

OFFICE OF THE CITY ATTORNEY  
CHARLES PARKIN, City Attorney  
333 West Ocean Boulevard, 11th Floor  
Long Beach, CA 90802-4664

SUMMER FOOD PROGRAM  
SPONSOR/SITE AGREEMENT  
**33451**

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4 THIS AGREEMENT is made and entered, in duplicate, as of June 2,  
5 2014 for reference purposes only, pursuant to a minute order adopted by the City Council  
6 of the City of Long Beach at its meeting held on April 1, 2014, by and between the CITY  
7 OF LONG BEACH, a municipal corporation ("Sponsor"), and CITY OF SIGNAL HILL  
8 ("Site Organization"), whose address is 2175 Cherry Avenue, Signal Hill, California  
9 90755.

10 WHEREAS, the California Department of Education ("CDE") has funds for a  
11 2014 Summer Food Service Program for Children ("Program") to provide free meals to  
12 eligible children; and

13 WHEREAS, Sponsor has executed or will soon execute an agreement with  
14 a vendor to prepare the meals; and

15 WHEREAS, Site Organization rents, leases, owns, operates, maintains, or  
16 otherwise controls a site, independent of Sponsor, located in or near the City of Long  
17 Beach at which the meals could be served; and

18 WHEREAS, Site Organization desires to participate in the Program; and

19 WHEREAS, CDE requires that Sponsor enter a written agreement with  
20 each Site Organization that participates in the Program;

21 NOW, THEREFORE, in consideration of the mutual terms and conditions  
22 herein, the parties agree as follows:

23 1. Site Organization shall serve lunch to all needy children 1 to 18  
24 years of age (or persons over eighteen (18) years of age if they are mentally or physically  
25 disabled and participating in a public or private nonprofit school program for the mentally  
26 or physically disabled), using Site Organization employees and volunteers, all of whom  
27 are subject to the management, direction, and control of Site Organization.

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1           2.     Sponsor shall provide to Site Organization, through Sponsor's  
2 vendor, lunch as part of the Program. The number and type of meals to be provided shall  
3 depend on the attendance reported to Sponsor by Site Organization on a daily basis.

4           3.     Delivery of meals shall be Monday through Friday to the following  
5 locations:

6                     A.     Signal Hill Park from 12:15 p.m. to 12:45 p.m., and

7                     B.     Discovery Park from 12:30 p.m. to 1:00 p.m.

8           4.     Site Organization shall provide adequate supervision during the food  
9 service, and shall report to Sponsor any and all problems concerning or related to the  
10 food service.

11           5.     Site Organization shall maintain and submit promptly such reports  
12 and records as Sponsor requires.

13           6.     Site Organization shall promptly report to Sponsor any change in the  
14 number of meals required as attendance at Site Organization activities, programs,  
15 classes and the like fluctuates. Such report is exempt from the notice provision set forth  
16 in Section 17 hereof.

17           7.     Site Organization and Sponsor shall comply with Title VI of the Civil  
18 Rights Act of 1964 (P.L. 88-352) and all requirements imposed by the regulations of the  
19 Department of Agriculture (7 CFR Part 15), Department of Justice (28 CFR Parts 42 &  
20 50), and FNS directives or regulations issued pursuant to that Civil Rights Act to the  
21 effect that no person in the United States shall, on the ground of race, religion, national  
22 origin, color, age, sex, sexual orientation, gender identity, AIDS, HIV status, handicap or  
23 disability, be excluded from participation in, be denied benefits of, or otherwise be subject  
24 to discrimination under any program or activity for which Site Organization and Sponsor  
25 received Federal financial assistance from the Department of Agriculture. And, Site  
26 Organization and Sponsor hereby give assurance that they shall immediately take any  
27 measures necessary to effectuate compliance.

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1           8. To the fullest extent permitted by California law, Site Organization  
2 shall indemnify and hold harmless the City, its Boards, Commissions, and their officials,  
3 employees and agents (collectively in this Section "City") from and against any and all  
4 liability, claims, demands, damage, causes of action, proceedings, penalties, loss, costs,  
5 and expenses (including attorney's fees, court costs, and expert and witness fees)  
6 (collectively "Claims" or individually "Claim") to the extent such Claims or Claim arise from  
7 any negligent act or omission of Site Organization, its officers, employees, or agents, or  
8 anyone under Site Organization's control. Claims include allegations and include by way  
9 of example but are not limited to: Claims for property damage, personal injury or death  
10 arising in whole or in part from any negligent act or omission of Site Organization, its  
11 officers, employees, or agents, or anyone under Site Organization's control (collectively  
12 "Indemnitor"); Site Organization's breach of this Agreement; misrepresentation; willful  
13 misconduct; and Claims by any employee of Indemnitor relating in any way to worker's  
14 compensation. Independent of the duty to indemnify and as a free-standing duty on the  
15 part of Site Organization, Site Organization shall defend City and shall continue such  
16 defense until the Claim is resolved, whether by settlement, judgment or otherwise. Site  
17 Organization shall notify the City of any claim within ten (10) days. Likewise, City shall  
18 notify Site Organization of any claim, shall tender the defense of such claim to Site  
19 Organization, and shall assist Site Organization, as may be reasonably requested, in  
20 such defense.

