

Robert E. Shannon
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RESOLUTION NO. C-28393

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF LONG BEACH APPROVING AND AUTHORIZING
THE DESTRUCTION OF CERTAIN RECORDS, PAPERS,
AND WRITINGS BY THE PUBLIC WORKS DEPARTMENT

The City Council of the City of Long Beach resolves as follows:

Section 1. Pursuant to and in accordance with the provisions of Section 34090 of the Government Code of the State of California and Chapter 1.28 of the Long Beach Municipal Code relating to the destruction of City records, and the City Attorney having heretofore given his written consent, the City Council of the City of Long Beach does hereby approve and authorize the destruction by the Public Works Department of any and all of the records, documents, instruments, books, papers, and writings as set forth in the documents attached hereto and marked Exhibit "A" and by reference thereto made a part hereof, which records are under its charge and are no longer required for use in its respective office, said records being no less than two (2) years old.

Sec. 2. The City Council hereby finds that none of said records:

- (a) Affect the title to real property or liens thereon;
- (b) Constitute official court records;
- (c) Constitute records which are required to be kept by statute;
- (d) Constitute the original or record copies of the minutes,

ordinances or resolutions of the City of Long Beach or any City Board or Commission.

Sec. 3. This resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify the vote adopting this resolution.

I hereby certify that the foregoing resolution was adopted by the City

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1 Council of the City of Long Beach at its meeting of July 6, 2004, by the
2 following vote:

3 Ayes: Councilmembers: Lowenthal, Baker, Carroll, Kell,
4 Richardson, Reyes Uranga, Lerch, Colonna.
5 _____
6 _____

7 Noes: Councilmembers: None.
8 _____

9 Absent: Councilmembers: Webb.
10 _____

11 _____
12 Legg
13 _____
14 City Clerk

Destruction Notification Rpt
City of Long Beach (CLB)
Unknown (TMP)
PUBLIC WORKS/ADMIN (500101)

Cost Center: PUBLIC WORKS/ADMIN ()
 Records Coordinator: ORDONEZ, LU Mail Drop: Phone: (562)570-6342 ext:

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION

Event (X) Code	Permanent Box Number	Record Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy	Location	Space#
	15721	10032.2	ADMINISTRATION BUREAU FILES	01/01/1993	12/31/1993			12/31/2003 E-10-03	1
	Box Contents: LIST 1697								
	Range Beginning Range Ending Range Description Record Title Name								
L	M	15722	10032.2	ADMINISTRATION BUREAU FILES	01/01/1993	12/31/1993		ADMINISTRATION BUREAU FILES	2
	Box Contents: LIST 1697								
	Range Beginning Range Ending Range Description Record Title Name								
N	S	15723	10032.2	ADMINISTRATION BUREAU FILES	01/01/1993	12/31/1993		ADMINISTRATION BUREAU FILES	3
	Box Contents: LIST 1697								
	Range Beginning Range Ending Range Description Record Title Name								
A	L	15724	10032.2	ADMINISTRATION BUREAU FILES	01/01/1993	12/31/1993		ADMINISTRATION BUREAU FILES	4
	Box Contents: LIST 1697								
	Range Beginning Range Ending Range Description Record Title Name								
S	V	15725	10032.2	ADMINISTRATION BUREAU FILES	01/01/1993	12/31/1993		ADMINISTRATION BUREAU FILES	5
	Box Contents: LIST 1697								
	Range Beginning Range Ending Range Description Record Title Name								
	File Number Iron Mountain Ref # Description Beginning Date Ending Date Record Title Name								
	1		ADMIN, ENG, IRB	01/01/1993	12/31/1993			ADMINISTRATION BUREAU FILES	

E = Excluded

Eligible Boxes on Hold	=	0
Eligible Boxes Checked Out	=	0
Eligible Boxes Excepted	=	0
Boxes to be Destroyed for this Department	=	5

(Excluding boxes on hold or boxes with folders on hold or checked out, and excluding boxes selected for exception)

Date 6/3/04 Jan Sawyer RECORDS MANAGER
 Date 1/1 Quinn T. Pedersen DEPARTMENT HEAD
 Date 6/7/04 CITY ATTORNEY