

Rick McGilton-McGlamery, President  
Phyllis Arias, Vice President



Charles Hicks Jr., Commissioner  
Robin Perry, Commissioner  
Carolyn M. Smith Watts, Commissioner

Kandice Taylor-Sherwood,  
Executive Director

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## FINISHED AGENDA & DRAFT MINUTES

### ROLL CALL

**Commissioners** Charles Hicks, Carolyn M. Smith Watts, Robin Perry, Phyllis  
**Present:** Arias and Rick McGilton-McGlamery

Kandice Taylor-Sherwood, Executive Director & Secretary  
Crystal Slaten, Recruitment & Selection Officer, Acting Secretary  
Robert Pfingsthorn, Administrative Officer  
Caprice McDonald, Special Projects Officer  
Maria Alamo, Executive Assistant  
Gary Anderson, Principal Deputy City Attorney  
Debbie McCluster, Personnel Analyst  
Sheree Valdoria, Personnel Analyst  
Debbie Mills, Interim Personnel Administrator, Police  
Gonzalo Medina, Marine Safety Chief  
Alison Whyte-King, Housing Assistance Officer, Health & Human Services  
Ken Campbell, Superintendent, Personnel & Training

### FLAG SALUTE

1. 17-010CS **Recommendation to approve minutes:**  
*Regular Meeting of January 4, 2017*

President McGilton-McClamery requested to table item #8 17-008CS from the Regular Meeting Minutes of January 4, 2017. Mr. Anderson recommended to agenda item #8 17-008CS to the next Civil Service Commission meeting on February 1, 2017 to clarify the motion.

**A motion was made by Vice President Arias, seconded by Commissioner Smith Watts, to approve recommendation. The motion carried by the following vote:**

**Yes:** 5 - Charles Hicks, Carolyn M. Smith Watts, Robin Perry, Phyllis Arias and Rick McGilton-McGlamery

**CONSENT CALENDAR (2-6):**

Passed the Consent Calendar

**A motion was made that these files be approved by consent voice vote.**

**2. 17-011CS**

**Recommendation to approve examination results:**

*Ambulance Operator (Established 1/12/17)*  
*Combination Building Inspector (Established 1/11/17)*  
*Department Librarian (Established 1/11/17)*  
*Mechanical Engineer (Established 1/4/17)*  
*Parking Meter Technician (Established 1/11/17)*  
*Plan Checker-Fire Prevention (Established 1/4/17)*  
*Special Services Officer (Established 1/12/17)*

Vice-President Arias requested clarification on the Ambulance Operator examination results numbers. Ms. Slaten informed the Commission the numbers included test #1 and test #2.

Vice President Arias requested clarification on the Parking Meter Technician examination results. Ms. Mc Cluster informed the Commission applicants often mistake the Parking Meter Technician with Parking Meter Checker. The applicants did not meet the experience requirement.

**A motion was made to approve recommendation on the consent agenda. BY VOICE VOTE**

**3. 17-012CS**

**Recommendation to receive and file bulletin(s):**

*Criminalist*  
*Marine Safety Officer*

**A motion was made to approve recommendation on the consent agenda. BY VOICE VOTE**

4. 17-013CS

**Recommendation to receive and file retirement(s):**

*Deborah Mc Cluster/Personnel Analyst III/Civil Service*

*(36 yrs., 2 mos.)*

*Aaron Mendez/Combination Bldg. Inspector/Development Services*

*(14 yrs., 7 mos.)*

*Vivian Hausauer/Customer Services Supervisor II/Financial Management (36 yrs., 6 mos.)*

*Escamillo Felton/Fire Captain/Fire (23 yrs., 1 mo.)*

*Vito Gioiello II/Fire Captain/Fire (30 yrs., 3 mos.)*

*Carlos Anguiano/Maintenance Assistant I/Harbor (23 yrs., 5 mos.)*

*Clarence Boyd/Port Financial Analyst III/Harbor (8 yrs., 7 mos.)*

*Linda Kwock/Assistant Administrative Analyst I/Harbor*

*(30 yrs., 2 mos.)*

*Erwin Llang/Senior Civil Engineer/Harbor (26 yrs., 10 mos.)*

*Julie Steiner/Clerk Typist III/Harbor (7 yrs., 9 mos)*

*David Akins/Special Services Officer III/Police (15 yrs., 4 mos.)*

*Patrick Jennings/Police Officer/Police (25 yrs., 7 mos.)*

*Russell Caveness/Senior Engineering Technician I/Public Works*

*(35 yrs., 6 mos)*

*John Nakamura/Carpenter/Public Works (30 yrs., 7 mos.)*

*Aliu Silitai/Equipment Operator III/Public Works (19 yrs., 3 mos)*

**A motion was made to approve recommendation on the consent agenda. BY VOICE VOTE**

5. 17-014CS

**Recommendation to receive and file disability retirement(s):**

*Marlo Taylor/School Guard/Police (11 yrs., 3 mos.)*

**A motion was made to approve recommendation on the consent agenda. BY VOICE VOTE**

6. 17-015CS

**Recommendation to receive and file resignation(s):**

*Sandra Matthews/Public Safety Dispatcher I/Disaster Preparedness & Emergency Communication (6 mos., 4 days)*

