

**CITY OF LONG BEACH
CIVIL SERVICE COMMISSION
MINUTES**

**WEDNESDAY, APRIL 27, 2022
411 W. OCEAN BOULEVARD
CIVIC CHAMBERS, 9:00 AM**

Joen Garnica, President
Yvonne Wheeler, Vice President



Phyllis O. Arias, Commissioner
Erik Fallis, Commissioner
Susana Gonzalez Edmond, Commissioner

Christina Pizarro Winting, Executive Director

FINISHED AGENDA & DRAFT MINUTES

REGULAR MEETING

President Garnica called the Regular Meeting of April 27, 2022, to order at 9:20 a.m.

FLAG SALUTE

President Garnica asked Crystal Slaten to lead us in the pledge of allegiance.

ROLL CALL

Commissioners Phyllis O. Arias, Erik Fallis, Yvonne Wheeler and Joen Garnica

Present:

Commissioners Susana Gonzalez Edmond

Absent:

- 1. COMMENTS FROM THE PUBLIC – THE CIVIL SERVICE COMMISSION WILL HEAR FROM MEMBERS OF THE PUBLIC ON MATTERS WITHIN THE COMMISSION’S JURISDICTION**

There were no comments from the public at this time.

2. 22-122CS **Recommendation to approve minutes:**
Regular Meeting of April 13, 2022
Dismissal Hearing 01-D-1920 Minutes of March 30 & April 6,
2022

A motion was made by Commissioner Fallis, seconded by Vice President Wheeler, to approve the minutes of Regular Meeting of April 13, 2022, and Dismissal Hearing 01-D-1920 of March 30 & April 6, 2022,. The motion carried by the following vote:

Yes: 4 - Phyllis O. Arias, Erik Fallis, Yvonne Wheeler and Joen Garnica

Absent: 1 - Susana Gonzalez Edmond

CONSENT CALENDAR (3 - 8):

Crystal Slaten pulled item 8 from the consent calendar.

A motion was made by Commissioner Arias, seconded by Commissioner Fallis, to approve consent calendar items 3-7, except item 8. The motion carried by the following vote:

Yes: 4 - Phyllis O. Arias, Erik Fallis, Yvonne Wheeler and Joen Garnica

Absent: 1 - Susana Gonzalez Edmond

3. 22-123CS **Recommendation to approve examination results:**
Business Systems Specialist I-VII (GIS Program Manager) Test #02
Business Systems Specialist I-VII (Software Developer) Test #03
Business Systems Specialist I-VII (Web Solutions Engineer) Test #03
Public Safety Dispatcher I-IV - NTN EXAM Test #27
Senior Civil Engineer Test #01
Water Treatment Operator I-IV Test #03
Water Utility Mechanic I-III
Welder

A motion was made to approve recommendation on the Consent Calendar.

4. 22-124CS **Recommendation to receive and file retirement(s):**
Philip Johnson, Combination Building Inspector, Development Services (21 yrs., 3 mos)
Tuan Dang, Systems Support Specialist II, Technology Services (21 yrs., 4 mos)
Barry Moore, Gas Maintenance Supervisor I, Energy Resources (24 yrs., 9 mos)
Thomas Townsend, Maintenance Assistant, PR, (30 yrs., 8 mos.)
Bruce Lee, Police Sergeant, Police Department, (29 yrs., 2 mos.)
Abel Morales, Police Officer, Police Department, (29 yrs., 7 mos.)
Theodore Covey, Police Officer, Police Department, (29 yrs., 3 mos.)

