

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

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AGREEMENT

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THIS AGREEMENT is made and entered, in duplicate, as of March 13, 2019, for reference purposes only, pursuant to a minute order adopted by the City Council of the City of Long Beach at its meeting on March 5, 2019, by and between KIMLEY-HORN AND ASSOCIATES, INC., a North Carolina corporation (“Consultant”), with a place of business at 765 The City Drive, Suite 200, Orange, California 92868, and the CITY OF LONG BEACH, a municipal corporation (“City”).

WHEREAS, City requires specialized services requiring unique skills to be performed in connection with on-call environmental, planning, affordable housing, and community engagement consultant services (“Project”); and

WHEREAS, City has selected Consultant in accordance with City's administrative procedures and City has determined that Consultant and its employees are qualified, licensed, if so required, and experienced in performing these specialized services; and

WHEREAS, City desires to have Consultant perform these specialized services, and Consultant is willing and able to do so on the terms and conditions in this Agreement;

NOW, THEREFORE, in consideration of the mutual terms, covenants, and conditions in this Agreement, the parties agree as follows:

1. SCOPE OF WORK OR SERVICES.

A. Consultant shall furnish specialized services more particularly described in Exhibit “A”, attached to this Agreement and incorporated by this reference, in accordance with the standards of the profession, and City shall pay for these services in the manner described below, not to exceed One Hundred Twenty-Five Thousand Dollars (\$125,000), at the rates or charges shown in Exhibit “B”.

B. The City's obligation to pay the sum stated above for any one fiscal year shall be contingent upon the City Council of the City appropriating the

1 necessary funds for such payment by the City in each fiscal year during the term of
2 this Agreement. For the purposes of this Section, a fiscal year commences on
3 October 1 of the year and continues through September 30 of the following year. In
4 the event that the City Council of the City fails to appropriate the necessary funds
5 for any fiscal year, then, and in that event, the Agreement will terminate at no
6 additional cost or obligation to the City.

7 C. Consultant may select the time and place of performance for
8 these services; provided, however, that access to City documents, records and the
9 like, if needed by Consultant, shall be available only during City's normal business
10 hours and provided that milestones for performance, if any, are met.

11 D. Consultant has requested to receive regular payments. City
12 shall pay Consultant in due course of payments following receipt from Consultant
13 and approval by City of invoices showing the services or task performed, the time
14 expended (if billing is hourly), and the name of the Project. Consultant shall certify
15 on the invoices that Consultant has performed the services in full conformance with
16 this Agreement and is entitled to receive payment. Each invoice shall be
17 accompanied by a progress report indicating the progress to date of services
18 performed and covered by the invoice, including a brief statement of any Project
19 problems and potential causes of delay in performance, and listing those services
20 that are projected for performance by Consultant during the next invoice cycle.
21 Where billing is done and payment is made on an hourly basis, the parties
22 acknowledge that this arrangement is either customary practice for Consultant's
23 profession, industry or business, or is necessary to satisfy audit and legal
24 requirements which may arise due to the fact that City is a municipality.

25 E. Consultant represents that Consultant has obtained all
26 necessary information on conditions and circumstances that may affect its
27 performance and has conducted site visits, if necessary.

28 F. CAUTION: Consultant shall not begin work until this

1 Agreement has been signed by both parties and until Consultant's evidence of
2 insurance has been delivered to and approved by City.

3 2. TERM. The term of this Agreement shall commence at midnight on
4 March 6, 2019, and shall terminate at 11:59 p.m. on March 5, 2021, unless sooner
5 terminated as provided in this Agreement, or unless the services or the Project is
6 completed sooner. The term may be extended for three (3) additional one-year periods, at
7 the discretion of the City Manager.

8 3. COORDINATION AND ORGANIZATION.

9 A. Consultant shall coordinate its performance with City's
10 representative, if any, named in Exhibit "C", attached to this Agreement and
11 incorporated by this reference. Consultant shall advise and inform City's
12 representative of the work in progress on the Project in sufficient detail so as to
13 assist City's representative in making presentations and in holding meetings on the
14 Project. City shall furnish to Consultant information or materials, if any, described
15 in Exhibit "D", attached to this Agreement and incorporated by this reference, and
16 shall perform any other tasks described in the Exhibit.

17 B. The parties acknowledge that a substantial inducement to City
18 for entering this Agreement was and is the reputation and skill of Consultant's key
19 employee, named in Exhibit "E" attached to this Agreement and incorporated by this
20 reference. City shall have the right to approve any person proposed by Consultant
21 to replace that key employee.

