

35696

Digital Contract Execution and Reporting Routing Sheet

<input type="checkbox"/> FY 19-20	<input type="checkbox"/> FY 20-21	<input checked="" type="checkbox"/> FY 21-22	<input type="checkbox"/> FY 22-23	<input type="checkbox"/> FY 23-24	<input type="checkbox"/> FY 24-25	<input type="checkbox"/> FY 25-26
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This digital Sub-recipient Agreement routing sheet is to satisfy LAHSA internal review process

Contractor Name: City of Long Beach
Contract Number: Amendment Seven to 2020CNGF239
Project Name: Continuum of Care – Homeless Initiative
This Am. Seven Amount: N/A
FY2020-2021 Amount: \$2,225,146.00
New Total Amount: \$2,225,146.00
This Am. Seven Term: July 1, 2020 to March 31,2022
New Total Term: July 1, 2020 to March 31,2022

Comment:

This amendment is for No-Cost Extension to March 31, 2022 for FY 2020-2021 funding and approved Budget modification..

Completed & Reviewed by

Joel Brown

Joel Brown (Mar 23, 2022 10:49 PDT)

Contracts Specialist

03/23/2022

Date

Approved Generally by

Daniel Fisher

Daniel Fisher (Mar 23, 2022 10:49 PDT)

A.D./Manager, Contracts & Procurement



Kristina Dixon (Apr 13, 2022 16:17 PDT)

Chief Financial Officer

Executive execution by

See Signature Page in the Agreement

Executive Director

LOS ANGELES HOMELESS SERVICES AUTHORITY

2020 – 2022 CNGFH AGREEMENT

AMENDMENT NUMBER SEVEN

Contractor: City of Long Beach

Original Contract Number: 2020CNGFH239

Contract Number: Amendment 7 to 2020CNGFH239

Procurement Title: Homeless Initiative

Project Name: Continuum of Care

This Am. 6 Amount: No Cost Extension

FY2020-2021 Amount: \$2,225,146.00

Total Contract Amount as Amended: \$2,225,146.00

This Amendment Six Term: July 1, 2020 to March 31, 2022

Total Contract Term As Amended: July 1, 2020 to March 31, 2022

CFDA: None

DUNS: 07-529832

35696

AMENDMENT NUMBER SEVEN
TO CONTRACT NUMBER 2020CNGFH239
BETWEEN
LOS ANGELES HOMELESS SERVICES AUTHORITY
AND
CITY OF LONG BEACH
RELATING TO THE
2020-2022 CNGFH Agreement

THIS AMENDMENT NUMBER SEVEN ("Amendment Number Seven") to Allocation Reference Number 2020CNGFH239, is made and entered into by and between the Los Angeles Homeless Service Authority ("LAHSA"), a joint powers authority of the City and County of Los Angeles, and **CITY OF LONG BEACH** ("Contractor"), a Municipality incorporated under the laws of the State of California, collectively "the Parties".

NOW, THEREFORE, in consideration of the mutual covenants herein set forth and the mutual benefits to be derived therefrom, the Parties agree as follows:

AMENDMENT

Effective on the date of LAHSA's Executive Director's signature, the Agreement is amended.

1. **RECITALS** is hereby amended as follows:

Add the following:

"WHEREAS, on March 23, 2022, LAHSA and Contractor executed the Amendment number 6 under Allocation Reference Number 2020CNGFH239;

WHEREAS, LAHSA and Contractor now desire to amend the Agreement for the purposes of: (a) Extending the contract term to March 31, 2022; (b) modify the budget based on approved Budget modification request; and (c) making such other changes as are required in connection with all of the foregoing, as detailed elsewhere in this Amendment Number **Seven**;

WHEREAS, Section 72, Change and Amendment to Terms and Conditions, provides for said amendments;"

2. **Section 6 Term**, is hereby amended as follows:

First sentence, delete "February 28,2022" and replace with "March 31, 2022".

