

**LONG BEACH CIVIL SERVICE COMMISSION
JEANNE KARATSU, PRESIDENT
JULY 6, 2011**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, July 6, 2011, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

MEMBERS PRESENT: Jeanne Karatsu, Carolyn Smith Watts, Charles Hicks Jr., Doug Drummond

MEMBER EXCUSED: Gerald Good

OTHERS PRESENT: Mario R. Beas, Executive Director & Secretary
Melinda George, Deputy Director
Marilyn Hall, Executive Assistant
Salvador Ambriz, Personnel Analyst
Caprice McDonald, Personnel Analyst
Lourdes Ferrer, Personnel Analyst
Ken Walker, Personnel Operations Manager, Human Resources

President Jeanne Karatsu presided.

President Karatsu welcomed newly appointed Commissioner Doug Drummond and welcomed him aboard.

MINUTES: It was moved by Commissioner Smith Watts, seconded by Commissioner Hicks and carried that the minutes of the regular meeting of June 29, 2011, be approved as prepared. The motion carried by a unanimous roll call vote.

It was moved by Commissioner Smith Watts, seconded by Commissioner Hicks and carried that the Suspension Appeal 14-S-1011 hearing minutes of June 22, 2011, be approved as prepared. The motion carried by a unanimous roll call vote.

CONSENT CALENDAR (2-7): It was moved by Commissioner Hicks, seconded by Commissioner Smith Watts and carried that the Consent Calendar items be approved. The motion carried by a unanimous roll call vote.

EXAMINATION RESULTS:

Request to approve examination results.

Deputy Chief Harbor Engineer – 9 Applied, 8 Qualified
Electrical Engineer – 2 Applied, 1 Qualified
Marine Safety Officer – 49 Applied, 16 Qualified

The motion was made to approve request on Consent Calendar.

EXTENSION OF EXPIRING ELIGIBLE LISTS:

Request to extend the following eligible list for an additional six months:

Control Center Operator (3 months)
Deputy Fire Marshal
Firefighter - Lateral
Neighborhood Services Specialist
Painter
Petroleum Engineering Associate
Police Officer - Lateral
Program Scheduler
Special Services Officer
Supervisor – Facilities Maintenance
Transportation Planner

The motion was made to approve request on Consent Calendar.

RETIREMENTS:

Request to receive and file retirements.

Kevin Leslie/Fire Captain/Fire
Maggy Everett/Police Services Specialist/Police
Steven Matsumoto/Equipment Mechanic/Public Works

The motion was made to receive and file on Consent Calendar.

RESIGNATION:

Request to receive and file resignation.

William Jeffcoat/Special Services Officer/Police

The motion was made to receive and file on Consent Calendar.

SCHEDULE FOR HEARINGS:

Request to approve hearing schedule.

Suspension Appeal 24-S-1011, October 11, 2011
Suspension Appeal 25-S-1011, October 18, 2011

The motion was made to approve hearing schedule on Consent Calendar.

RESCHEDULE FOR HEARING:

Request to approve reschedule for hearing.

Suspension Appeal 26-S-1011, October 28, 2011

The motion was made to approve the reschedule for hearing.

REVISED CLASSIFICATION SPECIFICATION:

CAPITAL PROJECTS COORDINATOR

The Secretary presented a communication from Debbie Mills, Director of Human Resources, requesting Commission approval to adopt the revised classification specification for Capital Projects Coordinator. In addition, the Secretary presented a staff report prepared by Donna deAraujo, Assistant Administrative Analyst. After discussion, it was moved by Commissioner Smith Watts, seconded by Commissioner Drummond and carried to approve the revised classification specification for Capital Projects Coordinator, pursuant to Section 1101(d) of the City Charter. The motion carried by a unanimous roll call vote.

COMMUNICATION REGARDING REFUSE FIELD INVESTIGATOR:

The Secretary presented a communication from Norma Palomera, regarding the Refuse Field Investigator position in the Public Works Department and the IAM Union's support of a candidate. She addressed the Commission regarding her concerns regarding a claim brought to the Commission by the Union indicating the selection process for Refuse Field Investigator was unfair. She stated that she is the number one candidate on the list and that she feels that the process is fair. However, she stated that she did not feel that it was fair that the Union would come before the Commission on behalf of one member, as it is their responsibility to represent all members. She stated that she felt the selection process is fair and requested the process go forth. Commissioner Smith Watts thanked Ms. Palomera for coming before the Commission with her concerns and informed Ms. Palomera that the selection of

candidates was not within the Commission's jurisdiction. Commissioner Drummond questioned if there had been interference with the process. Cynthia Stafford, Personnel Services Officer, Public Works, stated that the process was completed, however, they have not announced the outcome. After discussion, it was moved by Commissioner Hicks, seconded by Commissioner Smith Watts and carried to receive and file the communication. The motion carried by a unanimous roll call vote.

MANAGERS' REPORT:

The Secretary welcomed Commissioner Drummond to the Commission and stated that he looks forward to working with him. He also reminded the Commission that the next meeting will be July 20, 2011, as the Commission has gone to having meetings on the first and third Wednesday of each month.

Melinda George, Deputy Director, introduced the new Management Assistants to the Commission. Ajay Kolluri introduced himself, stating that he graduated from the University of Michigan with a Master of Public Policy, and received a Bachelor of Arts from the University of California, Santa Barbara. Charlene J. Angsuko introduced herself, stating that she graduated from the University of California, Irvine with a Master of Urban and Regional Planning, and received a Bachelor of Arts, Political Science and Social Welfare from the University of California, Berkeley. Brendan Keeler introduced himself, stating that he graduated from the University of Southern California, Los Angeles with a Master of Planning, Transportation and Infrastructure Planning, and a Bachelor of Science from the University of Pittsburgh.

In recognition of their service to the City of Long Beach, Ms. George presented a 10-year pin to Adam Meirovitz, Clerk Typist, and a 20-year pin to Caprice McDonald, Personnel Analyst.

The Secretary presented a 25-year service pin to Marilyn Hall, Executive Assistant.

ADJOURNMENT:

There being no further business before the Commission,
President Karatsu adjourned the meeting.

A handwritten signature in black ink, appearing to read "Mario R. Beas". The signature is fluid and cursive, with the first name "Mario" and last name "Beas" clearly distinguishable.

