

**LONG BEACH CIVIL SERVICE COMMISSION  
F. PHIL INFELISE, PRESIDENT  
MARCH 9, 2011**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, March 9, 2011, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

**MEMBERS PRESENT:** F. Phil Infelise, Jeanne Karatsu, Carolyn Smith Watts  
Charles Hicks Jr., Gerald Good

**MEMBER EXCUSED:**

**OTHERS PRESENT:** Mario R. Beas, Executive Director & Secretary  
Melinda George, Deputy Director  
Marilyn Hall, Executive Assistant  
Salvador Ambriz, Personnel Analyst  
Debbie McCluster, Personnel Analyst  
Caprice McDonald, Personnel Analyst  
Robert Pfingsthorn, Personnel Analyst  
Lourdes Ferrer, Personnel Analyst  
Ken Walker, Personnel Operations Manager, Human Resources

**President F. Phil Infelise presided.**

**MINUTES:** It was moved by Commissioner Karatsu, seconded by Commissioner Smith Watts and carried that the minutes of the regular meeting of March 2, 2011, be approved as prepared. The motion carried by a unanimous roll call vote.

**CONSENT CALENDAR (2-4)** It was moved by Commissioner Hicks, seconded by Commissioner Good and carried that the Consent Calendar items be approved. The motion carried by a unanimous roll call vote.

**EXAMINATION RESULTS:** Request to approve examination results.  
  
Business Systems Specialist – 34 Applied, 14 Qualified  
  
**The motion was made to approve request on Consent Calendar.**

**EXTENSION OF EXPIRING ELIGIBLE LISTS:** Request to extend eligible list for one month.  
  
Park Maintenance Supervisor  
  
**The motion was made to approve request on Consent Calendar.**

**RESIGNATIONS:**

Request to receive and file resignations.

Justiniano Espanio/Special Services Officer IV/Harbor  
Maricela De Rivera/Airport Public Affairs Assistant/Airport

**The motion was made to receive and file on Consent Calendar.**

**RETIREMENT:**

The Secretary presented a Certificate of Appreciation to Richard Boatright, Police Sergeant, in recognition of thirty-five years of dedicated service to the City. A representative from the Police Department was present to speak on his behalf.

**PROVISIONAL APPOINTMENT:**

The Secretary presented a communication from Amy Bodek, Director, Development Services, requesting Commission authorization to appoint April Apodaca, to the classification of Community Development Analyst on a provisional basis. The Secretary briefed the Commission regarding this request. Nancy Morlock, Administrative Officer, Development Services, was present and answered Commission questions. After discussion, it was moved by Commissioner Karatsu, seconded by Commissioner Hicks and carried that the request be granted in accordance with Civil Service Commission Policy 1.02 and Section 43 of the Civil Service Rules and Regulations. The motion carried by the following roll call vote:

AYE: Charles Hicks Jr.  
Jeanne Karatsu  
Carolyn Smith Watts  
F. Phil Infelise

NAY: Gerald Good

**REQUEST TO REVERT TO FORMER CLASSIFICATION:**

**CATHERINE PIKE/COMMUNICATIONS CENTER SUPERVISOR TO PUBLIC SAFETY DISPATCHER**

The Secretary presented communications from Jim McDonnell, Chief of Police and Catherine Pike, Communications Center Supervisor, requesting Commission authorization to return Catherine Pike to her former classification of Public Safety Dispatcher. The Secretary briefed the Commission regarding this request. After discussion, it was moved by Commissioner Hicks, seconded by Commissioner Smith Watts and carried that

the request to revert Catherine Pike to her former classification of Public Safety Dispatcher, be approved, pursuant to Section 67(1) of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

**PROTEST OF WRITTEN  
EXAMINATION ITEMS:**

**ACCOUNTING TECHNICIAN**

The Secretary presented a staff report prepared by Lourdes Ferrer, Personnel Analyst, regarding the protested questions from the Accounting Technician examination, which was administered on March 3, 2011. Ms. Ferrer briefed the Commission regarding the protests. After discussion, it was moved by Commissioner Smith Watts, seconded by Commissioner Good and carried to approve the recommended disposition of the protested items. The motion carried by a unanimous roll call vote.

**MANAGERS' REPORT:**

Melinda George, Deputy Director, provided the Commission with an update on the Fire Engineer examination, which is currently in progress. She informed the Commission that 26 applications were received, and once the candidates have completed the written examination, she would provide the Commission with a schedule of the examination.

The Secretary informed the Commission that he had a follow-up meeting with Bryan Rogers, Workforce Development, to discuss some of their services, and what classifications they may be able to assist us to recruit job candidates.

The Secretary informed the Commission that on Thursday, staff certified five eligible lists electronically, through NeoGov. He stated that the process went well. He stated that Caprice McDonald, Personnel Analyst, took the lead on this project, and thanked her, Rob Pfungsthorn and Lourdes Ferrer, Personnel Analysts, and Melinda George, Deputy Director for assisting her. He also stated that there are some old eligible lists that have to be uploaded into the system, which staff is working on and that any new lists will be done electronically.

**NEW BUSINESS:**

Commissioner Good, requested the Secretary ask Debbie Mills, Director, Human Resources, to address them regarding the length of time it takes to get a personnel requisition approved.

Commissioner Hicks, requested the Secretary contact the City Manager's office to request someone come and address the Commission regarding the City's priority in hiring.

**RECESS:**

President Infelise recessed the hearing to an executive session.

**EXECUTIVE SESSION  
(Government Code 54957.8)**

**REVIEW OF EXECUTIVE DIRECTOR PERFORMANCE OBJECTIVES**

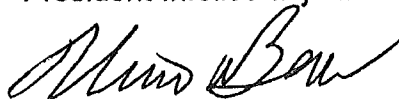
The Secretary recommended the Commission convene to a closed session, pursuant to Government Code 54947.8. It was moved by Commissioner Good, seconded by Commissioner Smith Watts to convene to a closed session to discuss the performance objectives for the Executive Director. The motion carried by a unanimous roll call vote.

**RECONVENE:**

It was moved by Commissioner Hicks, seconded by Commissioner Good and carried to reconvene to the regular meeting.

**ADJOURNMENT:**

There being no further business before the Commission, President Infelise adjourned the meeting.



MARIO R. BEAS  
Secretary

MRB:meh

**LONG BEACH CIVIL SERVICE COMMISSION  
F. PHIL INFELISE, PRESIDENT  
MARCH 16, 2011**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, March 16, 2011, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

**MEMBERS PRESENT:** F. Phil Infelise, Jeanne Karatsu, Carolyn Smith Watts, Gerald Good

**MEMBER EXCUSED:** Charles Hicks Jr.

**OTHERS PRESENT:** Melinda George, Deputy Director, Acting Secretary  
Marilyn Hall, Executive Assistant  
Salvador Ambriz, Personnel Analyst  
Debbie McCluster, Personnel Analyst  
Robert Pfingsthorn, Personnel Analyst  
Donna de Araujo, Assistant Administrative Analyst  
Nani Blyleven, Administrative Analyst, Human Resources

**President F. Phil Infelise presided.**

**MINUTES:** It was moved by Commissioner Good, seconded by Commissioner Smith Watts and carried that the minutes of the regular meeting of March 9, 2011, be approved as prepared. The motion carried by a unanimous roll call vote.

**CONSENT CALENDAR (2-4):** It was moved by Commissioner Good, seconded by Commissioner Smith Watts and carried that the Consent Calendar items be approved. The motion carried by a unanimous roll call vote.

**EXAMINATION RESULTS:** Request to approve examination results.

Business Systems Specialist (Revised from 3/9/11) –  
34 Applied, 17 Qualified  
Senior Surveyor – 10 Applied, 9 Qualified  
Water Treatment Operator – 19 Applied, 15 Qualified

**The motion was made to approve request on Consent Calendar.**

**RETIREMENTS:** Request to receive and file retirements.

Tommy Scott/Refuse Operator III/Public Works  
Arnold Tchira/Development Project Manager  
III/Development Services

**The motion was made to receive and file on Consent Calendar.**

**DISABILITY RETIREMENT:**

Request to receive and file disability retirement.