22 4. INDEPENDENT CONTRACTOR. In performing its services,
23 Consultant is and shall act as an independent contractor and not an employee,
24 representative or agent of City. Consultant shall have control of Consultant's work and the
25 manner in which it is performed. Consultant shall be free to contract for similar services to
26 be performed for others during this Agreement; provided, however, that Consultant acts in
27 accordance with Section 9 and Section 11 of this Agreement. Consultant acknowledges
28 and agrees that (a) City will not withhold taxes of any kind from Consultant's compensation;

1 (b) City will not secure workers' compensation or pay unemployment insurance to, for or
2 on Consultant's behalf; and (c) City will not provide and Consultant is not entitled to any of
3 the usual and customary rights, benefits or privileges of City employees. Consultant
4 expressly warrants that neither Consultant nor any of Consultant's employees or agents
5 shall represent themselves to be employees or agents of City.

6 5. INSURANCE.

7 A. As a condition precedent to the effectiveness of this
8 Agreement, Consultant shall procure and maintain, at Consultant's expense for the
9 duration of this Agreement, from insurance companies that are admitted to write
10 insurance in California and have ratings of or equivalent to A:V by A.M. Best
11 Company or from authorized non-admitted insurance companies subject to Section
12 1763 of the California Insurance Code and that have ratings of or equivalent to A:VIII
13 by A.M. Best Company, the following insurance:

14 i. Commercial general liability insurance (equivalent in
15 scope to ISO form CG 00 01 11 85 or CG 00 01 10 93) in an amount not less
16 than \$1,000,000 per each occurrence and \$2,000,000 general aggregate.
17 This coverage shall include but not be limited to broad form contractual
18 liability, cross liability, independent contractors liability, and products and
19 completed operations liability. City, its boards and commissions, and their
20 officials, employees and agents shall be named as additional insureds by
21 endorsement (on City's endorsement form or on an endorsement equivalent
22 in scope to ISO form CG 20 10 11 85 or CG 20 26 11 85 or both CG 20 10
23 07 04 and CG 20 37 07 04 or both CG 20 33 07 04 and CG 20 37 07 04),
24 and this insurance shall contain no special limitations on the scope of
25 protection given to City, its boards and commissions, and their officials,
26 employees and agents. This policy shall be endorsed to state that the insurer
27 waives its right of subrogation against City, its boards and commissions, and
28 their officials, employees and agents.

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ii. Workers' Compensation insurance as required by the California Labor Code and employer's liability insurance in an amount not less than \$1,000,000. This policy shall be endorsed to state that the insurer waives its right of subrogation against City, its boards and commissions, and their officials, employees and agents.

iii. Professional liability or errors and omissions insurance in an amount not less than \$1,000,000 per claim.

iv. Commercial automobile liability insurance (equivalent in scope to ISO form CA 00 01 06 92), covering Auto Symbol 1 (Any Auto) in an amount not less than \$500,000 combined single limit per accident.

B. Any self-insurance program, self-insured retention, or deductible must be separately approved in writing by City's Risk Manager or designee and shall protect City, its officials, employees and agents in the same manner and to the same extent as they would have been protected had the policy or policies not contained retention or deductible provisions.

C. Each insurance policy shall be endorsed to state that coverage shall not be reduced, non-renewed or canceled except after thirty (30) days prior written notice to City, shall be primary and not contributing to any other insurance or self-insurance maintained by City, and shall be endorsed to state that coverage maintained by City shall be excess to and shall not contribute to insurance or self-insurance maintained by Consultant. Consultant shall notify City in writing within five (5) days after any insurance has been voided by the insurer or cancelled by the insured.

D. If this coverage is written on a "claims made" basis, it must provide for an extended reporting period of not less than one hundred eighty (180) days, commencing on the date this Agreement expires or is terminated, unless Consultant guarantees that Consultant will provide to City evidence of uninterrupted, continuing coverage for a period of not less than three (3) years, commencing on

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the date this Agreement expires or is terminated.

E. Consultant shall require that all subconsultants or contractors that Consultant uses in the performance of these services maintain insurance in compliance with this Section unless otherwise agreed in writing by City's Risk Manager or designee.

F. Prior to the start of performance, Consultant shall deliver to City certificates of insurance and the endorsements for approval as to sufficiency and form. In addition, Consultant shall, within thirty (30) days prior to expiration of the insurance, furnish to City certificates of insurance and endorsements evidencing renewal of the insurance. City reserves the right to require complete certified copies of all policies of Consultant and Consultant's subconsultants and contractors, at any time. Consultant shall make available to City's Risk Manager or designee all books, records and other information relating to this insurance, during normal business hours.

G. Any modification or waiver of these insurance requirements shall only be made with the approval of City's Risk Manager or designee. Not more frequently than once a year, City's Risk Manager or designee may require that Consultant, Consultant's subconsultants and contractors change the amount, scope or types of coverages required in this Section if, in his or her sole opinion, the amount, scope or types of coverages are not adequate.