MARIO R. BEAS
Secretary

MRB:meh

**CITY OF LONG BEACH
DEPARTMENT OF PARKS, RECREATION AND MARINE
PARKS AND RECREATION COMMISSION MINUTES
JUNE 16, 2011**

I. CALL TO ORDER

The Parks and Recreation Commission meeting was called to order by Brett Waterfield, President, at 9:06 a.m., at the El Dorado Park West Community Center, in the Senior Center Library. George Chapjian, Director of Parks, Recreation and Marine, took roll call and confirmed a quorum.

Present: Brett Waterfield, President
Sarah Sangmeister, Vice President
Ron Antonette
Simon George
Albert Guerra
Harry Saltzgaver
Drew Satariano

Absent: None

Staff: George Chapjian, Director of Parks, Recreation and Marine
Ramon Arevalo, Manager, Maintenance Operations
Theresa Maceyka, Superintendent, Grounds Maintenance
Gladys Kaiser, Manager, Community Recreation Services
Ted Stevens, Acting General Superintendent, Community Recreation Services
John Keisler, Manager, Business Operations
Bob Livingstone, Superintendent of Golf and Contract Compliance
Robin Black, Executive Assistant to the Director

Guests: Rebecca Wood, Long Beach Redevelopment
Mary Parsell, Audubon
Jane Bechtol, Friends of El Dorado Dog Park
Jim Woods, Citizen
P.G. Herman, LBO
Daryl Supernaw, Corporate Sponsorships
Mike Donelon
Lester Denevan
Mary Mattiensen
Evan Lightner, Dogfather
Andy, FITFAM
Robert Garcia, Councilmember, 1st District
Susana Gonzalez, Chief of Staff, 1st District
Ann Cantrell

II. **APPROVAL OF MINUTES – MAY 19, 2011**

It was moved by Vice President Sangmeister and seconded by Commissioner George to approve the May 19, 2011 Parks and Recreation Commission minutes with corrections. The motion carried unanimously.

III. **PRESENTATION OF SERVICE PINS**

Mr. Chapjian called the recipients of the 10-year, 15-year, 20-year, 25-year, and 30-year service awards and gave them certificates for their years of service completed.

IV. **INTRODUCTION OF JOHN KEISLER, BUSINESS OPERATIONS BUREAU MANAGER**

Mr. Chapjian read Mr. Keisler's background and introduced him to the Commission. He said we are really looking forward to his contribution.

Mr. Keisler described his background and thanked the Commission.

President Waterfield moved item X. B. ahead on the agenda.

X. **NEW BUSINESS**

- B. Recommend to the Housing and Neighborhood Committee, and the full City Council, that the north block of the promenade development be named "Harvey Milk Promenade Park."

Mr. Chapjian went over the background on this item. He also mentioned there were two additional e-mails received from the public regarding this item, and had those distributed to the Commissioners. He introduced Rebecca Wood, the Project Manager of the RDA project, who would be describing the project.

Ms. Wood introduced herself as the Project Manager with the Redevelopment Agency on the Promenade Improvement Program. She described the three blocks of the promenade and plans for changing the end parcel into a park. She said that they have been working on this project since 2004, and held meetings discussing the plan for this potential park site. The main goal that came out of that was that it needed to be greener and have a softer landscape, but maintain the view corridor up to the mural at the end. This area was all cement. She said they are under contract for this RDA

project and would also bring the Long Beach Arts Council in to design something to refer back to Harvey Milk. The leader's plaza would be out in front of that and there would be tiles made for that. There are trees, a chess table, some grass areas, seating and lighting, which are the blue light sticks like downtown. This plan is not finished and we have a ways to go. The Parks, Recreation and Marine Department will review this project. There is a maintenance district built into the disposition of the development agreement with the residential units along the promenade. When the promenade is complete, a maintenance district is established and the neighbors will pay into it to maintain the promenade. This is not for the park area.

President Waterfield asked why not the park?

Ms. Wood said this piece of land was going to be something else. It was lately determined that it needed to be an open space. The DDA is already done and the residents are there. She said this area is against the City Place garage and it softly screens the garage. It is not a final plan. We will involve the Department and will be coming back to the Commission for final approval. She asked if there were any questions. She said right now, Public Works maintains the promenade landscaping. The Downtown Long Beach Associates (DLBA) does the cleaning of the paved area. This is scheduled and budgeted for 2012. We have been waiting to see what is going to happen to Redevelopment. Since there is a contract in place, we should be able to move forward with it.

Vice President Sangmeister asked what the difference is between open space versus a park?

Ms. Wood responded that it is space available for the public to use. We always referred to it as a park.

Vice President Sangmeister said that right now the DLBA is doing some cleaning. Ramon, are you in charge of this area right now?

Mr. Arevalo responded no, we are not in charge of this area now.

Mr. Chapjian stated we will be in charge after it is developed.

Ms. Wood stated this would have to be after the park is complete.

Commissioner Saltzgaver stated we have to accept the park. If we accept the park then we accept the maintenance of the park. We have not accepted the park. The fact that the legislation was passed yesterday was not in the discussion. There have already been two lawsuits filed and there will likely be a third filed. This issue will not be resolved any time soon. This is not a park and is not a done deal until this Commission accepts that land as park land. That is Charter driven.

Mr. Chapjian stated however, it is being developed as a park and the Redevelopment Agency has done this before with Seaside and a few other projects where they are responsible for designing and building and then hand it over to us.

Commissioner Saltzgaver said there is a debate regarding this issue, but he wanted to clarify it.

Ms. Wood said new legislation just passed and contracts that are in place are in place and projects can be gone through.

Commissioner Guerra asked about the design of the proposed park, is that consistent with the design of the promenade?

Ms. Wood responded yes, early on we had a design and had community meetings. The objectives were set early on.

President Waterfield asked Ramon, have you been consulted on this with the maintenance needs?

Mr. Arevalo responded yes.

Commissioner Saltzgaver asked what difference is between what you are calling a park and the landscaping on the promenade?

Ms. Wood responded that the promenade is a pedestrian walkway for retail and residential above Ocean Boulevard. That is a City-owned asset; it is not Redevelopment Agency owned.

