



CITY OF LONG BEACH

C-5

DEPARTMENT OF HEALTH AND HUMAN SERVICES

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May 24, 2011

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Authorize the City Manager to execute all necessary documents with Bowman Systems, LLC, to provide HUD compliant Servicepoint computer software for the continuance of the Homeless Management Information System (HMIS) in an amount not to exceed \$70,000 annually, contingent upon annual funding renewal from HUD for a three-year period. (Citywide)

DISCUSSION

The Department of Health and Human Services (Health Department), as lead agent for the Continuum of Care (CoC) jurisdiction, is required to maintain a Homeless Management Information System (HMIS) as mandated by the U.S. Department of Housing and Urban Development (HUD) for all agencies funded by the Continuum of Care. This project, currently funded by a \$225,493 Supportive Housing Program (SHP) grant, is an important component for monitoring service delivery, bed capacity and programmatic outcomes as well as for meeting HUD reporting requirements. The HMIS technology is also mandated for the ARRA funded Homeless Prevention and Rapid Rehousing program. The Bowman Servicepoint HMIS software has 7,000 client records and 100 user licenses within the Long Beach Continuum. Continuity with HMIS Servicepoint software is critical for Long Beach to remain competitive for future HUD, VA and ARRA funding sources that require a functional HMIS for both tracking and reporting purposes. Due to Bowman's satisfactory performance, their current client record storage and broad system utilization, and the fact that there are unreimbursable costs associated with changing vendors, it is requested that the City extend the current agreement with Bowman for an additional three years, subject to annual funding availability from HUD.

This matter was reviewed by Deputy City Attorney Linda Trang on May 3, 2011 and Budget Management Officer Victoria Bell on May 9, 2011.

TIMING CONSIDERATIONS

City Council action is requested on May 24, 2011 in order to execute the contract with Bowman Systems, LLC, with a start date of August 1, 2011, which is the start date for the City contract with HUD which funds HMIS services.

FISCAL IMPACT

The total amount of the agreement is not to exceed \$70,000, allocated for the first year of the contract, with years two and three contingent upon HUD annual renewal of funding for the HMIS grant. Sufficient funding for this program has been secured through HUD since 2003 and is currently appropriated in the Health Fund (SR 130) and Department of Health and Human Services (HE). There is no City match, no impact on the General Fund, and no net impact to jobs associated with the recommended action.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



RONALD R. ARIAS
DIRECTOR
HEALTH AND HUMAN SERVICES

APPROVED:



PATRICK H. WEST
CITY MANAGER