H. The procuring or existence of insurance shall not be construed or deemed as a limitation on liability relating to Consultant's performance or as full performance of or compliance with the indemnification provisions of this Agreement.

6. ASSIGNMENT AND SUBCONTRACTING. This Agreement contemplates the personal services of Consultant and Consultant's employees, and the parties acknowledge that a substantial inducement to City for entering this Agreement was and is the professional reputation and competence of Consultant and Consultant's employees. Consultant shall not assign its rights or delegate its duties under this

1 Agreement, or any interest in this Agreement, or any portion of it, without the prior approval
2 of City, except that Consultant may with the prior approval of the City Manager of City,
3 assign any moneys due or to become due Consultant under this Agreement. Any
4 attempted assignment or delegation shall be void, and any assignee or delegate shall
5 acquire no right or interest by reason of an attempted assignment or delegation.
6 Furthermore, Consultant shall not subcontract any portion of its performance without the
7 prior approval of the City Manager or designee, or substitute an approved subconsultant
8 or contractor without approval prior to the substitution. Nothing stated in this Section shall
9 prevent Consultant from employing as many employees as Consultant deems necessary
10 for performance of this Agreement.

11 7. CONFLICT OF INTEREST. Consultant, by executing this Agreement,
12 certifies that, at the time Consultant executes this Agreement and for its duration,
13 Consultant does not and will not perform services for any other client which would create
14 a conflict, whether monetary or otherwise, as between the interests of City and the interests
15 of that other client. Consultant further certifies that Consultant does not now have and shall
16 not acquire any interest, direct or indirect, in the area covered by this Agreement or any
17 other source of income, interest in real property or investment which would be affected in
18 any manner or degree by the performance of Consultant's services hereunder. And,
19 Consultant shall obtain similar certifications from Consultant's employees, subconsultants
20 and contractors.

21 8. MATERIALS. Consultant shall furnish all labor and supervision,
22 supplies, materials, tools, machinery, equipment, appliances, transportation and services
23 necessary to or used in the performance of Consultant's obligations under this Agreement,
24 except as stated in Exhibit "D".

25 9. OWNERSHIP OF DATA. All materials, information and data
26 prepared, developed or assembled by Consultant or furnished to Consultant in connection
27 with this Agreement, including but not limited to documents, estimates, calculations,
28 studies, maps, graphs, charts, computer disks, computer source documentation, samples,

1 models, reports, summaries, drawings, designs, notes, plans, information, material and
2 memorandum ("Data") shall be the exclusive property of City. Data shall be given to City,
3 and City shall have the unrestricted right to use and disclose the Data in any manner and
4 for any purpose without payment of further compensation to Consultant. Copies of Data
5 may be retained by Consultant but Consultant warrants that Data shall not be made
6 available to any person or entity for use without the prior approval of City. This warranty
7 shall survive termination of this Agreement for five (5) years. Any modifications made by
8 City to any of Consultant's documents, or any use, partial use or reuse of the documents,
9 for purposes other than identified in this Agreement, without written authorization or
10 adaption by Consultant will be at City's sole risk and without liability to Consultant.

11 10. TERMINATION. Either party shall have the right to terminate this
12 Agreement for any reason or no reason at any time by giving fifteen (15) calendar days
13 prior written notice to the other party. In the event of termination under this Section, City
14 shall pay Consultant for services satisfactorily performed and costs incurred up to the
15 effective date of termination for which Consultant has not been previously paid. The
16 procedures for payment in Section 1.B. with regard to invoices shall apply. On the effective
17 date of termination, Consultant shall deliver to City all Data developed or accumulated in
18 the performance of this Agreement, whether in draft or final form, or in process. And,
19 Consultant acknowledges and agrees that City's obligation to make final payment is
20 conditioned on Consultant's delivery of the Data to City.

21 11. CONFIDENTIALITY. Consultant shall keep all Data confidential and
22 shall not disclose the Data or use the Data directly or indirectly, other than in the course of
23 performing its services, during the term of this Agreement and for five (5) years following
24 expiration or termination of this Agreement. In addition, Consultant shall keep confidential
25 all information, whether written, oral or visual, obtained by any means whatsoever in the
26 course of performing its services for the same period of time. Consultant shall not disclose
27 any or all of the Data to any third party, or use it for Consultant's own benefit or the benefit
28 of others except for the purpose of this Agreement.

1 12. BREACH OF CONFIDENTIALITY. Consultant shall not be liable for
2 a breach of confidentiality with respect to Data that: (a) Consultant demonstrates
3 Consultant knew prior to the time City disclosed it; or (b) is or becomes publicly available
4 without breach of this Agreement by Consultant; or (c) a third party who has a right to
5 disclose does so to Consultant without restrictions on further disclosure; or (d) must be
6 disclosed pursuant to subpoena or court order.