3. **Exhibit B, Project Budget**, is hereby amended as follows:

A. Delete **Exhibit B-6**, project budget for Fiscal Year 2020-2022, and replace with **Exhibit B-7**. Project Budget for Fiscal Year 2020-2022. July 1, 2020 to March 31, 2022, attached hereto and incorporated herein by such reference. Any and all references to **Exhibit B**, Project Budget, in the Agreement, its Table of Contents, and/or Exhibits and any related amendments shall hereby incorporate and include **Exhibit B-7**, Project Budget for Fiscal Year 2020-2022. July 1, 2020 to March 31, 2022.

4. Except as herein amended, all other terms and conditions of the Agreement remain in full force and effect.

5. This Amendment Number **Seven** includes 3 pages, which, together with the Agreement, and all Exhibits and Attachments constitute the entire understanding and agreement of the parties.

IN WITNESS WHEREOF, the Los Angeles Homeless Services Authority and Contractor have caused this Amendment **Seven** to be executed by their duly authorized representatives.

For: Los Angeles Homeless Services Authority

By: Heidi Marston Heidi Marston (Apr 18, 2022 11:40 PDT)
Name: Heidi Marston
Title: Executive Director

Executed this day 04/18/2022

For: City of Long Beach

Internal Revenue Service ID Number:
95-6000733

By: Thomas B. Modica
Name: Thomas B. Modica
Title: City Manager
Executed this day 4/8/2022

EXECUTED PURSUANT
TO SECTION 301 OF
THE CITY CHARTER.

Said Agreement shall be referenced as Amendment **SEVEN** to
2020CNGFH239

APPROVED AS TO FORM
April 1, 20 22
CHARLES PARKIN City Attorney
By Taylor M. Anderson
TAYLOR M. ANDERSON
DEPUTY CITY ATTORNEY

**Exhibit B-7
Program Budget and Services**

(On Next Page)

**Agreement Number: 2020CNGFH239
Contract Name: City of Long Beach**

Agency Name: City of Long Beach
 Program Name: Long Beach Continuum of Care
 Contract #: 2020CNCFH239
 Funding Source: Measure H
 Total Award: \$ 2,225,146

Funding Allocation - By Funding Source/Contract						
Program Component	Measure H A5	Measure H B3	Measure H B6	Measure H E7	Measure H E8	Measure H E7
Crisis Housing	\$ -	\$ -	\$ -	\$ -	\$ 643,501	\$ 643,501
Outreach Coordination	\$ -	\$ -	\$ -	\$ -	\$ 362,581	\$ 362,581
Housing Navigation	\$ -	\$ -	\$ 323,366	\$ -	\$ 323,366	\$ 323,366
Rapid Rehousing	\$ -	\$ -	\$ -	\$ -	\$ 221,843	\$ 221,843
Prevention Diversion	\$ 70,555	\$ -	\$ -	\$ -	\$ 70,555	\$ 70,555
Total	\$ 70,555	\$ 321,843	\$ 665,581	\$ 323,366	\$ 643,501	\$ 2,225,146

Updated 01/01/2022

Funding - Term - Dates						
Program Component	Measure H A5	Measure H B3	Measure H E8	Measure H E7	Measure H E8	Measure H E7
Crisis Housing	\$ -	\$ -	\$ -	\$ 643,501	\$ 643,501	\$ 643,501
Outreach Coordination	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 362,581
Housing Navigation	\$ -	\$ -	\$ 323,366	\$ -	\$ 323,366	\$ 323,366
Rapid Rehousing	\$ -	\$ -	\$ -	\$ -	\$ 221,843	\$ 221,843
Prevention Diversion	\$ 70,555	\$ -	\$ -	\$ -	\$ 70,555	\$ 70,555
Total	\$ 70,555	\$ 321,843	\$ 665,581	\$ 323,366	\$ 643,501	\$ 2,225,146