21           9. To the fullest extent permitted by California law, Sponsor shall  
22 indemnify and hold harmless the Site Organization, its Boards, Commissions, and their  
23 officials, employees, and agents from and against any Claims or Claim to the extent such  
24 Claims or Claim arise from any negligent act or omission of Sponsor. Claims include  
25 allegations and include by way of example but are not limited to: Claims for property  
26 damage, personal injury or death arising in whole or in part from any negligent act or  
27 omission of Sponsor, its officers, employees, or agents, or anyone under Sponsor's  
28 control; Sponsor's breach of this Agreement; misrepresentations; willful misconduct; and

1 Claims by any employee of Sponsor relating in any way to worker's compensation.  
2 Independent of the duty to indemnify and as a free-standing duty on the part of Sponsor,  
3 Sponsor shall defend Site Organization and shall continue such defense until the Claim is  
4 resolved, whether by settlement, judgment, or otherwise. Sponsor shall notify Site  
5 Organization of any Claim within ten (10) days. Likewise, Site Organization shall notify  
6 Sponsor of any Claim, shall tender the defense of such Claim to Sponsor, and shall  
7 assist Sponsor, as may be reasonably requested, in such defense.

8           10. As a condition precedent to the effectiveness of this Agreement, Site  
9 Organization shall procure and maintain at Site Organization's expense for the duration  
10 of this Agreement from insurance companies that are admitted to write insurance in  
11 California or from authorized non-admitted insurance companies that have ratings of or  
12 equivalent to A:VIII by A.M. Best Company the following insurance:

13           (a) Commercial general liability insurance (equivalent in scope to ISO form  
14 CG 00 01 11 85 or CG 00 01 11 88) in an amount not less than One Million Dollars  
15 (\$1,000,000.00) per each occurrence and Two Million Dollars (\$2,000,000.00)  
16 general aggregate. Such coverage shall include but not be limited to broad form  
17 contractual liability, cross liability, independent contractors' liability, and products  
18 and completed operations liability and shall not exclude claims alleging abuse or  
19 molestation. The Sponsor, its officials, employees and agents shall be named as  
20 additional insureds by endorsement (on Sponsor's endorsement form or on an  
21 endorsement equivalent in scope to ISO form CG 20 26 11 85), and this insurance  
22 shall contain no special limitations on the scope of protection given to the Sponsor,  
23 its officials, employees and agents.

24           (b) Workers' Compensation insurance as required by the Labor Code of the  
25 State of California and employer's liability insurance in an amount not less than  
26 One Million Dollars (\$1,000,000.00).

27           Any self-insurance program, self-insured retention, or deductible must be  
28 separately approved in writing by City's Risk Manager or designee and shall protect

1 Sponsor, its officials, employees and agents in the same manner and to the same extent  
2 as they would have been protected had the policy or policies not contained retention or  
3 deductible provisions. Each insurance policy shall be endorsed to state that coverage  
4 shall not be reduced, non-renewed or cancelled except after thirty (30) days prior written  
5 notice to Sponsor, and shall be primary and not contributing to any other insurance or  
6 self-insurance maintained by Sponsor. Site Organization shall notify the Sponsor in  
7 writing within five (5) days after any insurance required herein has been voided by the  
8 insurer or cancelled by the insured.

9 Site Organization shall require that all contractors and subcontractors which  
10 Site Organization uses in the performance of services hereunder maintain insurance in  
11 compliance with this Section unless otherwise agreed in writing by City's Risk Manager or  
12 designee.

13 Site Organization shall deliver to Sponsor certificates of insurance and  
14 required endorsements for approval as to sufficiency and form. The certificate and  
15 endorsements for each insurance policy shall contain the original signature of a person  
16 authorized by that insurer to bind coverage on its behalf. In addition, Site Organization,  
17 shall, within thirty (30) days prior to expiration of the insurance required herein, furnish to  
18 Sponsor certificates of insurance and endorsements evidencing renewal of such  
19 insurance. Sponsor reserves the right to require complete certified copies of all policies of  
20 Site Organization and Site Organization's contractors and subcontractors, at any time.  
21 Site Organization shall make available to City's Risk Manager or designee all books,  
22 records and other information relating to the insurance coverage required herein, during  
23 normal business hours.