7 13. ADDITIONAL COSTS AND REDESIGN.

8 A. Any costs incurred by City due to Consultant's failure to meet
9 the standards required by the scope of work or Consultant's failure to perform fully
10 the tasks described in the scope of work which, in either case, causes City to request
11 that Consultant perform again all or part of the Scope of Work shall be at the sole
12 cost of Consultant and City shall not pay any additional compensation to Consultant
13 for its re-performance.

14 B. If the Project involves construction and the scope of work
15 requires Consultant to prepare plans and specifications with an estimate of the cost
16 of construction, then Consultant may be required to modify the plans and
17 specifications, any construction documents relating to the plans and specifications,
18 and Consultant's estimate, at no cost to City, when the lowest bid for construction
19 received by City exceeds by more than ten percent (10%) Consultant's estimate.
20 This modification shall be submitted in a timely fashion to allow City to receive new
21 bids within four (4) months after the date on which the original plans and
22 specifications were submitted by Consultant.

23 14. AMENDMENT. This Agreement, including all Exhibits, shall not be
24 amended, nor any provision or breach waived, except in writing signed by the parties which
25 expressly refers to this Agreement.

26 15. LAW. This Agreement shall be construed in accordance with the laws
27 of the State of California, and the venue for any legal actions brought by any party with
28 respect to this Agreement shall be the County of Los Angeles, State of California for state

1 actions and the Central District of California for any federal actions. Consultant shall cause
2 all work performed in connection with construction of the Project to be performed in
3 compliance with (1) all applicable laws, ordinances, rules and regulations of federal, state,
4 county or municipal governments or agencies (including, without limitation, all applicable
5 federal and state labor standards, including the prevailing wage provisions of sections 1770
6 *et seq.* of the California Labor Code); and (2) all directions, rules and regulations of any fire
7 marshal, health officer, building inspector, or other officer of every governmental agency
8 now having or hereafter acquiring jurisdiction.

9 16. PREVAILING WAGES.

10 A. Consultant agrees that all public work (as defined in California
11 Labor Code section 1720) performed pursuant to this Agreement (the "Public
12 Work"), if any, shall comply with the requirements of California Labor Code sections
13 1770 *et seq.* City makes no representation or statement that the Project, or any
14 portion thereof, is or is not a "public work" as defined in California Labor Code
15 section 1720.

16 B. In all bid specifications, contracts and subcontracts for any
17 such Public Work, Consultant shall obtain the general prevailing rate of per diem
18 wages and the general prevailing rate for holiday and overtime work in this locality
19 for each craft, classification or type of worker needed to perform the Public Work,
20 and shall include such rates in the bid specifications, contract or subcontract. Such
21 bid specifications, contract or subcontract must contain the following provision: "It
22 shall be mandatory for the contractor to pay not less than the said prevailing rate of
23 wages to all workers employed by the contractor in the execution of this contract.
24 The contractor expressly agrees to comply with the penalty provisions of California
25 Labor Code section 1775 and the payroll record keeping requirements of California
26 Labor Code section 1771."

27 17. ENTIRE AGREEMENT. This Agreement, including all Exhibits,
28 constitutes the entire understanding between the parties and supersedes all other

1 agreements, oral or written, with respect to the subject matter in this Agreement.

2 18. INDEMNITY.

3 A. Consultant shall indemnify, protect and hold harmless City, its
4 Boards, Commissions, and their officials, employees and agents ("Indemnified
5 Parties"), from and against any and all liability, claims, demands, damage, loss,
6 obligations, causes of action, proceedings, awards, fines, judgments, penalties,
7 costs and expenses, to the extent arising or alleged to have arisen, in whole or in
8 part, out of ~~or in connection with~~ (1) Consultant's breach or failure to comply with
9 any of its obligations contained in this Agreement, including any obligations arising
10 from the Project's compliance with or failure to comply with applicable laws,
11 including all applicable federal and state labor requirements including, without
12 limitation, the requirements of California Labor Code section 1770 *et seq.* or (2)
13 negligent or willful acts, errors, omissions or misrepresentations committed by
14 Consultant, its officers, employees, agents, subcontractors, or anyone under
15 Consultant's control, in the performance of work or services under this Agreement
16 (collectively "Claims" or individually "Claim").