Funding - Term - Dates						
Program Component	Measure H A5	Measure H B3	Measure H E8	Measure H E7	Measure H E8	Measure H E7
Crisis Housing	\$ -	\$ -	\$ -	\$ 643,501	\$ 643,501	\$ 643,501
Outreach Coordination	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 362,581
Housing Navigation	\$ -	\$ -	\$ 323,366	\$ -	\$ 323,366	\$ 323,366
Rapid Rehousing	\$ -	\$ -	\$ -	\$ -	\$ 221,843	\$ 221,843
Prevention Diversion	\$ 70,555	\$ -	\$ -	\$ -	\$ 70,555	\$ 70,555
Total	\$ 70,555	\$ 321,843	\$ 665,581	\$ 323,366	\$ 643,501	\$ 2,225,146

Subrecipient Advance, Administration Rate, Indirect Cost Rate Table

Funding Source	Funding Agency	Funding Type	Eligible Advance Based on Direct costs	Indirect Cost Rate (%)	Administrative Rate (%)
Federal	Housing and Urban Development (HUD)	Continuum of Care Program (CoC)	N/A	Up to 10% of Total Direct Costs upon approval	Up to 10% of Total Direct Costs
State	The Business, Consumer Services and Housing Agency (BCHSA)	CAC Homeless Housing Assistance Programs (HHAP)	17%	Up to 12% of Total Direct Costs	Up to 12% of Total Direct Costs
	California Department of Housing and Community Development (HCD)	California Emergency Solutions and Housing (CESH)	17%	Up to 12% of Total Direct Costs	Up to 12% of Total Direct Costs
County of Los Angeles - CEO		Measure H2 Homeless Initiative (HII) Strategies	25%	N/A	Up to 12% of Total Direct Costs
		Homeless Housing Assistance Programs (HHAP)	17%	Up to 12% of Total Direct Costs	Up to 12% of Total Direct Costs
		General Funds (GF) (i.e. YRP, HSF, CES, WSP)	17%	Up to 12% of Total Direct Costs	Up to 12% of Total Direct Costs
		Carena Virus Relief Funds	17%	Up to 10% of Total Direct Costs	Up to 10% of Total Direct Costs
Superseding District Funds (SD Funds)		As dictated by Supervising District	As dictated by Supervising District	Up to 10% of Total Direct Costs	Up to 10% of Total Direct Costs
County	Department of Public Social Services (DPSS)	Itinerant Support Program (ISP) Non-WWW	17%	Up to 10% of Modified Total Direct Costs	Up to 10% of Modified Total Direct Costs
		CawNOR's Simple Allocation (SA) WWW	17%	Up to 10% of Modified Total Direct Costs	Up to 10% of Modified Total Direct Costs
	Department of Children and Family Services (DCFS)	Independent Living Program (ILP)	N/A	Up to 10% of Modified Total Direct Costs	N/A
	Department of Workforce Development, Aging and Community Services (WDACS)	Adult Protective Services-Home Safe Program (WDACS)	N/A	Up to 10% of Modified Total Direct Costs	Up to 10% of Modified Total Direct Costs
Los Angeles County; Development Authority (LACDA)	CARES Act Emergency Solutions Grant (ESG-CV) Federal and State	Actual cash need upon approval	N/A	Up to 10% of Modified Total Direct Costs	Up to 10% of Modified Total Direct Costs
	Emergency Solutions Grant (ESG) Federal and State	Actual cash need upon approval	N/A	Up to 10% of Modified Total Direct Costs	Up to 10% of Modified Total Direct Costs
	General Funds (GF)		17%	N/A	Up to 10% of Total Direct Costs
	Homeless Housing Assistance Program (HHAP)		17%	N/A	Up to 10% of Total Direct Costs
	Community Development Block Grant (CDBG)		17%	N/A	Up to 10% of Total Direct Costs
	Emergency Solutions Grant (ESG)		17%	Up to 10% of Modified Total Direct Costs	Up to 10% of Modified Total Direct Costs
	CARES Act Emergency Solutions Grant (ESG-CV)		17%	Up to 10% of Modified Total Direct Costs	Up to 10% of Modified Total Direct Costs

Subrecipient Advance, Distribution, Recapture and Repayment Policy

It is the policy of LAHSA to provide advances to LAHSA Subrecipients only when essential to meet the needs of providing services outlined in their contract and during an established emergency.