Nancy Rivera/Police Officer/Police

**The motion was made to receive and file on Consent Calendar.**

**BULLETINS:**

It was moved by Commissioner Smith Watts, seconded by Commissioner Good and carried that the following Job Opportunity Bulletins be approved. The motion carried by a unanimous roll call vote.

Refuse Operator  
Senior Accountant  
Senior Program Manager - Harbor

**MANAGERS' REPORT:**

The Secretary informed the Commission that several staff members would be attending a NeoGov user meeting this afternoon in Irvine. She also informed the Commission that the Fire Engineer written examination is being conducted today, and provided the Commission with a tentative schedule of the performance component, stating that the schedule depends upon how many candidates pass the written examination.

**COMMENTS FROM PUBLIC:**

Margaret Heubner, Director of Human Resources, Harbor, thanked the Commission and Civil Service Department staff for getting NeoGov access to them for the certification of the Senior Surveyor examination.

**ADJOURNMENT:**

There being no further business before the Commission, President Infelise adjourned the meeting.

  
MELINDA GEORGE  
Acting Secretary

MG:meh

Karen Highberger, Chair  
Irma Hernandez, Vice Chair  
Laura H. Brassler, Commissioner  
Shannon Carmack, Commissioner



Louise Ivers, Commissioner  
Harvey Keller, Commissioner  
Richard Powers, Commissioner

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## FINAL AGENDA AND MINUTES

### CALL TO ORDER (5:40 PM)

see media

At 5:40 p.m., Chair Highberger called the meeting to order.

### ROLL CALL (5:40 PM)

see media

**Boardmembers** Karen L. Highberger, Irma Hernandez, Louise Ivers and Harvey  
**Present:** Keller

**Boardmembers** Laura H. Brassler, Shannon Carmack and Richard Powers  
**Absent:**

Also present: Amy Bodek, Director of Development Services; Derek Burnham, Planning Administrator; Lynette Ferenczy, Project Planner; Angie Zetterquist, Project Planner; Heidi Eidson, Bureau Secretary.

### FLAG SALUTE (5:40 PM)

see media

Commissioner Hernandez led the flag salute.

### MINUTES (5:40 PM)

see media

see media

11-001CH

Recommendation to receive and file the Cultural Heritage Commission minutes of November 8, 2010.

**A motion was made by Commissioner Keller, seconded by Commissioner Hernandez, to approve the recommendation. The motion carried by the following vote:**

**Yes:** 4 - Karen L. Highberger, Irma Hernandez, Louise Ivers and Harvey Keller

**Absent:** 3 - Laura H. Brassler, Shannon Carmack and Richard Powers

**DIRECTOR'S REPORT (5:41 PM)**

see media

Amy Bodek, Director of Development Services, provided the Director's Report.

Chair Highberger spoke.

**SWEARING OF WITNESSES (5:45 PM)**

see media

Do you solemnly swear or affirm that the evidence you shall give in this Cultural Heritage Commission Meeting shall be the truth, the whole truth, and nothing but the truth.

**REGULAR AGENDA (5:45 PM)**

see media

see media

1. 11-002CH Recommendation to approve a Certificate of Appropriateness request to repaint and repair the exterior of a designated landmark building known as the Famous Department Store located at 601 Pine Avenue. (District 1) (Application No. HP10-0298)

Derek Burnham, Planning Administrator, introduced Angie Zetterquist, Project Planner, who presented the staff report.

Angie Zetterquist responded to queries from Commissioner Ivers.

George Franzen, applicant, spoke.

George Franzen responded to queries from Chair Highberger.

A dialogue ensued between Commissioner Ivers and George Franzen.

Angie Zetterquist responded to a query from Chair Highberger.

Commissioner Keller spoke.

Commissioner Hernandez spoke.

Angie Zetterquist responded to a query from Chair Highberger.



**A motion was made by Chair Highberger, seconded by Commissioner Keller, to approve the recommendation with an amendment to delete condition no. 11 and add a condition that a paint sample be taken to determine original color and then sent back to staff for approval at staff's discretion. The motion carried by the following vote:**

**Yes:** 4 - Karen L. Highberger, Irma Hernandez, Louise Ivers and Harvey Keller

**Absent:** 3 - Laura H. Brassler, Shannon Carmack and Richard Powers

see media

2. 11-003CH

Recommendation to approve a Certificate of Appropriateness to construct a 960-square-foot four-car garage with an attached accessory structure in the front portion of the lot in PD-10 (subarea 1) for an existing apartment building at 1130 Cedar Avenue in the Drake Park/Willmore City Historic District. (District 1) (Application No. HP10-0353)

Lynette Ferenczy, Project Planner, presented the staff report.

Lynette Ferenczy responded to a query from Commissioner Ivers.

Lynette Ferenczy responded to queries from Chair Highberger.

Edward Courdy, applicant, spoke.

Edward Courdy responded to a query from Chair Highberger.

Amy Peters, President of Willmore City Heritage Association, provided public comment.

Chair Highberger responded to comments made by Amy Peters.

Diane Sundstrom, President of Belmont Heights Community Association, provided public comment.

Sharon Leamo provided public comment.

Emily Tanaka provided public comment.

Diane McNinch provided public comment.

Mr. Gonzalez provided public comment.

Derek Burnham, Planning Administrator, responded to a query from

Commissioner Keller.

A dialogue ensued between Chair Highberger and Derek Burnham.

Amy Bodek, Director of Development Services, responded to a query from Chair Highberger.

Amy Bodek responded to a query from Commissioner Ivers.

Lynette Ferenczy responded to a query from Commissioner Hernandez.

Commissioner Hernandez spoke.

Derek Burnham responded to a query from Commissioner Ivers.

Amy Peters spoke.

Commissioner Hernandez spoke.

**A motion was made by Commissioner Hernandez, seconded by Commissioner Keller, to approve the recommendation with an amendment to include a condition that a covenant be executed to ensure that garages be used for vehicle parking only, with no parking in the driveway leading up to the garage, including in front of the garage doors, subject to an annual inspection. The motion carried by the following vote:**

**Yes:** 3 - Irma Hernandez, Louise Ivers and Harvey Keller

**No:** 1 - Karen L. Highberger

**Absent:** 3 - Laura H. Brassler, Shannon Carmack and Richard Powers

#### **INTRODUCTION OF HISTORIC CONSULTANT (6:44 PM)**

[see media](#)

Derek Burnham, Planning Administrator, introduced Andrea Galvin, the City's new Historic Preservation consultant.

Andrea Galvin provided an overview of her company.

Andrea Galvin responded to a query from Commissioner Ivers.

Andrea Galvin responded to a comment from Chair Highberger.

#### **PUBLIC PARTICIPATION (7:03 PM)**

[see media](#)

There was no public comment given.

**COMMENTS FROM THE CULTURAL HERITAGE COMMISSION (7:03 PM)**

see media

There were no comments from the Cultural Heritage Commission.

**ADJOURNMENT (7:03 PM)**

see media

At 7:03 p.m., there being no objections, Chair Highberger adjourned the meeting.

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**CITY OF LONG BEACH  
DEPARTMENT OF PARKS, RECREATION AND MARINE  
PARKS AND RECREATION COMMISSION MINUTES  
FEBRUARY 17, 2011**

**I. CALL TO ORDER**

The Parks and Recreation Commission meeting was called to order by Brett Waterfield, President, at 9:03 a.m., at the El Dorado Park West Community Center. George Chapjian, Director of Parks, Recreation and Marine, took roll call and confirmed a quorum.