Commissioner Antonette said so this space and construction for this space is budgeted for or allocated. If there were a way to create a space with maintenance factored into the budget, could that still happen?

Ms. Wood responded that Redevelopment Agency dollars cannot be spent for maintenance.

Commissioner Antonette said if there is a need for green and in this design, I don't really see green, I just see more promenade.

Ms. Wood responded that there is some turf area and we can do some design changes. This area is only 960 square feet. There is a certain concept we want to maintain.

Mr. Chapjian said you want to keep the design continuity with the promenade.

Commissioner Guerra asked who would be installing the tile and is it part of the maintenance agreement?

Ms. Wood responded the tile would be assumed as part of the maintenance of the park.

Mr. Arevalo said the tile bricks and plaques are costly to purchase and install.

Ms. Wood said that could still be part of the funding.

President Waterfield opened it up for comments from the public.

Councilmember Garcia commended President Waterfield, who was his first advisor in CSULB. He thanked the Commission for everything. About eight months ago he met with Amy Bodek and she mentioned she was moving forward with the promenade plans. The discussion came up about an open space or park on the end as an anchor to the promenade, as there is also a park at the other end. About five or six months ago we started having discussions with the community. Downtown there are six neighborhood associations. Names came forward and the idea came forward about Harvey Milk. He described Mr. Milk's background and that he was also the lead person against the Briggs Initiative that would not allow gay teachers to teach elementary school. They centered on him early. Members of the LGBT community were excited about this name. This would be the first park named after a gay person. This person would be like a leader of a movement like Chavez. All six downtown neighborhoods were very supportive of this name. Attached to your report are letters of support. The art component was designed with the community. It needs to go back to them for more discussion.

Commissioner Guerra said there are some letters in here as well from folks who are not in support. They want to name it after a local person. Did that come up in any of the community discussions?

Councilmember Garcia responded there were both local and national names that came up. Parks have been named for both in Long Beach. In the neighborhood groups there was never any opposition or concern. Ron Sylvester, Director of the LGBT Center, suggested that somewhere at the park we include some local civil rights leaders plaza and we could add to the plaza every year. I thought this was a great idea.

President Waterfield said with this park in downtown Long Beach, it is interesting that there was no more consideration for a local person. At our staff retreat we discussed the need to think about the outreach efforts and the need to be more collaborative. We would like to be included in the discussions. Those outreach efforts could be collaborative and we would like to be included. Staff is really good about inviting us to events.

Councilmember Garcia responded that is great. Any time that any Commissioner wants to attend any of the community meetings, I would welcome that. We have been discussing this for the past six months.

Vice President Sangmeister stated we need to discuss this with park staff. When were park staff brought on board with these discussions?

Councilmember Garcia responded that he could not answer that question. We meet with Parks, Recreation and Marine staff monthly.

Vice President Sangmeister said we have been discussing this procedure at the past four Commission meetings. Maybe this is a communication issue between staff and the Commission.

Councilmember Garcia stated I would agree that everyone should be involved. The last few months, projects have come forward quickly. Councilmembers think that they are following the process. This process started six months ago. We had community meetings and we think we are following the process.

Mr. Chapjian stated when we find out about community meetings we let you know.

Councilmember Garcia said we have a basketball court opening coming up in a month.

President Waterfield said we would like to get a chance to hear the community input and get both sides. We would like to know about the meetings.

Commissioner Saltzgaver said what I've been hearing is staff should have told you, Council should have told you. I don't want to point fingers. This has been a Charter Commission for a long time and it has been our responsibility to deal with park namings for a long time. It would make sense for a Councilmember to be apprised of that when they become a Councilmember. They should include the Commission earlier on in the discussion before it goes before City Council asking for a recommendation. I am concerned about whether we have a park to name. I am not convinced we have a park. We have had a new director. I am in support of increasing public space. I am supportive of Councilmembers, but I don't want to come here when things are run for political reasons. This is what Commission it is supposed to go to.

Mr. Chapjian said it is our responsibility to get this info to you. We are responsible for that and will do a better job.

Commissioner Saltzgaver said I appreciate that, but that is what the issue is. I think the Councilmembers are putting you in a bad position. It is my job to represent the interests of the people.

Councilmember Garcia stated I disagree with a little of what you say. It was timed because of the anniversary and the naming. It could have been one month before or after. The timing was right there. It was to coincide with the festival. We do feel we are trying to do things the right way. We started a naming process and with community support I am proud of how it went. This is a historic moment.

Mr. Jim Woods introduced himself as a Long Beach resident. He said the naming process did fall within guidelines. I don't think it should be named after Harvey Milk. If we are naming it after a homosexual then there are plenty of locals who should be honored. If we are doing it because he was a politician, then he was only one of many who were against the Briggs. He was not the driving force. There are plenty of others who are equally, if not more so, representative of the City of Long Beach. Personally, I think we should be honoring more citizens of Long Beach. Harvey Milk had no direct influence on Long Beach. However, Steven Horn and Jenny Oropeza both lived and worked in Long Beach and worked for all the citizens, not just one special interest group. Forty-five years ago the Long Beach Freedom Riders left. One of the areas that butts up to the old promenade is the old Geyhound bus

terminal from where they left. They were representing Long Beach in the great Civil Rights marches of the 60's. I think we should be honoring more of the citizens of Long Beach regardless of these special interest groups.

Vice President Sangmeister said we have done other parks. We have a naming and whether or not this is park land that is currently governed by Parks, Recreation and Marine and the Commission. I need to hear from staff that this is the process and how we have handled this in the past or is this new ground and should we go down this path and name something and then RDA goes away and they break the contract and it does not get transferred over, what happens then?

Mr. Chapjian said he checked with the City Attorney and Redevelopment. This is a normal process for their development of parks. They would build it and turn it over to the Department of Parks, Recreation and Marine. Naming it does give the project a name. Because the contract is in place, I think they will allow the contract to be honored and it will be built.

Vice President Sangmeister stated I don't want us voting today to cause this department to be responsible now for a piece of property that is not going to be developed that we don't have money for right now.

Mr. Chapjian responded that in the past, the Department had banked land and waited for resources to build it. It can still be named and we should be able to find some money.