5. 22-125CS **Recommendation to receive and file resignation(s):**
Mayra Reyes, Police Officer, Police Department, (3 yrs., 3 mos)
Santiago Rojas Zarate, Refuse Operator I, Public Works, (4 mos., 12 days)
Stephen Mann, Principal Building Inspector, Development Services, (6 yrs., 10 mos.)
Sarah Parks, Public Safety Dispatcher, Disaster Preparedness & Emergency Communication, (17 yrs., 2 mos.)
Nathanial Correa, Ambulance Operator, Fire Department, (8 mos., 27 days)
Nicolas Martinez, Ambulance Operator, Fire Department, (6 mos., 3 days)
Ennio Mendizabal, Fire Recruit, Fire Department, (1 mo., 17 days)
David Ramirez Jr., Ambulance Operator, Fire Department, (5 mos., 21 days)
Aaron Rabago, Harbor Maintenance Mechanic I, Harbor Department, (8 yrs., 10 mos.)
Michael Maston, Capital Projects Coordinator II, Public Works, (5 yrs., 3 mos.)
Elizabeth Carrasco, Special Services Officer III, Police Department, (3 yrs., 7 mos.)
Julio De La Cruz, Special Services Officer III, Police Department, (4 yrs., 4 mos.)
Christopher Rivera, Gas Construction Worker, Energy Resources, (2 yrs., 8 mos.)
Stephanie Duncan, Police Officer, Police Department, (2 yrs., 7 mos.)
Michael Mc Achran, Locksmith, Public Works, (20 yrs., 8 mos.)
Michael Eassa, Ambulance Operator, Fire Department, (6 mos., 10 days)
6. 22-126CS **Recommendation to approve transfer(s):**
James Vazquez, Administrative Analyst II-Public Works to Administrative Analyst II- Financial Management

7. 22-127CS **Recommendation to receive and file withdrawal of appeal (Confidential):**
Dismissal Hearing 03-D-2021 April 20 & 27, 2022

8. 22-128CS **Recommendation to Approve Extension of Expiring Eligible Lists (6 months)**
Staff report prepared by Christina Pizarro Winting, Executive Director

Ms. Slaten, after discussions with the Development Services department, requested that the Combination Building Inspector list be pulled since the department does not want this list extended.

A motion was made by Commissioner Fallis, seconded by Commissioner Arias, to approve Consent Calendar item 8 as amended. The motion carried by the following vote:

Yes: 4 - Phyllis O. Arias, Erik Fallis, Yvonne Wheeler and Joen Garnica

Absent: 1 - Susana Gonzalez Edmond

REGULAR AGENDA

9. 22-129CS **RECOMMENDATION TO REQUEST PROVISIONAL APPOINTMENT** -Christian Alvarez, Julian Griego, Abraham Gudino, Pedro Hernandez, Gregory Lockert, Pedro Narez, Brandon Nieves, And Christopher Somkhit-Perez - Gas Construction Worker I-III
Communication from Sandra Aguilar, Administrative Officer, Energy Resources
Staff report prepared by Levi Sinkler, Personnel Analyst

Ms. Slaten introduced Mr. Sinkler and he briefed the Commission on this item. A representative was present to answer questions.

Commissioner Arias complimented the Energy Resources and Civil Service department for the quick turnaround on this item.

A motion was made by Commissioner Fallis, seconded by Vice President Wheeler, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Phyllis O. Arias, Erik Fallis, Yvonne Wheeler and Joen Garnica

Absent: 1 - Susana Gonzalez Edmond

10. 22-130CS **RECOMMENDATION TO APPROVE REVISED CLASSIFICATION SPECIFICATION** Water Support Services Supervisor
Communication from Joe Ambrosini, Director of Human Services, Human Resources
Staff report prepared by Sylvana Tamura, Personnel Analyst

Ms. Slaten introduced Ms. Tamura and she briefed the Commission on this item. A representative was present to answer questions.

A motion was made by Commissioner Arias, seconded by Commissioner Fallis, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Phyllis O. Arias, Erik Fallis, Yvonne Wheeler and Joen Garnica

Absent: 1 - Susana Gonzalez Edmond

11. 22-131CS **RECOMMENDATION TO APPROVE BULLETIN - Water**
Support Services Supervisor

A motion was made by Commissioner Fallis, seconded by Commissioner Arias, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Phyllis O. Arias, Erik Fallis, Yvonne Wheeler and Joen Garnica

Absent: 1 - Susana Gonzalez Edmond

12. 22-132CS **ELECTION OF OFFICERS FOR COMMISSION**

Vice President Wheeler nominated President Garnica to continue as President and nominated Commissioner Fallis to Vice President of the Civil Service Commission.

No other nominations were made.