**Present:** Brett Waterfield, President  
Sarah Sangmeister, Vice President  
Ron Antonette  
Simon George  
Albert Guerra  
Harry Saltzgaver  
Drew Satariano

**Absent:** None

**Staff:** George Chapjian, Director of Parks, Recreation and Marine  
Ramon Arevalo, Manager, Maintenance Operations  
Anna Mendiola, Park Development Officer, Planning and Development  
Gladys Kaiser, Acting Manager, Community Recreation Services  
Tara Yeats, Financial Services Officer  
Bob Livingstone, Superintendent of Golf and Contract Compliance  
Sharon Gates, Administrative Analyst  
Robin Black, Executive Assistant to the Director

**Guests:** Douglas Romey  
Jackie Romey  
Ken Johnson  
Mary Matthiensen  
P.G. Herman, LBO  
Mary Parsell, El Dorado Audubon

**II. APPROVAL OF MINUTES – JANUARY 11, 2011**

**It was moved by Commissioner Guerra and seconded by Commissioner George to approve the January 11, 2011 Parks and Recreation Commission minutes. The motion carried unanimously.**

### III. COMMISSION ACTION ITEMS

#### **#11-0201**

Recommendation to authorize the Director, or his or her management designee to execute the Personal Services and Instruction Agreements and amend Attachment "A" of the agreements as needed.

**It was moved by Commissioner Saltzgaver and seconded by Commissioner Antonette to approve the recommendation. The motion carried unanimously.**

Commissioner Saltzgaver stated that he received a complaint about another class and asked how we monitor the quality of the instruction?

Ms. Gladys Kaiser responded that complaints and complements come in through the contract office and we deal directly with the instructor. If they are not meeting our needs then we deal with them. We do have staff who monitor the classes.

Commissioner Saltzgaver said he would talk to Gladys after the meeting.

#### **#11-0202**

Recommendation to approve the placement and installation of a backless memorial bench with two plaques at Treasure Island Park, along Florence Walk, to honor W.P. Garrison, M.D. and Roy McCullough.

**It was moved by Commissioner Sangmeister and seconded by Commissioner George to approve the recommendation. The motion carried unanimously.**

Mr. Chapjian said that a question came up in the Executive Committee meeting about the new form. It is being developed by Technology Services and we will also have it available in hard form.

President Waterfield asked if it addresses the longevity of the bench?

Mr. Arevalo responded that all issues are addressed.

**#11-0203**

Recommendation to approve the placement and installation of a plaque at Seaside Park to honor of Mayor Beverly O'Neill.

Mr. Chapjian said this was brought to us by Councilmember Garcia who wanted a tree planted and plaque placed at Seaside Park in honor of Beverly O'Neill, because she was born there. It moved fairly quickly. We will talk to him about future plaques, but it was so last minute that we put something up temporarily, as you saw last Saturday.

Commissioner Saltzgaver stated that Seaside also includes three benches that have been dedicated to O'Neill, Knabe and Bonnie Lowenthal. I have had discussions with Councilmember Garcia's office regarding the proper procedures in these matters.

President Waterfield said this is something the Commission is constantly addressing.

Vice President Sangmeister asked if Councilmember Garcia's office was paying for these plaques?

Mr. Chapjian responded that we are paying for them.

Commissioner Saltzgaver stated that Councilmember Andrews has done this also.

Mr. Arevalo stated we are worried about setting a precedent of setting boulders in parks. That is OK in a cemetery, but we have to be careful in placing boulders at parks.

Commissioner Saltzgaver asked if we couldn't do something in front of the tree instead of a big boulder?

Mr. Arevalo responded that we are under direction of the Council office.

Commissioner Saltzgaver stated that this raises the larger issue. We have a lot of excited Councilmembers trying to do good things in their district. It is great they are so involved, but we do need to find some way to make sure that they understand the process and the process is important for this very reason.

Mr. Chapjian responded that we meet with them monthly and we will let them know.

Vice President Sangmeister stated that she agrees with Commissioner Saltzgaver, but from the financial side of this, we can't be responsible and pay for plaques and not follow our set of rules. I am not excited about that.

Ms. Mendiola stated that this plaque is funded by the Department, but the three benches and walkway were funded by the Open Space Bond. They are coming out of the project budget.

President Waterfield stated that we need to stay on top of the process question so this won't mushroom into boulders popping up all over.

Commissioner Antonette asked how many things could be dedicated to one person at the same park?

**It was moved by Commissioner Saltzgaver and seconded by Vice President Sangmeister to approve the recommendation. The motion carried unanimously.**

#### IV. **COMMITTEE STATUS REPORTS**

A. EXECUTIVE COMMITTEE  
President Waterfield, Chair

President Waterfield said the Committee met and discussed the agenda. We discussed the concerns over the process of the plaque at Seaside Park. We also discussed the community center at Chavez Park. We do want to schedule our park tours and we want to look at projects and maintenance challenges.

B. FINANCE AND APPEALS COMMITTEE  
Commissioner Satariano, Chair

Commissioner Satariano said the Committee did not meet, but they are scheduled to meet tomorrow. In the packet is the profit and loss statement for January. He asked if Ms. Yeats had anything to add.

Ms. Yeats said that revenue in the Department is doing very well. There are two that are a little low right now: contract classes and golf. But they all have to do with administrative factors. In contract classes we changed the date that registration started for the spring,

so it's a little bit later this year. Once that comes through revenue should be fine. With golf we have had some rain, much to Bob's disappointment. Golf is trending about \$40,000 lower than we were last year. Given all the economic factors and the economic climate, it is not too bad. Last month the Commission requested that water be added to the finance report. It is down at the bottom. There is a very detailed report that Maintenance Operations Bureau has created to track water usage by account and I will bring that to the Finance and Appeals Committee meeting tomorrow. This is the general information. In looking at water usage, in comparing this year to last year, we are \$42,000 less this year. If you add in the new property that we have taken on plus the increased water rates, we are doing very well. Unfortunately, we are still projecting we will still be about \$300,000 over budget. We don't know when the rain will stop and it will get hot, but we are hopeful. The Finance and Appeals Committee had also requested a loss report, which will be brought to the meeting tomorrow.

C. PARK SAFETY COMMITTEE  
Commissioner Saltzgaver, Chair

Commissioner Saltzgaver said the Committee met this morning. You notice that the lead story in this month's newsletter is regarding yet another great life saving endeavor by a couple of our staff members and the folks involved are all here this morning. I would like Ms. Tristina Meche to talk about this.

Ms. Meche said she would like to talk about two Hometown Heroes that we have. She introduced Mr. Kelly Armstrong and said that we were unable to get Mr. Sascha Byran-Zwick here, who saved Mr. Romney. She described that they were all playing on their adult softball teams and Sascha noticed that Mr. Romey was not acting 100 percent. Sascha followed Mr. Romey to his car where he passed out. Sascha is a certified Red Cross trainer and asked for an automated external defibrillator (AED). Kelly jumped in and got the AED and shocked Mr. Romey's heart into a normal rhythm. They have been nominated for the Hometown Hero award for next year through the Red Cross.

Mr. Romey's daughter thanked staff for saving her dad's life.

Mr. Romey said unfortunately he didn't remember any of it. He woke up in the hospital. He said it is mind opening.



Commissioner Saltzgaver said we had a lengthy meeting, but he said he wants to focus on the loss report and issues we have been facing with graffiti and vandalism. We are working with Ted Stevens and Tristina Meche. We have identified a couple of places where we can do a better job in terms of reporting and tracking vandalism. This is critical to show the financial burden that is being placed on the City. We want this to be part of the budgeting process. They have identified some areas where the work order system can be tweaked a bit to track vandalism and get the police involved. We also talked about preventing vandalism. Last year we attempted to revive Park Watch. We have asked staff to try something different. We are going to go to the park users and try and get them involved in Park Watch. That is everyone from youth and sports programs to our contract classes. We are going to try to bring this into permitting and get all of our park users involved as opposed to relying on neighbors or those who are driving by a park. I raised the issue of Seaside Park. We spent millions of dollars to put a great park in the middle of a pretty bad area. We would like it to stay that way. Staff stepped up and came up with some ideas to get the users of the parks invested in protecting the parks. I am excited about that and the new reporting procedures. It is my guess that we are talking hundreds of thousands of dollars caused by vandalism.

Ms. Yeats stated that report will include vandalism, theft and loss and we will include photos as well.

Commissioner Saltzgaver said we will put a lot more emphasis on that. We are all aware of the KaBOOM! playground that was built this last weekend. We handed out only one band-aid with over 400 people there working on a playground. With ranger staffing we are staying as we are.

