

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LONG BEACH RELATING TO ADOPTING AN AMENDMENT TO ORDINANCE NO. C-6496, ADOPTED JULY 5, 1988, AND AMENDED ON JANUARY 24, 1989, JULY 11, 1989, DECEMBER 5, 1989, MARCH 20, 1990, JULY 3, 1990, SEPTEMBER 18, 1990, JULY 2, 1991, JULY 7, 1992, JANUARY 26, 1993, AUGUST 24, 1993, JUNE 28, 1994, JULY 18, 1995, NOVEMBER 28, 1995, OCTOBER 1, 1996, MARCH 25, 1997, OCTOBER 7, 1997, OCTOBER 27, 1998, APRIL 20, 1999, OCTOBER 19, 1999, OCTOBER 17, 2000, OCTOBER 30, 2001, MARCH 19, 2002, NOVEMBER 26, 2002, JANUARY 6, 2004, FEBRUARY 8, 2005, NOVEMBER 1, 2005, DECEMBER 5, 2006, MARCH 20, 2007, MAY 22, 2007, DECEMBER 18, 2007, JULY 15, 2008, SEPTEMBER 21, 2010, SEPTEMBER 13, 2011, SEPTEMBER 11, 2012, OCTOBER 3, 2013, AND SEPTEMBER 9, 2014, SEPTEMBER 22, 2015, SEPTEMBER 20, 2016, SEPTEMBER 12, 2017, AND SEPTEMBER 11, 2018, RELATING TO DEPARTMENTAL ORGANIZATION OF THE CITY OF LONG BEACH

The City Council of the City of Long Beach ordains as follows:

Section 1. Section 2 of Ordinance No. C-6496, adopted July 5, 1988, as amended, is amended to read as follows:

Section 2. The Departmental Organization of the City of Long Beach is

OFFICE OF THE CITY ATTORNEY
 CHARLES PARKIN, City Attorney
 333 West Ocean Boulevard, 11th Floor
 Long Beach, CA 90802-4664

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1 hereby adopted to read as follows:

2 Departments, Bureaus and Divisions Created.

3 There are within the City the following departments of City Government, and those
4 departments, bureaus and divisions not otherwise created are hereby created and
5 established; and the City Council consolidates those departments, bureaus and
6 divisions indicated in this Section:

7 A. City Auditor Department;

8 B. City Clerk Department with the following bureaus:

9 1. Legislative Bureau;

10 2. Elections Bureau; and

11 3. Administration Bureau;

12 C. City Manager Department;

13 D. City Prosecutor Department;

14 E. Civil Service Department with the following divisions:

15 Administration and Support Services; Recruitment and Selection; and
16 Special Projects;

17 F. Development Services Department with the following division:

18 Communications; and the following bureaus and divisions:

19 1. Planning Bureau with the following divisions: Advance
20 Planning; and Current Planning;

21 2. Housing and Neighborhood Services Bureau with the
22 following divisions: Grants Administration; Neighborhood Improvement;
23 Housing Services; and Community Improvement;

24 3. Code Enforcement Bureau with the following divisions:
25 Standard Code Enforcement; and Multi-Family Housing Inspection;

26 4. Administration and Financial Services Bureau with the
27 following divisions: Administrative Services; and Financial Services; and

28 5. Building and Safety Bureau with the following divisions:

1 Engineering Services; Inspection Services; and Permit Center;

2 Whenever the Charter or ordinances of the City or other applicable
3 laws provide that certain duties and functions shall be performed either by
4 the Planning Department or the head of the Planning Department, by the
5 Department of Building and Safety or the Superintendent of Building and
6 Safety, or the Community Development Department or the head of the
7 Community Development Department, such duties and functions shall be
8 performed by the head of the Development Services Department or his or
9 her designee;

10 G. Disaster Preparedness and Emergency Communications
11 Department with the following divisions: Administration and Grants; Disaster
12 Preparedness; and Emergency Communications;

13 H. Economic Development Department with the following
14 division: Administrative/Financial Services; and the following bureaus and
15 divisions:

16 1. Business Development Bureau with the following
17 division: Business Services;

