

Robert E. Shannon
City Attorney of Long Beach
333 West Ocean Boulevard
Long Beach, California 90802-4664
Telephone (562) 570-2200

1 RESOLUTION NO. C-28450

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3 A RESOLUTION OF THE CITY COUNCIL OF THE
4 CITY OF LONG BEACH APPROVING AND AUTHORIZING
5 THE DESTRUCTION OF CERTAIN RECORDS, PAPERS,
6 AND WRITINGS BY THE POLICE DEPARTMENT

7
8 The City Council of the City of Long Beach resolves as follows:

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10 Section 1. Pursuant to and in accordance with the provisions of Section
11 34090 of the Government Code of the State of California and Chapter 1.28 of the Long
12 Beach Municipal Code relating to the destruction of City records, and the City Attorney
13 having heretofore given his written consent, the City Council of the City of Long Beach
14 does hereby approve and authorize the destruction by the Police Department of any
15 and all of the records, documents, instruments, books, papers, and writings as set forth
16 in the documents attached hereto and marked Exhibit "A" and by reference thereto
17 made a part hereof, which records are under its charge and are no longer required for
18 use in its respective office, said records being no less than two (2) years old.

19 Sec. 2. The City Council hereby finds that none of said records:

- 20 (a) Affect the title to real property or liens thereon;
- 21 (b) Constitute official court records;
- 22 (c) Constitute records which are required to be kept by statute;
- 23 (d) Constitute the original or record copies of the minutes, ordinances or
24 resolutions of the City of Long Beach or any City Board or Commission.

25 Sec. 3. This resolution shall take effect immediately upon its adoption by
26 the City Council, and the City Clerk shall certify the vote adopting this resolution.

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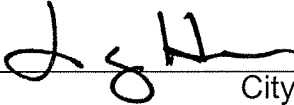
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I hereby certify that the foregoing resolution was adopted by the City Council of the City of Long Beach at its meeting of September 14, 2004, by the following vote:

Ayes: Councilmembers: Lowenthal, Baker, O'Donnell, Kell,
Richardson, Reyes Uranga, Gabelich, Lerch.

Noes: Councilmembers: None.

Absent: Councilmembers: Colonna.



City Clerk

RECORDS DESTRUCTION REQUEST

08/06/2004

1. Date _____

Honorable Council of the City of Long Beach

2. The **POLICE** _____ respectfully requests authority to destroy the following
DEPARTMENT

departmental records:

3. RETENTION SCHEDULE ITEM NO.	4. RECORDS TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
#30	PAYROLL TIME RECORDS	1999-6/2001	N/A	NA

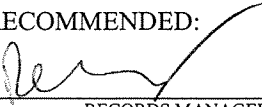

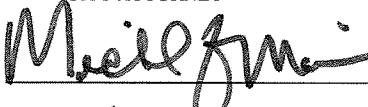
FOR DEPARTMENTAL USE 8. RECOMMENDED:  <small>RECORDS MANAGER</small>	CITY ATTORNEY'S CONSENT Consent is hereby given to destroy the records enumerated above. <small>CITY ATTORNEY</small>	14. REMARKS: REFER TO RECORDS RETENTION SCHEDULE UNDER ADMINISTRATION/PERSONNEL
9. APPROVED:  <small>DEPARTMENT HEAD</small>	11. By  12. Title <u>Asst. C.P.</u> 13. Date <u>7/8/04</u>	
10. DATE: <u>8-10-04</u>		

EXHIBIT "A"