Chalkboard/Easel | \$ 1.00 | per hour |
| 3. | Piano | \$15.00 | per hour |
| 4. | 30-cup Coffee Urn | \$ 3.00 | per hour |
| 5. | 50-cup Coffee Urn | \$ 4.00 | per hour |
| 6. | Microphone with Podium | \$ 4.00 | per hour |

B. AUDIO/VISUAL:

Minimum charge is for one-half the daily rate. Service is available only at the Main Library.

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|----|---------------------------------------|----------|---------|
| 1. | Video Cassette Player with
Monitor | \$ 30.00 | per day |
| 2. | Film Projector | \$ 25.00 | per day |
| 3. | Slide Projector | \$ 30.00 | per day |
| 4. | Film Projector Screen | \$ 10.00 | per day |
| 5. | Overhead Projector | \$ 10.00 | per day |

Note: All rented Audio-Visual equipment must be obtained from the Media Section of the Main Library.

Sec. 9 This resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify the vote adopting this resolution.

I hereby certify that the foregoing resolution was adopted by the City Council

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1 of the City of Long Beach at its meeting of _____, 2005 by the following votes:
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3 Ayes: Councilmembers: _____
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7 Noes: Councilmembers: _____
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9 Absent: Councilmembers: _____
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13 City Clerk
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