17 B. In addition to Consultant's duty to indemnify, Consultant shall
18 have a separate and wholly independent duty to defend Indemnified Parties at
19 Consultant's expense by legal counsel approved by City, from and against all Claims
20 for which Consultant is required to indemnify hereunder, and shall continue this
21 defense until the Claims are resolved, whether by settlement, judgment or
22 otherwise. No finding or judgment of negligence, fault, breach, or the like on the
23 part of Consultant shall be required for the duty to defend to arise. City shall notify
24 Consultant of any Claim, shall tender the defense of the Claim to Consultant, and
25 shall assist Consultant, as may be reasonably requested, in the defense.

26 C. If a court of competent jurisdiction determines that a Claim was
27 caused by the sole or active negligence or willful misconduct of Indemnified Parties,
28 Consultant's costs of defense and indemnity shall be (1) reimbursed in full if the

1 court determines sole negligence by the Indemnified Parties, or (2) reduced by the
2 percentage of negligence or willful misconduct attributed by the court to the
3 Indemnified Parties.

4 D. The provisions of this Section shall survive the expiration or
5 termination of this Agreement.

6 19. AMBIGUITY. In the event of any conflict or ambiguity between this
7 Agreement and any Exhibit, the provisions of this Agreement shall govern.

8 20. NONDISCRIMINATION.

9 A. In connection with performance of this Agreement and subject
10 to applicable rules and regulations, Consultant shall not discriminate against any
11 employee or applicant for employment because of race, religion, national origin,
12 color, age, sex, sexual orientation, gender identity, AIDS, HIV status, handicap or
13 disability. Consultant shall ensure that applicants are employed, and that
14 employees are treated during their employment, without regard to these bases.
15 These actions shall include, but not be limited to, the following: employment,
16 upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or
17 termination; rates of pay or other forms of compensation; and selection for training,
18 including apprenticeship.

19 B. It is the policy of City to encourage the participation of
20 Disadvantaged, Minority and Women-Owned Business Enterprises in City's
21 procurement process, and Consultant agrees to use its best efforts to carry out this
22 policy in its use of subconsultants and contractors to the fullest extent consistent
23 with the efficient performance of this Agreement. Consultant may rely on written
24 representations by subconsultants and contractors regarding their status.
25 Consultant shall report to City in May and in December or, in the case of short-term
26 agreements, prior to invoicing for final payment, the names of all subconsultants
27 and contractors hired by Consultant for this Project and information on whether or
28 not they are a Disadvantaged, Minority or Women-Owned Business Enterprise, as

1 defined in Section 8 of the Small Business Act (15 U.S.C. Sec. 637).

2 21. EQUAL BENEFITS ORDINANCE. Unless otherwise exempted in
3 accordance with the provisions of the Ordinance, this Agreement is subject to the
4 applicable provisions of the Equal Benefits Ordinance (EBO), section 2.73 et seq. of the
5 Long Beach Municipal Code, as amended from time to time.

6 A. During the performance of this Agreement, the Consultant
7 certifies and represents that the Consultant will comply with the EBO. The
8 Consultant agrees to post the following statement in conspicuous places at its place
9 of business available to employees and applicants for employment:

10 "During the performance of a contract with the City of Long Beach, the
11 Consultant will provide equal benefits to employees with spouses and its
12 employees with domestic partners. Additional information about the City of
13 Long Beach's Equal Benefits Ordinance may be obtained from the City of
14 Long Beach Business Services Division at 562-570-6200."

15 B. The failure of the Consultant to comply with the EBO will be
16 deemed to be a material breach of the Agreement by the City.

17 C. If the Consultant fails to comply with the EBO, the City may
18 cancel, terminate or suspend the Agreement, in whole or in part, and monies due or
19 to become due under the Agreement may be retained by the City. The City may
20 also pursue any and all other remedies at law or in equity for any breach.

21 D. Failure to comply with the EBO may be used as evidence
22 against the Consultant in actions taken pursuant to the provisions of Long Beach
23 Municipal Code 2.93 et seq., Contractor Responsibility.

24 E. If the City determines that the Consultant has set up or used its
25 contracting entity for the purpose of evading the intent of the EBO, the City may
26 terminate the Agreement on behalf of the City. Violation of this provision may be
27 used as evidence against the Consultant in actions taken pursuant to the provisions
28 of Long Beach Municipal Code Section 2.93 et seq., Contractor Responsibility.

1 22. NOTICES. Any notice or approval required by this Agreement shall
2 be in writing and personally delivered or deposited in the U.S. Postal Service, first class,
3 postage prepaid, addressed to Consultant at the address first stated above, and to City at
4 333 West Ocean Boulevard, Long Beach, California 90802, Attn: City Manager, with a copy
5 to the City Engineer at the same address. Notice of change of address shall be given in
6 the same manner as stated for other notices. Notice shall be deemed given on the date
7 deposited in the mail or on the date personal delivery is made, whichever occurs first.