24 Any modification or waiver of the insurance requirements herein shall only  
25 be made with the approval of City's Risk Manager or designee. Not more frequently than  
26 once a year, the City's Risk Manager or designee may require that Site Organization, Site  
27 Organization's contractors and subcontractors change the amount, scope or types of  
28 coverages required herein if, in his or her sole opinion, the amount, scope, or types of

1 coverages herein are not adequate.

2           The procuring or existence of insurance shall not be construed or deemed  
3 as a limitation on liability relating to Site Organization's performance or as full  
4 performance of or compliance with the indemnification provisions of this Agreement.

5           11. Site Organization shall comply with all applicable laws, rules, and  
6 regulations, and the directives or instructions issued by Sponsor and the CDE relating to  
7 the activities or operations conducted herein. Failure to do so may result in the  
8 immediate termination of this Agreement.

9           12. Sponsor shall obtain any and all State or Federal financial  
10 assistance, grants, loans of State or Federal funds, and grants or loans of State or  
11 Federal property necessary to the implementation of the Program.

12           13. Sponsor retains the right to require Site Organization to replace any  
13 employee or volunteer whom Sponsor determines is unsatisfactory because of personal  
14 appearance, conduct or failure to properly serve the public. Sponsor shall notify Site  
15 Organization in writing of such deficiencies and Site Organization shall replace the  
16 employee or volunteer with a suitable employee or volunteer within forty-eight (48) hours  
17 after the date of such notice.

18           14. Sponsor shall have administrative responsibility for Program  
19 operations, and shall submit all reports and monitor compliance with Program  
20 requirements in accordance with CDE rules, regulations, policies, and procedures as set  
21 forth in 7 CFR Part 225. Site Organization shall cooperate with Sponsor, if necessary, to  
22 provide information for said reports.

23           15. Sponsor and Site Organization understand and agree that this  
24 Agreement is contingent upon the execution of underlying agreements with the United  
25 States, the State of California, or departments or agencies thereof. Consequently,  
26 neither Sponsor nor Site Organization shall have any obligation to perform, and this  
27 Agreement shall have no force and effect, until and unless such underlying agreements  
28 are executed. Furthermore, Sponsor may terminate this Agreement if Site Organization

1 fails to comply with any underlying agreement.

2           16. Site Organization, its officers, agents, employees, and volunteers are  
3 independent contractors and are not nor shall they be deemed employees or agents of  
4 Sponsor. Site Organization acknowledges and agrees that a) Sponsor will not withhold  
5 taxes of any kind hereunder, b) Sponsor will not secure workers' compensation or pay  
6 unemployment insurance to, for or on behalf of Site Organization's employees, and c)  
7 Sponsor will not provide and Site Organization is not entitled to any of the usual and  
8 customary rights, benefits or privileges of Sponsor's employees.

9           17. Site Organization shall not assign its rights nor delegate its duties  
10 hereunder, or any interest herein, or any portion hereof, without the prior written consent  
11 of Sponsor. Any attempted assignment or delegation shall be void, and any assignee or  
12 delegate shall acquire no right or interest by reason of such attempted assignment or  
13 delegation.

14           18. The Director of Parks, Recreation and Marine or any other designee  
15 of Sponsor's City Manager shall administer this Agreement.

16           19. All notices required or any communication desired to be given  
17 hereunder shall be in writing and shall be personally delivered or deposited in the U.S.  
18 Postal Service, first class, postage prepaid to the address first given herein for Site  
19 Organization and to Sponsor c/o Department of Parks, Recreation and Marine, 2760  
20 Studebaker Road, Long Beach, California 90815-1697. Notice shall be deemed given on  
21 the date of deposit in the mail or on the date of delivery, whichever applies.

22           20. The term of this Agreement shall commence at 12:01 a.m. on June  
23 23, 2014, and shall terminate at midnight on August 22, 2014, unless sooner terminated  
24 as provided herein.

25           21. Sponsor shall have no liability to Site Organization if the vendor  
26 supplying the food service fails to provide or delays in providing said food service.

27           22. Termination or expiration of this Agreement shall not terminate the  
28 rights or liabilities of either party which rights or liabilities accrued or existed during the

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term of the Agreement and prior to its termination or expiration.

IN WITNESS WHEREOF, the parties have caused this document to be executed with all formalities required by law as of the date first stated above.

CITY OF SIGNAL HILL

May, 22, 2014

By [Signature]  
Title: CITY MANAGER

"Site Organization"

CITY OF LONG BEACH, a municipal Corporation

6-17, 2014

By [Signature] **Assistant City Manager**  
City Manager

"Sponsor"

EXECUTED PURSUANT TO SECTION 301 OF THE CITY CHARTER.

This Agreement is approved as to form on May 29, 2014.

CHARLES PARKIN, City Attorney

By [Signature]  
Deputy