D. **MARKETING AND CUSTOMER SERVICE COMMITTEE**  
Commissioner Guerra, Chair

Commissioner Guerra said the Committee did not meet. There is not much to report; however, we will reemphasize the Park Watch program in our marketing materials that go out. We can reemphasize the logo and the number to call.

E. CAPITAL IMPROVEMENT AND INFRASTRUCTURE COMMITTEE  
Vice President Sangmeister, Chair

Vice President Sangmeister said the Committee did not meet but, what we touched on in our Executive Committee meeting, was where we are in the process of the bonds with the Water Department and the community meeting.

Mr. Arevalo responded that last week's meeting was cancelled and rescheduled for next week. We have all the paperwork ready to show them and an RFP is ready to go.

Mr. Chapjian asked if that was presented to the Commission?

Vice President Sangmeister responded no, it was discussed in the Committee meeting.

Mr. Chapjian asked if the Commissioners would like copies?

Vice President Sangmeister responded that they would like copies.

Mr. Arevalo responded that he would bring copies to the next meeting.

President Waterfield said there are a lot of challenges at Seaside Park, but the community really embraced it. The event was really nice.

F. SPECIAL EVENTS AND RECREATION COMMITTEE  
Commissioner Satariano, Chair

Commissioner Satariano said the Committee has not met in a number of months. We decided to deal with this at our retreat to discuss the direction of the Committee.

President Waterfield said you don't want to leave out any recreation issues, so Gladys, if you see anything feel free to set a meeting.

Vice President Sangmeister said with everything that has happened with Long Beach Unified School District (LBUSD) and their cuts, how much are we talking to LBUSD in making sure our kids have some level of coverage?

Ms. Kaiser responded that last year when LBUSD cancelled the summer services, so we communicated with LBUSD and let them know where our programs were. LBUSD restructured their summer food program and opened high schools for that program, but the public was not receptive to that, so that program is being restructured. We are working with them and expanded our sites. Last year we ran a successful program serving over 108,000 lunches.

Commissioner Saltzgaver said you raised an issue that is kind of important. For the newer Commissioners, we used to have a Joint Use Committee and had an agreement with LBUSD to use their facilities and they use our facilities. That committee went away because we were not getting much joint use. I don't know where this agreement is now and it is low on the priority list. Where is this agreement?

Ms. Yeats responded that it was through Business Operations and I understand that it was with LBUSD and they were trying to decide how much we cost each other. It was decided to leave it as it was. We do have multiple joint use agreements for many of the playgrounds, where we received funding to install the equipment at schools playgrounds. Those playgrounds are then open after hours for the public. If you want to revisit the discussion on the joint use agreement I can be briefed and address that.

Commissioner Saltzgaver said I know this is low priority, but I am thinking more about fields and gyms than playgrounds.

Ms. Kaiser responded that we still work with them and utilize their fields and gyms, especially with the adult sports programs. They are very much active in all our facilities throughout the city. We have a good relationship with them, but it is more difficult without an agreement in place.

## **V. DIRECTOR'S REPORT TO COMMISSION**

- A. Recommendation to receive and file the Director's Monthly Highlights Report for January 2011.

Mr. Chapjian said he took a tour of the Rancho Los Alamitos barn and restoration area and was impressed. The people running that are really dynamic and it is a nice facility.

It was moved by Commissioner Saltzgaver and seconded by Commissioner Satariano to approve the recommendation. The motion carried unanimously.

**VI. CORRESPONDENCE**

President Waterfield said there was a letter received regarding some maintenance issues within our parks. We are waiting for the gentleman to respond back with specific information.

Mr. Arevalo said he would set up a meeting with the gentleman and discuss the issues mentioned in his letter.

**VII. UNFINISHED BUSINESS**

President Waterfield said that there was no unfinished business.

**VIII. NEW BUSINESS**

- A. Recommendation to recommend to the Housing and Neighborhoods Committee and the full City Council that the community center at Cesar E. Chavez Park be renamed "The Jenny Oropeza Community Center."

President Waterfield said we discussed this in the Executive Committee meeting and asked if this was a naming or renaming.

Commissioner Saltzgaver said it is just a naming. We had the same situation at Admiral Kidd Park. The community center is named the Juanita Millender-McDonald Center. I am going to make a motion with the understanding that we have discussed the process.

Mr. Chapjian responded that the City Councilmember recommended it go to the Parks and Recreation Commission and then go to the Housing and Neighborhoods Committee.

Commissioner Saltzgaver stated that the process is that it comes to the Parks and Recreation Commission first. It does not go to the City Council first.

Commissioner Saltzgaver said he had one other issue with this. He had a discussion with Councilmember Garcia's Chief of Staff. There is a procedure, policy, or Charter Amendment or something that says we are not supposed to name things for a deceased individual for a year. We have abrogated that policy a number of times over the years to the point it is no longer a policy. If that is going to be the case, can't we get rid of the policy?

Ms. Mendiola responded that it is an Administrative Regulation so it can be amended. We can print it out and have the Commission make suggestions or we can amend it and have you review the draft revisions.

Vice President Sangmeister stated that she thinks she sees the wisdom in why that is in there. I don't think it is a good idea to change it. I think that regulation is there for a good reason. I am happy to hear it is not a renaming. I am not comfortable at all with a renaming unless it is reached out to the community very well. I would prefer that they wait. I am curious to see if the City Attorney has anything. I am relatively certain that the regulation is in place because probably that same regulation exists throughout California.

Commissioner Guerra said he agrees in this particular case because it is named after an important individual in California, my concern is that have we done the outreach to the community and to the Chavez family?

Vice President Sangmeister said she wants to make sure the community does not think we are renaming.

Ms. Mendiola stated that when we build a new community center, it does not get specifically named. It takes the name of the park. This is its first official name that has gone through the process.

Commissioner Saltzgaver said you have to realize that the precedent has been set in a number of different ways. You have Admiral Kidd Park with the Juanita Millender-McDonald Center, you have the Chrissy Strong Marshall Plaza at Somerset Park. We have a number of those issues. I am not going to say Jenny Oropeza shouldn't be honored, but we keep raising this issue every time this comes to this board and nothing happens. Six months later we get another one. I'd like to make that stop one way or another and the easiest way is to get rid of this thing so I don't have to feel this way.

President Waterfield said he is hearing two concerns. One is regarding the length of time regulation and the other is the process and the outreach. We found in the Chrissy Marshall Plaza that we had some push back from the community, which made us have a change in the plan. I am concerned we may run into this if it has not been discussed within the community.

Commissioner Saltzgaver said that we were renaming Somerset Park and it was our compromise to just name the plaza. I can't justify not doing it this time. I want to look at that regulation.

Ms. Mendiola said the process is the one we have always followed. The City Councilmember brings it to the full City Council recommending that the proposed name be heard by the Parks and Recreation Commission and then referred to the Housing and Neighborhoods Committee. When it gets to the Commission, that is where you make a decision on how you want this to go.

Commissioner Satariano said he doesn't see the sense of urgency with these things. To rush us along, I have never heard good justification why this has to be done the first 90 days or 120 days. Why we are being asked to relax the one-year moratorium, which I think was designed to facilitate the vetting process in and around community? Why would you accelerate that? The person is not going to pass away. They already passed away. The Councilmember usually is in a hurry, but I don't see why the Councilmember is in a hurry. No offense, but at the end of the day there is always a political motive to what they are doing. To relax this rule to facilitate a shorter time period, I am interested in the Commission's opinion. I am not for relaxing that rule.

Commissioner Saltzgaver said that's why I want to look at it. I agree with Commissioner Satariano. I would give a little bit of credit that the urgency is to show honor to the individual while the memory is still fresh. But at the same time, that's exactly why you wait a year is to see if this is worth doing. The Councilperson has made this an urgent matter, so we have to deal with it.

Commissioner Satariano said it is one of the precious powers that we have. I wouldn't mind sending the word back that we have a 12-month time-window here, so why don't you come back and see us in six or seven months. To me, if a person is significant enough to name a building or a park after them, it doesn't matter if it has been 90 days or two years. If they are that magnitude of an individual, they are going to get it named after them.

