

**CITY OF LONG BEACH
CIVIL SERVICE COMMISSION
MINUTES**

**WEDNESDAY, APRIL 19, 2017
333 W. OCEAN BLVD., 7TH FLOOR
CIVIL SERVICE BOARD ROOM, 8:00 AM**

Rick McGilton-McGlamery, President
Phyllis Arias, Vice President



Charles Hicks Jr., Commissioner
Robin Perry, Commissioner
Carolyn M. Smith Watts, Commissioner

Kandice Taylor-Sherwood,
Executive Director

FINISHED AGENDA & MINUTES

FLAG SALUTE

ROLL CALL

Commissioners Carolyn M. Smith Watts, Phyllis Arias and Rick

Present: McGilton-McGlamery

Commissioners Charles Hicks and Robin Perry

Absent:

Crystal Slaten, Recruitment & Selection Officer, Acting Secretary

Caprice McDonald, Special Projects Officer

Maria Alamo, Executive Assistant

Gary Anderson, Principal Deputy City Attorney

Shellie Goings, Personnel Analyst

David Espinoza, Personnel Analyst

Paula Gallegos, Personnel Administrator, Police

Russ Ficker, Personnel Officer, Public Works

Meg Rau, Human Resources Officer, Human Resources

Chris Garner, General Manager, Water Department

Jessica Stoudenmire, Administrative Analyst, Water Department

1. [17-081CS](#) **Recommendation to approve minutes:**
Regular Meeting of April 5, 2017

It was moved by President McGilton-McGlamery that the minutes of the regular meeting of April 5, 2017 be approved as prepared.

A motion was made that this CS-Agenda Item be passed by Voice Vote

Yes: 3 - Carolyn M. Smith Watts, Phyllis Arias and Rick McGilton-McGlamery

Absent: 2 - Charles Hicks and Robin Perry

CONSENT CALENDAR (2-7):

Passed the Consent Calendar

A motion was made by Commissioner Smith Watts, seconded by Vice President Arias, to approve Consent Calendar Items, except for items. The motion carried by the following vote:

Yes: 3 - Carolyn M. Smith Watts, Phyllis Arias and Rick McGilton-McGlamery

Absent: 2 - Charles Hicks and Robin Perry

2. [17-082CS](#) **Recommendation to approve examination results:**
Accounting Clerk (Established 4/7/17)
Cement Finisher Test #01 (Established 4/13/17)
Special Services Officer Test #15 (Established 4/13/17)

A motion was made to approve recommendation on the Consent Calendar.

3. [17-083CS](#) **Recommendation to receive and file bulletin(s):**
Water Treatment Operator

A motion was made to approve recommendation on the Consent Calendar.

4. [17-084CS](#) **Recommendation to receive and file retirement(s):**
Prisciliano Villaneda/Refuse Operator/Public Works (15 yrs., 1 mo.)
Antonio Lapidario/Accountant/Gas (10 yrs., 7 mos.)

A motion was made to approve recommendation on the Consent Calendar.

5. [17-085CS](#) **Recommendation to receive and file resignation(s):**
Juan Buleje/Surveyor/Harbor (10 yrs., 2 mos.)
Thomas Montijo/Police Officer/Police (1 yr., 2 days)
Antonio Martinez/Senior Equipment Operator/Water (7 yrs., 3 mos.)
Francisco Viveros/Construction Inspector II/Harbor (11 yrs., 2 mos.)
Lawrence Gutierrez/Senior Accountant/Gas (10 yrs., 8 mos.)
Mark Johanson/Water Utility Mechanic II/Water (6 yrs., 4 mos.)
Brian Ramsey/Water Utility Mechanic III/Water (11 yrs., 11 mos.)

A motion was made to approve recommendation on the Consent Calendar.

6. [17-086CS](#) **Recommendation to approve reschedule for hearing(s):**
Suspension Appeal 20-S-1516, Suggested Date June 7, 2017

A motion was made to approve recommendation on the Consent Calendar.

7. [17-087CS](#) **Recommendation to receive and file withdrawal of appeal:**
Dismissal Appeal 22-D-1516

A motion was made to approve recommendation on the Consent Calendar.

REGULAR AGENDA

8. [17-088CS](#) **RECOMMENDATION FOR PERMANENT REASSIGNMENT AFTER REHABILITATION - Rosa Lopez, Maintenance Assistant to Clerk Typist**
- a. Communication from Cynthia Stafford, Deputy Director of Human Resources
 - b. Staff report prepared by Shellie Goings, Personnel Analyst

The Acting Secretary briefed the Commission regarding this request. Mr. Ficker and Ms. Lopez were present to answer the Commission's questions.

A motion was made by Vice President Arias, seconded by Commissioner Smith Watts, to approve recommendation. The motion carried by the following vote:

Yes: 3 - Carolyn M. Smith Watts, Phyllis Arias and Rick McGilton-McGlamery

Absent: 2 - Charles Hicks and Robin Perry

9. [17-089CS](#) **RECOMMENDATION TO EXTEND ARTICLE VIII, SECTION 115(3) OF THE CIVIL SERVICE RULES AND REGULATIONS**
Staff report prepared by Kandice Taylor-Sherwood, Executive Director

The Acting Secretary briefed the Commission regarding this request.

Commissioner Arias asked if we know the City's threshold for defining "budgetary challenges." She suggested that, as the body that approves extending Article VIII, the Commission should be aware of this information.

A motion was made by Commissioner Smith Watts, seconded by Vice President Arias, to approve recommendation. The motion carried by the following vote:

Yes: 3 - Carolyn M. Smith Watts, Phyllis Arias and Rick McGilton-McGlamery

Absent: 2 - Charles Hicks and Robin Perry

MANAGERS' REPORT

Recruitment & Selection

Special Projects

Administration Support Services

Executive Director

Ms. McDonald presented the Commission a survey for Montage On-Demand Video. Commissioner Smith Watts suggested Ms. McDonald compare the survey results with other similar cities using Montage.

Ms. Slaten provided the Commission updates on upcoming recruitment events and Police Recruit examination. Ms. Slaten invited the Commission to the Cambodian Festival this weekend. Ms. Slaten thanked Ms. Hamilton for proctoring examinations.

UNFINISHED BUSINESS

NEW BUSINESS

COMMENTS FROM PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission's jurisdiction.

Emelda Sweezer addressed the Commission regarding working out of her classification and retaliation for addressing the issue of working out of classification. Mr. Anderson suggested that the Commission recommend Ms. Sweezer file a complaint with EOCC and provided a contact person for Ms. Sweezer.

Salvador Vasquez, Business Representative, IAMAW thanked Public Works for the recommendation of permanent assigning Ms. Lopez.

ADJOURNMENT

There being no further business before the Commission, President McGilton-McGlamery adjourned the meeting.

NO HEARING

NOTE:

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalín ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

បើមានការចង់បានឱ្យមានការបកប្រែឯកសារស្តីពីរបៀបវារៈ និងកំណត់ហេតុឱ្យអ្នកដែលមិនចេះនិយាយអង់គ្លេស សូមមេត្តាធ្វើសំណើរអ្នកតាមទូរស័ព្ទដោយហៅការិយាល័យស្មៅក្រុងតាមរយៈលេខ (562) 570-6101 (72 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំគណៈកម្មការធម្មនុញ្ញ) ។