



CITY OF LONG BEACH

DEPARTMENT OF FINANCIAL MANAGEMENT

C-25

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March 5, 2019

HONORABLE MAYOR AND CITY COUNCIL

City of Long Beach
California

RECOMMENDATION:

Authorize the City Manager, or designee, to execute interim Blanket Purchase Orders with CED Metropolitan Electrical Distributors, of Los Angeles, CA, and Walter's Wholesale Electric Company, of Long Beach, CA, for the purchase and delivery of as-needed electrical supplies, for a total aggregate amount not to exceed \$450,000, for a period of six months or until a new contract is awarded. (Citywide)

DISCUSSION

On September 16, 2014, the City Council awarded contracts to CED Metropolitan Electrical Distributors and Walter's Wholesale Electric Company, for the purchase and delivery of as-needed electrical supplies, for a total aggregate amount not to exceed \$715,000, for a period of two years, with the option to renew for two additional one-year periods.

City Council approval is requested to authorize the City Manager, to execute interim Purchase Orders (BPOs) with CED Metropolitan Electrical Distributors and with Walter's Wholesale Electric Company, to provide miscellaneous electrical supplies to various City departments, for a total aggregate amount not to exceed \$450,000, for a period of six months or until new contracts are awarded. The interim BPOs are necessary to ensure continuity of service and maintenance for various Citywide projects. The City is also evaluating ways to improve the cataloging of electrical supplies to new industry standards. These interim BPOs will allow adequate time for the Purchasing Division in the Financial Management Department to complete a formal procurement, which is anticipated to be completed by September 2019.

This matter was reviewed by Deputy City Attorney Monica J. Kilaita on February 15, 2019, by Purchasing Agent Tara Yeats on February 8, 2019, and by Budget Management Officer Rhutu Amin Gharib on February 13, 2019.

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TIMING CONSIDERATIONS

City Council action is requested on March 5, 2019, to ensure the interim BPOs are in place expeditiously.

FISCAL IMPACT

The interim BPOs aggregate amount will not exceed \$450,000. Sufficient funds are budgeted across various user departments and funds. The award of this contract will provide continued support to our local economy by assisting in the preservation of employment for 31 full-time employees residing in Long Beach.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



JOHN GROSS
DIRECTOR OF FINANCIAL MANAGEMENT

APPROVED:



PATRICK H. WEST
CITY MANAGER