Commissioner Saltzgaver offered a motion to deny the recommendation as stated and instead approve a recommendation of a concept of a park at the end of the promenade and put aside the naming until the park is developed. Just like we did last month with the Izmir Peace Grove. In that action we put aside the final naming of the park until we are sure that the park will be developed. There is a difference. That land is already ours. This land is not ours. I don't see this as a park, particularly because of the maintenance issue and because it looks exactly like the rest of the promenade. I think we need to discuss at the appropriate time whether we want to accept the responsibility of this site as a park. It is not my goal to stop adding park land, but I don't think it is the appropriate time.

Mr. Chapjian stated in terms of our recommendation to accept it, it is really up to the Commission if you want to go along with it. But we would take the responsibility and accept this as a park.

Commissioner Saltzgaver said he is not ready to make a recommendation to call this Harvey Milk Park. I am trying to reach some kind of compromise. I don't have a problem with the actual name. I have a problem with how the name came out and how the park came about.

Commissioner Satariano said he is unclear as to what direction this will go today. Relative to Cesar Chavez, there were others who impacted a movement, didn't actually live in Long Beach, but we honored them in a naming. I would say that being older, I was around in 1978 when Harvey Milk was assassinated. When he was assassinated it was a big deal. Process aside, Harvey Milk Park is appropriate and is an affirmation and validation of a huge community in Long Beach. Whether we do it here or somewhere else, it is necessary.

Commissioner Saltzgaver said he does not disagree.

President Waterfield said it is not the name. I was a child in San Francisco when this happened and our school was locked down. The bigger concern is the land and is it in the best interest of the Department to accept this?

Mr. Chapjian said naming it a park is a lot different than naming it a promenade. If you really want to honor someone, a park is significant.

Commissioner Guerra asked if there any other places on that promenade that could be named after someone else down the road? This place could end up as a fractured space.

Ms. Wood responded there are not any other places on the promenade itself.

Vice President Sangmeister asked is there is a way to vote on it as a Commission that we could vote on it as Harvey Milk Park when and if that comes to fruition?

Commissioner Satariano said he is concerned about timing and moving forward and getting this done. How about a motion that it is contingent on the Department and RDA working through the issue of whether or not we accept this as a park, call it a park, plaza or promenade? Contingent on that and show that both agencies that they will be able to work out those issues, that the Commission would approve a recommendation that whatever it is to be is named Harvey Milk Park, Promenade, Plaza.

Commissioner Saltzgaver said he would second that but would narrow it down that it would be contingent on completion of the park development process.

Commissioner Satariano mentioned that there should be intense reporting to the Commission about the project.

Commissioner Saltzgaver commended Councilmember Garcia for actually attending the Commission meeting and talking about something important to you. I appreciate the respect you have shown us in attending.

Commissioner Satariano accepted the amendment and send a message that the process will get better in the future.

It was moved by Commissioner Satariano and seconded by Commissioner Saltzgaver to recommend to the Housing and Neighborhoods Committee and the full City Council that the north block of the promenade development be named Harvey Milk Park contingent on successful completion of the park development process. Motion carried unanimously.

Councilmember Garcia stated there was a long discussion about whether to name it plaza or park. The neighborhoods felt it extremely important to have it a park to have it named after someone.

Commissioner Saltzgaver commended the Councilmember for attending the meeting.

President Waterfield stated that he would go back to the standard agenda.

V. COMMISSION ACTION ITEMS

#11-0601

Recommendation to authorize the Director, or his or her management designee to execute the Personal Services and Instruction Agreements and amend Attachment "A" of the agreements as needed.

President Waterfield stated there were no Personal Services and Instruction Agreements this month.

#11-0602

Recommendation to approve the placement and installation of a memorial bench at Overlook Park to honor Kristin Lee Bennett.

Vice President Sangmeister said she is concerned because there are two different applications going around. We need to add the disclaimer that the bench will only be there for seven years.

Mr. Arevalo responded that she is correct. This is the form available on-line. We will have the disclaimer added to the on-line form that the bench might only be there from seven to ten years.

President Waterfield asked if there is a way for the family to pay more to have this bench there longer?

Mr. Arevalo said he is sure that we can do that.

Commissioner Guerra asked if the Department would have to put a procedure in place to contact the family in seven years?

Mr. Arevalo said that it does happen that benches are damaged or vandalized. But we don't have a program in place to notify the family.

President Waterfield asked staff to set up the process and to enable families to pay an additional maintenance cost.

Mr. Arevalo stated that we keep a map of where all the benches are. We need to put the verbiage in the form so they understand the bench life. We will discuss this at the subcommittee meeting.

It was moved by Commissioner Saltzgaver and seconded by Commissioner Antonette to approve the recommendation. The motion carried unanimously.

#11-0603

Recommendation to authorize the Director of Parks, Recreation and Marine to execute all documents necessary to issue a permit for the operation of a picnic service concession with Max Events, Inc., doing business as Event Solutions, for a term of one year, with options for renewal at the discretion of the Director.

Mr. Keisler stated that this company will be placed on a list of approved vendors for picnickers to choose from

It was moved by Commissioner Saltzgaver and seconded by Vice President Sangmeister to approve the recommendation. The motion carried unanimously.

#11-0604

Recommendation to authorize the Director of Parks, Recreation and Marine to execute all documents necessary to issue a facility use permit to Personal Serenity, Inc., doing business as Project FITFAM for the provision and operation of a family-oriented outdoor fitness program at Wardlow Park for a term of one year, with two one-year renewal options, at the discretion of the Director or his designee, beginning June 17, 2011.

Commissioner Saltzgaver stated we discussed this issue last year. We have a lot of personal trainers using our parks as sites for their classes. We talked about surveillance. How is that going?

Ms. Kaiser responded that is going great. Staff reports that they call in when they see such a group and Alan Kosoff contacts the group and we get them permitted.

Andy, a representative from Personal Serenity, Inc., said thank you.

It was moved by Vice President Sangmeister and seconded by Commissioner George to approve the recommendation. The motion carried unanimously.

#11-0605

Recommendation to authorize the Director of Parks, Recreation and Marine to execute all documents necessary to issue a non-exclusive Special Event Concession Permit to Andrew Palmer and Evan Lightner, co-owners, doing business as The Dogfather, LLC, for the sale of food and non-alcoholic beverages at the Department's Movies in the Parks and Thursday Concerts in the Park series of events for one year with two, one-year renewal options at the discretion of the Director.

