



**29389**  
**AMENDMENT NUMBER SEVEN**

**TO**

**FAMILY PRESERVATION PROGRAM CONTRACT**  
**CFDA #93.556**

**CONTRACT NUMBER 05-027-10**

**WITH**

**CITY OF LONG BEACH**

**AMENDMENT NUMBER SEVEN  
TO FAMILY PRESERVATION PROGRAM CONTRACT  
CONTRACT NUMBER 05-027-10**

This Amendment Number Seven ("Amendment") to the Family Preservation (FP) Program Contract, ("Contract") adopted by the Board of Supervisors on July 26, 2005, is made and entered into by and between County of Los Angeles, ("COUNTY"), and City of Long Beach, ("CONTRACTOR"), this 29 day of June, 2012.

**WHEREAS**, COUNTY and CONTRACTOR are parties to the Contract and CONTRACTOR has been providing FP services to the COUNTY;

**WHEREAS**, Title IV-E and AB 2994 Child Abuse and Neglect Prevention, Intervention and Treatment (CAPIT) funds are available to increase the Contract budget commensurate with an increase in Up-front Assessments (UFA), Team Decision Making (TDM), Alternative Response Services (ARS), and FP services;

**WHEREAS**, on June 26, 2007, the Board of Supervisors approved DCFS' plan to pilot UFA, TDM and ARS services at its Compton office through its FP Contractors;

**WHEREAS**, on February 3, 2009, the Board of Supervisors approved DCFS' request to amend the FP contracts to add UFA, TDM and ARS services;

**WHEREAS**, this Amendment is prepared pursuant to the provisions set forth in Section 8.0 , STANDARD TERMS AND CONDITIONS, Change Notice and Amendments;

**WHEREAS**, COUNTY needs sufficient time to develop and implement an integrated service delivery contract solicitation model, Safe Children and Strong Families (SCSF) Community Based Services Contract as its Safe and Stable Families Program (SSFP), which is intended to establish seamless, one stop sources for a continuum of services;

**WHEREAS**, the California Department of Social Services has approved the COUNTY's request to extend the term of the existing Contract from July 1, 2011, through December 31, 2013;

**WHEREAS**, Title IV-E funds are available to provide Intensive Family Preservation services starting July 1, 2012; and

**NOW, THEREFORE**, in consideration of the foregoing and mutual consent herein contained, COUNTY and CONTRACTOR hereby agree to amend the Contract as follows:

1. **Section 4.0 TERM OF CONTRACT**, Sub-section 4.1.4 is added to read as follows:

- 4.1.4 The term of the Contract shall be extended for one (1) additional year, effective July 1, 2012 through June 30, 2013 with a six-month renewal option, by written notice, to extend from July 1, 2013 through December 31, 2013, unless terminated earlier as provided herein.

2. **Section 5.0 CONTRACT SUM**, Sub-section 5.3 is amended to read as follows:
  - 5.3 The total amount payable under this Contract is **\$2,900,295**, hereinafter referred to as "Maximum Contract Sum." The maximum amount payable under this Contract for each of the Contract years shall not exceed \$350,000 for FY 2005-06, and \$350,000 for FY 2006-07, and \$350,000 for FY 2007-08, and \$339,354 for FY 2008-09, and \$381,048 for FY 2009-10, and \$376,631 for FY 2010-11, and \$376,631 for FY 2011-12, and \$376,631 for FY 2012-13, hereinafter referred to as "Maximum Contract Sum" to provide the required FP services in the Lakewood DCFS office that the CONTRACTOR shall serve.
  
3. Exhibit A, FP Statement of Work, **Part A, Section 3.0 DEFINITIONS**, Sub-section 3.79 is added to read as follows:
  - 3.79 Intensive Family Preservation (IFP) shall be defined as services provided to families to assist in maintaining children in the family home when possible. The IFP designation is initially determined at a Team Decision Making (TDM) meeting and thereafter shall be evaluated at each MCPC meeting to determine if a family qualifies and requires the services, or if IFP services are no longer required. As schedule allows, the CONTRACTOR will be involved/present at the TDM meetings. Determination shall be based in consideration of the referral rating of High/Very High Risk, Child Protective Services investigation and the Core Practice Model.
  
4. Exhibit A, FP Statement of Work, **Part A, Section 8.0 BASE RATE AND SUPPLEMENTARY SERVICES** is amended to add the following:

For IFP cases, CONTRACTOR shall provide, at a minimum, the following supplemental service:

  - Two (2) Teaching and Demonstrating Homemaker Services (T&D) visits per week (evening visits if possible) to occur on different days than IHOC visits, and
  - Two (2) IHOC visits per week in addition to the Base Rate IHOC visits. One (1) Mental Health home visit may be substituted for one (1) IHOC visit per week with documented case coordination.
  