Advance appropriations become available for obligation upon the signing of the contract between LAHSA and the subrecipient. Subrecipients may request advance payment for all eligible contracts, unless directed by the funder. Each funder has specific guidelines that dictate the eligible amount available to LAHSA. As the funder of authority, LAHSA has the power to distribute the max eligible advance amount as deemed necessary to subrecipients as long as it is in accordance with the funder guidelines.

Advance payments to subrecipients must be limited to the minimum amounts needed and be timed to be in accordance with the actual, immediate cash requirements of the subrecipients to perform the work of the approved program. This maximum eligible advance amount is detailed in the Exhibit B of all LAHSA contracts with subrecipients. All advances can be recouped across the full contract term and or be repaid in full by the end of the contract term unless otherwise stated by the funder. A refund check for any balance of advanced unexpended funds must be returned with 60 days of the contract expiration.

General Rules:

1. LAHSA subrecipients can only request within 60 days of the execution of a new or amended LAHSA contract with the exception of County LACDA ESG funding
2. Advance requests in excess of 60 days, with the exception of County LACDA ESG funding, will be considered upon request and on a case-by-case basis and upon LAHSA determination that this is urgently needed. Repeated advance requests may affect a grantee's task status assessment.
3. LAHSA reserves the right to suspend, deny, or limit advance payments to high-risk subrecipients that is not in compliance with its reporting requirements.
4. In no case will LAHSA pass-through funds be commingled with the personal funds of, or be used for, personal purposes by, any officer, employee, or agent of the grantee; nor will any of these funds be deposited in personal bank accounts for disbursement by personal contract.
5. The LAHSA subrecipient has established or demonstrated to LAHSA and their disbursement of the funds for services outlined in their contract.
6. The LAHSA subrecipient's financial management system meets the standards for fund control and accountability prescribed in Section 21 of OMB Circular A-10 (C. CFR 6215.21)
7. Advance payments must be deposited and maintained in FDIC insured accounts. Furthermore, interest earned on advance payments deposited in interest bearing accounts must be remitted annually to the Funder in the manner prescribed by LAHSA. However, if this presents an

Subrecipient Requirements

1. The LAHSA subrecipient has established or demonstrated to LAHSA the willingness and ability to establish written procedures that will minimize the time elapsing between the transfer of funds from LAHSA and their disbursement of the funds for services outlined in their contract.
2. The LAHSA subrecipient meets the standards for fund control and accountability prescribed in Section 21 of OMB Circular A-10 (C. CFR 6215.21)
3. Advance payments must be deposited and maintained in FDIC insured accounts. Furthermore, interest earned on advance payments deposited in interest bearing accounts must be remitted annually to the Funder in the manner prescribed by LAHSA. However, if this presents an

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Los Angeles HOMELESS SERVICES AUTHORITY

"We drive the collaborative strategic vision to create solutions for the crisis of homelessness grounded in compassion, equity and inclusion".

MEMO

To: Service Providers

From:

Chris Dacanay, Director of Finance

Kathy Chen, Acting Associate Director, Finance and Grants Management

Date: August 19, 2021

CC:

Heidi Marston, Executive Director

Kristina Dixon, Chief Financial and Administrative Officer

Molly Rysman, Chief Programs Officer

Re: Administration/Indirect Cost Rate Update

Thanks for your patience as we transition into the new Grants Management System. We acknowledge that the implementation of a new system in the midst of an active fiscal year is challenging, especially following the unprecedented year we just had. While we know this is not ideal, we believe that this system will provide us with the ability to manage our contracts and grants with providers more efficiently and effectively.