**A motion was made to approve recommendation on the consent agenda. BY VOICE VOTE**

7. 17-016CS      **Recommendation to approve reschedule for hearing(s):**  
*Dismissal Appeal 22-D-1516, Suggested Date April 5, 2017*

**A motion was made to approve recommendation on the consent agenda. BY VOICE VOTE**

**REGULAR AGENDA**

8. 17-017CS      **RECOMMENDATION FOR PROVISIONAL APPOINTMENT -**  
Collette Knox, Housing Specialist I  
*Communication from Tom Papademetriou, Administrative Officer,*  
*Health & Human Services*

The Secretary briefed the Commission regarding this request. Ms. Whyte-King was present to answer the Commission's questions. Vice-President Arias asked if Ms. Knox will be able to complete the certification in six weeks. Ms. Whyte-King advised Ms. Know will not complete the certification in six weeks, but six months.

**A motion was made by Commissioner Perry, seconded by Commissioner Smith Watts, to approve recommendation. The motion carried by the following vote:**

**Yes:** 5 - Charles Hicks, Carolyn M. Smith Watts, Robin Perry, Phyllis Arias and Rick McGilton-McGlamery

9. 17-018CS      **RECOMMENDATION TO REAPPOINT RESIGNED EMPLOYEE -**  
Steven (Istvan) Szabo, Maintenance Assistant II  
*Communication from Marie Knight, Director of Parks, Recreation*  
*and Marine*

The Secretary briefed the Commission regarding this request. Mr. Campbell was present to answer the Commission's questions.

**A motion was made by Commissioner Hicks, seconded by Commissioner Perry, to approve recommendation. The motion carried by the following vote:**

**Yes:** 5 - Charles Hicks, Carolyn M. Smith Watts, Robin Perry, Phyllis Arias and Rick McGilton-McGlamery

## **MANAGERS REPORT**

Ms. Slaten informed the Commission of upcoming recruitments for Fire Captain and Police Recruit. She also informed the Commission of WRIPAC training and staffing for the front desk.

Commissioner Hicks asked if the Metro contract will affect staff at the police department. Ms. Mills informed the Commission, they will know more details at the end of February. The Police Department will reassign officers and provide over time until additional officers are hired.

Ms. McDonald informed the Commission, Ms. Ferrer, Ms. Alamo and she attended the Neogov City Tour in San Diego.

Mr. Pfungsthorh congratulated Ms. Mc Cluster on her retirement.

Ms. Taylor-Sherwood updated the Commission on the different community events she participated week of Martin Luther King. Ms. Taylor-Sherwood encouraged everyone to get involved in the city of Long Beach.

On behalf of the Commission, Commissioner Smith acknowledge Ms. Mc Cluster for her years of service to the City of Long Beach and all her contributions as a community member.

## **UNFINISHED BUSINESS**

Ms. Taylor-Sherwood updated the Commission on their request to clarify the "Acting in the capacity" process internally. She has researched and forwarded information to Human Resources and will provide an update when she collects all the information.

## **NEW BUSINESS**

**COMMENTS FROM PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission’s jurisdiction.**

Ralph Royds, Business Representative, Association of Long Beach Employees addressed the Commission regarding a list of issues. Mr. Royds is requested to agendized some of the listed issues. Mr. Anderson recommended the Commission establish a sub-committee to discuss the issues and report back to the Commission.

Sal Vasquez, representative from International Association of Machinists & Aerospace Workers (IAM) requested to include representatives from all the different associations. Commissioner Perry suggested to Mr. Vasquez to submit a list of the issues IAM wishes to address.

**ADJOURNMENT**

**NO HEARING**

**NOTE:**

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បើមានការចង់បានឱ្យមានការបកប្រែឯកសារស្តីពីរបៀបវារៈ និងកំណត់ហេតុឱ្យអ្នកដែលមិនចេះនិយាយអង់គ្លេស សូមមេត្តាធ្វើសំណើរអ្នកតាមទូរស័ព្ទដោយហៅការិយាល័យស្មៅក្រុងតាមរយៈលេខ (562) 570-6101 (72 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំគណៈកម្មការធម្មនុញ្ញ) ។