5. Exhibit A, FP Statement of Work, **Part B, TARGET POPULATIONS**, Sub-section 5.0 is added to read as follows:
  - 5.0 The target demographics for IFP services are:
    - 5.1 Families in the DCFS system with a child(ren) who have been neglected or abused;

- 5.2 Child(ren) ages 0-5 at imminent risk of placement in out-of home care;
- 5.3 A child with demonstrated mental health needs OR any child determined at a TDM meeting to necessitate intensive services;
- 5.4 These target populations also include those identified in sub-sections 3.1, 3.2, 3.3, 3.4, and 3.5 above.

6. Exhibit A, FP Statement of Work, **Part C, Table for PERFORMANCE OUTCOME SUMMARY - 1.0 SAFETY**, is amended to add this entry into the table:

Outcomes	Method of Data Collection	Performance Targets
Increased Child Safety	On-site Technical Reviews by Program Monitors	90% of families identified as receiving IFP services received the required number of In-Home Outreach Counseling sessions and Teaching & Demonstrating Homemaker Services (T&D) visits as prescribed on the Multidisciplinary Case Planning Committee (MCPC) service plan for IFP services

7. Exhibit A, FP Statement of Work, **Part C, Section 1.0 SAFETY**, Sub-section 1.1.2.4 is amended to read as follows:

- 1.1.2.4 CONTRACTOR shall make its initial visit to assess the family's needs within five (5) business days from the referral date for VFM, VFR, Court Intervention, Probation, and IFP referrals.

8. Exhibit A, FP Statement of Work, **Part C, Section 1.0 SAFETY**, Sub-section 1.2 is amended to read as follows:

FP and IFP services shall be provided up to six (6) months. The DCFS Assistant Regional Administrator may approve up to an additional six (6) months of FP and IFP services, two (2) three (3) month extensions. FP and IFP services beyond one (1) year must be approved by the DCFS Deputy Director.

9. Exhibit A, FP Statement of Work, **Part C, Section 1.0 SAFETY**, Sub-section 1.4 is amended to read as follows:

- 1.4 Supplemental Services:  
CONTRACTOR shall provide, either directly or through a Subcontractor, Supplemental Services. These are additional services provided on a case-by-case basis that are reimbursed at a fixed rate (see Part A, Section 8.0).

Supplemental Services (for ARS, VFM, VFR, Court, and Probation) can only be accessed after the completion of the ARS/MCPC Service

Plan with the exception of Emergency Response and IFP cases, which can be accessed immediately.

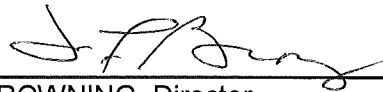
10. Exhibit A, FP Statement of Work, **Part C, Section 1.0 SAFETY**, Sub-sections 1.6, 1.7, 1.9, and 1.11 are amended to include IFP services:
  - 1.6 Multidisciplinary Case Planning Committee [FP, IFP and Probation cases]
  - 1.7 Case Records [Inconclusive/Substantiated Low-To-Moderate Risk Closed Referrals, FP, IFP and Probation cases]
  - 1.9 Monthly Progress Reports [FP, IFP and Probation cases]
  - 1.11 Family Member Excused and Unexcused Absences [FP, IFP and Probation cases]
11. Exhibit B-8, Supplemental Budget for July 1, 2012 through June 30, 2013 is attached hereto and made part of Exhibit B, Program Budget.

**ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT SHALL REMAIN IN FULL FORCE AND EFFECT.**

**AMENDMENT NUMBER SEVEN  
TO FAMILY PRESERVATION PROGRAM CONTRACT  
CONTRACT NUMBER 05-027-10**


IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment Number Seven to be subscribed on its behalf by the Director of the Department of Children and Family Services and the CONTRACTOR has caused this Amendment Number Seven to be subscribed on its behalf by its duly authorized officer(s) as of the day, month and year first above written. The person(s) signing on behalf of the CONTRACTOR warrants under penalty of perjury that he or she is authorized to bind the CONTRACTOR in this Contract.