Ms. Kaiser stated said this also includes our Movies in the Park program. It is hard to get a vendor to commit for the entire summer. We are very excited to get a vendor coming in and offer refreshments to the audience. We supply popcorn but it does not include drinks. This will enhance our programs.

Mr. Lightner stated that he appreciates the opportunity to get this approved today. We are outside the courthouse and hope to be at CSULB by next spring.

Mr. Keisler stated this is a nonexclusive permit. If someone else approaches the Department, they can also have that opportunity.

Commissioner Saltzgaver asked if there is a concessionaire in the wings for the Municipal Band concerts?

Mr. Kaiser responded we have SMG under contract for those concerts.

It was moved by Vice President Sangmeister and seconded by Commissioner Satariano to approve the recommendation. The motion carried unanimously.

VI. **COMMITTEE STATUS REPORTS**

A. EXECUTIVE COMMITTEE President Waterfield, Chair

President Waterfield reported that the Committee met to discuss the agenda.

1) Selection of 2011-2012 Officers

Commissioner Satariano stated that the Nominating Committee met and following tradition, we recommend that the current President and Vice President carry forward for one more year.

It was moved by Commissioner Satariano and seconded by Commissioner Saltzgaver to approve Brett Waterfield as President and Sarah Sangmeister as Vice President for a second year. The motion carried unanimously.

2) Retreat Highlights

President Waterfield stated that he would recommend that we take back to the Capital Improvement and Infrastructure Committee that we talk about the naming process internally on what the Commission would like to see happen and then communicate that and maybe sit down with the City Councilmembers and make sure that it works with their process. We need to continue to get feedback. The number one concern is that the Commissioners should have the opportunity to go out and hear the community at the meetings.

Commissioner Saltzgaver requested that he add land use to that discussion, and dog parks, community gardens, passive vs. active use, etc.

President Waterfield stated that the way the budget is, we will possibly be facing more renaming rather than naming. We need to take a look at that. Another highlight of the retreat is finding out that we have taken on the Animal Care Services Bureau and we are looking forward to forming another subcommittee. We need to start to look at the Shared Use Committee and focus on our needs with LBUSD on their properties. Our facilities are getting more and more use and there is more demand.

Commissioner Antonette said we talked about ownership and we need to accentuate to get more community ownership of parks and we need help to maintain and keep our parks safe and clean, such as with our Park Watch program.

3) Commission Committees

President Waterfield stated that we will look at the committees at our next Executive Committee meeting. There have been some recommendations in the Finance and Appeals Committee and maybe in the Capital Improvement and Infrastructure Committee.

B. FINANCE AND APPEALS COMMITTEE Commissioner Satariano, Chair

Commissioner Satariano reported that the Committee did not meet this month. It was cancelled for a number of conflicting reasons. They will meet in July. The profit and loss statement is in the packet.

Commissioner Guerra asked how many people outside the Department see this?

Mr. Keisler replied none.

Commissioner Saltzgaver stated it is public record.

Commissioner Guerra stated if the public sees this, it would be nice for marketing, if you are going to talk about maintenance operations, it would be nice to say that the numbers represent however many parks, etc.

Commissioner Saltzgaver stated that he disagrees with that; it is not necessary.

C. PARK SAFETY COMMITTEE
Commissioner Saltzgaver, Chair

Commissioner Saltzgaver reported that the Committee would meet after the meeting right after this meeting to discuss BMX and skate parks. You have an incident report in the packet.

1) Staff Report on the Adopt a Park Process

Mr. Livingstone distributed information on the Adopt a Park program and discussed the process. He mentioned that there are three parks where community groups have entered into a memorandum of understanding with the Department to adopt the park and work with the Maintenance Operations Bureau and have set up quarterly or monthly clean-ups.

Commissioner Saltzgaver asked if this follows with our beach clean-ups as well?

Mr. Livingstone responded that we have not used this for the beach clean-ups. Tidelands areas are out of our purview.

Commissioner Antonette asked if there would be opportunities for these organizations to have Adopt-a-Park signs or is this just a volunteer activity?

Mr. Livingstone responded that this is only a volunteer activity; there will be no signs. We don't do any signage. This is a way for us to not incur any expense. If someone would want to put up a sign, we would have to discuss it with the City Attorney and probably come back to the Parks and Recreation Commission.

Commissioner Guerra said it would be a method of raising awareness.

Commissioner Antonette asked if this is run through Partners of Parks?

Mr. Livingstone responded no, it is run through the Department. We would like to see Partners of Parks generate more funds.

Commissioner Guerra asked if some of these forms translate to youth groups who want to do service projects in the park?

Mr. Livingstone responded that ideally, if they communicate with us, they would fill out the form.

Commissioner Saltzgaver asked about Eagle Scout projects?

Commissioner Guerra said he usually refers kids with Eagle Scout project to the Maintenance Operations Bureau. Should they be funneled to you?

Mr. Livingstone responded that these forms get distributed through our Contracts Division. If it is a one-time project, it is not adopting a park. We will have them fill out the regular form, which is a waiver.

Commissioner Guerra said he might want to get something in writing, for clarification.

Mr. Livingstone responded that if you send us a request, we would respond that this is the process we would like to follow.

D. **MARKETING AND CUSTOMER SERVICE COMMITTEE**
Commissioner Guerra, Chair

Commissioner Guerra reported that the Committee met this morning. We had some good ideas that came out of the meeting and 100 Days of Summer is up and running. We discussed updating the website. I was also excited about them focusing on seniors in the Recreation Guide. We will be doing a photo shoot with seniors on the cover. We discussed how to best organize the volunteers. If we can get a better focus and market that, we might get a better volunteer turnout. I volunteered for Special Olympics on Sunday and they have a website that makes it easy. We discussed Park Watch and that we need to emphasize that to

market it, whether it is on literature or shirts or in an article. He said that Mr. Keisler did a recap of our key objective for our Committee.

E. **CAPITAL IMPROVEMENT AND INFRASTRUCTURE COMMITTEE**
Vice President Sangmeister, Chair

Vice President Sangmeister reported that the Committee did not meet.

President Waterfield stated that the opening of the Homeland Theater is on June 25, at 10:00 a.m.

