

# CITY OF LONG BEACH

# C-20

DEPARTMENT OF TECHNOLOGY AND INNOVATION

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December 13, 2016

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

## RECOMMENDATION:

Authorize the City Manager, or designee, to increase Blanket Purchase Order Agreement No. BPTS15000032 with Bunnell Enterprises, Inc., dba Total Network Solution, of Long Beach, CA, for as-needed miscellaneous personal computer software by \$100,000, for an annual amount not to exceed \$200,000 for a period of one year, with the option to renew for two additional one-year periods, at the discretion of the City Manager. (Citywide)

## DISCUSSION

City Council approval is requested to increase the existing agreement with Bunnell Enterprises, Inc., by \$100,000, for the period ending June 1, 2017, so that various personal computer software and software licenses can be purchased citywide. The Technology and Innovation Department uses this Blanket Purchase Order (BPO) to purchase various software for users in departments throughout the City.

A formal procurement process was completed in May 2015, and Bunnell Enterprises, Inc., was the lowest responsible bidder. In June 2015, BPO No. BPTS15000032 was issued pursuant to the City Purchasing guidelines, in an annual amount not to exceed \$100,000, for a period of two years, with the option to renew for two additional one-year periods. The contract is in the second year of a two-year term.

Due to an increased demand for personal computer software and software licenses, the Technology and Innovation Department is requesting approval for an additional \$100,000, in the second year of the two-year contract.

This matter was reviewed by Deputy City Attorney Amy R. Webber and by Budget Analysis Officer Julissa José-Murray on November 28, 2016.

## TIMING CONSIDERATIONS

City Council action is requested on December 13, 2016, to ensure that the City can continue to purchase various software and software licenses citywide in a timely manner.

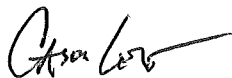
FISCAL IMPACT

The amount for the BPO agreement will increase by \$100,000 to a revised amount not to exceed \$300,000 for the duration of the two-year BPO agreement. The increase of \$100,000 is budgeted in the General Services Fund (IS 385) in the Technology and Innovation Department (TI) and will be covered from user departments as software is requested. This agreement provides continued support to our local economy by assisting in the preservation of employment for four full-time employees residing in Long Beach.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



BRYAN M. SASTOKAS  
DIRECTOR OF TECHNOLOGY AND INNOVATION



JOHN GROSS  
DIRECTOR OF FINANCIAL MANAGEMENT

APPROVED:

  
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PATRICK H. WEST  
CITY MANAGER