Commissioner Guerra said if it is that important, why isn't a representative here to have that discussion? I agree with Commissioner Satariano. The rule is 12 months. Have them come back at the end of 12 months.

President Waterfield said the process of notification is communication with the community. That time allows for that to happen. Once again, the process that changed Chrissy Marshall Park to Plaza to me resonates with that we need to at least let the community decide and give input. It could cause some pushback from the community. I agree we should step back.

Ms. Mendiola said the Regulation says it should not be within one year unless the significance of the person's contributions is worthy of exception to the policy. Right now the Regulation does allow for that exception, which I think you are taking issue with. On the other hand, reaching out to the community is very valid.

Commissioner Saltzgaver said if we turn it down based on the policy, we would be saying that Oropeza is not worthy. We need to do community outreach. I am not willing to vote that Jenny Oropeza wasn't significant to overrule this policy.

Commissioner Antonette said as a Commission we set a lot of precedent by renaming things. My opinion in general is it would be simpler to name things. My concern in this particular case is that it is known as Chavez Park and Chavez Community Center. We are adding to the confusion of the public. The more we continue to do introduce these types of things or allow these types of things the greater the precedent we set and the more the opportunity we don't have to review those later on.

Commissioner Satariano said how do you distinguish from one politician to another? Jenny Oropeza was a great legislator. We all know that. But, she is a politician and they have not filled her seat yet.

Commissioner Saltzgaver said the election was Tuesday. He has not been sworn in yet though.

Ms. Mendiola stated that Jenny Oropeza was instrumental in building Chavez Park.

President Waterfield asked for public comment.

Ms. P.G. Herman said that her understanding about the urgency was that they wanted to have the naming date on Cesar Chavez' birthday, on March 31. Long Beach Organic was asked to collaborate on the project informally. That is what the urgency is. However, if you stick with the one year policy, it could be done on Cesar Chavez' birthday next year. Why you would want to take away Cesar Chavez' name on his birthday I don't know.

Commissioner Waterfield said he feels strongly there needs to be some outreach to the community. I know the contributions she made to the community. At the same time, Cesar Chavez made a significant contribution. We want to make sure the community knows the what and where of this.

It was moved by Commissioner Saltzgaver and seconded by Commissioner George to approve the recommendation. The motion failed.

It was moved by Commissioner Guerra to recommend a motion that we adhere to the policy that we have in place about the one-year period for review on the naming of the community center based on receiving community input and proper clarification on the naming of the community center.

Commissioner Saltzgaver offered an amended motion to ignore the policy all together. Let's make a motion to deny the recommendation to rename the community center until such time that we have received community opinion in regards to the name as well as a clarification on the difference between the naming of a park and the naming of a community center. Commissioner Guerra accepted the amendment and Vice President Sangmeister seconded the motion.

President Waterfield asked if we would like there to be some type of public meeting?

Commissioner Saltzgaver said if we are going to take the responsibility we should hold the meeting.

Ms. Mendiola asked if he would like the Commission to hold a meeting or just a Department community meeting?

It was the consensus of the Parks and Recreation Commission that staff hold the community meeting.



Commissioner Satariano said what if we had our March Commission meeting at Chavez Park, put it on the agenda and invite the Councilmember's Chief of Staff and be looking for input?

Commissioner Saltzgaver said maybe we should eliminate the staff meeting then.

**Commissioner Saltzgaver made an amended motion, seconded by Commissioner Antonette, to withdraw all previous motions and table the decision on renaming the Jenny Oropeza Community Center for one month in order to conduct our March Commission meeting at Cesar Chavez Park and request public opinion on the name at that time. The motion carried unanimously.**

Vice President Sangmeister said staff should still seek input another time. I think that 9:00 a.m. for a number of working people is a difficult time. She suggested there be some sort of outreach.

Mr. Chapjian suggested we work with Council office.

Ms. Tara Yeats suggested that the report from the public meeting be taken to the Parks and Recreation Commission meeting.

- B. Recommendation to recommend to the Housing and Neighborhood Committee and the full City Council that the new park at 14<sup>th</sup> Street and Magnolia Avenue be named "Seaside Park."

**It was moved by Commissioner Saltzgaver and seconded by Vice President Sangmeister to approve the recommendation. The motion carried unanimously.**

- C. Recommendation to receive and file the Park Impact Fee Report for Fiscal Year 2010

Ms. Mendiola introduced Sharon Gates, Administrative Analyst for the Planning and Development Bureau. She worked on this Park Impact Fee report for eight years along side Dennis Eschen.

Ms. Gates gave a little background on Park Impact Fees. She said that new residential development in the city brings more people, increases the pressure on open space and recreational amenities and decreases the quality of life for everyone. In 1989, City Council implemented the Park Impact Fees, which are fees on residential development designed to mitigate those negative impacts. So the

fees pay for new development, new open space, new fields, new community centers and are designed to maintain the level of service, not to increase the level of service. The fees are collected along with building permits only on residential development. The amount of the fees is in the report. She said that Park Impact Fees can only be used for new amenities or new open space. Some examples of past projects are Cesar Chavez Park, largely paid for by these fees, Admiral Kidd, Rotary Centennial, Dunster Marine Reserve, and the pools at King and Silverado Parks. Most projects have multiple funding sources. When the Open Space Bond was approved and the arrangement made with the Redevelopment Agency (RDA), these fees were pledged as a backup repayment mechanism. We agreed to pay a quarter of the annual repayment out of Park Impact Fees in the event that CDBG funding was reduced, which it was. This amounts to about \$250,000 a year. To date, we have received about \$14.8 million in Park Impact Fees since 1989. That money has paid for 18.37 acres of newer expanded parks, we have built 79,000 square feet of community center/recreation buildings, we have developed a third of an acre of a nature center, and we have provided the equivalent of one new soccer field through night lighting. The two new projects to receive funding are the skate park at Silverado Park and the West San Gabriel River parkway. Ms. Gates went over the report and explained the history of Park Impact Fee. Staff received new direction from the Department of Financial Management and we will be reporting in a consolidated report along with three other departments: the Police Facilities Fee, the Fire Facilities Fee, and the Traffic Impact Fee, and present it to City Council together. As part of that consolidated report, we are doing an official five-year report, as required by ordinance, which will describe all the unspent Park Impact Fees and where they have been allocated to. Ms. Gates said in the past we have amended the plan retroactively, making changes after the fact. We are now changing that to where we are amending the plan in advance. It is a cleaner process.

Commissioner Guerra asked about Attachment B, under Regional Park Development Program, it mentions the original plan had money allocated to the sports park and then it says transferred to Park Acquisition and Development Program. What is that?

Ms. Gates responded that it is an umbrella program and the funding was then allocated out to a number of different projects.

It was moved by Commissioner Saltzgaver and seconded by Commissioner Satariano to approve the recommendation. The motion carried unanimously.

**IX. COMMENTS**

**A. AUDIENCE**

President Waterfield asked for comments from the audience.

Ms. Herman introduced herself as with the Long Beach Organic. She said I was not speaking on behalf of the Council office. I agree there should be a meeting in the evening. I spoke at Council in favor of Chrissy Marshall and did not know about the controversy going on. Also, with the rush by the Council offices of Dee Andrews and Robert Garcia, they are enthusiastic and want to move quickly. I also came to the Commission with the naming of the Mary Molina garden after it had already been voted on by Council. I am thinking with the cutbacks of park rangers, that possibly you could pull in the neighborhood associations in the areas and waive the one-day fee for their meetings. They could assist in monitoring what is going on in the park.

Ms. Kaiser introduced Sascha Byran-Zwick, who was not present earlier. This was important to the family to recognize these staff members. Even with budget cuts, we continue to train our staff and that has proven invaluable.

Commissioner Saltzgaver asked if the AED was the property of one of the leagues?

Ms. Kaiser responded that the AED was in the concession stand. They happened to be taking registration that evening.

**B. STAFF**

President Waterfield asked for comments from staff.

