

**CITY OF LONG BEACH**

DEPARTMENT OF FINANCIAL MANAGEMENT

333 WEST OCEAN BOULEVARD • LONG BEACH, CALIFORNIA 90802

June 21, 2005

HONORABLE MAYOR AND CITY COUNCIL

City of Long Beach
California**RECOMMENDATION:**

Adopt Specifications No. PA-01405 and award a contract to Aramark Correctional Services, Inc., for the purchase of frozen meals and food services in the estimated amount of \$350,000 for the period commencing June 1, 2005 for one year, with the option of renewing for two additional one-year periods. (Citywide)

DISCUSSION

City Council approval is requested to enter into a contract for the purchase of frozen meals and food services for the City of Long Beach jail inmates. The start of this contract will be the initial year that frozen food will be served to inmates. Previously, the inmates were served meals prepared by jail staff. During the refurbishing of the Public Safety building, the Police Department contracted for hot meals. Since the refurbishment, the Police Department decided to change from contracting for hot meals to procuring frozen meals to be heated. The department purchased two convection ovens to heat the frozen meals once they are on site. Providing food in this manner will result in an estimated cost savings of \$295,650 annually for the Police Department and still meet the nutritional requirements as mandated by the State of California under Title 15.

On March 3, 2005, seven potential bidders specializing in food services were notified of the bid opportunity; none are Minority-owned Business Enterprise (MBE), none are Women-owned Business Enterprise (WBE), and two are Long Beach businesses. The bid was advertised on March 3, 2005. The bid document was made available from the Purchasing Division located on the Plaza Level of City Hall and the Division's website at www.lbpurchasing.org. A bid announcement was also included in the Purchasing Division's weekly update of Open Bid Opportunities sent to 32 local, minority, and women's groups. Bids were opened on March 24, 2005. Aramark Correctional Services, Inc., of Oakbrook Terrace, IL (with an office located in Santa Ana, CA), was selected the lowest responsible bidder based on lowest average of "daily cost-per-inmate."

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This matter was reviewed by Senior Deputy City Attorney Donna F. Gwin on February 15, 2005 and Budget Management Officer David Wodynski on June 10, 2005.

TIMING CONSIDERATIONS

City Council action to adopt Specifications No. PA-01405 and award a contract concurrently is requested on June 21, 2005 to expedite the purchase of jail meals and food services.

FISCAL IMPACT

The cost of this contract, in the estimated annual amount of \$350,000, is budgeted in the General Fund (GP 100) in the Police Department (PD). The annual estimate is based on cost per meal, times estimated number of inmates per day, times 365 days. The City will have the option of adding expenditures up to 10 percent above the contract amount.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



MICHAEL A. KILLEBREW
DIRECTOR OF FINANCIAL MANAGEMENT

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APPROVED:

for 
GERALD R. MILLER
CITY MANAGER