

**LONG BEACH CIVIL SERVICE COMMISSION
CAROLYN SMITH WATTS, PRESIDENT
MARCH 6, 2013**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, March 6, 2013, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

MEMBERS PRESENT: Carolyn Smith Watts, Jeanne Karatsu, Jonathan Gotz, Larry Keller

MEMBER EXCUSED: Charles Hicks Jr.

OTHERS PRESENT: Mario R. Beas, Executive Director & Secretary
Melinda George, Deputy Director
Marilyn Hall, Executive Assistant
Christina Checél, Senior Deputy City Attorney
Salvador Ambriz, Personnel Analyst
Debbie McCluster, Personnel Analyst
Caprice McDonald, Personnel Analyst
Lourdes Ferrer, Personnel Analyst
Tara McLean, Human Resources Manager, Human Resources

President Carolyn Smith Watts presided.

MINUTES: It was moved by Commissioner Keller, seconded by Commissioner Gotz and carried that the minutes of the regular meeting of February 20, 2013, be approved as prepared. The motion carried by a unanimous roll call vote.

It was moved by Commissioner Karatsu, seconded by Commissioner Keller and carried that the Dismissal Appeal 31-D-1112 hearing minutes of February 27, 2013, be approved as prepared. The motion carried by a unanimous roll call vote. Commissioner Jonathan Gotz abstained from voting, as he was not present at the hearing.

CONSENT CALENDAR (2-6): It was moved by Commissioner Gotz, seconded by Commissioner Keller and carried that the Consent Calendar items be approved. The motion carried by a unanimous roll call vote.

EXAMINATION RESULTS: Request to approve examination results.

Building Maintenance Engineer – 9 Applied, 7 Qualified
Emergency Medical Educator – 1 Applied, 1 Qualified
Fire Recruit – 289 Applied, 114 Qualified

The motion was made to approve request on Consent Calendar.

RETIREMENTS:

Request to receive and file retirements.

Waymond Butler/Motor Sweeper Operator/Public Works
Frank McIvenny/Supervisor Stores and Property/Public Works
Jeanette Pigeon/Business Systems Specialist V/Technology Services

The motion was made to receive and file on Consent Calendar.

RESIGNATION:

Request to receive and file resignation.

John Shetland/Ambulance Operator/Fire

The motion was made to receive and file on Consent Calendar.

TRANSFER:

Request to approve transfer.

Gilberto Contreras/Assistant Administrative Analyst II/Development Services to Assistant Administrative Analyst II/Long Beach Gas & Oil

The motion was made to approve transfer on Consent Calendar.

SCHEDULE FOR HEARINGS:

Request to approve hearing schedule.

Dismissal Hearing 30-D-910, May 1, 2, 3, 6 & 7, 2013
Dismissal Hearing 31-D-910, May 1, 2, 3, 6 & 7, 2013

The motion was made to approve on Consent Calendar.

PROVISIONAL APPOINTMENT:

The Secretary presented a communication from Deborah R. Mills, Director of Human Resources, requesting Commission authorization to appoint Dana Kelley, to the classification of Personnel Analyst on a provisional basis. After discussion, it was moved by Commissioner Keller, seconded by Commissioner Karatsu and carried that the request be granted in accordance with Civil Service Commission Policy 1.02 and Section 43 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

**RECOMMENDATION TO RECEIVE
AND FILE COMMUNICATION
REGARDING PROBATIONARY
DISMISSAL:**

The Secretary presented a communication from Peter Meng, requesting the Commission to investigate his probationary dismissal and reinstate his employment with the City. Mr. Meng was present and addressed the Commission. Christina Checél, Senior Deputy City Attorney and Commission Advisor, informed Mr. Meng that the Commission did not have jurisdiction over probationary employees and did not have the authority to take any action on his request. She advised Mr. Meng on some actions that are available to him. After discussion, it was moved by commissioner Karatsu, seconded by commissioner Keller and carried to receive and file the communication. The motion carried by a unanimous roll call vote.