Ms. Kaiser stated the recreation programs are as busy as always. The class brochure was mailed last week. We are continuing to add new classes that spark the interest of our patrons. Please share your ideas for classes with us. Staff is busy planning for spring break, the summer series, the schedule for summer concerts, Municipal Band and Movies in the Park program. We will

get the information to you so you can plan your summer. We will kick off the 100 Days of Summer right before the Memorial Day holiday. Thank you for your continued support. Thank you for coming out to the Seaside Park opening. The community was so eager. It was like floodgates being opened.

President Waterfield asked for a report on the City's kickball tournament.

Ms. Kaiser responded that the annual kickball tournament was held on January 22, to honor Chrissy. We had 15 Citywide teams with over 400 people, including their families. We raised over \$5,000 and half went to the Law Enforcement Cancer Foundation and a contribution will be made in Chrissy's name at the City of Hope. We had four Department teams, but we lost to a different Police Department team this year. This brings together the camaraderie of the City. Maybe we could have you join our team next year?

Ms. Yeats stated that the budget process has started. On Tuesday at City Council they will be presenting the state of the finances and where the City Manager and City Council will be taking the budget process this year. On Tuesday we will have a much better idea of what the actual numbers that the City will need to try and reduce by in the coming year. This is a special meeting that starts at 3:30 p.m.

Ms. Mendiola said we just held the Seaside Park opening and the KaBOOM! playground build. She thanked Maintenance Operations and Community Recreation Services staff, who did an amazing amount of advance work to make it look like it looked. She distributed pictures of the KaBOOM! build. We had over 400 volunteers who helped with the build. It was a great weekend.

President Waterfield asked where the volunteers were from?

Ms. Mendiola responded that they were from the Wrigley Area Neighborhood Alliance as well as the funding partners for the project, Foresters Insurance. They asked their members to come out and they flew in from all over the nation. It is part of their community service with their members. They probably spent \$50,000 to \$75,000 on the equipment.

Mr. Arevalo said his staff spent about four hours putting up a fence. We do so much behind the scenes and you never see that. It is a big thank you for those guys who are the unseen heroes who keep the parks going. What Kelly did was amazing and I want to thank him from the bottom of my heart. Theresa Maceyka has done a fabulous job of saving us over \$100,000 without spending anything. She is taking all the trees that have gone down and is mulching them and everything else. Nothing goes to waste and nothing is going in the landfill. We are being green.

Mr. Chapjian thanked all the staff that worked on Seaside Park and on the KaBOOM! project. He said he has been here a month now and Phil did a tremendous job of hiring staff. I appreciate that. It makes my job a lot easier. You already know how hard they work, after-hours, weekends and evenings. It is much appreciated. The city is in good hands.

#### C. COMMISSIONERS

President Waterfield asked for comments from the Commissioners.

Commissioner Guerra said that if the two of you would put in a miniature golf somewhere, then I would play.

Commissioner Antonette congratulated staff for the work on those two park events. They impacted the neighborhood in different ways. The big City celebration at Seaside was important to all and that small opening was very important to get that going.

President Waterfield said he received a call from Councilwoman Schipske about the dog park. Will that be coming to the Commission next month?

Commissioner Saltzgaver responded that would be on the agenda in March.

President Waterfield said that Saturday was a good day and staff was doing what they do best.

Ms. Mary Matthiensen thanked the parks for adding more classes for the dogs.

X. **NEXT MEETING**

President Waterfield stated that the next meeting would be held at 9:00 a.m., on Thursday, March 17, 2011, at Cesar Chavez Park, in the community center, 401 Golden Avenue, Long Beach, California.

XI. **ADJOURNMENT**

President Waterfield adjourned the meeting at 10:39 a.m.

Respectfully submitted,



Robin Black  
Executive Assistant to the Director

c: George Chapjian, Director of Parks, Recreation and Marine

Charles Durnin, Chair  
Donita Van Horik, Vice-Chair



Becky Blair, Commissioner  
Alan Fox, Commissioner  
Leslie Gentile, Commissioner  
Phil Saumur, Commissioner  
Melani Smith, Commissioner

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## FINAL AGENDA AND MINUTES

### CALL TO ORDER (5:10 PM)

[see media](#)

At 5:10 p.m., Chair Durnin called the meeting to order.

### ROLL CALL (5:10 PM)

[see media](#)

**Boardmembers** Phillip Joseph Saumur, Alan L. Fox, Charles Durnin, Leslie  
**Present:** Fernald Gentile, Melani Smith, Donita Van Horik and Becky Blair

Also present: Amy Bodek, Director of Development Services; Derek Burnham, Planning Administrator; Jill Griffiths, Planning Officer; Michael Mais, Assistant City Attorney; Angie Zetterquist, Project Planner; Jorge Ramirez, Project Planner; Steven Valdez, Project Planner; Sandra Gonzalez, Manager of Planning and Development for Department of Parks, Recreation and Marine; Heidi Eidson, Bureau Secretary.

### FLAG SALUTE (5:11 PM)

[see media](#)

Commissioner Saumur led the flag salute.

### MINUTES (5:12 PM)

[see media](#)

[see media](#)

11-003PL

Recommendation to receive and file the Planning Commission minutes of January 6, 2011.

**A motion was made by Commissioner Gentile, seconded by Commissioner Saumur, to approve the recommendation. The motion carried by the following vote:**

**Yes:** 5 - Phillip Joseph Saumur, Alan L. Fox, Charles Durnin, Leslie Fernald Gentile and Becky Blair

**Abstain:** 1 - Donita Van Horik

**Absent:** 1 - Melani Smith

**DIRECTOR'S REPORT (5:13 PM)**

see media

Amy Bodek, Director of Development Services, presented the Director's Report.

Amy Bodek responded to a query from Commissioner Van Horik.

Amy Bodek responded to a query from Commissioner Blair.

(Commissioner Smith arrived at 5:19 p.m.)

**SWEARING OF WITNESSES (5:21 PM)**

see media

Do you solemnly swear or affirm that the evidence you shall give in this Planning Commission Meeting shall be the truth, the whole truth, and nothing but the truth.

**CONSENT CALENDAR (5:21 PM)**

see media

see media

1. 11-004PL Recommendation to approve a finding of conformity with the adopted General Plan for a vacation of public right-of-way adjacent to 5855-5865 Naples Plaza within the CNP zone. (District 3) (Application No. 1101-11)

In response to a request from Chair Durnin, Angie Zetterquist, Project Planner, provided a brief background for the project.

**A motion was made by Commissioner Van Horik, seconded by Commissioner Blair, to approve the recommendation. The motion carried by the following vote:**

**Yes:** 7 - Phillip Joseph Saumur, Alan L. Fox, Charles Durnin, Leslie Fernald Gentile, Melani Smith, Donita Van Horik and Becky Blair

**REGULAR AGENDA (5:25 PM)**

see media

see media

2. 11-005PL Recommendation to approve a Conditional Use Permit request to attach



a 69-square-foot electronic message center sign to an existing pole sign located at 198 W. Artesia Boulevard (District 9) (Application No. 1008-14)

Derek Burnham, Planning Administrator, introduced Jorge Ramirez, Project Planner, who presented the staff report.

Amy Bodek, Director of Development Services, responded to a query from Commissioner Van Horik.

Derek Burnham responded to a query from Commissioner Van Horik.

Derek Burnham responded to queries from Commissioner Fox.

Commissioner Smith spoke.

Derek Burnham responded to comments made by Commissioner Smith.

Chris Bolster, applicant, spoke.

A dialogue ensued between Chris Bolster and Commissioner Fox.

Roger Holley, applicant, responded to a query from Commissioner Saumur.

Jorge Ramirez responded to a query from Chair Durnin.

Derek Burnham responded to a query from Chair Durnin.

Commissioner Van Horik spoke.

Commissioner Saumur spoke.

Commissioner Blair spoke.

Larry Goodhue provided public comment.

Michael Mais, Assistant City Attorney, responded to comments made by Larry Goodhue.

Commissioner Gentile spoke.

Commissioner Smith spoke.

Chair Durnin spoke.

Commissioner Gentile spoke.