8 23. COPYRIGHTS AND PATENT RIGHTS.

9 A. Consultant shall place the following copyright protection on all
10 Data: © City of Long Beach, California _____, inserting the appropriate year.

11 B. City reserves the exclusive right to seek and obtain a patent or
12 copyright registration on any Data or other result arising from Consultant's
13 performance of this Agreement. By executing this Agreement, Consultant assigns
14 any ownership interest Consultant may have in the Data to City.

15 C. Consultant warrants that the Data does not violate or infringe
16 any patent, copyright, trade secret or other proprietary right of any other party.
17 Consultant agrees to and shall protect, defend, indemnify and hold City, its officials
18 and employees harmless from any and all claims, demands, damages, loss, liability,
19 causes of action, costs or expenses (including reasonable attorney's fees) whether
20 or not reduced to judgment, arising from any breach or alleged breach of this
21 warranty.

22 24. COVENANT AGAINST CONTINGENT FEES. Consultant warrants
23 that Consultant has not employed or retained any entity or person to solicit or obtain this
24 Agreement and that Consultant has not paid or agreed to pay any entity or person any fee,
25 commission or other monies based on or from the award of this Agreement. If Consultant
26 breaches this warranty, City shall have the right to terminate this Agreement immediately
27 notwithstanding the provisions of Section 10 or, in its discretion, to deduct from payments
28 due under this Agreement or otherwise recover the full amount of the fee, commission or

1 other monies.

2 25. WAIVER. The acceptance of any services or the payment of any
3 money by City shall not operate as a waiver of any provision of this Agreement or of any
4 right to damages or indemnity stated in this Agreement. The waiver of any breach of this
5 Agreement shall not constitute a waiver of any other or subsequent breach of this
6 Agreement.

7 26. CONTINUATION. Termination or expiration of this Agreement shall
8 not affect rights or liabilities of the parties which accrued pursuant to Sections 7, 10, 11,
9 17, 19, 22 and 28 prior to termination or expiration of this Agreement.

10 27. TAX REPORTING. As required by federal and state law, City is
11 obligated to and will report the payment of compensation to Consultant on Form 1099-
12 Misc. Consultant shall be solely responsible for payment of all federal and state taxes
13 resulting from payments under this Agreement. Consultant shall submit Consultant's
14 Employer Identification Number (EIN), or Consultant's Social Security Number if
15 Consultant does not have an EIN, in writing to City's Accounts Payable, Department of
16 Financial Management. Consultant acknowledges and agrees that City has no obligation
17 to pay Consultant until Consultant provides one of these numbers.

18 28. ADVERTISING. Consultant shall not use the name of City, its officials
19 or employees in any advertising or solicitation for business or as a reference, without the
20 prior approval of the City Manager or designee.

21 29. AUDIT. City shall have the right at all reasonable times during the
22 term of this Agreement and for a period of five (5) years after termination or expiration of
23 this Agreement to examine, audit, inspect, review, extract information from and copy all
24 books, records, accounts and other documents of Consultant relating to this Agreement.

25 30. THIRD PARTY BENEFICIARY. This Agreement is not intended or
26 designed to or entered for the purpose of creating any benefit or right for any person or
27 entity of any kind that is not a party to this Agreement.

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OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

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IN WITNESS WHEREOF, the parties have caused this document to be duly executed with all formalities required by law as of the date first stated above.

KIMLEY-HORN AND ASSOCIATES, INC.,
a North Carolina corporation

May 2, 2019

By Serine Ciandella
Name Serine Ciandella
Title Sr. V. Pres

May 2, 2019

By Jason Melchor (P.E. No. 65218)
Name Jason Melchor
Title Associate

Tom Modica
Assistant City Manager

“Consultant” KHACA
03

**EXECUTED PURSUANT
TO SECTION 301 OF
THE CITY CHARTER**

CITY OF LONG BEACH, a municipal
corporation

May 14, 2019

By [Signature]
City Manager

“City”

This Agreement is approved as to form on May 6, 2019.

CHARLES PARKIN, City Attorney

By [Signature]
Deputy

EXHIBIT “A”

Scope of Work



City of Long Beach
Department of Development Services

OVERVIEW OF PROJECT

The City of Long Beach (City), Department of Development Services (Department), seeks to engage the services of multiple professional consultants to provide on-call professional services in the areas of environmental, planning, and affordable housing policy and program development.

The City has historically used consultants on an as-needed basis for projects and programs proposed by external private developers, City departments, and City Council directives. Consultants have been utilized to prepare environmental documents in accordance with the California Environmental Quality Act and the National Environmental Policy Act including Environmental Impact Reports, Mitigated Negative Declarations, Environmental Assessments, and Environmental Impact Statements. Consultants have also assisted in the preparation of policy documents including specific plans, special studies, zoning code amendments, peer review of developer proposals and reports by other consultants, policy development, and other tasks as necessary. When needed, the City has retained consultants to conduct public outreach, organize community meetings, and participate in internal or public review processes.