**EXTENSION OF EXPIRING
ELIGIBLE LISTS:**

The Secretary presented a staff report, prepared by him, requesting Commission approval of the following eligible list for six months. After discussion, it was moved by Commissioner Keller, seconded by Commissioner Karatsu and carried that the following eligible lists be extended for six months, with the exception of Equipment Operator, to be extend for an additional three months. The motion carried by a unanimous roll call vote.

Accountant
Administrative Analyst
Equipment Operator (3 months)
Forensic Specialist (9/27/11)
Office Systems Analyst
Plumber
Registered Nurse
Safety Specialist
Senior Surveyor

BULLETINS:

It was moved by Commissioner Keller, seconded by Commissioner Gotz and carried that the following Job Opportunity Bulletins be approved. The motion carried by a unanimous roll call vote.

Mechanical Engineering Associate
Personnel Analyst
Planner
Sr. Civil Engineer

NEW BUSINESS:

The President asked if Human Resources conducted any recruitment for the Provisional Appointment, which was approved on today's agenda. Tara McLean, Human Resources Manager, stated that there was no effort, but other

employees in the Human Resources Department were informed.

MANAGERS' REPORT:

Melinda George, Deputy Director, informed the Commission that she conducted a Civil Service 101 class on Tuesday, and the attendance was great. She stated that she will be conducting another one next month.

The Secretary reminded the Commission of the SCPMA- HR Conference on Thursday, March 14, 2013.

COMMENTS FROM PUBLIC:

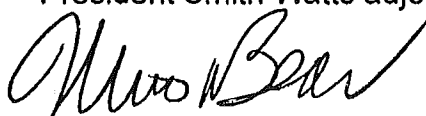
Jim Rexwinkle, Battalion Chief, acknowledged Lourdes Ferrer, Personnel Analyst and staff for the excellent job they did in the administration of the Fire Recruit examination.

Stacey Lewis, thanked the Secretary for the partnership with Long Beach Unified School District.

Ms. Lewis also informed the Commission that the Harbor Department is looking forward to hosting its May 15, 2013, meeting at the Harbor Department.

ADJOURNMENT:

There being no further business before the Commission, President Smith Watts adjourned the meeting.



MARIO R. BEAS
Secretary

MRB:meh

Becky Blair, Chair
Alan Fox, Vice Chair



Molly Campbell, Commissioner
Mark Christoffels, Commissioner
Phil Saumur, Commissioner
Melani Smith, Commissioner
Donita Van Horik, Commissioner

FINISHED AGENDA AND MINUTES

CALL TO ORDER (5:02 PM)

see media

At 5:02 p.m., Chair Blair called the meeting to order.

ROLL CALL (5:03 PM)

see media

Commissioners Alan L. Fox, Phillip Joseph Saumur, Donita Van Horik, Becky

Present: Blair, Mark Christoffels and Molly Campbell

Commissioners Melani Smith

Absent:

Also present: Derek Burnham, Planning Administrator; Jill Griffiths, Planning Officer;
Michael Mais, Assistant City Attorney; Heidi Eidson, Bureau Secretary.

FLAG SALUTE (5:03 PM)

see media

Commissioner Van Horik led the flag salute.

MINUTES (5:05 PM)

see media

see media

13-008PL

Recommendation to receive and file the Planning Commission minutes of February 7, 2013.

(Item taken out of order)

A motion was made by Commissioner Campbell, seconded by Commissioner Saumur, to approve the recommendation. The motion carried by the following vote:

Yes: 6 - Alan L. Fox, Phillip Joseph Saumur, Donita Van Horik, Becky Blair, Mark Christoffels and Molly Campbell

Absent: 1 - Melani Smith

DIRECTOR'S REPORT (5:04 PM)

see media

(Item taken out of order)

Derek Burnham, Planning Administrator, presented the Director's Report.

SWEARING OF WITNESSES (5:05 PM)

see media

Do you solemnly swear or affirm that the evidence you shall give in this Planning Commission Meeting shall be the truth, the whole truth, and nothing but the truth.

REGULAR AGENDA (5:05 PM)

see media

1. VERBAL REPORT AND DISCUSSION ON PLANNING PROJECTS

see media

Derek Burnham, Planning Administrator, provided an update on the Land Use and Urban Design Element of the General Plan.