A motion was made by Vice President Wheeler, seconded by Commissioner Arias, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Phyllis O. Arias, Erik Fallis, Yvonne Wheeler and Joen Garnica

Absent: 1 - Susana Gonzalez Edmond

14. STANDING COMMITTEES

A. Executive Committee

The Executive Committee has no report at this time

B. Recruitment and Selection Committee

The Recruitment and Selection Committee has no report at this time.

C. Special Projects Committee

Commissioner Arias informed the Commission that the Committee is working on scheduling a Committee meeting.

15. REPORTS FROM MANAGERS

A. Recruitment and Outreach Services Division - Crystal Slaten

Ms. Slaten updated the Commission on recruitment and outreach work being done at Cal State Long Beach Recruitment Fair and work being done for the Long Beach Airport Grand Opening. She updated the Commission on the meeting with Long Beach Unified School District to discuss future joint job ventures.

B. Employment Services Division - Caprice McDonald

Ms. McDonald updated the Commission on the Fire Engineer Written Examination and acknowledged Ms. Goings and the staff for all the hard work.

Ms. McDonald informed the Commission that her staff will be attending WRIPMA Conference in Anaheim. She also thanked the Commission for approving the Water Support Services Supervisor revised classification and bulletin.

Ms. McDonald updated the Commission on the work being done with HR and the IAM Union regarding bulletins. Bulletins discussed during these meetings will be forthcoming.

C. Administration and Support Services Division - Maria Alamo

Ms. Alamo updated the Commission on her research work about Non-Career Employment.

16. UNFINISHED BUSINESS

Commissioners had no unfinished business to discuss at this time.

17. NEW BUSINESS

Commissioner Arias recommended inviting departments to share information about their positions, especially the ones being brought to the Commission, to better understand what the positions do for the City. President Garnica reiterated that any opportunity for the Commission to learn about the inner workings of what we do and how it affects our stakeholder is great.

President Garnica asked Mr. Anderson if she could ask a question regarding Consent Calendar Item 3. Mr. Anderson assured her she could. Under the Public Safety Dispatcher exam, President Garnica noted that there were 64 candidates that applied, 3 candidates that qualified, 29 who did not report for the exam, and 26 that did not qualify. Without any discussion, President Garnica wanted to understand if there was anything that the Commission and staff can do or understand why so many candidates did not report to the exam, and how to help the candidates that did not qualify for the exam. President Garnica asked Ms. Pizarro Winting to provide an overview of this matter. Ms. Slaten informed the Commission that, prior to the pandemic, Civil Service would partner with the Communications Center to host orientations and workshops about the role and its requirements, and both departments are in talks of bringing these workshops and orientations back. President Garnica reiterated that Christina and staff will work on a presentation that can help the Commission understand the needs for this position as well as where people fall off since there's a high turnaround.

President Garnica acknowledged Administrative Professionals Day and thanked the administrative staff for all their work.

President Garnica recognized Denim Day in Honor of Sexual Assault Awareness Month and provided the audience with where they can find more information on denim day: [denimdayinfo.org/why-denim](https://www.denimdayinfo.org/why-denim) <<https://www.denimdayinfo.org/why-denim>>.

18. COMMENTS FROM THE PUBLIC – THE CIVIL SERVICE COMMISSION WILL HEAR FROM MEMBERS OF THE PUBLIC ON MATTERS WITHIN THE COMMISSION'S JURISDICTION.

There were no comments from the public at this time.

ADJOURNMENT

President Garnica adjourned the meeting at 9:46 a.m.

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**WEDNESDAY, APRIL 27, 2022
411 W. OCEAN BOULEVARD
CIVIC CHAMBERS, 9:00 AM**

I, Julia Smay, Executive Assistant, certify that the agenda was posted not less than 72 hours prior to the meeting.

NOTE:

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

បើមានការចង់បានឲ្យមានការបកប្រែឯកសារស្តីពីរបៀបរាវ និងកំណត់ហេតុឲ្យអ្នកដែលមិនចេះនិយាយអង់គ្លេស សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅការិយាល័យស្មៀនក្រុងតាមរយៈលេខ (562) 570-6101 (72 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំគណកម្មការធម្មនុញ្ញ)។