F. **SPECIAL EVENTS AND RECREATION COMMITTEE**
Commissioner Satariano, Chair

Commissioner Satariano said this Committee did not meet. He said as we discussed, this committee has been in limbo. There was extensive discussion at the retreat. There will be a reconfiguration of that committee and it's direction and they will go forward.

VII. DIRECTOR'S REPORT TO COMMISSION

- A. Recommendation to receive and file the Director's monthly highlights report "We Create Community" for May 2011.

It was moved by Commissioner Satariano and seconded by Commissioner Antonette to approve the recommendation. The motion carried unanimously.

VIII. CORRESPONDENCE

Ms. Black distributed the e-mail from Ann Cantrell and Mary Parsell regarding the Tree Trimming Policy.

IX. UNFINISHED BUSINESS

President Waterfield said there was no unfinished business.

X. NEW BUSINESS

- A. Recommendation to approve revisions to the Department of Parks, Recreation and Marine's Park and Golf Course Tree Trimming Policy.

Mr. Livingstone described how they came up with the policy. He said that part of the previous policy was to revisit it after one year to review potential changes. After all the rain this year, the contractor was not able to complete the tree trimming by the January 15th deadline. Department staff met with Keane Biological Consulting, and met extensively with the Lakes, Ponds and Wetlands Taskforce to discuss how we could better address the fact that we have safety issues that we were unable to address in that time window. We have come back with the policy that is before the Commission. What we are trying to do is as needed, extend the window beyond January 15, if there is an emergency situation, and also in certain parks, begin a month earlier than we originally tried to do. He mentioned the e-mail from Ann Cantrell, who believes we should stick with the original policy, which extended beyond what is suggested by California Fish and Game by about six or seven weeks. He stated that what we are looking to do in all of our parks, other than El Dorado Regional Park, DeForest Wetlands and DeForest Park, because of its proximity to the river, is instead of waiting until September 1st, to start on August 1st. We would stay with the September 1st date in El Dorado Regional Park and DeForest Wetlands and DeForest Park for tree trimming. We would still follow the other recommendations and look for active nesting while trimming. If you go forward to the proposed policy, the changes are marked in red. He said a map is included with a logging system that we will make available to any of the groups or people who do birding in El Dorado Regional Park so they can submit that form to staff to identify certain areas where we should avoid. He said Mary Parsell wanted to reiterate that was just for what we call the uplands. There is a policy in effect for that area in the Tidelands that the Coastal Commission has approved.

Commissioner Antonette asked if the change in the dates alleviates some of the issues?

Mr. Arevalo responded that if we are allowed to start a lot sooner in other areas of the city, then we can concentrate later on El Dorado Regional Park and DeForest Wetlands and DeForest Park, which would really be beneficial to us.

President Waterfield asked for comments from the public.

Mr. Lester Denevan introduced himself as a resident. He said he is active in coastal planning. There is a matter of great importance with the parks along the city's shoreline.

Commissioner Saltzgaver said we are talking about the tree trimming policy now. We will get to the public comment a little later.

Ms. Ann Cantrell introduced herself. She said in case you have not seen the Audubon Tree Trimming Policy that was referenced in my e-mail, you can download it. They recommend that there be no tree trimming during nesting season, which they say is March 1 through August 31. As I stated in the Lakes, Ponds and Wetlands Taskforce, I prefer if you change this to start later in the year. February would be a better time to be trimming than August. August is the hottest month of the year. The birds that weren't successful earlier might start another clutch. It is definitely the wrong time of year for the health of the trees. The sap comes up in the springtime. The leaves come out in the spring and summer. This is not the time to be trimming trees. You wait until the sap comes down when gets cool. I request that you change it to start later, perhaps from February and at least give the month of August to all the parks. Not only El Dorado and DeForest have nesting birds.

Mr. Livingstone said that Ms. Cantrell did bring that up in the Taskforce meeting. It actually made sense to me that if there is something going on, the birds will go somewhere else to nest. We did bring it up to the specialists at Keane Biological Consulting and they recommended that we trim at the end of the nesting period rather than at the beginning.

Ms. Mary Parsell said the problem is in January and February there are other birds that nest. I liked the original policy, which gives it the biggest window. This is a compromise to help the maintenance people do their job. One thing we did ask was to have more than one crew doing tree trimming. That would help and you could then work within the window.

Commissioner Saltzgaver said I think we should look at this policy as these are the extremes of the window and if you can narrow the window by putting in a bid with a preference for 25 crews to do it in one week, all the better. Obviously I am exaggerating. This gives you the flexibility to do what you need to do, given the limited resources you have.

Mr. Chapjian stated we have two contractors for maintenance and maybe we can split the city up for tree trimming also.

Commissioner Saltzgaver asked, does this policy impact or is it followed by Public Works in the median trees?

Mr. Livingstone responded no.

President Waterfield said the spirit of it is to shrink the nesting window as little as possible.

It was moved by Commissioner Saltzgaver and seconded by Commissioner Antonette to approve the recommendation. The motion carried unanimously.

XI. COMMENTS

A. AUDIENCE

President Waterfield asked for comments from the audience.

Mr. Lester Denevan introduced himself as a resident of Long Beach. He said he has concerns about the public parks in the coastal area and changing title, changing ownership of those parks, transferring them to the State of California. There would be certain uses permitted in the parks and others prohibited by legislation. He distributed photographs. This is Bluff Park, Bixby Park and other parks along the shoreline. This goes before the State Lands Commission next week. The City would then acquire land for a shopping center. This matter was taken to the State Supreme Court. Now there are 24 vacant shops in the shopping center. All that land is going to waste. I'd like to apprise you of the situation.

Commissioner Saltzgaver said this is an ongoing issue and there is something about this in today's Grunion Gazette. They built Queens Way Bay. There was an argument that it was not under allowable uses for Tidelands uses. Lester's group prevailed in court. There is this huge edifice already built down there. Rather than bulldoze it down, the City and State Lands Commission came up with a land swap, which would take Queens Way Bay land and give it to the State and give it back to the City without those restrictions. In exchange, State Lands would gain control over Bluff Park, Colorado Lagoon and part of Marine Stadium. When I say control, I just mean there are only land use restrictions that would be placed on that land. That goes to City Council next Tuesday. Both sides have to agree to the issue.