COUNTY OF LOS ANGELES



\_\_\_\_\_  
PHILIP L. BROWNING, Director  
Department of Children and Family Services

City of Long Beach  
CONTRACTOR

By \_\_\_\_\_

Name Patrick H. West

Title City Manager

By \_\_\_\_\_

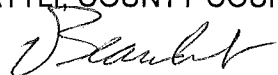
Name \_\_\_\_\_

Title \_\_\_\_\_

\_\_\_\_\_  
Tax Identification Number

APPROVED AS TO FORM:

BY THE OFFICE OF COUNTY COUNSEL  
JOHN F. KRATTL, COUNTY COUNSEL

BY \_\_\_\_\_  
David Beaudet, Principal Deputy County Counsel

APPROVED AS TO FORM

6/26, 2012  
ROBERT E. SHANNON, City Attorney

By \_\_\_\_\_  
LINDA BROWN, City Clerk

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

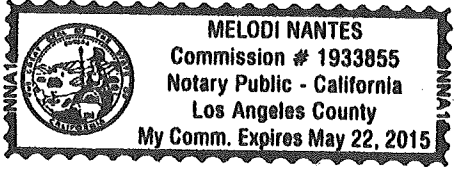
State of California

County of Los Angeles

On 6.28.2012 before me, Melodi Nantes, Notary Public

personally appeared Patrick H. West

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal. Signature: Melodi Nantes

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

Description of Attached Document

Title or Type of Document: Amendment #7 Family Preservation Prog Contract

Document Date: None Number of Pages: 8

Signer(s) Other Than Named Above: Linda Trung

Capacity(ies) Claimed by Signer(s)

Form with checkboxes for capacity types (Corporate Officer, Individual, Partner, Attorney in Fact, Trustee, Guardian or Conservator, Other) and signature lines for two signers.

**EXHIBIT B**

**BUDGET REVISION (FY 12-13)**

For

**FAMILY PRESERVATION - Fund 13BB with REVISED Allocation (Contract #: 05-027-10)**

(PROGRAM NAME)

**Agency Name: City of Long Beach, Department of Health and Human Services**

<b>ITEM</b>	<b>FY '11 - '12 Actual Budget</b>	<b>Changes</b>	<b>FY '12-'13 Proposed Budget</b>
<b><i>PROGRAM EXPENSES</i></b>			
<b>I. DIRECT COST:</b>			
A. Salaries and Employee Benefits	\$ 188,140.64	\$ 1,881.41	\$ 190,022.05
B. Facility Rent/Lease	\$ -	\$ -	\$ -
C. Equipment and/or Other Assets Leases	\$ 7,776.00	\$ 7,224.00	\$ 15,000.00
D. Services and Supplies	\$ 154,350.20	\$ (2,132.00)	\$ 152,218.20
E. Other	\$ -	\$ -	\$ -
<b>II. ADMINISTRATIVE AND INDIRECT COST: (Max 10% of Max Annual Contract Sum)</b>			
A. Administrative Overhead	\$ 26,364.16	\$ (6,973.41)	\$ 19,390.75
B. Other	\$ -	\$ -	\$ -
<b>TOTAL GROSS COST OF PROGRAM</b>	\$ 376,631.00	\$ 0.00	\$ 376,631.01
<b><i>INCOME/REVENUE</i></b>			
A. Projected County Allocation	\$ 376,631.00	\$ 0.00	\$ 376,631.01
B. Private Funding, Other Revenue, &/or In-Kind Math	\$ -	\$ -	\$ -
<b>TOTAL INCOME/REVENUE</b>	\$ 376,631.00	\$ 0.00	\$ 376,631.01

ATTACHMENTS (3): Budget Justification Narrative and Line Item Budget for FY 12-13



ATTACHMENT TO EXHIBIT B

LINE ITEM BUDGET (July 1, 2012 - June 30, 2013)