**A motion was made by Commissioner Blair, seconded by Commissioner Gentile, to approve the recommendation. The motion carried by the following vote:**

**Yes:** 5 - Phillip Joseph Saumur, Charles Durnin, Leslie Fernald Gentile, Melani Smith and Becky Blair

**No:** 2 - Alan L. Fox and Donita Van Horik

see media

3. 11-006PL

Recommendation to deny the Appeal and uphold the Zoning Administrator's decision to approve a Local Coastal Development Permit to remove and replace an existing electronic switchboard and feeders that service restrooms and lighting in Marina Vista Park located at 5350 Colorado Street in PD-1, sub-area 32. (District 3) (Application No. 1009-14)

Commissioners Gentile and Smith recused themselves from the item.

Derek Burnham, Planning Administrator, introduced Steven Valdez, Project Planner, who presented the staff report.

Sandra Gonzalez, Manager of Planning and Development, Department of Parks, Recreation and Marine, spoke.

Sandra Gonzalez responded to a query from Commissioner Saumur.

A dialogue ensued between Commissioner Fox and Sandra Gonzalez.

Sandra Gonzalez responded to a query from Commissioner Van Horik.

Sandra Gonzalez responded to queries from Chair Durnin.

Larry Goodhue, appellant, spoke.

Sandra Gonzalez responded to queries from Commissioner Van Horik.

Chair Durnin spoke.

Commissioner Saumur spoke.

Derek Burnham spoke.

Commissioner Fox spoke.

Derek Burnham responded to a query from Commissioner Blair.

Commissioner Van Horik spoke.

Sandra Gonzalez responded to queries from Commissioner Van Horik.

Amy Bodek, Director of Development Services, spoke.

Chair Durnin spoke.

Sandra Gonzalez spoke.

Michael Mais, Assistant City Attorney, spoke.

A dialogue ensued between Commissioner Blair and Chair Durnin.

**A motion was made by Commissioner Van Horik, seconded by Commissioner Saumur, to continue the item to the meeting of April 7, 2011, to allow staff time to prepare an alternative analysis. The motion carried by the following vote:**

**Yes:** 5 - Phillip Joseph Saumur, Alan L. Fox, Charles Durnin, Donita Van Horik and Becky Blair

**Excused:** 2 - Leslie Fernald Gentile and Melani Smith

**PUBLIC PARTICIPATION (6:20 PM)**

see media

Larry Goodhue spoke.

**COMMENTS FROM THE PLANNING COMMISSION (6:25 PM)**

see media

Chair Durnin spoke.

Michael Mais, Assistant City Attorney, responded to a request made by Chair Durnin.

Commissioner Saumur spoke.

Commissioner Blair spoke.

Michael Mais responded to a query from Commissioner Van Horik.

Commissioner Fox spoke.

Amy Bodek, Director of Development Services, responded to comments made by Commissioner Fox.

Chair Durnin spoke.

Commissioner Blair spoke.

Commissioner Van Horik spoke.

Amy Bodek and Derek Burnham responded to comments from Commissioner Van Horik.

**ADJOURNMENT (6:45 PM)**

see media

At 6:45 p.m., Chair Durnin adjourned the meeting.

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MINUTES  
REGULAR MEETING OF THE BOARD OF WATER COMMISSIONERS  
LONG BEACH, CALIFORNIA  
FEBRUARY 17, 2011

The Board of Water Commissioners of the City of Long Beach met in the Board Room of the Administration Building, 1800 E. Wardlow Road, Long Beach, California, on February 17, 2011.

The meeting was called to order at 9:02 a.m. by President Dallman.

PRESENT:	Suzanne Dallman	Commissioner
	Frank Clarke	Commissioner
	William B. Townsend	Commissioner
	John Allen	Commissioner
	Paul Blanco	Commissioner
	Charles Parkin	Principal Deputy City Attorney
	Kevin L. Wattier	General Manager
	Sandra L. Fox	Secretary to the Board of Water Commissioners
	B. Anatole Falagan	Deputy General Manager – Business
	Paul T. Fujita	Director of Finance
	Matthew P. Lyons	Director, Planning & Conservation
	Eric Leung	Director of Engineering
	Matthew Veeh	Director of Government & Public Affairs
	Monya Hawkins	Manager Information Technology
	Robert Verceles	Division Engineer
	Dynna Long	Office Administrator
	Joyce Barkley	Water Conservation Specialist
	Rachel Davis	Conservation Intern
	Daniel Cordoza	Conservation Intern
	Michael Clements	Chief of Staff, Council District 7
	Lisa Kline	Procures & Warehouse Supervisor
	Evana Gendron	Business Systems Analyst
ABSENT:	Robert C. Cheng	Deputy General Manager – Operations

## 1. PLEDGE OF ALLEGIANCE

Kevin Wattier led the Board and audience in the Pledge of Allegiance.

**2. PUBLIC COMMENT**

President Dallman opened the public comment period.

As there were no requests to address the Board on non-agenda items, the public comment period was closed.

**3. APPROVAL OF MINUTES**

**February 3, 2011**

Upon motion by Commissioner Allen, seconded by Commissioner Townsend, the minutes of the meeting of February 3, 2011 were unanimously approved.

**4. REVIEW BOARD MEETING SCHEDULE FOR MARCH 2011**

- **Suzanne Dallman, President, Board of Water Commissioners**

The Board discussed the proposed meeting schedule for the month of March 2011.

The Board agreed to the following adjusted meeting schedule:

March 10, 2011                      Special Meeting – 9:00 A.M.

March 24, 2011                      Special Meeting – 9:00 A.M.

There was general discussion regarding upcoming conferences.

**5. PRESIDENT'S REPORT**

- **Suzanne Dallman, President, Board of Water Commissioners**

President Dallman reported that the "Straight Talk" water information segment she and Kevin had recently taped with Art Levine would be airing on the public cable channel on Saturday, February 19<sup>th</sup>. She noted the topics they covered during their interviews were water conservation; the Lawn to Garden Program and the origin and historical information regarding LBWD and the Board of Water Commissioners.

NOTE:                      Commissioner Clarke joined the meeting at 9:06 A.M.

**6. GENERAL MANAGER'S REPORT**

- **Kevin L. Wattier, General Manager**

**WEATHER UPDATE**

Mr. Wattier provided a weather update report noting that a change from dry conditions to wet conditions was occurring in the State Water Project (SWP) watershed. He noted 8 inches of precipitation had occurred in the most recent 7-10 day period. He advised he expected the SWP allocation to be adjusted upward in March. He noted this was important because replenishment water deliveries might be authorized by the Metropolitan Water District (MWD). He reported MWD's replenishment program offers these deliveries at a discount from their normal full rate.

Mr. Wattier reported that the Colorado River watershed had not seen as much precipitation as California, but expected forecasted storms to bring additional precipitation to this watershed in the next week.

**7. CONSENT CALENDAR**

President Dallman noted that Consent Calendar item 7b. would be pulled for a presentation and a separate vote.

President Dallman asked if there were any questions or discussion regarding the remaining Consent Calendar items.

It was moved by Commissioner Blanco and seconded by Commissioner Allen to approve Consent Calendar items 7a. and 7c.

Hearing no further questions or discussion, President Dallman called for the vote on Consent Items 7a. and 7c. These Consent Calendar items were unanimously approved.

**7a. Approval of Transfer of Funds by Journal Entry Dated February 17, 2011**

A communication was presented to the Board from Paul Fujita, which is on file at the Long Beach Water Department.

**7c. Authorize the General Manager to enter into a Cooperative Purchasing Agreement at no cost with The Cooperative Purchasing Network (TCPN)**

A communication was presented to the Board from Robert Cheng, which is on file at the Long Beach Water Department.

Matt Lyons gave a briefing regarding Consent Calendar item 7b. He provided an overview of the proposed greywater landscape irrigation project program. He noted that permits would be required for any greywater conversion types other than for residential clothes washer systems.