Mr. Denevan asked what would be the benefit?

Commissioner Saltzgaver responded it is a legal matter. We have no control over that.

President Waterfield stated we did not know about it. Thank you for bringing it to our attention.

Ms. Mary Mattiensen introduced herself as with Friends of El Dorado Dog Park. We are looking at big sponsors. I would like to know your opinion about this or how you feel about the naming rights of this dog park. Could we name it after a big sponsor?

Mr. Chapjian responded that Mr. Livingstone and I and Mr. Keisler will be looking at that. Jyl Marden found an old policy and we will see if that needs changing. We will work with the group for corporate sponsorships.

Commissioner Saltzgaver stated, as he understands it, there is no stated policy right now in place for corporate naming rights on City-owned property.

Mr. Livingstone stated Jyl Marden found this Ordinance that was from 1996 or 1997 and it had never been changed or looked at. None of us knew about it. We are going to look at it and see if we need to go back to City Council to change it.

Commissioner Saltzgaver stated I'd like to have it revetted if it's from the mid 1970s.

Commissioner Guerra said that at Blair Field, they have panels with sponsors who donate money all along the fence line.

Commissioner Saltzgaver said this is totally different.

Mr. Livingstone said the City is not receiving money for those signs.

Mr. Chapjian said generally, we are in an agreement with Partners of Parks that we would like to do a corporate sponsorship.

Commissioner Satariano said the El Dorado Dog Park is driving this discussion. This would take the lead in citywide sponsorship. Darryl Supernaw has had these conversations with the City Manager. I am comfortable that the Department will get to the bottom of this. The City of Los Angeles has gone down this road and we would like to learn from that.

Mr. Mike Donelon said on June 25, we are having our second annual Wheels Unite Skate Park Jam at the Michael K. Green Skate Park. It will be held from 11:00 a.m. to 4:00 p.m., with registration from 11:00 to 12:00 noon.

Commissioner Saltzgaver said the Homeland Theater Grand Opening would be held on June 25, at 10:00 a.m. On the weekly report it says July. This calendar is a little bothersome.

Ms. P.G. Herman introduced herself. She welcomed John Keisler. She said she is also the Community Liaison for Long Beach Organic. She wanted to thank the Parks and Recreation Commissioners and staff for the great groundbreaking that we had with the 1st Council District. She thanked Sandra Gonzalez, Anna Mendiola, Bob Livingstone and Alan Kosoff for their help with the contracts. We had great community outreach and have a gentleman in a wheelchair interested in renting out a spot. We have clearance from the Molinas to work on the fence. I have a friend that went to the Veterans Park cleanup and there were a lot of cigarette butts around the park benches. Could we put up signs there?

Mr. Livingstone responded that it was decided that the no smoking signs were going to be replaced only as the signage was going to be replaced or changed, because we don't have resources to put up new signs everywhere. As far as enforcement, what the Health Department wanted was the ability to say smoking is not legal in parks, so that someone could come up in a nonconfrontational way and say it was not legal. The Police Department could also be called.

Ms. Herman asked is staff able to do that?

Ms. Kaiser responded that staff goes out and lets public know. We don't always get the best results. The Police Department has been called out. Staff is not there all the time.

Mr. Chapjian said if community sees that, they should call the Police Department.

Mr. Livingstone stated if they are not comfortable telling them, call the Police Department.

Ms. Herman asked if we could put that on e-notify possibly?

Mr. Chapjian responded, we would discuss that with the commander in that area.

B. STAFF

President Waterfield asked for comments from staff.

Ms. Kaiser said as of Monday, summer camps officially start, along with summer food, aquatics, and mobile recreation. We expect a lot of participants in the drop-in programs. We are looking forward to a calm but busy summer. You asked to get reports on seniors. Ted Stevens is attending to give that report.

Mr. Stevens said if you want anything more than this report, let me know. As far as participation goes, last year we had 342,000 participant days and this year it looks like we will have 357,000 participant days and it keeps going up. We have a lot of exercise classes. Another thing that has grown a lot is the senior lunch program. In 2008 and 2009 we had 71,000 or 72,000. In fiscal year 2010 we hit 77,000. This year we are on pace to hit 84,000 participants. Last year through May we had only had 49,000. This year we are already at 56,000, which is 7,000 more this year than last year. At the Senior Center we are at 160 people a day. It seems to go with the economy, especially the lunches.

Commissioner Saltzgaver said he would like to hear an update on the H.S.A. contract, where we are at.

Mr. Stevens said he would get the status.

Mr. Chapjian asked if the Commission would like a representative here?

Commissioner Saltzgaver said it wouldn't hurt. It is pretty important.

Mr. Stevens stated the Senior Citizen Advisory Commission is not doing well. The Mayor's office convinced them to go from 15 Commissioners to 9. Two new Commissioners were appointed, one passed away. Now there are six Commissioners, but two are in bad health and are not attending the meetings. Either two or three will be termed out next June and they have no interest in staying on. Rita Ellner would like help in getting people on the Commission.

Commissioner Antonette said we have a growing, underserved aging population.

Ms. Kaiser said last month the Commission requested the California Endowment to do a presentation. We will have someone here in July.

Mr. Keisler thanked the Commission for their welcome.

Mr. Arevalo said the Department has a lot of good programs happening. There are a lot of challenges that come with that. We have to shut off water for these events. This is a great time to showcase our parks and beaches. No one discusses the maintenance. All these events happen with maintenance staff behind the scenes. We make sure the trees are trimmed where the concerts are happening.

Mr. Chapjian said we are gearing up for the 2012 CPRS Conference and getting more staff and outside agencies involved. If you want to get involved we can invite you.

President Waterfield asked if we have reached out to the college? Students would love to be involved.

C. COMMISSIONERS

President Waterfield asked for comments from the Commissioners.

Commissioner Antonette thanked Commissioner Satariano personally for his leadership and counsel.

Commissioner Guerra said he appreciated Commissioner Satariano, who made this a special place for all of us. He helped elevate this position as Commissioner to be important. When I became a Commissioner, I come from a district that doesn't have many parks and a neighborhood that doesn't have any parks. My goal was to come in and do what I could for my neighborhood. Commissioner Satariano made it a point at my first Commission meeting to say you represent the city and the youth and the seniors. He opened up my eyes.