18 2. Workforce Development Bureau with the following
19 division: Operations, Career Services, and Employer Engagement; and

20 3. Real Estate Development Bureau with the following
21 division: Property Services;

22 I. Financial Management Department with the following
23 divisions: Administrative Operations; Administrative Services; Special
24 Projects; Business Improvement and Controls; and the following bureaus
25 and divisions:

26 1. City Controller/Accounting Bureau with the following
27 divisions: General Accounting; Special Accounting; Payroll; Accounts
28 Payable, and Special Projects;

- 1 2. Business Services Bureau with the following divisions:
- 2 Procurement Services; Business Services; and Labor Compliance;
- 3 3. Commercial Services Bureau with the following
- 4 divisions: Billing and Collections; and Central Cashiering;
- 5 4. Treasury Operations Bureau with the following
- 6 divisions: Debt Management; and Cash and Investment Management;
- 7 5. Budget Management Bureau with the following
- 8 divisions: Fiscal Impact Analysis; Revenue Management; Budget
- 9 Development; Budget Operations; and Projects and Grants;
- 10 6. Fleet Services Bureau with the following divisions:
- 11 Fleet Operations; Fleet Acquisitions; Fleet Maintenance; Fuel and
- 12 Underground Storage Tanks (UST); and Towing/Lien Sales;
- 13 J. Fire Department with the following bureaus and divisions:
- 14 1. Administration Bureau with the following division:
- 15 Administrative Services;
- 16 2. Fire Prevention Bureau with the following divisions:
- 17 Code Enforcement; and Community Services;
- 18 3. Operations Bureau with the following divisions:
- 19 Operations/Facilities; and Marine Safety; and
- 20 4. Support Services Bureau with the following divisions:
- 21 Training/Fleet Management; and Emergency Medical Services;
- 22 K. Health and Human Services Department with the following
- 23 bureaus and divisions:
- 24 1. Physician Services Bureau with the following divisions:
- 25 Clinical Services; and Laboratory Services;
- 26 2. Community Health Bureau with the following divisions:
- 27 Nutrition Services; Nursing Services; and Chronic Disease and Injury
- 28 Prevention;

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3. Environmental Health Bureau with the following
division: Environmental Health Operations;

4. Human Services Bureau with the following divisions:
Homeless Services; and Community Impact;

5. Collective Impact and Operations Bureau with the
following divisions: Financial Services; Administrative Operations; and
Office of Equity;

6. Housing Authority Bureau with the following divisions:
Operations; and Administrative; and

7. City Health Officer Bureau with the following division:
Public Health Emergency Management;

L. Human Resources Department with the following division:
Administration; and the following bureaus and divisions:

1. Risk Management Bureau with the following divisions:
Loss Control and Prevention; Workers' Compensation Coordination;
Departmental Safety Support; and Occupational Health Services;

2. Labor Relations Bureau with the following division:
Labor Relations; and

3. Personnel Operations Bureau with the following
divisions: Personnel Services; HR Compliance Support; Training and Equal
Employment Opportunity; and Employee Benefits;

M. Law Department;

N. Legislative Department with the following divisions: Mayor's
Office; Council District One; Council District Two; Council District Three;
Council District Four; Council District Five; Council District Six; Council
District Seven; Council District Eight; and Council District Nine;

O. Library Services Department with the following division:
Support Services; and the following bureaus and division:

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- 1. Automated Services Bureau;
- 2. Branch Library Services Bureau; and
- 3. Main Library Services Bureau with the following division: Youth Services;

P. Long Beach Airport Department with the following bureaus and divisions:

- 1. Business Operations Bureau with the following divisions: Finance; Administration; Leasing and Business Development; Public Affairs; and Noise and Environmental Compliance; and
- 2. Airport Operations Bureau with the following divisions: Operations; Maintenance and Facilities; Safety and Security; Airport Engineering; and Building Services;