With the input of our providers, we have been able to clean up some inconsistencies and correct errors that have been identified. Adjustments to administrative and indirect cost rates have occurred that may impact a few of your contracts. The changes that have been enacted are intended to create better alignment between new more flexible funding sources and existing funding sources where possible. The chart below outlines the funding sources that have been impacted.

Funding Source	Funding Agency	Funding Type	Administrative Rate (%)	Explanation of Changes to Rate
State	The Business, Consumer Services and Housing Agency (BCSH)	CoC Homeless Housing Assistance Programs (HHAP)	Up to 12% of Total Direct Costs	Increased Rate from 10% to 12%
	California Department of Housing and Community Development (HCD)	California Emergency Solutions and Housing (CESH)	Up to 12% of Total Direct Costs	Increased Rate from 10% to 12%
County	County of Los Angeles - CEO	Homeless Housing Assistance Programs (HHAP)	Up to 12% of Total Direct Costs	Increased Rate from 10% to 12%
		Changed from Percentage based on Award Amount to Total Direct Cost	Up to 10% of Total Direct Costs	Changed from Percentage based on Award Amount to Total Direct Cost
		Corona Virus Relief Funds	Up to 10% of Total Direct Costs	Percentage rate added
City	Los Angeles Housing + Community Investment Department (HCID)	Homeless Housing Assistance Program (HHAP)	Up to 10% of Total Direct Costs	Changed from Indirect Rate to Administrative Rate
		Community Development Block Grant (CDBG)	Up to 10% of Total Direct Costs	Changed from Indirect Rate to Administrative Rate

If your agency has submitted a budget for a contract with any of these funding sources above, you will need to update your budget in the EGMS system accordingly to ensure compliance with the new requirements. Some of the changes may only require minimal changes to your budget such as moving from one cost category to another. However, most changes will allow for more administrative and in some cases indirect funds to be allocated as the rates have increased.

If you have not already submitted your budget in the system, please be sure to reference the Subrecipient Advance, Administration Rate, Indirect Cost Rate Table for the correct rates prior to submission. The table is located in the EGMS system under the budgets tab for reference and is regularly updated.

If you have any questions regarding the changes and or need additional assistance with completing your budget, please contact your assigned accountant.

Thanks for your service in this fight to end homelessness.

LAHSA is a joint powers authority of the city and county of Los Angeles, created in 1993 to address the problem of homelessness in Los Angeles County. LAHSA is the lead agency in the HUD-funded Los Angeles Continuum of Care, and coordinates and manages over \$800 million annually in federal, state, county, and city funds for programs providing shelter, housing, and services to people experiencing homelessness.

[Los Angeles Homeless Services Authority](#)



CM Approved 2020CNGFH239 Am_7

Final Audit Report

2022-04-18

Created:	2022-04-13
By:	Joel Brown (jobrown@lahsa.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAOjHMkJywISrM7yJzTxCqRkLbRZ8vQyes

"CM Approved 2020CNGFH239 Am_7" History

- 📄 Document created by Joel Brown (jobrown@lahsa.org)
2022-04-13 - 10:12:05 PM GMT
- ✉️ Document emailed to Kristina Dixon (kdixon@lahsa.org) for signature
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- ✍️ Document e-signed by Kristina Dixon (kdixon@lahsa.org)
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- ✉️ Document emailed to Heidi Marston (hmarston@lahsa.org) for signature
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- 📄 Email viewed by Heidi Marston (hmarston@lahsa.org)
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- ✍️ Document e-signed by Heidi Marston (hmarston@lahsa.org)
Signature Date: 2022-04-18 - 6:40:31 PM GMT - Time Source: server- IP address: 216.86.220.194
- ✓ Agreement completed.
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