Vice President Sangmeister thanked Commissioner Satariano for all his dedication and said she has known Commissioner Satariano the longest and appreciates his leadership.

Commissioner Saltzgaver said the committee members would meet immediately after the Commission meeting. Commissioner Satariano and I have traded spots over the last nine years and we work well together. I can sincerely say that he has made the city a better place in the last nine years. He is the epitome of a citizen advocate, whether it is being President of Sea Festival, being at ribbon cuttings at parks or whatever he has done. He has brought a unique perspective. He has been an asset to the city to have that kind of history. The best thing about Drew is he does not do it for

himself. It is for his kids and neighbors. It is really cool that he has taken over Partners of Parks, because that means he doesn't get to go away.

President Waterfield thanked Commissioner Satariano for his wisdom and leadership and presented him with a park sign.

Commissioner Satariano said it has been a long meeting and I didn't have a lot of remarks today. For the nine years I have been on the Commission, I have tried to participate to the best of my ability. Most people know my story. I was born and raised in Long Beach and live right across the street. Yes there were bean fields. I just try to give back. I started my family late in life and my kids have always been consumers. They have always been in the parks and my family uses the parks. Although I hate to leave the Commission, it is time to move on. But, in my role with Partners of Parks, I will continue. It has been meaningful.

Mr. Mike Donelon thanked Commissioner Satariano, on behalf of thousands of kids.

XII. NEXT MEETING

President Waterfield stated that the next meeting would be held at 9:00 a.m., on Thursday, July 21, 2011, at MacArthur Park-Homeland Community Center, 1321 East Anaheim Street, Long Beach, California.

XIII. ADJOURNMENT

President Waterfield adjourned the meeting at 11:50 a.m.

Respectfully submitted,



Robin Black
Executive Assistant to the Director

c: George Chapjian, Director of Parks, Recreation and Marine

Charles Durnin, Chair
Donita Van Horik, Vice-Chair



Becky Blair, Commissioner
Alan Fox, Commissioner
Leslie Gentile, Commissioner
Phil Saumur, Commissioner
Melani Smith, Commissioner

FINISHED AGENDA AND MINUTES

CALL TO ORDER (5:05 PM)

[see media](#)

At 5:05 p.m., Chair Durnin called the meeting to order.

ROLL CALL (5:05 PM)

[see media](#)

Boardmembers Alan L. Fox, Charles Durnin, Melani Smith, Donita Van Horik and
Present: Becky Blair

Boardmembers Leslie Fernald Gentile and Phillip Joseph Saumur
Absent:

Also present: Robert Zur Schmiede, Deputy Director of Development; Derek Burnham, Planning Administrator; Jill Griffiths, Planning Officer; Michael Mais, Assistant City Attorney; Heidi Eidson, Bureau Secretary.

FLAG SALUTE (5:05 PM)

[see media](#)

Commissioner Smith led the flag salute.

MINUTES (5:05 PM)

[see media](#)

[see media](#)

11-036PL

Recommendation to receive and file the Planning Commission minutes of June 2, 2011.

A motion was made by Commissioner Blair, seconded by Commissioner Van Horik, to approve the recommendation. The motion carried by the following vote:

Yes: 4 - Alan L. Fox, Charles Durnin, Donita Van Horik and Becky Blair

Abstain: 1 - Melani Smith

Absent: 2 - Leslie Fernald Gentile and Phillip Joseph Saumur

see media

11-037PL

Recommendation to receive and file the Planning Commission minutes of June 16, 2011.

A motion was made by Commissioner Smith, seconded by Commissioner Fox, to approve the recommendation. The motion carried by the following vote:

Yes: 4 - Alan L. Fox, Charles Durnin, Melani Smith and Becky Blair

Abstain: 1 - Donita Van Horik

Absent: 2 - Leslie Fernald Gentile and Phillip Joseph Saumur

DIRECTOR'S REPORT (5:06 PM)

see media

There was no Director's Report given.

SWEARING OF WITNESSES (5:06 PM)

see media

Do you solemnly swear or affirm that the evidence you shall give in this Planning Commission Meeting shall be the truth, the whole truth, and nothing but the truth.

VERBAL REPORT AND DISCUSSION ON PLANNING PROJECTS (5:07 PM)

see media

Chair Durnin spoke.

Derek Burnham, Planning Administrator, spoke.

Derek Burnham responded to a query from Chair Durnin.

Derek Burnham responded to queries from Commissioner Van Horik.

Michael Mais, Assistant City Attorney, responded to a query from Commissioner Van Horik.

Commissioner Fox spoke.

A dialogue ensued between Commissioner Fox, Derek Burnham, and Michael Mais.

Derek Burnham spoke.

Chair Durnin spoke.

Derek Burnham responded to a query from Commissioner Van Horik.

Commissioner Fox spoke.

Derek Burnham responded to a query from Chair Durnin.

Derek Burnham spoke.

Commissioner Smith spoke.

Derek Burnham responded to comments made by Commissioner Smith.

Michael Mais responded to a query from Chair Durnin.

Derek Burnham spoke.

Chair Durnin spoke.

Derek Burnham spoke.

Chair Durnin spoke.

Derek Burnham spoke.

Commissioner Blair spoke.

A dialogue ensued between Commissioner Smith and Derek Burnham.

Derek Burnham spoke.

Commissioner Fox spoke.

Derek Burnham responded to a comment made by Commissioner Fox.

Commissioner Blair spoke.

PUBLIC PARTICIPATION (5:50 PM)

see media

Kerrie Aley provided public comment.

Derek Burnham, Planning Administrator, responded to comments made by Kerrie Aley.

Lal Akatrai provided public comment.

Derek Burnham responded to comments made by Lal Akatrai.

Lal Akatrai spoke.

A dialogue ensued between Commissioner Blair and Derek Burnham.

Larry Goodhue provided public comment.

Melinda Cotton provided public comment.

Chair Durnin spoke.

COMMENTS FROM THE PLANNING COMMISSION (6:06 PM)

[see media](#)

Derek Burnham, Planning Administrator, responded to a query from Chair Durnin.

ADJOURNMENT (6:07 PM)

At 6:07 p.m., Chair Durnin adjourned the meeting.

hge