For

**FAMILY PRESERVATION - Fund 13BB with REVISED Allocation (Contract #: 05-027-10)**

Agency Name: City of Long Beach, Department of Health and Human Services

ITEM	FY '11 - '12 Actual Budget	Changes	FY '12-'13 Proposed Budget
<b>PROGRAM EXPENSES</b>			
<b>I. DIRECT COST:</b>			
<b>A. Salaries and Employee Benefits</b>			
Project Manager (FTE: 0.15) \$6,967.29 x 12 x 15% =	\$ 12,416.96	\$ 124.17	\$ 12,541.13
Clinical Director (FTE: 0.10) \$6,029.70 x 12 x 10% =	7,164.00	\$ 71.64	7,235.64
Resource Coordinator (FTE: 0.10) \$5,454.00 x 12 x 10% =	6,480.00	\$ 64.80	6,544.80
In-Home Outreach Counselors (FTE: 1.50) \$3,703.67 x 12 x 150%	66,006.00	\$ 660.06	66,666.06
In-Home Outreach Counselors (FTE: 0.00) \$3,740.03 x 12 x 0% =	-	\$ -	-
T&D/SARM Associate (FTE: 0.00) \$3,562.56 x 12 x 0% =	-	\$ -	-
T&D/SARM Associate (FTE: 0.00) \$3,023.94 x 12 x 0% =	-	\$ -	-
T&D/SARM Associate (FTE: 0.00) \$3,023.94 x 12 x 0% =	-	\$ -	-
Billing Program Support Associate (FTE: 0.30) \$3,597.34 x 12 x 30%	12,822.19	\$ 128.22	12,950.41
Front Office Coordinator (FTE: 0.38) \$3,450.16 x 12 x 38% =	15,608.59	\$ 156.09	15,764.68
Anger Management Facilitator (FTE: 0.00) \$3,466.65 x 12 x 0% =	-	\$ -	-
Budget Analyst (FTE: 0.05) \$5,519.65 x 12 x 5% =	3,279.00	\$ 32.79	3,311.79
<b>Total Salaries</b>	<b>\$ 123,776.74</b>	<b>\$ 1,237.77</b>	<b>\$ 125,014.51</b>
Employee Benefits @ 52.00% =	64,363.90	643.64	65,007.54
<b>Total Salaries and Employee Benefits</b>	<b>\$ 188,140.64</b>	<b>\$ 1,881.41</b>	<b>\$ 190,022.05</b>
<b>B. Facility Rent/Lease</b>	-		-
<b>C. Equipment and/or Other Assets Leases</b>			
Photocopy Machine 1 copier @ \$500.00 x 0 =	-		-
Computer Information Services \$1,250.00 x 12 =	7,776.00	7,224.00	15,000.00
<b>Total Equipment and/or Other Assets Leases</b>	<b>\$ 7,776.00</b>	<b>\$ 7,224.00</b>	<b>\$ 15,000.00</b>
<b>D. Services and Supplies</b>			
Intern Stipend	\$ -		\$ -
Contractor: Community Outreach Consultant \$23/hr x 20 hr/wk x 20 wks	\$ 9,200.00		\$ 9,200.00
Subcontracting Agency: Joint Efforts \$17,500 x 4 months =	92,000.00	(22,000.00)	\$ 70,000.00
Subcontracting Agency: Parents Anonymous \$11,666.67 x 3 months	12,000.00	23,000.00	\$ 35,000.00
Subcontracting Agency: Masada Homes	-		\$ -
Subcontracting Agency: Boys & Girls Club	2,700.00	(2,700.00)	\$ -
Contractor: Up Front Accessors	-		\$ -
Transportation \$70.00/hr x 4hrs x 2 days x 26 weeks =	14,560.00		\$ 14,560.00
Mileage 5 staff x 400 miles per month x \$0.65 per mile x 12 =	15,600.00		\$ 15,600.00
Hotel Vouchers	-		\$ -
Printing	-		\$ -
Utilities	432.00	(432.00)	\$ -
Office Supplies \$600 a month x 2.05 months =	1,298.20		\$ 1,298.20
Telephone Usage	-		\$ -
Answering Service	-		\$ -
Postage \$80.00 a month for 12 months =	960.00		\$ 960.00
Security \$400 a month x 3 months =	1,200.00		\$ 1,200.00
Facility Maintenance \$400.00 a month for 10 months =	4,000.00		\$ 4,000.00
Discretionary Services/Items \$200.00 a month for 2 months =	400.00		\$ 400.00
<b>Total Services and Supplies</b>	<b>\$ 154,350.20</b>	<b>\$ (2,132.00)</b>	<b>\$ 152,218.20</b>
<b>E. Other</b>	\$ -		\$ -
<b>II. ADMINISTRATIVE AND INDIRECT COST: (Max. 10% OF Max. Annual Contract Sum)</b>			
A. Administrative Overhead @ 5.15% (rounded)	\$ 26,364.16	\$ (6,973.41)	\$ 19,390.75
B. Other	-		-
<b>TOTAL GROSS COST OF PROGRAM</b>	<b>\$ 376,631.00</b>	<b>\$ 0.00</b>	<b>\$ 376,631.00</b>
<b>INCOME/REVENUE</b>			
A. Projected County Allocation	\$ 376,631.00	\$ 0.00	\$ 376,631.00
B. Private Funding, Other Revenue, &/or In-Kind Match	-		-
<b>TOTAL INCOME/REVENUE</b>	<b>\$ 376,631.00</b>	<b>\$ 0.00</b>	<b>\$ 376,631.00</b>