The City invites experienced environmental, planning, and affordable housing policy Consultants to submit proposals. The ideal Consultant should be able to provide a range of experienced staff on an as-needed basis with limited notice.

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City of Long Beach
Department of Development Services

SCOPE OF PROJECT

The Awarded Consultant shall assist the City with professional environmental, planning, and affordable housing policy services. Environmental and planning services will include, but are not limited to, the preparation of Environmental Impact Reports (EIR), Mitigated Negative Declarations (Neg Dec), Environmental Assessments, peer reviews, and other assignments as needed in accordance with the California Environmental Quality Act (CEQA) and the National Environmental Policy Act (NEPA). Affordable housing services will include, but are not limited to, special policy development and community engagement tasks.

The City has used consulting services for the preparation of specific plans, special studies, zoning code updates, peer review of developer proposals, creation of public outreach materials, coordination of events, housing policy recommendations, and other similar tasks. More recent and upcoming services may consist of the implementation of the City's recently prepared General Plan Land Use Element and Urban Design Element, the Uptown Long Beach Neighborhood Mobility Enhancement Plan, and the 2017 Report on Revenue Tools and Incentives for the Production of Affordable and Workforce Housing. The City will also be undertaking a comprehensive zoning code update to facilitate implementation of an updated Land Use Element.

Consultants have also been used to coordinate and participate in the public review process with Department staff at public outreach events, community meetings, study sessions, and public hearings before the City's Planning Commission and City Council. Attendees at these meetings may include business associations members, neighborhood groups, community stakeholders, commission members, and City Council members.

The Department plans to award to more than one Consultant to provide services outlined in Section 7 – Project Specifications. The Awarded Consultants shall be expected to follow procedures as required by the City, the Long Beach Municipal Code, and State law, as applicable, for the development and preparation of environmental, planning, and affordable housing documents. The on-call list may be utilized by all bureaus within the Department, as well as on projects where the Department partners with another City department, municipality or governmental jurisdiction, or external entity.

The Consultant may specialize in a type of service or a range of services as described in this section and Section 7 – Project Specifications. Consultants shall clearly label responses to indicate which areas of expertise they are including in their proposal. Development Services will use Awarded Consultants from the on-call list in ways best suited to each individual project. In some instances, the Department may select an Awarded Consultant directly from the on-call list and in other instances the Department may request proposals from multiple Awarded Consultants prior to awarding a project or task.



City of Long Beach
Department of Development Services

PROJECT SPECIFICATIONS

ENVIRONMENTAL PLANNING ON-CALL SERVICES

1. Support the City's efforts with the following essential environmental planning on-call services that will include, but are not limited to:
 - 1.1. Provide professional environmental compliance consulting services for public and private development projects, as well as for the formation, amendment, and implementation of general and specific plans and zoning regulations.
 - 1.2. Perform sensitivity testing and analysis to assist with project design. Provide continual guidance and feedback to reduce project impacts to less than significant levels through design.
 - 1.3. Preparation and/or peer review for technical environmental studies such as noise, traffic, air quality, greenhouse gases, geotechnical, hydrology, hazardous materials, human health impacts, water quality, and biological impacts.
 - 1.4. Preparation of mitigation monitoring and compliance reports, including National Pollutant Discharge Elimination System (NPDES), and other environmental planning and compliance regulations.
 - 1.5. Provide expert testimony at public hearings.
 - 1.6. Assist the Department in the coordination, collaboration, strategy, negotiation and consultation with government entities and regulatory agencies, such as the California Coastal Commission, Army Corps of Engineers, United States Fish and Wildlife Service, California Department of Fish and Wildlife, California Department of Transportation, Los Angeles County Metropolitan Transportation Authority, and the California State Lands Commission.
 - 1.7. Consultation on CEQA and NEPA processes, strategy, and requirements, including litigation risk reduction, tiering and streamlining strategies, treatment of new or emerging impact topics, and compliance with new or evolving legislation.
 - 1.8. Prepare comment letters on behalf of the City of Long Beach on other entities' EIRs.
 - 1.9. Provide training to City staff regarding CEQA and NEPA.
 - 1.10. Prepare local CEQA thresholds guidance for City consideration.