A dialogue ensued between Commissioner Van Horik and Derek Burnham.

Derek Burnham responded to a query from Commissioner Saumur.

Derek Burnham responded to a query from Chair Blair.

Derek Burnham provided an update on the Long Beach Boulevard Specific Plan.

Derek Burnham provided an update on the Housing Element.

Derek Burnham responded to a query from Chair Blair.

A dialogue ensued between Commissioner Christoffels and Derek Burnham.

Susanne Browne, Legal Aid Foundation of Los Angeles, provided public comment.

Derek Burnham responded to comments made by Susanne Browne.

Derek Burnham responded to a query from Commissioner Fox.

Kerry Gallagher, Executive Director of Housing Long Beach, provided public comment.

Kerry Gallagher responded to a query from Chair Blair.

Gary Shelton provided public comment.

Jill Griffiths, Planning Officer, responded to a query from Gary Shelton.

Susanne Browne responded to a query from Commissioner Saumur.

Derek Burnham provided an update on the Alcohol Nuisance Abatement Ordinance.

Derek Burnham responded to a query from Chair Blair.

Chair Blair swore in a member of the audience wishing to speak.

Laurie Angel provided public comment.

Derek Burnham responded to a query from Chair Blair.

Derek Burnham responded to a query from Commissioner Saumur.

Derek Burnham provided an update on the Sign Ordinance.

Derek Burnham responded to a query from Chair Blair.

Laurie Angel provided public comment.

A dialogue ensued between Laurie Angel, Chair Blair and Derek Burnham.

Derek Burnham provided an update on the Adaptive Reuse Ordinance.

Chair Blair spoke.

Derek Burnham responded to queries from Chair Blair.

Derek Burnham provided an update on the "Other Financial Services" Ordinance.

Michael Mais, Assistant City Attorney, responded to a query from Commissioner Saumur.

Derek Burnham responded to a query from Chair Blair.

Laurie Angel provided public comment.

2. RECEIVE AND FILE PLANNING COMMISSION ANNUAL REPORT

see media

Derek Burnham, Planning Administrator, presented the Planning Commission Annual Report.

Derek Burnham responded to a query from Commissioner Saumur.

Chair Blair spoke.

Derek Burnham spoke.

3. DISCUSS ELECTION OF PLANNING COMMISSION OFFICERS

see media

Derek Burnham, Planning Administrator, spoke.

Chair Blair spoke.

Michael Mais, Assistant City Attorney, responded to a query from Chair Blair.

A dialogue ensued between Commissioner Christoffels and Michael Mais.

Commissioner Van Horik spoke.

Commissioner Fox spoke.

A dialogue ensued between Commissioner Campbell and Michael Mais.

Chair Blair spoke.

Michael Mais responded to a query from Chair Blair.

A motion was made by Commissioner Campbell, seconded by Commissioner Christoffels, to direct staff to agendize the ratification of the current Chair and Vice Chair of the Planning Commission for the meeting of March 7, 2013. The motion carried unanimously.

PUBLIC PARTICIPATION (6:02 PM)

see media

Derek Burnham, Planning Administrator, responded to a query from Laurie Angel.

Laurie Angel provided public comment.

Derek Burnham responded to a query from Chair Blair.

COMMENTS FROM THE PLANNING COMMISSION (6:05 PM)

see media

Chair Blair spoke.

Commissioner Saumur spoke.

Commissioner Campbell spoke.

Michael Mais, Assistant City Attorney, responded to a query from Chair Blair.

Michael Mais responded to a query from Chair Blair.

A dialogue ensued between Chair Blair and Michael Mais.

Commissioner Fox spoke.

Michael Mais responded to a query from Commissioner Van Horik.

Commissioner Van Horik spoke.

Chair Blair spoke.

Michael Mais spoke.

Susanne Browne, Legal Aid Foundation, provided public comment.

Michael Mais responded to a query from Chair Blair.

Commissioner Saumur spoke.

Chair Blair spoke.

ADJOURNMENT (6:25 PM)

see media

At 6:25 p.m., Chair Blair adjourned the meeting.

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