He outlined why a "City-run" Greywater Program was being established; he noted the jurisdiction of other City departments involved with this type of program; and reviewed the possible structure of a City-run program. Mr. Lyons focused on the City responsibility "downstream" of the meter – such as City building codes and permits; and City public health issues as well. He reviewed the basic costs for conversion to a residential greywater program; reviewed approved uses for greywater (which included certain moderate to high water-using plants; or properties not connected to a municipal sewer system). He noted that greywater could not be used for turf lawns; California-friendly landscapes or edible plants. He reviewed the potential water savings for a top-loader washer system that would utilize a greywater system.

Mr. Lyons advised that staff was recommending \$13,500 be authorized for approved greywater landscape irrigation projects.

Commissioner Townsend inquired where this type of project could be used. Mr. Lyons responded there was potential for the City to set up an opportunity drawing for one pilot project in each City council district.

Commissioner Allen asked if \$13,500 would be enough money to fund a pilot program. Mr. Lyons advised it would depend on the scope of the project; indicating the use of sweat equity (instead of using a contractor) could cut down on final costs per project.

There was general discussion regarding the scope of a project; potential funding for project and water quality concerns. Mr. Wattier advised he expected the City would have the Sustainability Commission administer this program.

It was moved by Commissioner Townsend and seconded by Commissioner Clarke to authorize \$13,500 to be used for approved greywater landscape irrigation projects completed in accordance with City of Long Beach guidelines.

President Dallman asked if there were any further questions, discussion or public comment regarding this Consent Calendar item.

Commissioner Allen offered a friendly amendment to the original motion by increasing the authorized amount to \$27,000. The friendly amendment was accepted.

Michael Clements, Chief of Staff for Seventh District Councilmember James Johnson thanked the LBWD and Matt Lyons regarding their assistance regarding the pilot greywater program. He advised he expected the final draft of the City program



would be taken to the City Council's Environmental Committee sometime in March 2011. He advised the Councilman was looking forward to implementing this program.

Hearing no further discussion or public comment regarding this item President Dallman called for a vote on the amended motion which now reads:

Authorize \$27,000 to be used for approved greywater landscape irrigation projects completed in accordance with City of Long Beach guidelines. The motion to approve Consent Calendar item 7b. was unanimously approved.

- 7b.** Authorize \$27,000 to be used for approved greywater landscape irrigation projects completed in accordance with City of Long Beach guidelines

A communication was presented to the Board from Matthew Lyons, which is on file at the Long Beach Water Department.

- 8. Adopt a Resolution of the Board of Water Commissioners of the City of Long Beach authorizing the General Manager to sign the United States Department of the Interior Bureau of Reclamation (USBR) WaterSMART: Water and Energy Efficiency Grants for FY 2011 Application related to water conservation through turf replacement and all necessary documents associated with the application**
- **Matthew P. Lyons, Director of Planning & Conservation**

Mr. Wattier advised that the request for this resolution was to allow the LBWD to apply for a Federal grant related to the turf replacement program.

It was moved by Commissioner Blanco and seconded by Commissioner Allen to adopt a Resolution of the Board of Water Commissioners of the City of Long Beach authorizing the General Manager to sign the United States Department of the Interior Bureau of Reclamation WaterSMART: Water and Energy Efficiency Grants for FY 2011 Application related to water conservation through turf replacement, and all necessary documents associated with the application.

President Dallman asked if there were any questions, comments, or public comment regarding this agenda item. Hearing none she called for a roll call vote.

A roll call vote was taken as follows:

AYES:	COMMISSIONERS:	<u>FRANK CLARKE;</u> <u>WILLIAM TOWNSEND; JOHN ALLEN</u> <u>PAUL BLANCO, SUZANNE DALLMAN</u>
NOES:	COMMISSIONERS:	<u>NONE</u>
ABSENT:	COMMISSIONERS:	<u>NONE</u>
ABSTAIN:	COMMISSIONERS:	<u>NONE</u>

Commissioner Clarke commented on the proposed recommendation for the Federal government to eliminate all funding for Title XVI water projects. Mr. Wattier responded that staff expected to see some changes regarding this recommendation, and possibly a resolution to be approved that would allow agencies the opportunity to apply for these funds.

**9. Legislative/Public Affairs Issues**

- **Matthew R. Veeh, Director of Government & Public Affairs**

Mr. Veeh provided the following Federal legislative report:

- President Obama released the FY 12 budget (\$3.7 trillion budget package) on February 14<sup>th</sup>.
- Long Beach Title XVI projects (Desalination and Reclaimed Water) each received \$500,000 in the President's budget. Mr. Veeh noted that the benefits of these projects continued to be recognized warranting their continued funding.

Mr. Veeh outlined the recommended legislation affecting the Federal Continuing Resolution (CR) that would have three major impacts on California water operations:

- Defund the San Joaquin River Restoration Program
- Cut funding from the Central Valley Project Restoration Fund
- Defund implementation of the Delta Smelt and Salmon Biological Opinions.

Mr. Veeh reported that Congressman McClintock (R-4<sup>th</sup>) had proposed two amendments to the CR that would eliminate funding for the Bureau of Reclamation's Title XVI projects (\$29 million funded in FY 2011) and WaterSmart grant programs (\$30 million funded in FY 2011). He noted the majority of Title XVI projects were located in California.

Mr. Veeh provided the following State legislative report:

- Noted the last day for bills to be introduced was February 18<sup>th</sup>, 2011. He advised the Board he would provide them with a list of bills that LBWD was following.
- Advised the Governor had implemented a state hiring freeze on February 15, 2011. He reported the Governor's press release noted the "hiring freeze is comprehensive, applying to vacant, seasonal and full and part-time positions. It prohibits hiring outside contractors to compensate for the hiring freeze, converting part-time positions into full-time positions and transferring employees between agencies and departments." "The hiring freeze will be in effect until agencies and departments prove that they can achieve these savings." He reported this action caused the lawsuit to be dropped that was brought on by the action of then Governor Schwarzenegger threatening to take all state employee's pay to minimum wage.
- Reported that Governor Brown had halted the sale of eleven State buildings. This suggested action would increase the deficit from \$25.4 billion to \$26.6 billion. He noted internal loans/borrowing had been proposed to make up this additional shortfall.
- Advised that former Assemblyman, Ted Lieu won the vacant 28<sup>th</sup> Senate District seat by gaining over 50% of the vote.
- Reported the Delta Stewardship Council had released their first of seven draft Delta Plans. He advised they have until the end of 2011 to finalize a comprehensive, 50-year plan for the Delta estuary; with co-equal goals of ecosystem restoration and water supply reliability.

Mr. Veeh invited the Board to attend (on February 23<sup>rd</sup> at 7:00 P.M. at Trani's) the preview showing of Art Levine's "Straight Talk" segment which includes interviews with Kevin Wattier, General Manager and President Suzanne Dallman.

Commissioner Clarke inquired about the proposal to eliminate the Bureau of Reclamation. Mr. Veeh advised this had not been taken up in the current CR, but that he would monitor this matter and report to the Board if any further action were to take place.

**10. Report of the Metropolitan Water District (MWD) Board Meeting on February 8, 2011**

Mr. Wattier advised he had nothing to report from the MWD meeting that took place on February 8, 2011. He asked the Commissioners if they had any questions regarding any of the agenda items.

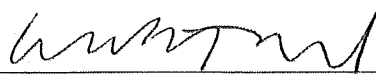
Commissioner Townsend inquired about the proposed solar project at Diamond Valley Lake (DVL). Mr. Wattier advised the MWD Board took action at the February 8, 2011 board meeting initiating CEQA compliance related to the proposed solar projects at DVL.

**11. NEW BUSINESS**

Sandy Fox, Secretary to the Board advised the Board that this year all Form 700 Conflict of Interest forms would be completed online through the City's e-file pilot program. She noted the deadline for completion of these forms was April 1, 2011.

**12. ADJOURNMENT**

There being no further business to come before the Board, President Dallman adjourned the meeting at 9:55 a.m. to the next special meeting of the Water Commission to be held March 10, 2011, in the Board Room of the Administration Building, 1800 E. Wardlow, in Long Beach, California.

  
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William B. Townsend, Secretary

Attest:

  
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Suzanne Dallman, President