PROJECT SPECIFICATIONS - Continued

PLANNING ON-CALL SERVICES

2. Support the City's planning efforts by providing on-call services that include but are not limited to:
 - 2.1. Development and preparation of planning documents, such as new or updated General Plan elements, Specific Plans, urban design guidelines, zoning, corridor studies, plans and other planning-related documents, and consultation on planning-related best practices.
 - 2.2. Update the City's Zoning Code with a particular focus on making meaningful improvements that complement the updated General Plan Land Use Element. The improvements would not require a single complete rewrite of the code; instead it would focus on a series of incremental steps to update the zoning code over time. These improvements shall encourage housing production, improve predictability and outcomes, attract investment, increase flexibility for use of existing improvements, and improve the overall built environment for the City's residents.
 - 2.3. Coordination and participation in the internal or public review process, including peer review of projects or documents with Department staff.
 - 2.4. Attendance at public hearings and participation in study sessions before the Planning Commission and City Council.
 - 2.5. Performance of a zoning code audit in preparation of a zoning code update.

OUTREACH ON-CALL SERVICES

3. Support the City's public outreach efforts, including but not limited to:
 - 3.1. Development of outreach strategies, practices, mediation and conflict reduction approaches, collateral materials, and staff support to improve the Department's relationship with diverse stakeholders. The outreach strategies shall relate to individual projects and initiatives, as well as broadly within the context of the Department's overall relationship to the public including through community learning and capacity building activities such as "Planning 101" trainings to reach a diversity of ages, incomes, language abilities and other such focus populations.
 - 3.2. Coordination of and participation in public outreach and community meetings with business and neighborhood groups and community stakeholders.
 - 3.3. Facilitation of meetings with diverse stakeholders to have constructive discussions that achieve the objectives of the meeting and lead to viable conclusions.



City of Long Beach
Department of Development Services

PROJECT SPECIFICATIONS - Continued

HOUSING ON-CALL SERVICES

4. Support the City's efforts to create and implement an affordable housing policy, including but not limited to:
 - 4.1. Develop and prepare policy recommendations and documents that increase housing opportunities for all income levels and increases the supply of affordable housing.
 - 4.2. Develop and coordinate outreach strategies to support new housing opportunities and engage the City's diverse stakeholders.

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EXHIBIT “B”

Cost Proposal



PROPOSAL FOR

On-Call ENVIRONMENTAL, PLANNING, & AFFORDABLE HOUSING Consultant Services

COST PROPOSAL

Kimley-Horn's Hourly Rate Schedule



Classification	Rate
Analyst	\$110 - \$160
Professional	\$155 - \$220
Senior Professional	\$230 - \$265
Principle	\$275 - \$285
Designer	\$140 - \$160
Technician/CDD Operator	\$86 - \$120
Support Staff	\$92 - \$135

Effective through June 30, 2019

Rates are adjusted on July 1st, of each year to reflect market conditions



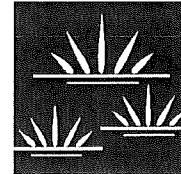
PROPOSAL FOR

**On-Call ENVIRONMENTAL, PLANNING, &
AFFORDABLE HOUSING Consultant Services**

Glenn Lukos Associates, Inc.'s Hourly Rate Schedule

GLENN LUKOS ASSOCIATES

Regulatory Services



**SCHEDULE OF FEES AND CHARGES
FIVE-YEAR CONTRACTS
July 1, 2018 through June 30, 2024**

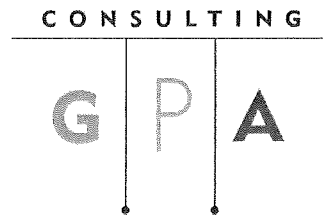
<u>Title</u>	<u>Hourly Labor Rates</u>
Technical Director	\$210-260
Principal-in-Charge	\$175-220
Project Manager	\$95-180
Habitat Restoration Specialist	\$95-170
Biologist	\$95-170
Assistant Project Manager	\$75-125
Field Assistant	\$75-125
GIS Technician	\$85-145
Clerical	\$65



PROPOSAL FOR

On-Call ENVIRONMENTAL, PLANNING, & AFFORDABLE HOUSING Consultant Services

GPA Consulting, Inc.'s Hourly Rate Schedule



Hourly Rate Schedule

Principal Architectural Historian	\$200.00-255.00/hr.
Senior Architectural Historian	\$150.00/hr.
Associate Architectural Historian	\$125.00/hr.
Architectural Historian II	\$110.00/hr.
Architectural Historian I	\$100.00/hr.

Reimbursable Expenses:

- Document Reproduction
- Outside Mailing/Delivery
- Record Searches
- Per Diem
- Project-specific Tooling

EXHIBIT “C”

City’s Representative:

Director of Development Services or Designee

EXHIBIT “D”

Materials/Information Furnished: None

EXHIBIT “E”

Consultant’s Key Employee:

Dana C. Privitt