Q. Energy Resources Department with the following bureaus and divisions:

- 1. Business Operations Bureau with the following divisions: Personnel Services; Financial Services; Safety; Call Center Services; and Energy Services;
- 2. Construction and Pipeline Maintenance Bureau with the following division: Operations;
- 3. Gas Services Bureau with the following division: Customer Service;
- 4. Engineering and Regulatory Compliance Bureau with the following divisions: Engineering; and Regulatory Compliance & Oversight;
- 5. Electric Generation Bureau with the following division: SERRF Operations; and
- 6. Oil Operations Bureau with the following divisions: Planning and Unit Operations; Production and Environmental Safety; and

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Subsidence and Reservoir;

Whenever the Charter or ordinances of the City or other applicable laws provide that certain duties and functions shall be performed either by the Oil Properties Department or the head of the Oil Properties Department, such duties and functions shall be performed by the head of the Energy Resources Department or his or her designee;

R. Parks, Recreation and Marine Department with the following division: Special Projects; and the following bureaus and divisions:

1. Business Operations Bureau with the following divisions: Personnel and Training; Financial Services; and Community Information and Graphics;

2. Community Recreation Services Bureau with the following divisions: Citywide Administration; Community Services; Area I; Area II; Area III; Citywide Programs; Citywide Services; Aquatics; and Historic Sites;

3. Maintenance Operations Bureau with the following divisions: Park Facilities Maintenance; and Grounds Maintenance;

4. Marine Bureau with the following divisions: Marina Operations; Beach Maintenance/Queensway Bay; and Marine Maintenance;

5. Animal Care Services Bureau; and

6. Park Planning and Partnership Bureau with the following divisions: Planning and Development; and Partnership;

S. Police Department with the following divisions: Chief of Staff; and Internal Affairs; and the following bureaus and divisions:

1. Investigations Bureau with the following divisions: Detective; Gang/Violent Crimes; and Forensic Science Services;

2. Patrol Bureau with the following divisions: Patrol -

1 East; Patrol - North; Patrol - West; Patrol – South; and Field Support;

2 3. Administration Bureau with the following divisions:
3 Records; Community Engagement; Personnel; and Public Records
4 Compliance;

5 4. Financial Bureau with the following division: Fiscal; and

6 5. Support Bureau with the following divisions: Jail; Training;
7 Port Police; and Security Services;

8 T. Public Works Department with the following bureaus and
9 divisions:

10 1. Business Operations Bureau with the following
11 divisions: Budget Services; Personnel Services; Safety and Disaster
12 Preparedness; and Special Projects;

13 2. Engineering Bureau with the following divisions:
14 Construction Management; Design; and Storm Water/Environmental
15 Compliance;

16 3. Environmental Services Bureau with the following
17 divisions: Operations; Recycling and Waste Reduction; Refuse; and Street
18 Sweeping/Clean Long Beach;

19 4. Project Management Bureau with the following
20 divisions: Private Development; and Project Development;

21 5. Public Service Bureau with the following divisions:
22 Facilities Management; Street Maintenance; and Traffic Operations; and

23 6. Transportation Mobility Bureau with the following
24 divisions: Mobility Programs; Transportation Development; and
25 Transportation Engineering;

26 U. Technology and Innovation Department with the following
27 division: Cyber Security; and the following bureaus and divisions:

28 1. Business Operations Bureau with the following

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divisions: Administrative Services; Office Services; and Video Communications;

2. Business Information Services Bureau with the following divisions: Business Information Systems; and Business Information Technology;

3. Customer Services Bureau with the following division: Customer Support;

4. Enterprise Information Services Bureau with the following divisions: Enterprise Information Systems; Financial & HR Systems;

5. Infrastructure Services Bureau with the following divisions: Telecommunications; Wireless Communications; and Operations Center.

Section 3. The City Clerk shall certify to the passage of this ordinance by the City Council and cause it to be posted in three (3) conspicuous places in the City of Long Beach, and it shall take effect on the thirty-first (31st) day after it is approved by the Mayor.

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I hereby certify that the foregoing ordinance was adopted by the City Council of the City of Long Beach at its meeting of _____, 20__ by the following vote:

Ayes: Councilmembers: _____

Noes: Councilmembers: _____

Absent: Councilmembers: _____

City Clerk

Approved: _____
(Date)

Mayor

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
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Long Beach, CA 90802-4664