



# CITY OF LONG BEACH

Department of Parks, Recreation and Marine

2760 Studebaker Road, Long Beach, CA 90815-1697

(562) 570-3100 • FAX (562) 570-3109

May 3, 2005

## HONORABLE MAYOR AND CITY COUNCIL

City of Long Beach  
California

### RECOMMENDATION:

1. Authorize the City Manager to execute a grant agreement and a food donation agreement with the California Department of Education (CDE) for the 2005 Summer Food Service Program;
2. Authorize the City Manager to execute an agreement with the Long Beach Unified School District (LBUSD) for food preparation for the 2005 Summer Food Service Program;
3. Authorize the City Manager to execute sponsor/site agreements with the agencies listed on Exhibit A; and,
4. Authorize the City Manager to accept funds, implement, amend, and administer the agreements for the program. (Citywide and portions of Signal Hill)

### DISCUSSION

Since 1980, the Department of Parks, Recreation and Marine (Department) has operated a summer food program that provides free lunches to low-income children 18 years of age and under who, in the absence of the program, would not receive their normal school lunches during summer vacation. The participation of other agencies is also necessary for the program to run successfully. City Council approval is required to enter into the agreements necessary for the Department to operate the 2005 Summer Food Service Program for Children. These include a grant and food donation agreement with the CDE, an operational agreement with the Long Beach Unified School District (LBUSD), and site sponsor agreements with up to 12 agencies and nonprofit organizations (Exhibit A).

The 2005 Summer Food Service Program will run from June 20, 2005 through August 19, 2005. City funding for the program will be provided in part by the CDE, which will reimburse the City up to \$285,670, depending on the number of meals served. This funding will enable the program to provide up to a total of 106,000 lunches, or 2,409 lunches per day, for the 44 operating days of the program. The Department's payment to the LBUSD for food preparation and delivery is projected to be approximately \$222,600, which represents a cost of \$2.10 per lunch. The difference of \$63,070 will help to defray the Department's costs to administer the program and serve the lunches. The meals will be provided at 33 sites throughout the City, and three sites in Signal Hill (Exhibit B).

As in the past, organizations that had previously participated were invited once more to be a part of the 2005 Summer Food Service Program. Each year, new agencies that request information about the Program are also given the opportunity to participate.

The CDE requires the City to execute a grant agreement to receive reimbursement and enter into site sponsor agreements with the agencies that provide food service facilities. These agencies are required to indemnify the City from liability arising from their participation in the program, to secure necessary insurance as deemed appropriate by the City's Risk Manager, and to comply with the regulations set forth by the CDE.

This letter was reviewed by Senior Deputy City Attorney Donna Gwin on April 8, 2005, and Budget Management Officer David Wodynski on April 11, 2005 .

TIMING CONSIDERATIONS

City Council action is requested on May 3, 2005, to allow sufficient time to execute the agreements prior to the beginning of the 2005 Summer Food Service Program.

FISCAL IMPACT

The estimated cost for the 2005 Summer Food Service Program is \$343,405. Of this amount, \$285,670 would be reimbursed by the CDE grant, and \$57,735 would be funded by the General Fund (GP). Sufficient funding is currently budgeted in the General Grants Fund (SR 120) in the Department of Parks, Recreation and Marine (PR) to cover these expenditures.

SUGGESTED ACTION:

Approve recommendation.


Respectfully submitted,



PHIL T. HESTER  
DIRECTOR OF PARKS, RECREATION AND MARINE

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APPROVED:

  
GERALD R. MILLER  
CITY MANAGER

Attachments  
Exhibit A  
Exhibit B